

APPENDIX A

Ref.	Transparency Notices	Requirement
UK1	Pipeline notice	Mandatory (for organisations where spend is £100m+ PA). 18-month forward-look at planned procurements £2m+ value
UK2	Preliminary market engagement notice	Mandatory where engagement is anticipated or has taken place (or, explain in tender notice why it hasn't been published).
UK3	Planned procurement notice	Optional and Best Practice Advises the market of an upcoming procurement. A qualifying planned procurement notice can reduce tender timescales.
UK4	Tender notice <i>Including to establish a framework and below-threshold notices</i>	Mandatory (for a competitive procedure) Publish when undertaking an open or competitive flexible procedure (including to establish a framework contract and procuring using a dynamic market ²) or procuring a regulated below-threshold contract.
UK5	Transparency notice	Mandatory (for a direct award) Publish prior to award when undertaking a direct award.
UK6	Contract award notice	Mandatory Publish to communicate the outcome of the procurement and to commence the standstill period prior to awarding a contract under the open or competitive flexible procedure (and voluntary standstill periods for direct awards).
UK7	Contract details notice	Mandatory Publish details of the awarded contract (including the contract, for public contracts £5m+), inc. regulated below-threshold contracts above a certain value and those procured by direct award.

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UK8	Contract payment notice ³	Mandatory Publish details of payments over £30,000 made under a public contract (quarterly).
UK9	Contract performance notice	Mandatory Publish KPI scores for public contracts £5m+ (at least annually). Publish within 30 days of supplier poor performance / breach of contract.
UK10	Contract change notice	Mandatory Publish prior to a qualifying modification taking place, inc., for contracts £5m+, publication of modification.
UK11	Contract termination notice	Mandatory Publish when a public contract is terminated / comes to an end
UK12	Procurement termination notice	Mandatory Publish where, after publishing a tender or transparency notice, the process is terminated without awarding a contract.
UK13-16	Dynamic market notices	Mandatory Publish and update when advertising, establishing, changing or terminating a dynamic market (inc. utilities dynamic markets and qualifying utilities dynamic markets).
UK17	Payments compliance notice	Mandatory Publish details of performance against 30-day payment terms (twice annually).

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