

<b>COUNCIL</b>	<b>AGENDA ITEM No. 10</b>
<b>24 JULY 2024</b>	<b>PUBLIC REPORT</b>

## **RECORD OF EXECUTIVE DECISIONS MADE SINCE THE LAST MEETING**

### **1. CABINET MEETING HELD ON 22 MARCH 2024**

#### **A) Peterborough City Council Care Leavers Local Offer - MAR24/CAB/99**

The Cabinet:

1. Agreed the Phase 1 proposal to improve and extend the Council's local offer to care leavers included at paragraph 4.35 of this report and that the Phase 1 proposal can be implemented with immediate effect.
2. Noted that a Phase 2 proposal to further extend and improve the Council's local offer to care leavers will be submitted for approval by Cabinet as soon as it is completed.
3. Agreed to recommend to Council approval of the 100% Council Tax discount for care leavers. with effect from 1 April 2024.

#### **B) Fletton Quays Hilton Hotel – MAR24/CAB/100**

The Cabinet:

1. Considered the information included within the exempt appendix to this report;
2. Authorised the Executive Director of Corporate Services and Section 151 Officer to continue further due diligence work in respect of the options available for the hotel; and
3. Requested the Executive Director of Corporate Services and Section 151 Officer to submit a further report to Cabinet setting out the options available in respect of the hotel including the financial and non-financial implications of each option, the routes to be followed to achieve each option, the risks and such other information as may be required for the Cabinet to reach an informed decision on next steps for the hotel following completion of further due diligence.

#### **C) Procurement of Multi Disciplinary Design Team for Vine Project – MAR24/CAB/101**

The Cabinet approved

1. The award of a contract to Pick Everard Limited for the provision of Multi-Disciplinary Design Team (MDDT) Services over RIBA Stages 1-6 for the Vine in Central Library - at a total contract value of £495,995.51 for the period 22 April 2024 to 16 March 2027 (the period 17th March 2026 when the Vine facility becomes operational to 16th March 2027 covers the RIBA Stage 6 construction defects liability period).

2. Delegated authority to the Executive Director of Place and Economy to take all necessary steps to implement the decision in recommendation 1 including the entering into any of any necessary legal agreements

**D) Procurement of Multi Disciplinary Design Team for Vine Project – MAR24/CAB/101**

1. It is recommended that Cabinet approved:
2. The award of a contract to Pick Everard Limited for the provision of Multi-Disciplinary Design Team (MDDT) Services over RIBA Stages 1-6 for the Vine in Central Library - at a total contract value of £495,995.51 for the period 22 April 2024 to 16 March 2027 (the period 17th March 2026 when the Vine facility becomes operational to 16th March 2027 covers the RIBA Stage 6 construction defects liability period).
3. Delegated authority to the Executive Director of Place and Economy to take all necessary steps to implement the decision in recommendation 1 including the entering into any of any necessary legal agreements.

**E) Sale Of 441 Lincoln Road - MAR24/CAB/102**

1. It is recommended that Cabinet:
2. Agrees to the disposal of the freehold of 441 Lincoln Road as set out below, on the terms set out in the exempt annex included at Appendix 1.
3. Delegates authority to the Executive Director of Corporate Services in conjunction with the Director of Legal and Governance to take all necessary steps to facilitate the decision in Recommendation 1 including entering into any necessary legal agreements.
4. Notes the position relating to the current occupiers and the requirement for the council to support the relocation of all tenants to suitable alternative accommodation.

**D) Disposal of Freehold Land at Hereward Cross - MAR24/CAB/103**

1. It is recommended that Cabinet:
2. Approve the variation of the Heads of Terms approved by Cabinet on 13th March 2023 for the disposal of the freehold land at Hereward Cross as set out in Appendix 1 to the report and in accordance with the Red Book Valuation.
3. Delegates authority to the Executive Director of Corporate Services and Director of Law and Governance after consultation with the Cabinet Member for Finance and Corporate Governance, following receipt and approval of the Red Book Valuation to take all necessary steps to effect the decision in Recommendation 1 including entering into all agreements.
4. Delegates authority to the Executive Director of Corporate Services and Director of Law and Governance after consultation with the Cabinet Member for Finance and Corporate Governance, to approve any further minor changes to the Heads of Terms provided that the effect of the change is in accordance with the Red Book Valuation.

## **CABINET MEETING HELD ON 17 June 2024**

### **E) Blue Sky Peterborough Limited and Peterborough Investment Partnership - MAR24/CAB/104**

Shareholder Cabinet Committee Recommendation to dissolve Blue Sky Peterborough.

1. That Cabinet agrees to the dissolution of Blue Sky Peterborough Limited.
2. That Cabinet agrees to the dissolution of Peterborough Investment Partnership and all associated companies following completion of the Good Shed transaction and all necessary due diligence being undertaken to ensure that the Council receives all monies due from the partnership.
3. That Cabinet delegates authority to the Interim Director of Legal and the Executive Director of Corporate Services to take all necessary steps to implement the decisions in recommendations 1 and 2 including signing of any documents.

### **F) Peterborough Housing Strategy 2024-2029 - JUN24/CAB/07**

1. The Cabinet considered the consultation response to the Draft Housing Strategy summarised in the Key Issues Report and supported the Housing Strategy. Cabinet recommended the Housing Strategy to council for adoption.

### **I) Peterborough City Council Healthier Food and Drink Advertising Policy - JUN24/CAB/08**

1. Cabinet Members consider the draft Peterborough City Council High Fat, Salt and Sugar food and drink Advertising and Sponsorship Policy and recommend the policy is agreed for adoption.

### **G) Purchase of a Property for use as a home for Children - JUN24/CAB/09**

#### **Cabinet:**

1. Approved the acquisition of the property and associated works as detailed in the exempt annex.
2. Delegated authority to the Executive Director of Corporate Services and Director of Legal and Governance, in consultation with the Cabinet Member for Finance and Corporate Governance to take all necessary steps including agreeing final terms and final budget for works entering into all necessary agreements to facilitate the decision in Recommendation 1.

### **H) Academy Conversion of a School - JUN24/CAB/10**

#### **The Cabinet:**

1. Authorised the Council to enter into a Commercial Transfer Agreement (CTA) between the Council, the Governing Body of Saint Michael Church of England Primary School (the "School") and ACT Multi Academy Trust.

2. Authorised the Director of Legal and Governance, in consultation with the Executive Director of Children's Services and the Leader of the Council, to take all necessary steps required to facilitate the decision in Recommendation 1 including entering into any necessary legal agreements.
3. Delegated authority to the Executive Director for Children's Services, in consultation with the Director for Legal and Governance and the Executive Director for Corporate Services to negotiate and enter into any documentation reasonably required to facilitate the academy conversion of the school.

Please note, the Cabinet agreed to amended recommendations and therefore the above are different to those published within the report.

#### **I) Quarterly Performance Report – Quarter Four / End of Year (2023/24) Performance Report and Productivity Plan - JUN24/CAB/11**

1. For Cabinet oversight of the councils performance over the last year against key indicators and metrics as detailed in the Corporate Strategy

#### **J) Outturn 2023/24 and MTFS Q4 update - JUN24/CAB/12**

##### **Cabinet noted:**

1. The final 2023/24 revenue outturn position as a £1.2m overspend on the Council's revenue budget (subject to finalisation of the statutory statement of accounts).
2. The reserves position outlined in section 4.5.2.
3. The MTFS Q4 update outlined in Appendix B.
4. The 2023/24 Capital Programme outturn position of £113m outlined in section 4.6, with the details of schemes outlined in Appendix C.
5. Performance against the Prudential Indicators as outlined in Appendix D.
6. Performance on payment of creditors, debt collection performance, local taxation and benefit overpayments as outlined in Appendix E.

#### **CABINET MEETING HELD ON 15 JUNE 2024**

#### **K) Peterborough Housing Strategy 2024-2029 - JUN24/CAB/07**

The Cabinet considered the consultation response to the Draft Housing Strategy summarised in the Key Issues Report and supported the Housing Strategy. Cabinet recommended the Housing Strategy to council for adoption.

#### **L) Peterborough City Council Healthier Food and Drink Advertising Policy - JUN24/CAB/08**

The Cabinet considered the Peterborough City Council Healthier Food and Drink Advertising Policy and approved it for adoption.

#### **M) Purchase of a Property for use as a home for Children - JUN24/CAB/09**

##### **Cabinet:**

1. Approved the acquisition of the property and associated works as detailed in the exempt annex.
2. Delegated authority to the Executive Director of Corporate Services and Director of Legal and Governance, in consultation with the Cabinet Member for Finance and Corporate

Governance to take all necessary steps including agreeing final terms and final budget for works entering into all necessary agreements to facilitate the decision in Recommendation 1.

## **N) Academy Conversion of a School - JUN24/CAB/10**

The Cabinet:

1. Authorised the Council to enter into a Commercial Transfer Agreement (CTA) between the Council, the Governing Body of Saint Michael Church of England Primary School (the "School") and ACT Multi Academy Trust.
2. Authorised the Director of Legal and Governance, in consultation with the Executive Director of Children's Services and the Leader of the Council, to take all necessary steps required to facilitate the decision in Recommendation 1 including entering into any necessary legal agreements.
3. Delegated authority to the Executive Director for Children's Services, in consultation with the Director for Legal and Governance and the Executive Director for Corporate Services to negotiate and enter into any documentation reasonably required to facilitate the academy conversion of the school.

Please note, the Cabinet agreed to amended recommendations and therefore the above are different to those published within the report.

## **O) Quarterly Performance Report – Quarter Four / End of Year (2023/24) Performance Report and Productivity Plan - JUN24/CAB/11**

Cabinet:

- noted the Corporate Performance Report for Quarter Four, 2023/24;
- and approved the related Productivity Plan for submission to DLUHC.

## **P) Outturn 2023/24 and MTFS Q4 update - JUN24/CAB/12**

Cabinet noted:

1. The final 2023/24 revenue outturn position as a £1.2m overspend on the Council's revenue budget (subject to finalisation of the statutory statement of accounts).
2. The reserves position outlined in section 4.5.2.
3. The MTFS Q4 update outlined in Appendix B.
4. The 2023/24 Capital Programme outturn position of £113m outlined in section 4.6, with the details of schemes outlined in Appendix C.
5. Performance against the Prudential Indicators as outlined in Appendix D.
6. Performance on payment of creditors, debt collection performance, local taxation and benefit overpayments as outlined in Appendix E.

## **2. CALL-IN BY SCRUTINY COMMITTEE**

Since the publication of the previous report to Council, the call-in mechanism has not been invoked.

## **3. SPECIAL URGENCY AND WAIVER OF CALL-IN PROVISIONS**

Since the publication of the previous report to Council the urgency, special urgency and/or waiver of call-in provisions have been invoked for the following items.

**Delegation Of Function To Cambridgeshire County Council: Primary Care Prevention Interventions: MAR24/CMDN/97**

1. The Cabinet Member approved:
2. The Primary Care Prevention interventions described in this paper.
3. The delegation of authority to Cambridgeshire County Council (CCC) to act as the lead authority for commissioning the proposed prevention interventions across Peterborough and Cambridgeshire. Peterborough City Council (PCC) shall enter into a delegation and partnering agreement with CCC for the duration of the delegated function between 1 January 2024 and 31 March 2026 and a total value of £200,000.00.
4. The establishment of a Section 76 between CCC and the Cambridgeshire and Peterborough Integrated Care Board (ICB) throughout the period of the delegated function, with a value of £1,000,000.00, consisting of £200,000.00 contribution from PCC, and £800,000.00 contribution from CCC.
5. With approval from the Monitoring Officer and Chair of the Adults and Health Scrutiny Committee, the urgency procedures to waive the 5-day consideration and 3-day call-in periods have been invoked.

**Medgen Nursing Services Limited - MARCH24/CMDN/106**

1. **This report is NOT FOR PUBLICATION in accordance with paragraph (s) 1 and 2 of Schedule 12A of Part 1 of the Local Government Act 1972 in that it contains information relating to an individual or likely to result in the individual being identified. The public interest test has been applied to the information contained within the exempt annex and it is considered that the need to retain the information as exempt outweighs the public interest in disclosing it as to do so**

**Household Support Fund 5 Approval - MARCH24/CMDN/107**

1. With approval from the Monitoring Officer and the Growth, Resources and Communities Scrutiny Committee Chair, the urgency provisions were evoked to waive the 28-day Forward Plan, 5-day consideration and 3-day call-in periods.
2. The Cabinet Member approved the overall approach to the delivery of the Household Support Fund extension.
3. Delegated authority to the Executive Director for Place and Economy, in consultation with the Executive Director for Corporate Resources and the Cabinet Member listed above, to finalise the detailed arrangements, including the award of contract(s), for all aspects of the scheme within the guidelines of the scheme and up to the grant determination limit as set out in the Governments Financial Instruction.
4. Delegated authority to the Executive Director for Place and Economy, in consultation with the Executive Director for Corporate Resources and the Cabinet Member listed above to approve an extension beyond 30 September 2024 should further Government funds be made available.

**Stanground Academy – Deed of Indemnity - APR24/CMDN/109**

*With approval from the Monitoring Officer and the Growth, Resources and Communities Scrutiny Committee Chair, the urgency provisions to waive the 28-day Forward Plan, 5-day consideration and 3-day call in period have been approved.*

The Cabinet Member approved:

1. The grant of an indemnity to Greenwoods Academies Trust (Academy) to deal with the reported building defect as outlined in this report.
2. Delegated authority to the Executive Director for Corporate Services and Section 151 officer to take all necessary steps to give effect the decision in 1 including entering into any legal agreements.

### **Translation and Interpretation Services - Amendment to Cabinet Report MAY24/CMDN/110**

ABANDONED

1. With approval from the Monitoring Officer and Chair of the Children and Education Scrutiny Committee, the urgency procedures have been invoked to waive the 28-day Forward Plan, 5-day consideration and 3-day call in periods.
2. Approved the correction to Cabinet Report MAR24/CAB/89 that the company to be awarded the contract for delivery of the Council's translation and interpretation service is Language Line Ltd, and not Language Line TI Ltd. The contract period remains as 4 years (including extension period up to 2 years) and shall commence on 8 May 2024.

### **Reviews Pursuant To Part 7 Of The Housing Act 1996 - MAY24/CMDN/111**

With approval from the Monitoring Officer and the Growth, Resources and Communities Scrutiny Committee Chair, the urgency provisions to waive the 28-day Forward Plan, 5-day consideration and 3-day call in period have been approved.

The Leader:

Delegated authority to the Executive Director of Place and Economy to exercise decision making functions in respect of all parts of Part 7 of the Housing Act 1996.

Delegated authority to the Executive Director of Place and Economy to procure and appoint a contractor to exercise on his behalf decision making functions in respect of all parts of Part 7 of the Housing Act 1996.

Ratified the award to and decision of the Council to enter into the contract with Housing Reviews Limited, to complete reviews pursuant to Part 7 of the Housing Act 1996 as set out below:

i.Reviews undertaken under Section 202 of Housing Act 1996 for the contract period 1 April 2023 to 31 March 2025, and contract value £25,000.00; and

ii.Reviews undertaken under Section 184 of the Housing Act 1996 for the contract period commencing on 1 August 2023 until completion of outstanding reviews, and contract value £18,700.00.

Authorised the Executive Director of Place and Economy, as and when required to review and ratify decisions made to-date pursuant to Part 7 of the Housing Act 1996, under the contracts referred to in recommendation 3 with Housing Reviews Limited.

**Amendment to Award of Contract for the Provision of Multi-Disciplinary Design Team Services for the Vine Project in Central Library, Peterborough - MAY24/CMDN/112**

*With approval from the Monitoring Officer and the Growth, Resources and Communities Scrutiny Committee Chair, the urgency provisions to waive the 28-day Forward Plan, 5-day consideration and 3-day call in period have been approved.*

The Cabinet Member authorised:

1. Authorised the award of a contract to Pick Everard for the provision of Multi-Disciplinary Design Team (MDDT) Services over RIBA Stages 1-6 for the Vine in Central Library - at a total contract value of £495,995.51 for the period 22 April 2024 to 16 March 2027.
2. Delegated authority to the Executive Director of Place and Economy to take all necessary steps to implement the decision in recommendation 1 including the entering into any of any necessary legal agreements.

**CABINET MEETING HELD ON 30 May 2024**

**Fletton Quays Hilton hotel update – MAY24/CAB/03**

The Cabinet:

1. Authorised the Executive Director of Corporate Services and Section 151 Officer to reject the third-party bid.
2. Authorised the Executive Director of Corporate Services and Section 151 Officer to submit a credit bid to take the hotel out of administration.
3. Authorised officers to start work to consider the options and ways forward included within the exempt appendix.
4. Delegated authority to the Executive Director of Corporate Services and Section 151 Officer to take all necessary steps to facilitate the decisions in the recommendations including the entering into of any necessary legal agreements.
5. Requested the Executive Director of Corporate Services and Section 151 Officer to submit a further report to Cabinet following further due diligence on the shortlisted options included within the exempt annex and provide a Full Business Case analysis for consideration in July.

**Extension of Housing Related Support Grant Funding - April to June 2024 - JUN24/CMDN/04**

The Cabinet Member for Housing and Communities:

1. Approved a three-month extension to the existing grant funding for Housing Related Support, (to allow for transition to a new procured model and enable agreed savings) for the period 1 April 2024 to 30 June 2024 to the following grant recipients:



- Longhurst Group (formerly Axiom Housing Association) – Hostel accommodation and drop-in services - £141,907.51
  - Cambridgeshire & Peterborough YMCA – hostel accommodation - £66,953.43
  - Futures Housing Group – hostel accommodation - £15,547.32
  - Cross Keys Homes – hostel accommodation – £22,537.00
2. Authorised grant variation to existing agreements between the Council and recipients of grant funding for the period 1<sup>st</sup> April – 30<sup>th</sup> June 2024.

With approval from the Monitoring Officer and Growth, Resources and Communities Chair the use of urgency has been approved to waive the use of the 3-day call-in period.

#### 4. CABINET MEMBER DECISIONS

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
<p>s76 agreement between Peterborough City Council and the Cambridgeshire and Peterborough Integrated Care Board in relation to funding of pharmacotherapy for smoking cessation as part of the treating tobacco dependency programme</p> <p>Councillor Saqib Farooq, Cabinet Member for Adults and Health</p> <p>21 March 2024</p>	<p>MARCH24/CMDN/98</p>	<ol style="list-style-type: none"> <li>1. The Cabinet Member::</li> <li>2. Authorised total spend of £10,000 to Cambridgeshire &amp; Peterborough Integrated Care Board (ICB) to provide patients treated under the Treating Tobacco Dependency Programme with Pharmacotherapy upon discharge.</li> <li>3. Authorised the council to enter into a S76 agreement with the Cambridgeshire &amp; Peterborough ICB for 2 years, commencing 1st February 2024.</li> </ol>
<p>To create a new Walking and Cycling Member Working Group</p> <p>Cllr Elsey Cabinet Member for Infrastructure, Environment and Climate Change</p> <p>26 March 2024</p>	<p>MARCH24/CMDN/105</p>	<ol style="list-style-type: none"> <li>1. The new Group will assist in developing the Local Cycling and Walking Infrastructure Plan, the Rural Walking and Cycling Strategy, as well as other active travel initiatives.</li> </ol>
<p>Contract for City Centre Advertising Boards</p>	<p><b>MAR24/CMDN/108</b></p>	<ol style="list-style-type: none"> <li>1. Authorised the council to award a contract to JC Decaux Limited from 6 May 2024 for a period of 10 years, with the option to extend for a further two years, for the management of 40 city centre digital advertising boards.</li> </ol>

<p>Cllr Mohammed Farooq</p> <p>Leader of the Council, Cabinet Member for Housing, Growth and Regeneration</p> <p>23 April 2024</p>		<p>2. Delegated approval to the Executive Director of Corporate Services to authorise the decision whether to invoke the extension period following the initial contract term and in accordance with the contract provisions.</p>
<p>Award of Contract for Traffic Signals 2024 – 2032</p> <p>Councillor Jamil - Cabinet Member for Environment and Transport</p> <p>23 May 2024</p>	<p><b>MAY24/CMDN/01</b></p>	<p>1. Authorise the award of a 'Call Off' contract for the Traffic Signals Supply, Installation and Maintenance 2024 to the successful bidder set out in the Exempt Annex to this report for £2,320,000 from 4 September 2024 to 3 September 2029; and</p> <p>2. Delegate authority to the Executive Director of Place and Economy to authorise the option to extend the Contract for a further three years from 4 September 2029 to 3 September 2032</p>
<p>Award of contract for Electronic Document Management Solution –</p> <p>Cllr Amjad Iqbal</p> <p>Deputy Leader and Cabinet Member for Finance and Corporate Governance</p> <p>23 May 2024</p>	<p><b>MAY24/CMDN/02</b></p>	<p>1. Approve the contract award of the IT solution supporting most services via the CCS VAS framework to NEC (supplier of I@W) with commencement date 30th April 2024 for a five-year contract period and two optional one-year extensions. The estimated total contract value is £632,037.</p> <p>2. Authorise the early termination of the current contract with NEC for this system with effect from 30 April 2024. This contract is due to expire on 29th April 2024 and its early termination shall enable alignment with the newly procured solution. Early termination is by way of mutual agreement between the Council and supplier and of no cost to the Council.</p>
<p>Cambridgeshire and Peterborough Waste Partnership (RECAP) Inter Authority Agreement (IAA)</p> <p>Councillor Jamil Cabinet Member</p>	<p><b>JUNE24/CMDN/05</b></p>	<p>1. The Cabinet Member authorised the Council to enter into an Inter-Authority Agreement with the partners in the RECAP Waste Partnership (Cambridge City Council, East Cambridgeshire District Council, Huntingdonshire District Council, Fenland District Council and South Cambridgeshire District Council) in relation to the contract for the processing of the Dry Mixed Recycling (DMR) collected in the authority areas. This</p>

<p>for Environment and Transport</p> <p>7 June 2024</p>		<p>agreement will cover the procurement evaluation period and then remain in place for the full contract period.</p>
<p>Citizens Advice Peterborough Grant 2024/25</p> <p>Councillor Alison Jones</p> <p>Cabinet Member for Housing and Communities</p> <p>14 June 2024</p>	<p>JUN24/CMDN/06</p>	<p>The Cabinet Member:</p> <ol style="list-style-type: none"> <li>1. Approved the award of grant funding of £130,000 for financial year 2024/25 to Citizens Advice Peterborough to support homelessness prevention advice and support until 31 March 2025.</li> <li>2. Authorised the Council to enter into a grant funding agreement with Citizens Advice Bureau Peterborough to facilitate the decision in recommendation (1).</li> </ol>
<p>Domestic Abuse Policies For Peterborough City Council</p> <p>Councillor Alison Jones</p> <p>Cabinet Member for Housing and Communities</p> <p>9 July 2024</p>	<p>JUL24/CMDN/13</p>	<p>The Cabinet Member</p> <p>Agreed to the publication and adoption of the Peterborough City Council Domestic Abuse Policy (appendix 1) of the report</p>