

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

PUBLISHED: 24 FEBRUARY 2023

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

<b>KEY DECISIONS FROM 27 MARCH 2023</b>								
<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
<b>Children’s Social Care and Early Help IT System Procurement 2023 – KEY/27MAR23/01</b> To seek approval for the award of the contract of the current IT solution used for Children’s Social Care and Early Help, LiquidLogic.	<b>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and the University</b>	April 2023	Children and Education Scrutiny Committee	N/A	N/A	Chris Stromberg, Head of Business & Digital Systems, Tel:07876578093, Email:chris.stromberg@cambridgeshire.gov.uk	<b>Corporate Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
<b>Disposal of Land and Buildings - KEY/27MAR23/02</b> Disposal of Land and Buildings	<b>Councillor Andy Coles, Cabinet Member for Finance and Corporate Governance</b>	31 March 2023	Growth, Resources, And Communities Scrutiny Committee	East Ward	Relevant internal and external stakeholders	Felicity Paddick Email: felicity.paddick@peterborough.gov.uk	<b>Corporate Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
<b>Acquisition of City Centre Building - KEY/27MAR23/03</b> Acquisition of City Centre Building	<b>Councillor Andy Coles, Cabinet Member for Finance and Corporate Governance</b>	March 2023	Growth, Resources, And Communities Scrutiny Committee	Fletton & Stanground	Relevant internal and external stakeholders	Felicity Paddick Email: felicity.paddick@peterborough.gov.uk	<b>Corporate Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

**PREVIOUSLY ADVERTISED KEY DECISIONS**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p>1. <b>Peterborough City Council Housing Related Support Procurement / Commissioning - KEY/24MAY21/02 –</b> To Procure / Commission Peterborough City Council Housing Related Support Services. Service redesign and change form annual Grant Agreements to longer term contracts.</p>	<p><b>Cabinet</b></p>	<p><b>July 2023</b></p>	<p>Growth, Resources and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Soft market testing is underway. A Housing Related Support Commissioning Strategy has been agreed and has received all the relevant approvals</p>	<p>Sean Evans, Head of Service Housing Needs, Email: sean.evans@peterborough.gov.uk</p>	<p><b>Place and Economy</b></p>	<p>To be submitted, Housing Related Support Commissioning Strategy for Cambridgeshire &amp; Peterborough 2020 - 2022. Procurement / Commissioning information.</p>
<p>2. <b>Clare Lodge and agency resource - KEY/28MAR2022/02 -</b> Relating to the supply of temporary agency requirements at Clare Lodge</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>13 March 2023</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Legal, Procurement, Service area, Clare Lodge, agency providers</p>	<p>Steve McFaden, Business, Strategy &amp; Infrastructure Manager Clare Lodge, 01733 253246</p>	<p><b>People Services</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>103. <b>Award of Insurance Contract - KEY/1AUG22/02 -</b> The existing contract for the Councils insurance arrangements runs from 1 April 2018 - 31 March 2023. (MAR18/CMDN/113). Discussions are now being held with insurance specialists and the Procurement Team to set out the specification requirements so that this contract can go out to tender with award expected in late January 2023 / early February 2023.</p>	<p><b>Cabinet</b></p>	<p><b>13 March 2023</b></p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Consultation internal (Procurement), external (insurance broker advisors).</p>	<p>Steve Crabtree. Chief Internal Auditor. Tel: 01733 384557. Email: steve.crabtree@peterborough.gov.uk</p>	<p><b>Corporate Services</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
<p>4. <b>Charging residents and developers for replacement bins – KEY/21NOV22/01 -</b> Currently all replacement household bins are replaced for free, if implemented, if you lose your bin or damage it you will be required to pay for a replacement.</p>	<p><b>Councillor Nigel Simons, Cabinet Member For Waste Street Scene And The Environment</b></p>	<p><b>February 2023</b></p>	<p>Climate Change and Environment Scrutiny Committee</p>	<p>All Wards</p>	<p>Via the budget setting last financial year and FSWG</p>	<p>James Collingridge, Assistant Director of Operations, 01733 864736, james.collingridge@peterborough.gov.uk</p>	<p><b>Place and Economy</b></p>	<p>A CMDN.</p>

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5. <b>Refugee Resettlement Befriender Contract Award – KEY/21NOV22/02</b> To award a contract to provide services and support to resettled refugee families under the United Kingdom Resettlement Scheme and the Afghan Relocation and Assistance Programme.	<b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Communication, Culture and Communities</b>	<b>February 2023</b>	Growth, Resources and Communities Scrutiny Committee	All Wards	Soft market testing with potential suppliers has taken place	Ian Phillips Head of Communities and Partnerships Integration Email: <a href="mailto:ian.phillips@pete.rborough.gov.uk">ian.phillips@pete.rborough.gov.uk</a>	<b>Place and Economy</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
6. <b>Disposal of Ground Rent at Hereward Cross – KEY/05DEC22/01</b> - Disposal of ground rent at Hereward Cross	<b>Councillor Andy Coles, Cabinet Member for Finance and Corporate Governance</b>	<b>February 2023</b>	Growth, Resources, And Communities Scrutiny Committee	Central Ward	Part of the approved disposal programme	Felicity Paddick, Manager - Estates and Valuation Email: <a href="mailto:felicity.paddick@nps.co.uk">felicity.paddick@nps.co.uk</a> Tel: 07801 910971	<b>Corporate Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
7. <b>Procurement of a DPS for The Construction of Large-scale Adaptations to Domestic Properties to Provide Disabled Living Facilities and The Provision of Repairs Assistance to Low Income and Vulnerable, Owner Occupiers of Domestic Properties from 1 Jan 2023 to 31 Dec 2027 with optional 4 yearly extensions to 31 Dec 2031 - KEY/05DEC22/03</b> - Procurement of a Dynamic Purchasing System for the Construction of Large-scale Adaptations to Domestic Properties to Provide Disabled Living Facilities and The Provision of Repairs Assistance to Low Income and Vulnerable, Owner Occupiers of Domestic Properties.	<b>Councillor Marco Cereste, Climate Change, Planning, Housing and Transport</b>	<b>February 2023</b>	Adults and Health Scrutiny Committee	All Wards	Soft Market Testing and Contractor Engagement Event	Sharon Malia - Housing Programmes Manager – Email: <a href="mailto:sharon.malia@pete.rborough.gov.uk">sharon.malia@pete.rborough.gov.uk</a> Tel: 07920 160632	<b>People Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>8. <b>Extension of the current Section 75 agreements for the Healthy Child Programme (HCP) in Peterborough (Health Visiting, Family Nurse Partnership and School Nursing) - KEY/05DEC22/06</b> - The Cabinet Members are recommended to authorise the extension of current Delegation and Partnering Agreement with Cambridgeshire County Council in order to extend the Section 75 agreements with Cambridgeshire Community Services (CCS) and Cambridgeshire and Peterborough (CPFT) Foundation Trust relating to:</p> <p>(i) The provision of Health Visiting and Family Nurse Partnership Services, whereby CCS and CPFT will exercise the health-related function to the Local Authorities for the duration of 12 months between 1 April 2024 and 31 March 2025; and</p> <p>(ii) The provision of School Nursing Services, whereby CCS and CPFT will exercise the health-related function to the Local Authorities for the duration of 12 months between 1 April 2024 and 31 March 2025.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>13 March 2023</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Will be undertaken as part of the work on Family hubs and developing the new service specification</p>	<p>Jyoti Atri, Director of Public Health, Email Jyoti.Atri@cambridgeshire.gov.uk</p>	<p><b>Public Health</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>9. <b>Education Systems Contract Award – KEY/19DEC22/01</b> Procuring a cloud-based system for Education which will provide a single view of service user details to improve service delivery.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>March 2023</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Procurement, Finance, Legal, Service area</p>	<p>Lucy Sweatman, Education Programme Manager, 07548342557</p>	<p><b>People Services</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>10. <b>Child Weight Management Procurement – KEY/16JAN23/03</b> To support the competitive procurement, through an Invitation to Tender (ITT) process, of a Child Weight Management service across Cambridgeshire and Peterborough. This includes delegating authority to Cambridgeshire County Council to act as the lead commissioner.</p>	<p><b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b></p>	<p><b>February 2023</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Co-production work ongoing, in collaboration with the Cambridgeshire and Peterborough Adopting Innovation Hub. Consultation work already undertaken with Pinpoint, a voluntary organisation supporting children with SEND. Pinpoint will continue to input in to the specification and will help to evaluate specific questions within the tender relating to complex needs.</p>	<p>Imogen Gray. Senior Public Health Manager. <a href="mailto:imogen.gray@cambridgeshire.gov.uk">imogen.gray@cambridgeshire.gov.uk</a></p>	<p><b>Public Health</b></p>	<p>CMDN</p>
<p>11. <b>Termination of the Council's Agency Worker Contract – KEY/31JAN2023/01</b> - Termination of the Council's agency worker contract with OPUS</p>	<p><b>Councillor Andy Coles, Cabinet Member for Finance and Corporate Governance</b></p>	<p><b>February 2023</b></p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders</p>	<p>Mandy Pullen Assistant Director HR and Development Email: <a href="mailto:mandy.pullen@peterborough.gov.uk">mandy.pullen@peterborough.gov.uk</a> Tel: 01733 863628 Mobile: 07920 160379</p>	<p><b>Corporate Services</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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12. <b>Approval for additional external public health funding to be allocated to the Integrated Sexual and Reproductive Health Services as part of the ongoing Section 75 - KEY/31JAN23/04</b> - Central funding has been allocated to meet the increases in NHS Agenda for Change staff salaries who are employed in commissioned sexual health services. It is mandatory this is given to our commissioned NHS providers.	<b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b>	<b>February 2023</b>	Adults and Health Scrutiny Committee	All Wards	N/A	Joseph Keegan, Commissioning Team Manager for Substance Misuse and Sexual and Reproductive Health, Tel: 07795302393, Email: joseph.keegan@cambridgeshire.gov.uk	<b>Public Health</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
105 13. <b>Extension of the contract for the Adults and Children Integrated Drug and Alcohol Treatment Service with Change Grow Live (CGL) for a an additional 2 years with an end date of the 31st of March 2026 - KEY/31JAN23/05</b> - The current contract ends on the 31st of March 2024. However, because of multiple grant additions that go beyond this end date an extension is required to ensure that the additional funding is fully evaluated.	<b>Cabinet</b>	<b>13 March 2023</b>	Adults and Health Scrutiny Committee	All Wards	A detailed needs assessment has just been completed and involved extensive consultation.	Joseph Keegan, Commissioning Team Manager for Substance Misuse and Sexual and Reproductive Health, 07795302393, Email: joseph.keegan@cambridgeshire.gov.uk	<b>Public Health</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
14. <b>Peterborough City College Day Opportunities and Supported Employment Extension – KEY/13FEB23/01</b> Cabinet are requested to approve an extension of the funding for the Day Opportunities and Supported Employment Services delivered by Peterborough City College, from 01st April 2023 to 31st March 2025	<b>Cabinet</b>	<b>13 March 2023</b>	Adults and Health Scrutiny Committee	West	N/A	Claire Cluer, Commissioning Manager, Email: claire.cluer@cambridgeshire.gov.uk	<b>People Services</b>	Peterborough City College Day Opportunities and Supported Employment Extension Paper
15. <b>PCC's Homecare Spend through CCC's DPS – KEY/13FEB23/02</b> Approval for Spending PCC's homecare budget through Cambridgeshire County Council's Dynamic Purchasing System (DPS) for Home and Communities Support Services for Homecare Contracts.	<b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b>	<b>March 2023</b>	Adults and Health Scrutiny Committee	All Wards	Discussion with internal stakeholders, including Commissioning, Contracts, Brokerage, Legal and Procurement were undertaken to propose this solution.	Luke Smith, Commissioning Officer, luke.smith@peterborough.gov.uk, 07554148545	<b>People Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<b>16. Household Support Fund – Round 4 – KEY/13FEB23/04</b> To decide on the overall approach to the delivery of the Household Support Fund extension including the spend proportions and areas of focus and delegation of authority.	<b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Communication, Culture and Communities</b>	<b>March 2023</b>	Growth, Resources and Communities Scrutiny Committee	All Wards	No further consultation required other than CLT, Scrutiny, CPF and Cabinet approvals	Adrian Chapman, Executive Director Place and Economy	<b>Place and Economy</b>	If available at the time of publish, will include the Government's Guidance
<b>17. City Centre Public Space Protection Order – KEY/13FEB23/05</b> Decision request concerning the extension of the existing City Centre Public Space Protection Order for a further 3 years following consultation with statutory consultees, councillors, key interested parties and the public.	<b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Communication, Culture and Communities</b>	<b>April 2023</b>	Growth, Resources and Communities Scrutiny Committee	Central	Statutory consultees, ward councillors and key interested parties will be directly consulted and there will be a public consultation available on the council's website with paper copies available upon request	Laura Kelsey, Community Safety Neighbourhood Manager	<b>Place and Economy</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>18. Adult Social Care Market Sustainability Plan - KEY/27FEB23/01</b> - approval of PCC Adult Social Care Market Sustainability Plan	<b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b>	<b>13 March 2023</b>	Adults and Health Scrutiny Committee	All Wards	N/A	Joanne Melvin, Strategic Lead ASC Commissioning. joanne.melvin@peterborough.gov.uk	<b>People Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>19. Procurement of a Framework Agreement for the Provision of Specialist De-cluttering and Deep Cleaning Services - KEY/27FEB23/02</b> - Procurement of a Framework Agreement for the Provision of Specialist De-cluttering and Deep Cleaning Services from 1 April 2023 for 2 years and 8 months years until December 2025 (to align this Framework with another Framework) with an option to extend for a further year to December 2026 and a separate option to extend for a further year until December 2027. The annual contract amount is £150,000 and will total £750,000 over the 5 years.	<b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b>	<b>1 March 2023</b>	Adults and Health Scrutiny Committee	N/A	Soft Market Testing, Engagement Events and contract published via Pro Contract	Sharon Malia - Housing Programmes Manager 07920 160632 sharon.malia@peterborough.gov.uk	<b>People Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>20. Approval for contract to be awarded to Milestone to deliver construction of Eastern Industries Access Improvement Scheme - KEY/27FEB23/03</b> - The Council is to receive funding from the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver construction of the Eastern Industries Access Improvement Scheme. The total amount to be funded is £6,665,696. Approval is required for contract to be awarded to Milestone to undertake delivery of the improvement scheme.	<b>Cabinet</b>	<b>13 March 2023</b>	Climate Change And Environment Scrutiny Committee	East Ward	Consultation was undertaken with relevant stakeholders (councillors, residents, cycle forum, etc.) during design of the scheme.	Lewis Banks, Transport & Environment Manager, Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk	<b>Place and Economy</b>	Meeting minutes confirming award. <a href="https://cambridgeshirepeterboroughcagov.cmis.uk.com/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/2119/Committee/63/SelectedTab/Documents/Default.aspx">https://cambridgeshirepeterboroughcagov.cmis.uk.com/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/2119/Committee/63/SelectedTab/Documents/Default.aspx</a>

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<p>21. <b>Approval for contract to be awarded to Milestone to deliver construction of A1260 Nene Parkway Junction 3 Improvement Scheme - KEY/27FEB23/04</b> - The Council is to receive funding from the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver construction of the A1260 Nene Parkway Junction 3 Improvement Scheme. The total amount to be funded is £9,291,880. Approval is required for contract to be awarded to Milestone to undertake delivery of the improvement scheme.</p>	Cabinet	13 March 2023	Climate Change And Environment Scrutiny Committee	Orton Longueville	Consultation was undertaken with relevant stakeholders (councillors, residents, cycle forum, etc.) during design of the scheme.	Lewis Banks, Transport & Environment Manager, Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk	Place and Economy	'Meeting minutes confirming award. <a href="https://cambridgeshirepeterboroughcagov.cmis.uk.com/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/2119/Committee/63/SelectedTab/Documents/Default.aspx">https://cambridgeshirepeterboroughcagov.cmis.uk.com/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/2119/Committee/63/SelectedTab/Documents/Default.aspx</a>
<p>22. <b>Better Care Fund - KEY/27FEB23/05</b> - Better Care Fund section 75 for 2022/23 - deed of variation to be approved.</p>	Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health	April 2023	Adults and Health Scrutiny Committee	All Wards	Relevant internal and external stakeholders	Caroline Townsend, Head of Commissioning, Programmes and Partnerships, 07976832188 caroline.townsend@peterborough.gov.uk	People Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>23. <b>Award of contract direct to Milestone Infrastructure Services for three major highways schemes - KEY/27FEB23/06</b> - Decision required to approve direct award of works directly to Milestone Infrastructure Services, Peterborough's Highways partner, utilising the current Term Service Contract for the following projects; subject to budget approval. * Safety barrier replacement * APV Baker footbridge * Highway surface replacement/treatment for damage caused by extreme weather</p>	Councillor Marco Cereste, Climate Change, Planning, Housing and Transport	31 March 2023	Growth, Resources, And Communities Scrutiny Committee	N/A	Appropriate consultation will be undertaken as within delivery of the projects.	Amy Petrie, Principal Programme and Project Officer, Email: amy.petrie@peterborough.gov.uk Tel: 01733 452272	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>24. <b>The 2023/2024 Local Transport Plan Annual Programme of Works - KEY/27FEB23/07</b> - Approval required for the annual Local Transport Plan capital programme of works.</p>	Councillor Marco Cereste, Climate Change, Planning, Housing and Transport	31 March 2023	Growth, Resources, And Communities Scrutiny Committee	All Wards	Appropriate level consultation will take place for the individual projects as the works are delivered.	Amy Petrie, Principal Programme and Project Officer, Email: amy.petrie@peterborough.gov.uk Tel: 01733 452272	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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25. <b>PCC/CCC Delegation Agreement for jointly procured Floating Support service - KEY/27FEB23/08</b> - Approval of Delegation Arrangements to allow CCC to implement and manage this contract on behalf of PCC	<b>Councillor Howard, Cabinet Member for Adult Social Care, Health &amp; Public Health</b>	<b>February 2023</b>	Adults and Health Scrutiny Committee	All Wards	Feedback sought from existing customers, staff and external partners/stakeholders prior to commencing re-procurement	Lisa Sparks, Senior Commissioner (ASC Commissioning), 07900163590, <a href="mailto:lisa.sparks@cambridgeshire.gov.uk">lisa.sparks@cambridgeshire.gov.uk</a>	<b>Public Health</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
26. <b>Delegation to Cambridgeshire County Council re. recommission of the Healthy Schools Support Service – KEY/13MAR23/01</b> "The Public Health Directorate are seeking to continue provision of the Healthy Schools Support Service for a further 19-month period, from 1st September 2023 - 31st March 2025. The service has been successfully operating across Peterborough and Cambridgeshire since 2018 at an annual value of £148,520 to Cambridgeshire and £58,680 to Peterborough. This new contract period will be used to provide officers sufficient time to review effectiveness, understand the evidence base and better evaluate the impact of current provision to inform future commissioning intentions. The total cost to PCC for this period will be £92,276.66."	<b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b>	<b>March 2023</b>	Adults and Health Scrutiny Committee	All Wards	A comprehensive consultation will be undertaken with service users, partners and key stakeholders as part of the required work needed to inform future commissioning intentions	Amy Hall, Children's Public Health Commissioning Manager, <a href="mailto:amy.hall@peterborough.gov.uk">amy.hall@peterborough.gov.uk</a>	<b>Public Health</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

<b>DECISIONS TO BE TAKEN IN PRIVATE</b>								
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<b>None.</b>								

**PREVIOUSLY ADVERTISED DECISIONS TO BE TAKEN IN PRIVATE**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
1. <b>Peterborough Limited Subsidiary Structure</b> - Approval is sort to create a subsidiary organisation to Peterborough Limited to aid the efficient and effective future delivery of services.	<b>Cabinet</b>	<b>13 March 2023</b>	Growth, Resources, And Communities Scrutiny Committee	N/A	N/A	Kitran Eastman Managing Director - Peterborough Ltd Email: <a href="mailto:Kitran.Eastman@peterboroughlimited.co.uk">Kitran.Eastman@peterboroughlimited.co.uk</a>	<b>Place and Economy</b>	Commercial Sensitivity of Peterborough Limited  The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
2. <b>Procurement of Infrastructure Services – KEY/31JAN2023/06</b> - To approve the expenditure for the procurement of critical infrastructure services that are required to support the day to day operation of the Council's IT systems and services.	<b>Councillor Andy Coles, Cabinet Member for Finance and Corporate Governance</b>	<b>13 March 2023</b>	<b>Growth, Resources, And Communities Scrutiny Committee</b>	N/A	N/A	Julian Patmore, Head of Operational Services, Tel: 07980 895 010, Email: <a href="mailto:julian.patmore@peterborough.gov.uk">julian.patmore@peterborough.gov.uk</a>	<b>Corporate Services</b>	CMDN, Contract (which will be exempt) & Business Case  The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
3. <b>Peterborough Limited Update</b> – an update on the in-year company finances	<b>Shareholder Cabinet</b>	<b>March 2023</b>	Growth, Resources and Communities Scrutiny Committee	N/A	N/A	Kitran Eastman Managing Director - Peterborough Ltd Email: <a href="mailto:Kitran.Eastman@peterboroughlimited.co.uk">Kitran.Eastman@peterboroughlimited.co.uk</a>	<b>Place and Economy</b>	Commercial Sensitivity of Peterborough Limited  The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. <b>Amendment of the term of the £15m loan facility with Propiteer Hotels Ltd and its subsidiary Fletton Quays Hotels Ltd – KEY/13MAR23/02</b> - Approval to the extension of the loan facility	<b>Cabinet</b>	<b>13 March 2023</b>	Growth, Resources and Communities Scrutiny Committee	Fletton and Stanground	Internal and external stakeholders	<a href="mailto:Simon.Lewis@peterborough.gov.uk">Simon.Lewis, Service Director Commercial, Property &amp; Asset Management</a>	<b>Corporate services</b>	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of a particular person (including the authority holding that information)
5. <b>Disposal of Hereward Cross Freehold – KEY/13MAR23/03</b> Sale of PCC freehold interest following the disposal of long leasehold interest by leaseholder	<b>Cabinet</b>	<b>13 March 2023</b>	Growth, Resources and Communities Scrutiny Committee	Central	The disposal will go through CLT and CPF	<a href="mailto:felicity.paddick@peterborough.gov.uk">Felicity Paddick - felicity.paddick@peterborough.gov.uk</a>	<b>Corporate Services</b>	Exempt annex with specific financial information and Heads of Terms.  The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of a particular person (including the authority holding that information)

**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

<b>DECISIONS FROM 27 MARCH 2022</b>								
<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
None.								

## PREVIOUSLY ADVERTISED DECISIONS

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p><b>1. Approval of the leasehold disposal of a brownfield site to a care provider –</b> A site has been found for a care home and the Council are currently looking into a leasehold disposal to a care provider who will build a care facility and then contract to provide services to the Council.</p>	<p><b>Councillor Cereste, Cabinet Member for Climate Change, Planning, Housing and Transport</b></p>	<p><b>February 2023</b></p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>Park</p>	<p>Relevant internal and external stakeholders.</p> <p>A forum has been set up by the Combined Authority involving representatives from finance, legal, property and social care.</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: <a href="mailto:felicity.paddick@nps.co.uk">felicity.paddick@nps.co.uk</a></p>	<p><b>Corporate Services</b></p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
<p><b>2. Approval of the Peterborough Sufficiency Strategy</b> Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services, and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>February 2023</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been widespread consultation including with children and young people in care.</p>	<p>Elaine Redding, Email: <a href="mailto:elaine.redding@peterborough.gov.uk">elaine.redding@peterborough.gov.uk</a></p>	<p><b>Peoples Services</b></p>	<p>Scrutiny Report</p>
<p><b>3. Werrington Fields and Ken Stimpson Secondary School -</b> Following a public meeting held on 20 September 2021 at Ken Stimpson School, a decision needs to be taken on whether or not to proceed with plans to erect a fence to enclose part of the school's playing fields. The area is currently open access to the public. The school has not been using the area for over two years due to concerns over the safeguarding risk to the young people attending the school.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>February 2023</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Public meeting held on 20 September 2021 at Ken Stimpson School. Prior to this, a detailed background information document was circulated to interested parties.</p>	<p>Jonathan Lewis, Service Director, Education Email: <a href="mailto:jonathan.lewis@peterborough.gov.uk">jonathan.lewis@peterborough.gov.uk</a></p>	<p><b>Peoples Services</b></p>	<p>Cabinet Member Decision Notice, Background Information Document</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>4. Approval to enter into a Section 75 Partnership Agreement with Cambridgeshire and Peterborough NHS Foundation Trust</b> This agreement will ensure the provision of CPFT mental health specialist working with mental health practitioners who are part of multiagency Family Safeguarding teams working as part of children's social care safeguarding teams.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>February 2023</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Andrews, Children's Commissioning Manager <a href="mailto:helen.andrews@cambridgeshire.gov.uk">helen.andrews@cambridgeshire.gov.uk</a></p>	<p><b>People Services</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
5. <b>Approval and Endorsement of a new countywide Infant Feeding Strategy</b> - Decision sought to approve and endorse a countywide Infant Feeding Strategy developed collaboratively between Public Health and the Cambridgeshire & Peterborough Clinical Commissioning Group (CCG). This decision includes approval of overall strategy and underpinned action plans required to implement this.	<b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b>	<b>February 2023</b>	Children and Education Scrutiny Committee	All Wards	Maternity Voices Partnerships, who are made up of service user representatives and key stakeholders spanning maternity, health visiting and the third sector have coproduced the strategy alongside Local Authority and CCG colleagues.	Amy Hall, Children's Public Health Commissioning Manager, <a href="mailto:amy.hall@peterborough.gov.uk">amy.hall@peterborough.gov.uk</a> , 07583040529	<b>Public Health</b>	Paper and Strategy to be submitted closer to the Cabinet meeting
6. <b>Approval of Delegation Agreement for Floating Support Service</b> - Requesting approval to delegate authority to CCC to enable them to deliver a new jointly commissioned Floating Support service on behalf of PCC.	<b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b>	<b>February 2023</b>	Adults and Health Scrutiny Committee	All Wards	Feedback gathered from existing customers, service staff and external stakeholders/partners.	Lisa Sparks - Senior Commissioner - <a href="mailto:lisa.sparks@cambridgeshire.gov.uk">lisa.sparks@cambridgeshire.gov.uk</a> - 07900163590	<b>Public Health</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7. <b>Approval to award a grant for a Mental Health Supported Living service.</b> - Approval to award a grant for revenue funding to Eastlands Mental Health Supported Living Services, for a period of 1 year period, from April 2023.	<b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b>	<b>February 2023</b>	Adults and Health Scrutiny Committee	All Wards	Consultation not required as seeking no change to existing service	Lisa Sparks - Senior Commissioner - <a href="mailto:lisa.sparks@cambridgeshire.gov.uk">lisa.sparks@cambridgeshire.gov.uk</a> - 07900163590	<b>Public Health</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8. <b>Acquisition of 4 Royce Road, Peterborough</b> - Acquisition of industrial premises at 4 Royce Road adjacent to PCC owned land	<b>Councillor Andy Coles, Cabinet Member for Finance and Corporate Governance</b>	<b>February 2023</b>	Growth, Resources, And Communities Scrutiny Committee	East Ward	N/A	Felicity Paddick, Manager - Estates and Valuation Email: <a href="mailto:felicity.paddick@nps.co.uk">felicity.paddick@nps.co.uk</a> Tel: 07801 910971	<b>Corporate Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<b>9.</b>	<b>Operating Model City College - Review of the Operating Model of City College</b>	<b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b>	<b>March 2023</b>	Children and Education Scrutiny Committee	All Wards	None	Jonathan Lewis, Service Director: Education. Tel: 01223 507165. Email: jonathan.lewis@cambridgeshire.gov.uk	<b>People Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.



**PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

<b>DECISION TAKEN</b>	<b>DECISION MAKER</b>	<b>DATE DECISION TAKEN</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>Award Of Contract For The Construction Of A New Temporary Surface Car Park Supporting The Regional Pool And The University Of Peterborough Project</b></p> <p>The Cabinet Member is recommended to:</p> <ol style="list-style-type: none"> <li>1. Authorise the award of contract to Coulson &amp; Son Limited for the sum of £801k relating to the construction of a new temporary surface car park at Bishops Road, Peterborough and additional costs up to a total value of £1,008,000 associated with the delivery of this project.</li> <li>2. Authorise the Director of Law and Governance or delegated officers to enter into any legal documentation on behalf of the Council in relation to this matter;</li> <li>3. Approve utilisation of agreed funding to commission the chosen contractor for the project.</li> </ol>	<p><b>Deputy Leader And Cabinet Member For Communication, Culture And Communities</b></p>	<p><b>Still in consideration stage</b></p>	<p>Growth, Resources and Communities Scrutiny Committee</p>	<p>Central</p>	<p>None</p>	<p>Charlotte Palmer Email: <a href="mailto:charlotte.palmer@peterborough.gov.uk">charlotte.palmer@peterborough.gov.uk</a> Tel: 01733 453538</p>	<p><b>Place and Economy</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

## FORWARD PLAN

### **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Fitzgerald (Leader of the Council), Cllr Steve Allen (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Howard; Cllr Coles and Cllr Simons.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

### **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

### **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk) or by telephone on 01733 452460.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedecisions](http://www.peterborough.gov.uk/executivedecisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

## DIRECTORATE RESPONSIBILITIES

Please note that all Directorates have been colour coded. Each decision will be colour coded in accordance with the below.

### **CORPORATE SERVICES DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Financial and Resources

Internal Audit, Insurance and Investigations

Peterborough Serco Strategic Partnership (Business Support, Corporate Procurement, Business Transformation and Strategic Improvement, Customer Services, Shared Transactional Services)

Communications

Commercial & Property

Registration and Bereavement Services

Commercial & Property

Delivery and Transformation

Health & Safety

Human Resources & Workforce Development - (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Digital, Data Analytics, Risk & IT Services

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

### **PEOPLE SERVICES DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Commissioning

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

Performance and Information (Performance Management, Systems Support Team)

### **LEGAL AND GOVERNANCE DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Corporate Lawyers

Constitutional Services, (Democratic Services, Electoral Services, Executive and Members Services) - (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Information Governance, (Freedom of Information and Data Protection)

### **PLACE AND ECONOMY DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Planning Growth and Environment (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Housing and Homelessness

Highways and Transport (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Employment and Skills

Community Safety

Regulatory Services

Emergency Resilience & Planning

(Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls)

### **PUBLIC HEALTH DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

## **PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU**

The Leader of Peterborough City Council is offering everyone a chance to comment or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

Councillor Fitzgerald	Leader of the Council
Councillor Steve Allen	Deputy Leader and Cabinet Member for Communication, Culture and Communities
Councillor Ayres	Cabinet Member for Children's Services and Education, Skills and the University
Councillor Simons	Cabinet Member for Waste, Street Scene and the Environment
Councillor Andy Coles	Cabinet Member for Finance and Corporate Governance
Councillor John Howard	Cabinet Member for Adult Social Care, Health and Public Health
Councillor Cereste	Cabinet Member for Climate Change, Planning, Housing and Transport

## SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....

Address .....

.....

Tel: .....

Email: .....

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)

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