

Appendix 1

Management of Procurement Resources

Complexity Scale

Complexity	Typical Procurement Days required per procurement	Description of Types of Procurement that relate to their complexity
Complex	85 days 12 months elapsed time	Procurements involving designing own process. Heavy Consultations. Unusual type of procurement model. Working jointly with other Local Authorities Multi stakeholder frameworks. Complex Competitive Dialogue or Competitive Procedure with Neotiation
High	65 days 9 months elapsed time	New multi-provider, client unclear of requirements Large frameworks involving a different strategy to previous piece. High Value (at least above £100k)
Medium	24 days 3 months elapsed time	Straight forward tender EU etc. Auctions - because manage the client and manage the suppliers. Contracts under review. See where improve or negotiate Re-opening of manual Light Touch Dynamic Purchasing Systems/Frameworks
Low	8 days 4 weeks elapsed time	Simple Call offs Lower value or simple RFQs re-opening' of an automated Light Touch Dynamic Purchasing System smaller non-complex above or below threshold procurements

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Available Resources

Days Per FTE Available Table 1

Total Workdays	261
Less Bank Holidays	8
Less Annual Leave	25
HR 1:1s, Team Meetings, Appraisals	4
Maximum Days Available	224

Table 2 FTE Numbers	No	Days
FTE HOP	1	224
FTE Direct Delivery	5	1120
FTE Operations	3	672
FTE Direct Delivery Vacancies	1	224
FTE Direct Delivery LTS	1	224
Total FTE	11	2464
Total FTE currently Available	9	2016

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Draft Annual Plan Statistics

No of potential Procurements

2023/2024

Type	No	Resource Days
Complex	15	1275
High	29	1885
Medium	38	912
Low	128	1024
Total	210	5096

Directorate	Type	Resource Days	No
People & Communities	Complex	1105	13
People & Communities	High	1235	19
People & Communities	Medium	96	4
People & Communities	Low	88	11
Place & Economy	Complex	85	1
Place & Economy	High	260	4
Place & Economy	Medium	48	2
Place & Economy	Low	136	17
Corporate Services	Complex	85	1
Corporate Services	High	390	6
Corporate Services	Medium	768	32
Corporate Services	Low	800	100

Place and Economy	People and Communities	Corporate Services
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Highways and Transport Planning, Growth and Environment	Adults Services	Finance and Resources
Climate Change and Energy Services	Children's Services	Digital Data Analytics, Risk and IT Services
Housing and Homelessness	Public Health	Communications
Employment and Skills	Peterborough Limited	Commercial and Property
Community Safety		Delivery and Transformation
Regulatory Services		Human Resources and Workforce Development
Emergency Resilience and Planning		Health and Safety
Leisure and Culture		
Legal Governance		

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