

**AUDIT COMMITTEE: RECORD OF ACTION TAKEN
MUNICIPAL YEAR: MAY 2024 - APRIL 2025**

1: ACTIONS FROM THE LAST MEETING

DATE OF MEETING	AGENDA ITEM	AGREED ACTION	OFFICER RESPONSIBLE	DUE DATE	CURRENT STATUS/ACTION UPDATE
22 July 2024	Item 5: Revised Financial Regulations	That the draft amended Financial Regulations be referred to the Constitution & Ethics Committee for recommendation to Full Council	Emma Riding, Service Director	29 July 2024	The amended regulations were presented to the Constitution & Ethics Committee on 29 July 2024 and recommended to Full Council for approval.

2: OUTSTANDING ACTIONS COMPLETED

DATE OF MEETING	AGENDA ITEM	AGREED ACTION	OFFICER RESPONSIBLE	DUE DATE	CURRENT STATUS / ACTION UPDATE
18 March 2024 17	Item 6: EY Annual Report	<ol style="list-style-type: none"> 1. That the 2020/21 EY Annual Report be noted as reviewed. 2. That an interim officer report in consultation with EY be provided to the Chair in April updating on progress made towards having a fully audited set of 2023/24 accounts in line with government guidelines. 	Jill Evans, Service Director	April 2024	Discussion took place under item 9 (2023/2024 Audit Plan) of the Committee's meeting of 22 July 2024, regarding progress towards a fully audited set of accounts.
29 January 2024	Item 9: Annual Governance Statement Review	Having thoroughly reviewed progress against significant issues included within the 2022/2023 Annual Governance Statement, the Committee RESOLVED to note the proposals as to the production of the 2023/2024 Statement by way of a working group comprising key officers and review by the Chief Internal Auditor.	Adesuwa Omoregie, Interim Head of Legal and Governance and Monitoring Officer	July 2024	A report was received at the Committee's meeting of 22 July 2024.

3: OUTSTANDING ACTIONS PENDING

DATE OF MEETING	AGENDA ITEM	AGREED ACTION	OFFICER RESPONSIBLE	DUE DATE	CURRENT STATUS / ACTION UPDATE
29 January 2024	Item 6: Risk Management	A training event be held for Members of the Committee once the Framework was ready.	Gerry Roche, Risk Manager	March 2024	A training session for Members has been scheduled for 9 September 2024.
27 November 2023	Item 5: Internal Audit Mid Year Progress Report 2023/2024	Executive Director, Corporate Services to consider Insurance being removed from Internal Audit and sitting within Risk Management	Cecilie Booth, Executive Director for Corporate Services and S151 Officer	March 2024	
27 November 2023	Item 5: Internal Audit Mid Year Progress Report 2023/2024	Clearer definitions of the recommendation ratings to be provided to the Committee.	Steve Crabtree, Chief Internal Auditor	January 2024	Revisions will be included as part of the Audit Charter assessment.