

**MINUTES OF THE CONSTITUTION AND ETHICS COMMITTEE MEETING
HELD AT 6:00PM, ON
MONDAY, 5 FEBRUARY 2024
BOURGES/VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

RECORD OF PROCEEDINGS

To be read in conjunction with the agenda for the meeting.

[\(Public Pack\)Agenda Constitution and Ethics Committee, 5 February 2024, 6pm
\(\[peterborough.gov.uk\]\(http://peterborough.gov.uk\)\)](#)

Should you wish to listen to the debate had, please visit download the audio recording at:

[Constitution and Ethics Committee - 5 February 2024, 6pm \(audio recording\)](#)

Committee Members Present: Qayyum Chairman (Chair), Hiller Vice-Chairman (Vice-Chair),
Councillors Ayres, Coles, Jamil, Sandford and Ray.

Officers Present: Adesuwa Omoregie, Interim Head of Legal and Deputy Monitoring
Officer
Rachel Edwards, Head of Constitutional Services
Sue Proctor, Executive and Members Services Manager
Madia Afzal, Democratic Services Officer

1. APOLOGIES FOR ABSENCE

No apologies for absence were received.

**3. MINUTES OF THE CONSTITUTION AND ETHICS COMMITTEE MEETING HELD ON
31 October 2023 and 14 of December 2023**

The minutes of the Constitution and Ethics and Committee meeting held on the 31 of
October 2023 and 14 of December 2023 were approved as a true and accurate record.

2. DECLARATIONS OF INTEREST

No declarations of interest were received.

**4. PROGRESS REPORT ON THE CENTRE FOR GOVERNANCE AND SCRUTINY
RECOMMENDATIONS, AND PLAN FOR THE CONSTITUTION REVIEW**

Constitution and Ethics Committee received a verbal update on the progress of the Centre
for Governance and Scrutiny and Constitution Review.

RESOLVED:

The Constitution and Ethics Committee considered and **RESOLVED** (Unanimous) noted the report and **AGREED** that:

1. The Monitoring Officer would provide further clarity on the data in respect to Members' interviews.
2. Future progress reports would be provided in writing by the Monitoring Officer.

5. PROCESS FOR MAYOR AND DEPUTY MAYOR APPOINTMENTS

The Constitution and Ethics Committee considered the report and **RESOLVED** (Unanimous) to note the process for appointment of the Mayor and Deputy Mayor as per the Constitution.

6. APPOINTMENT OF A CYCLE COUNCIL CHAMPION

The Constitution and Ethics Committee considered the report and **RESOLVED** (Unanimous) to note the report and agreed to recommend to Full Council the adoption of an Active Travel Champion subject to the required amendments and **AGREED**:

- The Monitoring Officer would provide clarity on the policy set out in 4.2 of the report.
- The Monitoring Officer would amend 2.1 of the report to incorporate the Constitution and Ethics Committee's involvement in the champion appointment process.
- The Monitoring Officer would circulate via email an updated version of the report (with tracked changes) to members of the Constitution and Ethics Committee.
- To recommend to Full Council the adoption of an active travel champion.
- To instruct the Monitoring Officer to amend the protocol and circulate the comments for agreement in advance of the next Full Council meeting.

7. CONSTITUTION AND ETHICS COMMITTEE START TIME 2024/25

The Constitution and Ethics Committee considered the report and **RESOLVED** (Unanimous) to note the contents and agreed and recommend to Council the start time for all Constitution and Ethics Committee meetings for the Municipal Year 2024-25.

8. DISPENSATIONS

The Committee noted there had been no dispensations granted since the last meeting.

9. COUNCILLOR CODE OF CONDUCT REPORT

The Constitution and Ethics Committee considered the report and **RESOLVED** (Unanimous) to note the report and **AGREED** Monitoring Officer to amend the report to incorporate Parish Councillors

10. WORK PROGRAMME

The Constitution and Ethics Committee considered the report and **RESOLVED** (Unanimous) to note the report.

CHAIRMAN
7:08PM