

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

PUBLISHED: 7 MARCH 2025

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

<b>KEY DECISIONS FROM 7 APRIL 2025</b>								
<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<b>Award of the Children's External Placements, Education &amp; Tuition (CEPET) Dynamic Purchasing System (DPS) Contract – KEY/07APR25/01</b> – Approval is sought to award providers onto the Children's External Placements, Education & Tuition (CEPET) Dynamic Purchasing System (DPS) Contract, which encompasses Independent Fostering Agency (IFA), Residential Children's Homes, Independent Special Education Provisions (ISEP), Out of School Tuition (OoST) & Alternative Provision & Post 16 Alternative Provision. The contract commences on 1st September 2025, for a term of four years, extendable by two additional two-year periods (maximum of eight years).	<b>Cabinet</b>	<b>June 2025</b>	Children and Education Scrutiny Committee	All Wards	Consultation with children and young people in care, parents of children and young people with SEND and local special schools, and a focus group with Access Champions	Sam Nash – Senior Commissioning Manager <a href="mailto:sam.nash@peterborough.gov.uk">sam.nash@peterborough.gov.uk</a>	<b>Children and Young People's Service</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>Duke of Bedford Primary School Expansion – KEY/07APR25/02</b> – Expansion to Duke of Bedford Primary School to increase PAN from 30-45. This will include internal reconfiguration and a mobile / modular building.	<b>Cabinet</b>	<b>15 April 2025</b>	Children and Education Scrutiny Committee	Eye, Thorney and Newborough	Consultation with relevant stakeholders	Rachel Floyd – Head of Education Capital and Place Planning <a href="mailto:rachel.floyd@peterborough.gov.uk">rachel.floyd@peterborough.gov.uk</a>	<b>Children and Young People's Service</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>Marshfields Special School Expansion – KEY/07APR25/03</b> – Expansion to Marshfields Special School to allow 16 additional places for pupils with SLD. This will include this installation of a mobile / modular building.	<b>Cabinet</b>	<b>15 April 2025</b>	Children and Education Scrutiny Committee	Dogsthorpe	Consultation with key stakeholders	Rachel Floyd – Head of Education Capital and Place Planning <a href="mailto:rachel.floyd@peterborough.gov.uk">rachel.floyd@peterborough.gov.uk</a>	<b>Children and Young People's Service</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

**PREVIOUSLY ADVERTISED KEY DECISIONS**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
1. <b>Approval of draft Local Nature Recovery Strategy (LNRS) before public consultation - KEY/08APRIL24/03</b> - Approval of draft LNRS to allow it to go out for wider public consultation.	Cabinet	15 July 2025	Climate Change and Environment Scrutiny Committee	All Wards	The draft LNRS will be formed by broad stakeholder consultation across Peterborough and Cambridgeshire.	Darren Sharpe, Natural & Historic Environment Manager, darren.sharpe@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
2. <b>Delay and Deferral Policy – KEY/20MAY24/01</b> - A new policy for delaying or deferring a school place application.	Cllr Cole, Cabinet Member for Children's Services	March 2025	Children and Education Scrutiny Committee	All Wards	This policy will comply with the requirements of the School Admissions Code and all the relevant legislation. External consultation is not required.	Libby Walker, Head of Service – Admissions, Attendance & Transport libby.walker@peterborough.gov.uk	Children and Young People's Service	The Delay and Deferment policy  It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
3. <b>Culture and Leisure Contract - Indexation - KEY/17JUNE24/01</b> -Increase in value due to annual indexation.	Cabinet	11 March 2025	Growth, Resources and Communities Scrutiny Committee	City Wide	N/A	Rob Hill; Service Director Housing and Communities; rob.hill@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4. <b>Draft Local Plan - KEY/17JUNE24/03</b> -To approve the draft version of the Peterborough Local Plan for public consultation.	Cabinet	20 March 2025	Growth, Resources and Communities Scrutiny Committee	All	Six weeks public consultation on the Draft Local Plan.	Gemma Wildman, Principal Strategic Planning Officer Email: gemma.wildman@peterborough.gov.uk, Tel: 01733 863824.	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
5. <b>St Georges Hydro Pool Conversion - KEY/12AUGUST24/04</b> - To approve the contractor (following a competitive tender process) to deliver the conversion of the St Georges Hydro Pool to classrooms for St Georges SEN school.	Cllr Thulbourn - Cabinet Member for Growth and Regeneration	May 2025	Children and Education Scrutiny Committee	Dogsthorpe	N/A.	rachael.hunns@peterborough.gov.uk	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
6. <b>City Centre Advertising Boards Contract - KEY/12AUGUST24/05</b> - This is to award a contract for the provision of digital advertising boards in the city centre.	Cllr Thulbourn - Cabinet Member for Growth and Regeneration	May 2025	Growth, Resources and Communities Scrutiny Committee	Central	N/A.	Amanda Rose - 07572 463889	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>7. <b>Award of the Care in the Community Contract – KEY/26AUG24/02</b> - Approval to award the Care in the Community contract. Total contract value for the whole framework over ten years is £570,899,013. Values over ten years per lot below:            Lot 1 – Standard Homecare - £227,082,507            Lot 2 – Complex Homecare - £25,231,390            Lot 3 – Standard Supported Living - £244,924,736            Lot 4 – Complex Supported Living - £27,213,860            Lot 5 – Extra Care Housing - £36,446,520            Lot 6 – floating Support and Community Outreach - £10,000,000</p>	Cabinet	02 June 2025	Adults and Health Scrutiny Committee	All	Provider engagement: forums, events, workshops, surveys, groups. Service users: partnership boards, extensive surveys both online and paper, workshops, 121 sessions, feedback from SWs. Internal operational teams etc.	Ruth Miller, Senior Commissioner, ruth.miller@peterborough.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>8. <b>School aged Health Improvement &amp; Prevention Service (SHIPS) Contract Award - KEY/02DEC24/03</b> – To award the SHIPS contract to the successful bidder following the result of a competitive tender exercise, to replace the existing contract held by Cambridgeshire County Council which ends on 31 March 2025.</p>	Councillor Shabina Qayyum, Cabinet Member for Adults and Health	February 2025	Adults and Health Scrutiny Committee	All wards	Consultation with key stakeholders formed part of the recommissioning process.	Janet Warren, Public Health Team Lead – Commissioning and Partnerships, Children and Young People and Mental Health, Email: janet.warren@peterborough.gov.uk Tel: 07950 477499	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>9. <b>Adults’ and Children’s Social Care Placements - KEY/02DEC24/06</b> - Authorise the commissioning of social care placements for adults and children by directly awarding contracts to the relevant providers, without competition, and delegate authority to the Executive Director for Adult Services or their delegate AND to the Executive Director for Children’s Services or their delegate (in the case of placements for children).</p>	Councillor Jamil Deputy Leader and Cabinet Member for Finance and Corporate Governance	February 2025	Adults and Health Scrutiny Committee	All	None	Oliver Hayward, Assistant Director for Commissioning and Commercial Ops. Email: oliver.hayward@peterborough.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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10. <b>Direct award of Public Health Primary Care Contracts (GP's and Pharmacies) KEY/16DEC24/01</b> - To directly award primary care contracts in line with the regulations found in the new Provider Selection Regime from 2024/25.	<b>Councillor Dennis Jones, Leader of the Council</b>	<b>February 2025</b>	Adults and Health Scrutiny Committee	All	N/A	Emily Smith, <a href="mailto:emily.smith3@peterborough.gov.uk">emily.smith3@peterborough.gov.uk</a> Public Health Consultant - Health and Behaviours, Sexual and Reproductive Health	<b>Public Health</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
11. <b>Individual Placement Support Service – KEY/24FEB25/02</b> – To enter into a Delegation Agreement with Cambridgeshire County Council to who will set up a Section 75 Agreement with CPFT to deliver a single service across Cambridgeshire and Peterborough.	<b>Cllr Qayuum, Cabinet Member for Adults and Health</b>	<b>28 February 2025</b>	Adults and Health Scrutiny Committee	All Wards	No consultation has taken place. Decision will be the continuation of a current service.	Joe Keegan, Team Manager – Public Health, Substance Use and Inclusion Health <a href="mailto:joseph.keegan2@peterborough.gov.uk">joseph.keegan2@peterborough.gov.uk</a>	<b>Public Health</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
12. <b>Extension of Service Delivery – KEY/24MAR25/01</b> - Approval of a further 5-year extension with Milestone to deliver Highways related services including inspection, maintenance, gritting and major scheme delivery.	<b>Cabinet</b>	<b>15 April 2025</b>	Growth, Resources, And Communities Scrutiny Committee	All Wards	Relevant internal and external stakeholders.	James Collingridge Service Director Infrastructure and Highways Tel: 01733864736 Email: <a href="mailto:james.collingridge@peterborough.gov.uk">james.collingridge@peterborough.gov.uk</a>	<b>Place and Economy</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
13. <b>2025/2026 Transport Capital Programme of Works – KEY/24MAR25/02</b> - Approval of the 2025/2026 programme of works delivered by the Peterborough Highways Term Service contract.	<b>Cabinet</b>	<b>15 April 2025</b>	Growth, Resources, And Communities Scrutiny Committee	N/A	Relevant internal and external stakeholders.	Amy Petrie, Principal Programme and Project Officer, Email: <a href="mailto:amy.petrie@peterborough.gov.uk">amy.petrie@peterborough.gov.uk</a> , Tel: 01733 452272	<b>Place and Economy</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
14. <b>Cambridgeshire and Peterborough Minerals and Waste Local Plan – KEY/24MAR25/03</b> - Approve commencement of a review of the Cambridgeshire and Peterborough Minerals and Waste Local Plan for Peterborough, working jointly with Cambridgeshire County Council, and approval of the Local Development Scheme (LDS) which sets out the timetable for production of the Minerals and Waste Plan.	<b>Cabinet</b>	<b>15 April 2025</b>	Growth, Resources, And Communities Scrutiny Committee	All Wards	The Minerals and Waste Local plan will be subject to three stages of public consultation as outlines in the draft LDS	Gemma Wildman Planning Policy Manager. Email: <a href="mailto:gemma.wildman@peterborough.gov.uk">gemma.wildman@peterborough.gov.uk</a> . Tel: 01733 863824	<b>Place and Economy</b>	Local Development Scheme

**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

<b>DECISIONS TO BE TAKEN IN PRIVATE</b>								
<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
None.								



**PREVIOUSLY ADVERTISED DECISIONS TO BE TAKEN IN PRIVATE**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
1. <b>Proposals for Replacement Regional Pool - KEY/12AUGUST24/03</b> - Approve direction for replacement of Regional Pool.	Cabinet	18 June 2025	Growth, Resources and Communities Scrutiny Committee	Central	Detailed consultation will take with a wide range of internal/external stakeholders once direction for replacement agreed.	<a href="mailto:rob.hill@peterborough.gov.uk">Rob Hill - rob.hill@peterborough.gov.uk</a>	Place and Economy	Exempt appendices will be submitted for the financial submissions on the contract award prices. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
2. <b>Peterborough Integrated Renewables Infrastructure Project (PIRI) - KEY/02DEC24/01</b> - To update Cabinet on the commercialisation of PIRI	Cabinet	16 September 2025	Climate Change and Environment Scrutiny Committee	East	PIRI Cross Party Working Group	Charlotte Palmer - Service Director for Environment and Climate Change. Email: <a href="mailto:charlotte.palmer@peterborough.gov.uk">charlotte.palmer@peterborough.gov.uk</a>	Place and Economy	Exempt appendix will be included in this report. The exempt appendix will include commercially confidential information. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
3. <b>Peterborough Station Quarter - Final Business Case Submission – KEY/24FEB25/01</b> - To note the submission of the Final Business Case for the Peterborough Station Quarter Levelling Up Fund - Round 2 and to gain approval to enter into contract and subsequent legal agreements to enable the delivery of the PSQ scheme.	Cabinet	11 March 2025	Growth, Resources, and Communities Scrutiny Committee	Central	Public consultation took place in August and September 2024.	Ingrid Hooley, Director for Growth & Regeneration, <a href="mailto:ingrid.hooley@peterborough.gov.uk">ingrid.hooley@peterborough.gov.uk</a>  Lewis Cooper, Senior Regeneration Officer 07551 058101	Place and Economy	Exempt appendix will be included in this report. The exempt appendix will include commercially confidential information. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. <b>Medesham Homes and Housing Developments Update – KEY/24FEB25/03</b> – To provide an update on Medesham Homes, which is a joint venture between the Council and Cross Key Homes and an update on the housing developments linked associated with this.	Cabinet	15 April 2025	Growth, Resources and Communities Scrutiny Committee	Fletton and Stanground	Corporate Leadership Team, Cabinet Policy Forum, and Shareholder Cabinet Committee	Emma Riding, Service Director for Financial Management and Deputy S151 Officer <a href="mailto:emma.riding@peterborough.gov.uk">emma.riding@peterborough.gov.uk</a>	Corporate Services	Exempt appendix will be included in this report. The exempt appendix will include commercially confidential information. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
5. <b>Service Delivery – KEY/10MAR25/01</b> To seek authority from Cabinet to implement recommendations for future service delivery	Cabinet	11 March 2025	Growth, Resources and Communities Scrutiny Committee	All wards	N/A	Charlotte Palmer, Service Director Environment and Climate Change	Place and Economy	Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed. (Relating to the financial or business affairs of any particular person).

**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

<b>DECISIONS FROM FEBRUARY 2025</b>								
<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<b>Armed Forces Community Covenant</b> – For Cabinet to consider a wide range of pledges committing the Council to supporting the Armed Forces community through the delivery and support of services.	<b>Cabinet</b>	<b>June 2025</b>	Growth, Resources and Communities Scrutiny Committee	All Wards	All internal council services, plus engagement with Armed Forces both serving and veterans	Ian Phillips – Acting Head of Communities <a href="mailto:ian.phillips@pete.rborough.gov.uk">ian.phillips@pete.rborough.gov.uk</a>	<b>Place and Economy</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.



**PREVIOUSLY ADVERTISED DECISIONS**

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p>1. <b>Approval of the Peterborough Sufficiency Strategy</b> Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.</p>	<p><b>Councillor Qayyum, Cabinet Member for Adults and Health</b></p>	<p><b>August 2025</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been widespread consultation including with children and young people in care.</p>	<p>Helene Carr, Head of Service - Children's Services - P&amp;C Children's Commissioning, helene.carr@peterborough.gov.uk</p>	<p><b>Adults</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>2. <b>Peterborough Skills and Employment Strategy</b> - Bringing forward the draft Peterborough skills and employment strategy for members to approve and delegate authority to proceed with the 5-year implementation plan.</p>	<p><b>Cabinet</b></p>	<p><b>15 July 2025</b></p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>All</p>	<p>The process to create the skills strategy will have engaged with the Peterborough Skills and Employment Partnership Board, employers, skills providers and the public</p>	<p>Tanya Meadows, Head of Skills and Employment (secondment) - Email: tanya.meadows@peterborough.gov.uk - Tel: 07912763078</p>	<p><b>Place and Economy</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>3. <b>New Classroom at Academy</b> New classroom at Academy to support additional intake in pupils.</p>	<p><b>Cllr Katy Cole, Cabinet Member for Children's Services</b></p>	<p><b>February 2025</b></p>	<p>Children And Education Scrutiny Committee</p>	<p>East</p>	<p>N/A</p>	<p>Chris Pike, Principal Development Surveyor</p>	<p><b>Children And Young People's Service</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>4. <b>Draft Renewals Policy 2025 to 2027</b> - Draft of the refreshed Renewals Policy governing the award of Disabled Facility Grants from 1st April 2025 to 31st March 2027</p>	<p><b>Cabinet Member for Adults and Health - Councillor Shabina Qayyum</b></p>	<p><b>February 2025</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>None</p>	<p>Council Website</p>	<p>Sharon Malia - Housing Programmes Manager</p>	<p><b>Adults Services</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
5.	<b>Werrington Neighbourhood Plan</b> -Making of Werrington Neighbourhood Development Plan	<b>Cabinet</b>	<b>11 March 2025</b>	Growth, Resources and Communities	Werrington	The Werrington Neighbourhood Plan has been the subject of consultation during its preparation. A Werrington Neighbourhood Plan Consultation Statement (available on our website) sets out the various informal consultation events and activities undertaken by Werrington Neighbourhood Forum	Gemma Wildman. <a href="mailto:Gemma.wildman@peterborough.gov.uk">Gemma.wildman@peterborough.gov.uk</a>	<b>Place and Economy</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
6.	<b>Academisation of Saint John Fisher Catholic High School -</b> Approval is sought to enter into the necessary contracts to enable the school to become an Academy.	<b>Cabinet</b>	<b>11 March 2025</b>	Children and Education Scrutiny Committee	East	No consultation is required other than through the TUPE route.	Rachel Floyd, Head of Education Capital & Place Planning, <a href="mailto:rachel.floyd@peterborough.gov.uk">rachel.floyd@peterborough.gov.uk</a>	<b>Children and Young People's Service</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

**PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

<b>DECISION TAKEN</b>	<b>DECISION MAKER</b>	<b>DATE DECISION TAKEN</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>Consideration of Officer’s Delegations regarding Part 7 of the Housing Act 1996 – FEB25/CMDN/67</b>                      The Leader approved to:</p> <ol style="list-style-type: none"> <li>1. Rescind executive decision MAY24/CMDN/111 - The Reviews Pursuant to Part 7 of the Housing Act 1996 - dated 7 May 2024.</li> <li>2. Ratify the award and decision of the Council to enter into the contracts with Housing Reviews Limited to undertake and complete any review under Part 7 and section 202 of Housing Act 1996, as amended, as instructed by the Executive Director of Places and Economy, for the contract period 1 April 2023 to 31 March 2025, and contract value £25,000.00.</li> <li>3. Ratify the reviews undertaken pursuant to Part 7 and section 202 of the Housing Act 1996, as amended, under their previous contract prior to the present contract period commencing on 1 August 2023 until completion of outstanding reviews, and contract value £18,700.00.</li> <li>4. Authorise the Executive Director of Place and Economy, as and when required to review and ratify decisions made to-date pursuant to Part 7 of the Housing Act 1996, as amended, under the contracts with Housing Reviews Limited referred to in the recommendations above.</li> </ol>	<p><b>Councillor Dennis Jones, Leader of the Council</b></p>	<p><b>20 February 2025</b></p>	<p>Growth, Resources and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>None</p>	<p>Neil McArthur, Director of Legal and Governance and Monitoring Officer  <a href="mailto:neil.mcarthur@pet-erborough.gov.uk">neil.mcarthur@pet-erborough.gov.uk</a></p>	<p>Legal and Governance</p>	<p>There are no documents other than the report and relevant appendices published.</p>

## FORWARD PLAN

### **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr D Jones (Leader of the Council); Cllr Qayyum; Cllr Cole; Cllr Jamil, Cllr A Jones, Cllr Ellis and Cllr Thulbourn.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month, and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to [democratic.services@peterborough.gov.uk](mailto:democratic.services@peterborough.gov.uk), Democratic Services. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

### **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst most of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

### **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Democratic Services at email: [democratic.services@peterborough.gov.uk](mailto:democratic.services@peterborough.gov.uk).

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedecisions](http://www.peterborough.gov.uk/executivedecisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

## **DIRECTORATE RESPONSIBILITIES**

**Please note that all Directorates have been colour coded. Each decision will be colour coded in accordance with the below.**

### **CORPORATE SERVICES DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Financial and Resources

Internal Audit, Insurance and Investigations

Peterborough Serco Strategic Partnership (Business Support, Corporate Procurement, Business Transformation and Strategic Improvement, Customer Services, Shared Transactional Services)

Communications

Commercial & Property

Registration and Bereavement Services

Commercial & Property

Delivery and Transformation

Health & Safety

Human Resources & Workforce Development - (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Digital, Data Analytics, Risk & IT Services

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

Performance and Information (Performance Management, Systems Support Team)

### **CHILDREN AND YOUNG PEOPLE'S SERVICE** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Children's Services (Children's Social Care Operations, Children's Social Care Quality Assurance, Child Health, Clare Lodge (Operations), Access to Resources)

Education, (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure, Early Years and Quality Improvement)

### **ADULTS** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services, Safeguarding Boards – Adults and Children's)

Business Management and Commercial Operations (Commissioning)

### **LEGAL AND GOVERNANCE DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Corporate Lawyers

Constitutional Services, (Democratic Services, Electoral Services, Executive and Members Services) - (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Information Governance, (Freedom of Information and Data Protection)

### **PLACE AND ECONOMY DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Planning Growth and Environment (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Housing and Homelessness

Highways and Transport (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Employment and Skills

Community Safety

Regulatory Services

Emergency Resilience & Planning

(Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls)

### **PUBLIC HEALTH DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

## **PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU**

The Leader of Peterborough City Council is offering everyone a chance to comment or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

Councillor Dennis Jones	Leader of the Council
Councillor Mohammed Jamil	Deputy Leader and Cabinet Member for Finance and Corporate Governance
Councillor Nick Thulbourn	Cabinet Member for Growth and Regeneration
Councillor Shabina Qayyum	Cabinet Member for Adults and Health
Councillor Katy Cole	Cabinet Member for Children's Services
Councillor Alison Jones	Cabinet Member for Housing and Communities
Councillor Angus Ellis	Cabinet Member for Environment & Transport

## **SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET**

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....

Address .....

.....

Tel: .....

Email: .....

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)



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