

COUNCIL	AGENDA ITEM No. 10
16 OCTOBER 2024	PUBLIC REPORT

RECORD OF EXECUTIVE DECISIONS MADE SINCE THE LAST MEETING

1. CABINET MEETING HELD ON 16 JULY

A.	<p>Local Cycling and Walking Infrastructure Plan JUL24/CAB/14</p> <p>The Cabinet approved the Local Cycling and Walking Infrastructure Plan (LCWIP).</p>
B.	<p>Fletton Quays Hotel JUL24/CAB/16</p> <p>The Cabinet:</p> <ol style="list-style-type: none"> 1. Noted that the council's bid to purchase the Fletton Quays hotel, which Cabinet approved on 30 May 2023, has been accepted by the Administrators. 2. Delegated authority to the Executive Director of Corporate Services, in consultation with the Cabinet Member for Finance and Corporate Governance and the Director of Legal and Governance, to take all necessary steps and enter into all the necessary agreements to complete the purchase, including the establishment of a new company for this purpose. 3. Delegated authority to the Executive Director of Corporate Services, in consultation with the Cabinet Member for Finance and Corporate Governance and Director of Legal and Governance, to establish the new company, determine its Articles of Association and appoint its directors. 4. Requested the Executive Director of Corporate Services to submit a further report to Cabinet setting out the options following the completion of the business case after the soft-market testing exercise has concluded.
C.	<p>Recommissioning Sexual and Reproductive Health Treatment Services JUN24/CAB/17</p> <p>The Cabinet resolved to:</p> <ol style="list-style-type: none"> 1. Approve the commission of the Integrated Sexual and Reproductive Health Treatment Services and authorise the delegation of authority to CCC to act as the lead authority for commissioning the Integrated Sexual and Reproductive Health Treatment Services across Peterborough and Cambridgeshire. PCC shall enter into a delegation and partnering agreement with CCC for the duration of the delegated function between 1 April 2025 and 31 March 2031 (to include break clause option at contract year four and five) and a total value to PCC of £11,272,590.00. 2. Endorse the establishment of a Section 75 partnering arrangement between CCC and Cambridgeshire Community Services to deliver the Integrated Sexual and Reproductive Treatment Service across Peterborough and Cambridgeshire throughout the period of the delegated function (1 April 2025 to 31 March 2031 with a break clause option at contract year four and five) and a total value of £36,112,278.00, consisting of £11,272,590.00 contribution from PCC and £24,839,688.00 contribution from CCC for the duration of the arrangement.

	<ol style="list-style-type: none"> 3. Approve the commission of the Integrated Sexual and Reproductive Health Treatment Services and authorise the delegation of authority to CCC to act as the lead authority for commissioning the Integrated Sexual and Reproductive Health Treatment Services across Peterborough and Cambridgeshire. PCC shall enter into a delegation and partnering agreement with CCC for the duration of the delegated function between 1 April 2025 and 31 March 2031 (to include break clause option at contract year four and five) and a total value to PCC of £11,272,590.00. 4. Endorse the establishment of a Section 75 partnering arrangement between CCC and Cambridgeshire Community Services to deliver the Integrated Sexual and Reproductive Treatment Service across Peterborough and Cambridgeshire throughout the period of the delegated function (1 April 2025 to 31 March 2031 with a break clause option at contract year four and five) and a total value of £36,112,278.00, consisting of £11,272,590.00 contribution from PCC and £24,839,688.00 contribution from CCC for the duration of the arrangement.
<p>D.</p>	<p>Dining Room Extension for Stanground Academy JUN24/CAB/18</p> <p>The Cabinet:</p> <ol style="list-style-type: none"> 1. Authorised the dining room extension at Stanground Academy; 2. Agreed the project budget as set out in the Exempt Annex to this report. 3. Agreed Option 2 as set out in the report 4. Delegated authority to the Executive Director for Children and Young People's Service to authorise the award of contract for the works, subject to approval from legal, finance and procurement, or allocate funding to the academy trust. 5. Delegated authority to the Executive Director for Children and Young People's Services in consultation with the Director of Legal and Governance to take all necessary steps to give effect to the recommendations, including entering into any necessary legal agreements.
<p>E.</p>	<p>Commissioning a School-Aged Health Improvement and Prevention Service JUL24/CAB/19</p> <p>Cabinet resolved:</p> <ol style="list-style-type: none"> 1. To commission a School-aged Health Improvement and Prevention Service across Peterborough in line with the emerging integrated place-based 5-19/25 model. This will add system capacity to the co-ordination of place-based services for this cohort as well as the provision of a 'Healthy Schools' online resource and accreditation scheme, and delivery of Public Health interventions. 2. For Peterborough City Council to commission the service using a competitive process under the Health Care Services (Provider Selection Regime) Regulations 2023. The new contract shall commence on 1April 2025 for a duration of 2 years with the option to extend for a further 2+2 years (Total 6 years) subject to evaluation of the service. 3. To agree the annual budget of £150,000 p.a. funded by the public health grant for the first 2 years of the contract. 4. To delegate authority to the Director of Public Health to award the contract to the successful bidder and exercise the option to extend after each of the two-year extension periods.

2. CABINET MEETING HELD ON 6 AUGUST 2024

A.	<p>Write-off of irrecoverable debts in excess of £10,000 (biannual process) - AUG24/CAB/23</p> <p>The Cabinet authorised the write-off of the irrecoverable debt shown as outstanding in respect of Non-Domestic (Business) Rates, Council Tax, Housing Benefit Overpayments and Sundry Debt accounts. The total value of irrecoverable debts in excess of £10,000 outlined in this report is £1,250,801.</p>
B.	<p>Award of Housing Related Support Contract AUG24/CAB/24</p> <p>The Cabinet resolved to delegate the decision-making function in relation to the outcome of the procurement and the contract award of Housing Related Support to the Executive Director Place and Economy. The contract(s) awarded shall be for the contract period 1 November 2024 to 31 March 2027 and optional extension periods (2 x one year) and total contract value shall not exceed £1,868,992.</p>
C.	<p>Smart Manufacturing Alliance (SMA) AUG24/CAB/25</p> <p>Cabinet agreed to the proposal that the Smart Manufacturing Alliance Ltd be wound up and authorises the commencement of the process to dissolve the company</p>
D.	<p>Academy Conversion of a School - AUG24/CAB/26</p> <p>Cabinet:</p> <ol style="list-style-type: none"> 1. Authorises the Council to enter into the following: <ol style="list-style-type: none"> a. A Commercial Transfer Agreement (CTA) between the Council, the Governing Body of Peakirk-cum-Glinton Church of England Primary School (the "School") and Peterborough Diocese Education Trust ("PDET"). b. A Deed of Novation between the Council, the Governing Body of the School and PDET, for the Governing Body's interest in the following contracts to be novated from the Governing Body to PDET: <ol style="list-style-type: none"> i. PV System Roof Access Agreement between the Council and the School; and ii. Solar Power Purchase Agreement between the Council and the School. c. Deeds of Novation/Assignment between the Council, PDET and (if applicable) the relevant third-party contractors, for the Council's interest in any contracts which are identified as requiring to be novated or assigned to PDET. 2. Authorises the Council to enter into the following: <ol style="list-style-type: none"> a. A lease of 125 years of the playing fields occupied by the School, at a peppercorn rent granted by the Council to PDET b. A statutory transfer of hardstanding areas and built land on the School site from the Council to Peterborough Diocesan Board of Finance ("Diocese") c. [any other property documents to be authorised], <p>the main terms of which are set out in Appendix 1 (or such alternative terms as the Executive Director for Children's Services, in consultation with the Director for Legal and Governance and the Executive Director for Corporate Services, determines are necessary to facilitate the academy conversion of the School). Delegate authority to the Executive Director for Children's Services, in consultation with the Director for Legal and Governance and the Executive Director for Corporate Services to negotiate and enter into any legal documentation reasonably required to facilitate the academy conversion of the School.</p>
E.	<p>Quarterly Performance Report - Quarter One 2024/25 AUG24/CAB/27</p>

The Cabinet noted the Corporate Performance Report for Quarter One, 2024/25.

3. CABINET MEETING HELD ON 17 SEPTEMBER 2024

A.	Healthy Child Programme Recommissioning Approach - SEPT24/CAB/35 The Cabinet resolved unanimously to: <ol style="list-style-type: none">1. Commission a Universal 0-19 Healthy Child Programme including Health Visiting and School Nursing that follows national commissioning guidance, has a focus on improving outcomes and reducing inequalities and allows flexibility to adapt to local needs by working in place-based integrated teams with other Local Authority (Education, Social Care and Community), Public Health and NHS services.???2. Peterborough City Council to enter into a Section 75 Partnering Agreement with Cambridgeshire Community Services for delivery of this service starting on 1st April 2025 for a duration of 2 years with the option to extend for 2+2 years (Total 6 years).?3. Agree the annual budget of £4,092,144.00 p.a. ?4. Delegate authority to the Director of Public Health to exercise the option to extend the Section 75 Partnering Agreement after each 2-year period. Additionally, grant the discretion to the Director of Public Health to amend the extension period into shorter durations based on service requirements.
B.	Academy Conversion SEPT24/CAB/36 Cabinet resolved unanimously to: <ol style="list-style-type: none">1. Authorise the Council to enter into the following:<ol style="list-style-type: none">a. A Commercial Transfer Agreement (CTA) between the Council, the Governing Body of Newborough Church of England Primary School (the "School") and Peterborough Diocese Education Trust ("PDET").b. Deeds of Novation/Assignment between the Council, PDET and (if applicable) the relevant third-party contractors including any building/constructions contracts, for the Council's interest in the contract entered into by the Council for the purpose of operating the school to be novated or assigned to PDET.2. Authorise the Council to enter into the following:<ol style="list-style-type: none">a. A lease of 125 years of the playing fields occupied by the School, at a peppercorn rent granted by the Council to PDETb. A statutory transfer of hardstanding areas and built land on the school site from the Council to Peterborough Diocesan Board of Finance ("Diocese") the main terms of which are set out in Appendix 1 (or such alternative terms as the Executive Director for Children's Services, in consultation with the Director for Legal and Governance and the Executive Director for Corporate Services, determines are necessary to facilitate the academy conversion of the School).3. Delegate authority to the Executive Director for Children's Services, in consultation with the Director for Legal and Governance and the Executive Director for Corporate Services to negotiate and enter into any documentation reasonably required to facilitate the academy conversion of the school.
C.	Budget Control Report June 2024 - Quarter 1 - SEPT24/CAB/37 Cabinet noted the Councils financial performance and forecast for 2024/25 as at 30 June 2024 (Quarter 1).

<p>D.</p>	<p>Medium Term Financial Strategy 2025-2028 Quarter 1 Update - SEPT24/CAB/38</p> <p>Cabinet noted the revised assumptions included within this quarter one Medium-Term Financial Strategy 2025-2028 update as outlined within Appendix A of the report</p>
<p>E.</p>	<p>Shaping our City Corporate Strategy and Budget Consultation - SEPT24/CAB/39</p> <p>Cabinet resolved unanimously to approve the launch of the Shaping Our City public consultation, which covers a refresh to the Corporate Strategy and budget position. This will run from 18 September 2024 for a period of 6 weeks, closing on 27 October 2024.</p>

4. CALL-IN BY SCRUTINY COMMITTEE

Since the publication of the previous report to Council, the call-in mechanism has been invoked once. Details are as follows:

Ken Stimpson Academisation JUL24/CAB/15

This details of the call-in are as follows:

- A request for call-in of the Executive decision made by Cabinet on Monday, 16 July and published on Tuesday, 17 July 2024 regarding Ken Stimpson Academisation JUL24/CAB/15, was received from Cllrs John Fox, Christian Hogg and Sarah Hillier. The Monitoring Officer reviewed the request and accepted the call-in for the reasons outlined below:
 - Whilst call-in should only be used in exceptional circumstances, the members making the request provided some evidence that the decision may not have been taken in accordance with the decision-making principles (para 10.3, Part 4, Section 8 – Scrutiny Committee Procedure Rules).
 - The request to call-in the decision was received in writing, within the required time, setting out the resolution the members wish to call in and gave the reasons why the Scrutiny Committee should review or scrutinise the decision and consider referring it back to the Executive (para 10.10).
 - The Constitution provides that the call-in request will be deemed valid unless any of three criteria apply, and I do not consider that they apply (para 10.11). A meeting of the relevant Scrutiny Committee will now be arranged to consider the call-in.
- This decision was taken to a Joint Meeting of the Children and Education and Growth, Resources and Communities Scrutiny Committee. A review of the call-in and original decision was held and the Committee UNANIMOUSLY agreed to recommend: That Cabinet refer this item to Full Council to get the views of members, allowing time for sufficient public consultation, and for Council to then make two recommendations back to Cabinet, the first surrounding the amount of land to be included in the lease to Ken Stimpson Academy, and the second to be regarding the amount of open space, if any, that the council will fence off from public access, along with the specific requirements of the fence for safeguarding purposes.
- The recommendation will be heard at the Cabinet meeting on Tuesday, 15 October 2024.

5. SPECIAL URGENCY AND WAIVER OF CALL-IN PROVISIONS

Since the publication of the previous report to Council the urgency, special urgency and/or waiver of call-in provisions have been invoked for the following items.

6. CABINET MEMBER DECISIONS

DECISION TITLE CABINET MEMBER AND DATE OF DECISION	REFERENCE NUMBER	DECISION TAKEN
<p>Extension of Housing Related Support Grant Funding</p> <p>Cabinet Member for Housing and Communities</p> <p>15 July 2024</p>	JUL24/CMDN/20	<p>1. Approve a 4-month extension to the existing grant funding for Housing Related Support, (to allow for transition to a new procured model and enable agreed ongoing savings) for the period 1st July to 31st October 2024 to the following grant recipients:</p> <ul style="list-style-type: none"> • Longhurst Group (formerly Axiom Housing Association) – Hostel accommodation and drop-in services - £189,210.00 • Cambridgeshire & Peterborough YMCA – Hostel accommodation - £89,271.24 • Futures Housing Group – Hostel accommodation - £20,729.76 <p>2. Authorise grant variation to existing agreements between the Council and recipients of grant funding for the period 1 st July to 31st October 2024.</p>
<p>Grant Funding to Early Years Providers</p> <p>Councillor Katy Cole, Cabinet Member for Children's Services</p> <p>31 July 2024</p>	JUL24/CMDN/21	<p>1. Authorised grant funding to eligible Ofsted registered early years providers as set out in Appendix 1 from 1 September 2024 to 31 August 2025 to enable the delivery of funded early years provision, in line with the Early Years Entitlements: local authority operational guide 2024 to 2025.</p> <p>2. Delegated authority to the Director for Education to authorise funding to new childcare providers for the period 1 September 2024 to 31 August 2025.</p>
<p>Treatment of Dry Mixed Recycling - Services Contract</p>	AUG24/CMDN/22	<p>The Cabinet Member authorised the council to enter into a contract with Re-Gen Waste Management for the haulage, sorting, onward processing and sale of recyclable materials collected by Peterborough City Council (PCC) for an initial period of 5 (Five) years, with</p>

<p>Councillor Mohammad Jamil – Cabinet Member for Environment and Transport</p>		<p>an option to extend for up to a further 2 (Two) years. The total value of the contract is based on predicted tonnages over the full contract period and is £9,000,000 over the 7 (Seven) year contract term.</p>
<p>Allocation of Holiday and Activity Programme Grant Funding</p> <p>Councillor Katy Cole, Cabinet Member for Children’s Services</p> <p>21 August 2024</p>	<p>AUG24/CMDN/28</p>	<ol style="list-style-type: none"> 1. Authorised grant funding for a total maximum amount of £870,000 to service providers, outlined in Appendix 1, for delivery of the holiday activities and food programme. 2. Delegated authority to the Director for Education to authorise funding to be paid to additional service providers as required.
<p>Wraparound Childcare Offer - Award of grant funding</p> <p>Councillor Katy Cole, Cabinet Member for Children’s Services</p> <p>21 August 2024</p>	<p>AUG24/CMDN/29</p>	<ol style="list-style-type: none"> 1. Authorised grant funding to the wraparound childcare providers detailed in paragraph 3.9 of this report. 2. Delegated authority to the Director for Education to authorise funding to other wraparound childcare providers not currently included in para 3.9
<p>Operational requirements in relation to the period following expiry of the Public Health shared service arrangements between Peterborough City Council and Cambridgeshire County Council</p>	<p>AUG24/CMDN/30</p>	<ol style="list-style-type: none"> 1. Peterborough City Council (PCC) entering into a Collaboration Agreement with Cambridgeshire County Council (CCC) to commence on 1 September 2024 for a period of up to five years (to be reviewed annually) to govern shared pieces of work between the local authorities where it is in the interests of each Council to maximise health improvement opportunities and Public Health leadership across the system following separation of the Public Health shared service. 2. The variation of all existing Public Health Delegation & Partnering Agreements between PCC and CCC that shall continue post separation (until the period of delegation naturally expires). The modifications shall reflect the separation of the

		<p>Public Health shared service and clarify each authority's obligations post separation.</p> <ol style="list-style-type: none"> 3. PCC entering to a Data Sharing Agreement with CCC to commence on 1 September 2024 to govern the management of data created throughout the period of the Public Health shared service. The Data Sharing Agreement shall be reviewed on an annual basis by representatives from PCC and CCC. 4. The continuation of s.113 agreements (by virtue of the Joint Working Agreement that operates between PCC and CCC) in relation to Public Health employees throughout the period of transition (1 September 2024 to 31 March 2025) which will enable staff to ensure any final arrangements are completed in relation to specific pieces of work that are inflight at the point of separation of the Public Health shared service. 5. Delegate authority to Director of Public Health, in consultation with the Director for Legal and Governance and the Executive Director for Corporate Services, to negotiate and enter into any legal documentation reasonably required to facilitate the transition of the shared Public Health directorate to PCC.
<p>Delegations for Reserved Matters relating to Peterborough Limited</p> <p>Councillor Dennis Jones, Leader of the Council</p> <p>27 August 2024</p>	AUG24/CMDN/31	<p>The Cabinet Member:</p> <p>For a period of 12 months, delegated authority to the Executive Director for Place and Economy, in consultation with the Director for Legal and Governance (Monitoring Officer), the Executive Director for Corporate Services (Section 151 Officer), the Cabinet member for Housing and Communities (if the matter relates to leisure and culture services) and the Cabinet Member for Environment and Transport (if the matter relates to Aragon services), to determine all decisions reserved to the Council as shareholder of Peterborough Limited.</p>
<p>Peterborough Local Development Scheme (LDS) -</p> <p>Councillor Nick Thulbourn, Cabinet Member for Regeneration</p> <p>5 September 2024</p>	SEPT24/CMDN/32	<p>The Cabinet Member is recommended to approve the revised Local Development Scheme (LDS) (see Appendix 1) setting out the timetable for the production of the emerging Local Plan, to come into effect 5 September 2024</p>
<p>Education IT System Award</p>	SEPT/CMDN/33	<ol style="list-style-type: none"> 1. Approved Peterborough City Council awarding a contract to Liquidlogic Ltd for the provision of its Education IT System from 1st September 2024 for a period of 5 years (with the option to extend for a

<p>Councillor Jamil, Deputy Leader and Cabinet Member for Finance and Corporate Governance</p> <p>10 September 2024</p>		<p>further 2 years). The estimated value of the total 7-year contract period is approximately £1,047,605 (CPI included, VAT is not included).</p> <p>2. Delegated authority to the Service Director - Education to decide whether to invoke the extension period for the contract following the initial contract term and in accordance with the contract provisions</p>
<p>To procure a contract for Electric Vehicle Charging Infrastructure</p> <p>Councillor Ellis, Cabinet Member for Environment and Transport</p> <p>13 September 2024</p>	<p>SEPT24/CMDN/34</p>	<p>1. Authorised Peterborough City Council to enter into a memorandum of understanding (“MOU”) with Cambridgeshire County Council for the purpose of jointly procuring for a contract relating to Electric Vehicle Charging Infrastructure. The MOU will cover the procurement period and will expire upon the award following the tender exercise.</p>
<p>Millfield, New England, Eastfield and Embankment Public Spaces Protection Order</p> <p>Councillor A Jones, Cabinet Member for Housing and Communities</p>	<p>SEPT24/CMDN/40</p>	<p>1. Authorised the extension of the Millfield, New England, Eastfield & Embankment Public Spaces Protection Order covering the area as shown in the plan included at Appendix 2 for a further 3 years until October 2027.</p> <p>2. Delegated authority to the Executive Director Place and Economy and Director of Legal & Governance and Monitoring Officer to take all necessary steps to implement the decision in recommendation 1.</p>
<p>Grant Award for Older People’s Day Opportunities</p> <p>Councillor Qayyum, Cabinet Member for Adults and Health</p>	<p>SEPT24/CMDN/41</p>	<p>1. Approved the award of grant agreements to four grant recipients that shall support the delivery of older people’s day opportunities for the period 01/08/24-31/03/26 (with optional extensions of 1+1+1+1 years at the discretion of the Executive Director). The grant recipients are:</p> <p>Happy Kids and Seniors Fitness Club - £3,044per annum Westraven Community Café and Garde- £3,588per annum Good Neighbours – Rural Peterborough- £4,000per annum Bharat Hindu Samaj Peterborough - £3,408 per annum</p> <p>If all extension options are taken, the total value across all grants is £85,315 over six years.</p>

		2. Authorised delegated approval to the Executive Director Adult Social Care & Commissioning to extend the grant agreements for up to four optional extension periods each of 1 year in accordance with the provisions in the grant agreement.
Cuckoos Hollow Bridges Councillor Ellis, Cabinet Member for Environment and Transport	SEPT24/CMDN/42	Authorised the works order relating to the construction of Cuckoos Hollow Bridge to Milestone Infrastructure Limited up to a value of £600,000 under the Council's existing Highway Services Contract.