

COUNCIL	AGENDA ITEM No. 10
22 JUNE 2022	PUBLIC REPORT

RECORD OF EXECUTIVE DECISIONS MADE SINCE THE LAST MEETING

1. CABINET MEETING HELD ON 14 MARCH 2022

i. 2022 Council Climate Change Action Plan

Cabinet considered the report and **RESOLVED** to:

1. Endorse the Council Climate Change Action Plan and recommend to Council that it adopts the Council Climate Change Action Plan.
2. Recommend to Council that delegation be given to the Executive Director for Place and Economy to undertake any presentational, factual or other minor amendments to the documents associated with this report prior to publication, provided such amendments do not materially amend the content of the documents.

2. CABINET MEETING HELD ON 19 APRIL 2022

i. Sustainable Future City Council Strategy – Direction of Travel

Cabinet considered the report and **RESOLVED** to:

1. Endorse the Direction of Travel for the ‘Sustainable Future City Council Strategy’ and the continuation of developing the strategy and plans further.
2. Notes that this document is considered ‘live’ and will be subject to further updates as the Council formalises its requirements.

ii. Peterborough Sustainable Council – Review of Budget Setting Process

Cabinet considered the report and **RESOLVED** to note:

1. The areas proposed for improvement following discussion of the budget setting process at FSWG on 15th March 2022.
2. The legal requirements for setting a balance budget.
3. The new proposed process for the Council budget setting meeting.
4. The proposed timetable for developing the Medium Term Financial Strategy and Budget setting process for 2023/24.

3. CALL-IN BY SCRUTINY COMMITTEE

Since the publication of the previous report to Council, the call-in mechanism has not been invoked.

4. SPECIAL URGENCY AND WAIVER OF CALL-IN PROVISIONS

Since the publication of the previous report to Council the urgency, special urgency and/or waiver of call-in provisions have been invoked 4 times:

- **Award contract for cloud based services hosting the Council's revenue & benefits - APR22/CMDN/99**

With the approval of the Chairman of the Growth, Environment and Resources Scrutiny Committee and the Monitoring Officer, the urgency procedure, and waiver of call-in procedure have been invoked to suspend the requirement to publish the decision on the forward plan for 28 days and subject the decision to a three day call-in period. These procedures have been invoked in order to meet critical timescales for the urgent procurement of these services. The decision was originally on the Forward Plan KEY/30AUG21/01, however, the decision was abandoned due to an incorrect value included within the Issue Details.

- **Northminster Development: Update On Proposed Disposal Of Land At Northminster And Proposed Sale Of P.I.P (Northminster) Ltd - MAY22/CMDN/100**

With the approval of the Chairman of the Growth, Environment and Resources Scrutiny Committee and the Monitoring Officer, the urgency procedure, special urgency procedure, and waiver of call-in procedure have been invoked to suspend the requirement to publish the decision on the forward plan for 28 days, to suspend the requirement to publish the report for five days in advance of the decision being taken, and the requirement to subject the decision to a three day call-in period. These procedures have been invoked in order to enable the Council's decision to allow the sale and onward sale to take place simultaneously with a required completion date imminently to allow the third party to finalise its arrangement for the development of the site. These dependencies have only come to light recently, as has the presence of the third party and so it was not known at the time of the previous report to Cabinet in February 2022 and the date can not be deferred to the next Cabinet meeting.

- **Household Support Grant March to September 2022 MAY22/CMDN/101**

With the approval of the Mayor (in the absence of the Chair of the Children and Education Scrutiny Committee), the urgency, special urgency, and waiver of call-in procedures have been invoked to suspend the requirement to publish the decision on the forward plan for 28 days, the requirement to publish for a 5-day consideration period, and the requirement to subject the decision to a 3-day call-in period. These procedures are invoked as a result of the short timescales between the receipt of the guidance, the development of the scheme and our aspiration to provide support for families and wider groups as quickly as we can. May Half Term commences on the 27th May and we have a short time period to order, check and deliver these vouchers. If urgency arrangements are not followed, there would be no vouchers scheme for this period when children are not in school.

- **Post 16 Transport Assistance Policy And Statement - MAY22/CMDN/01**

With the approval of the Mayor (in the absence of the Chairman of the Children and Education Scrutiny Committee) and the Monitoring Officer, the waiver of call-in procedure have been invoked to suspend the decision being subject to a three day call-in period. These procedures have been invoked because of the requirement to publish the Policy Statement on the Council's website by the 31st May 2022, completion of the Policy and Statement was delayed due to the decision to align the process with Cambridgeshire County Council and have a separate Policy Statement reflecting

information for the academic year and a Policy effective from September 2022 that will not require updating annually unless changes to the Policy are required.

5. CABINET MEMBER DECISIONS

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
<p>Cabinet Member for Digital Services and Transformation</p> <p>Marco Cereste</p> <p>22/02/2022</p>	<p>FEB22/CMDN/77</p>	<p>Laptop procurement</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Authorised Peterborough City Council to join with Cambridgeshire County Council to contract collectively, as a Cluster Member, under a single Call Off Contract rather than as separate individual Call Off Contracts, for the supply of laptop devices and associated services for an initial period of three years from February 2022 to February 2025, with an option to extend for up 12 months, based on business need. Contract value is £1,755,000 for the total possible duration of 4 years. 2. Authorised the Corporate Director: Resources to award the contract to the successful bidder and vary this contract if the Council has to amend its detailed business requirements.
<p>Cabinet Member for Waste, Street Scene and the Environment</p> <p>Nigel Simons</p> <p>23/02/2022</p>	<p>FEB22/CMDN/78</p>	<p>Delegated Authority to Enfortis for issuing Fixed Penalty Notices under Section 33(5) of the Environmental Protection Act 1990</p> <p>The Cabinet Member for Waste, Street Scene and the Environment is recommended:</p> <ol style="list-style-type: none"> 1. To delegate enforcement powers under section 33(5) of the Environmental Protection Act 1990 to Enfortis Limited, Fountain House, 2 Queens Walk, Reading, RG1 7QF. The delegation of powers is required to allow for a fly tipping camera enforcement trial and issue Fixed Penalty Notices (FPN), where an offence has occurred, in Peterborough for an initial period of 3 months, from 1 March 2022 to 31 May 2022 with an option to extend to 31 March 2023.
<p>Cabinet Member for Adult Social</p>	<p>FEB22/CMDN/79</p>	<p>Workforce Recruitment and Retention Grant Funding</p> <p>The Cabinet Member:</p>

<p>Care, Health and Public Health</p> <p>Irene Walsh</p> <p>24/02/2022</p>		<p>1. Approved the allocation of the Workforce Recruitment and Retention Fund (Round 2) issued by central government, equating to £992,077, to cover the following areas:</p> <ul style="list-style-type: none"> · Costs associated with retention and recruitment of capacity to support frontline social care workforce provision within Peterborough City Council · To passport funding to all CQC registered independent sector providers operating within the communities on a per/staffing basis for use in line with grant conditions.
<p>Cabinet Member for Children's Services, Education, Skills and the University</p> <p>Lynne Ayres</p> <p>03/03/2022</p>	<p>MAR22/CMDN/79</p>	<p>To approve the procurement of a new joint PCC and CCC Integrated Transport System (ITS)</p> <p>The Cabinet Member:</p> <p>1. Approved Peterborough City Council delegating the function of an Integrated Transport System to Cambridgeshire County Council, whereby Cambridgeshire County Council shall contract with a third party contractor for the provision of both authorities' Integrated Transport System from 1 March 2022 for a period of 5 + 2 years. The estimated value of Peterborough City Council's budget to be transferred to Cambridgeshire County Council for this total contract period is approximately £266,062.</p>
<p>Cabinet Member for Finance</p> <p>Andy Coles</p> <p>07/03/2022</p>	<p>MAR22/CMDN/80</p>	<p>Uncollectable Debts In Excess Of £10,000</p> <p>The Cabinet Member authorised the write-off of the debt shown as outstanding in respect of non-domestic (business) rates and accounts receivable (sundry debt) accounts included in the Appendices (which detail the financial year and the category for the write-off request). The total value of these debts is £200,552.</p>
<p>Cabinet Member for Children's Services, Education, Skills and the University</p> <p>Irene Walsh</p> <p>11/03/2022</p>	<p>MAR22/CMDN/81</p>	<p>Marshfields Special School Age Range Change</p> <p>The Cabinet Member:</p> <p>Approved changing the age range of Marshfields Special School from 9 to 19 years to 7 to 19 years, having regard to the Department for Education's (DfE's) 'Maintained Schools Prescribed Alterations Guidance' (October 2018) and taking into consideration the views/comments submitted during the statutory four-week representation period which concluded on 10 February 2022, including support for, objections to, and comments on the proposal.</p>

<p>Deputy Leader and Cabinet Member for Housing, Culture and Communities</p> <p>Steve Allen</p> <p>17/03/2022</p>	<p>MAR22/CMDN/83</p>	<p>Housing Related Support Grant Agreements 2022/2023</p> <p>The Cabinet Member:</p> <p>Awarded specific grants for Housing Related Support, which will be funded through the Housing Related Support Programme (formerly Supporting People Programme), to the following organisations for the period of 12 months, 1 April 2022 to 31 March 2023:</p> <ul style="list-style-type: none"> · Longhurst Group (formerly Axiom Housing Association) – Hostel Accommodation and Drop-in Services - £540,600.04; · Cross Keys Homes – Hostel Accommodation - £101,091.26; · Cambridgeshire & Peterborough YMCA – Hostel Accommodation - £255,060.67; · Futures Housing Group – Hostel Accommodation - £59,227.89 · Home Group – Hostel Accommodation - £74,842.70
<p>Cabinet Member for Waste, Street Scene and the Environment</p> <p>Nigel Simons</p> <p>18/03/2022</p>	<p>MAR22/CMDN/85</p>	<p>Fleet Procurement</p> <p>The Cabinet Member for Waste, Street Scene and the Environment:</p> <p>Approved the release of capital funding of £798,139.04 from the capital programme to purchase 2 x fully electric refuse vehicles (eRCV's) to be used to deliver the waste and recycling service for Peterborough City Council.</p>
<p>Cabinet Member for Children's Services, Education, Skills and the University</p> <p>Lynne Ayres</p> <p>28/03/2022</p>	<p>MAR22/CMDN/86</p>	<p>Section 256 Agreement with Cambridgeshire and Peterborough Clinical Commissioning Group</p> <p>The Cabinet Member:</p> <p>Authorised the Council to enter into a Section 256 Agreement (pursuant to section 256 NHS Act 2006) with the Cambridgeshire and Peterborough Clinical Commissioning Group for receipt of funding relating to health funded support to children and young people and their families for the financial years 2022/23 and 2023/2024.</p>

<p>Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> <p>Peter Hiller</p> <p>29/03/2022</p>	<p>MAR22/CMDN/87</p>	<p>To approve the 2022/23 Transport Programme of Works</p> <p>The Cabinet Member approved the 2022/23 Transport Programme of Works, as follows:</p> <ul style="list-style-type: none"> • The 2022/23 Integrated Transport Programme; • The 2022/23 Highway Maintenance Programme; • The 2022/23 Pothole Funding Programme; • The 2022/23 Street Lighting Maintenance Programme; and • The 2022/23 Bridge Maintenance Programme.
<p>Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> <p>Peter Hiller</p> <p>01/04/2022</p>	<p>APR22/CMDN/88</p>	<p>Approval for contract to be awarded to Milestone to deliver Phase 2 outline business case for Peterborough University access improvement scheme</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved the award of £1,789,846 to Milestone Infrastructure Limited to deliver phase 2 of the Outline Business Case and preliminary design for the Peterborough University access scheme. 2. Authorised the Director of Place & Economy to vary the works order value when required subject to; <ol style="list-style-type: none"> i. available budget being in place; ii. the total sum of each variation not exceeding £100,000, iii. the combined value of any authorised variation(s) do not exceed the total sum of £500,000. <p>Any variations are to be made in prior consultation with internal audit, finance and legal services.</p>
<p>Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> <p>Peter Hiller</p> <p>01/04/2022</p>	<p>APR22/CMDN/89</p>	<p>Towns Fund Business Cases and Grant Funding Agreements approval</p> <p>The Cabinet Member, following the endorsement of the Town Deal Board on the 14th March 2022 in respect of the business cases for the Lakeside Activity Centre and Green Technology Centre, delegate authority to the Monitoring Officer, Director of Resources (s151 officer) and the Executive Director Place and Economy to;</p> <ol style="list-style-type: none"> 1. Approved Town Deal Business Cases, as set out at Appendix 1 of this report, and submit them to Department

		<p>for Levelling Up, Housing and Communities (DLUHC) for approval in line with our agreed Towns Fund programme.</p> <p>2. To agreed and enter into Grant Funding Agreements with third party delivery partners and,</p> <p>3. Transferred the Towns Fund grant subject to funding conditions and approval from DLUHC.</p>
<p>Cabinet Member for Adult Social Care, Health and Public Health</p> <p>Irene Walsh</p> <p>01/04/2022</p>	MAR22/CMDN/90	<p>Healthwatch Service</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved the approach for a 5-year grant agreement with Healthwatch Cambridgeshire and Peterborough to deliver the statutory function and Partnership Boards for a total value of £2,803,903. This equates to £1,017,500 for Peterborough City Council. 2. Approved the intention to jointly commission Healthwatch services through a grant agreement with Peterborough City Council as the Lead Authority and governed through a Delegation and Partnership Agreement.
<p>Cabinet Member for Finance</p> <p>Andy Coles</p> <p>07/04/2022</p>	APR22/CMDN/91	<p>Amendment to Hotel Loan Facility</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved the amendment of the term of the £15m facility with Propiteer Hotels Ltd and its subsidiary Fletton Quays Hotels Ltd from 24 months from the date of the first drawdown to 31 March 2023. 2. Authorised the Director of Law and Governance and Interim Director of Resources to exercise delegated authority to finalise and agree all necessary legal agreements with Propiteer Hotels Ltd for the purposes of facilitating this arrangement.
<p>Cabinet Member for Adult Social Care, Health and Public Health</p> <p>Irene Walsh</p> <p>08/04/2022</p>	APR22/CMDN/92	<p>Delegating the Discretionary Function for the Provision of Pre-paid cards to Cambridgeshire County Council</p> <p>The Cabinet Member authorised the delegation of the discretionary function of contracting for the provision of pre-paid card services to Cambridgeshire County Council (CCC) for a period of 3 years commencing the 16 April 2022, with an optional 1-year extension.</p>

<p>Cabinet Member for Waste, Street Scene and the Environment</p> <p>Nigel Simons</p>	<p>APR22/CMDN/95</p>	<p>New Street Cleansing Vehicles</p> <p>The Cabinet Member for Waste, Street Scene and the Environment:</p> <p>Approved the release of capital funding of £1,373,168 from the capital programme to purchase 6 x 7.5t cage / tipper vehicles and 24 x 3.5t cage / tipper vehicles to be used on the Street Cleansing service operated by Aragon Direct Services on behalf of Peterborough City Council. This includes the cost of £31,000 for the spraying of the vehicles, however this is being investigated further by PCC and Aragon Direct Services, with an aim to have potential options to reduce this cost further.</p>
<p>Cabinet Member for Children's Services, Education, Skills and the University</p> <p>Lynne Ayres</p> <p>22/04/2022</p>	<p>APR22/CMDN/96</p>	<p>Home to School Mini Buses</p> <p>The Cabinet Member for Children's Services, Education, Skills and the University approved the release of capital funding of £659,621 from the capital programme to purchase 13 minibuses to be used to deliver the Home to School Transport service for Peterborough City Council.</p>
<p>Cabinet Member for Children's Services, Education, Skills and the University</p> <p>Lynne Ayres</p> <p>25/04/2022</p>	<p>APR22/CMDN/97</p>	<p>Joint Cambridgeshire County Council and Peterborough City Council Transport Services DPS</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Authorised the future expected spend of £4,000,000 per annum to providers for Education and Social Care Transport through the Cambridgeshire County Council's Dynamic Purchasing System (DPS) from 1st October 2021 until 30th September 2026, with possible extension until 30th September 2031. 2. Delegated authority to the Strategic Education Place Planning Manager to authorise award of contract(s) under the DPS. 3. Authorised the Director of Governance or their representatives to enter into any legal documentation in relation to this matter.
<p>Deputy Leader and Cabinet Member for Housing, Culture and Communities</p>	<p>APR22/CMDN/98</p>	<p>Funding for Citizens Advice Peterborough for 2022/23</p> <p>The Cabinet Member approved the award of grant funding of £130,000 to Citizens Advice Peterborough for period 1 April 2022 to 31 March 2023.</p>

Steve Allen 27/04/2022		
Cabinet Member for Digital Services and Transformation Marco Cereste 29/04/2022	APR22/CMDN/99	<p>Award contract for cloud based services hosting the Council's revenue & benefits</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Authorised the urgent award of a contract for the provision of cloud-based services to host the Council's revenue & benefits software application to Capita UK Limited procured through the Kent Commercial Services Framework Agreement. The contract implementation and mobilisation shall commence on 1 May 2022 in preparation for service provision between 1 October 2022 and 31 March 2028 at a contract value of £1,149,393.00. The contract shall have an option to extend for two 12 month periods at a value of £195,035.00 per extension year. 2. Authorised the Director: Customer and Digital Services to vary this Contract if required, subject to approval by the Director of Law and Governance (or authorised officer's) and the Corporate Director of Resources.
Deputy Leader and Cabinet Member for Housing, Culture and Communities Steve Allen 06/05/2022	MAY22/CMDN/100	<p>Northminster Development: Update On Proposed Disposal Of Land At Northminster And Proposed Sale Of P.I.P (Northminster) Ltd</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Disposed of land at Northminster in Peterborough City Council's ownership to P.I.P (Northminster) Ltd on the basis that PIP LLP will sell P.I.P. (Northminster) Ltd (the SPV) onwards simultaneously to a third party as outlined in paragraph 5 of the exempt Appendix; the purpose of which is to secure the delivery of the proposed project. 2. Agreed that payment for the land will be in the form of a capital receipt and not in the form of loan notes. 3. Noted that the arrangements made by Peterborough Investment Partnership LLP in relation to Peterborough Investment Partnership (Northminster) Ltd will end on transfer and the Council will receive a distribution of the amount of

		<p>money left in PIP Northminster after reasonable and verifiable costs.</p> <ol style="list-style-type: none"> 4. Noted the proposed completion date of (or prior to) 18th May 2022. 5. Agreed that any final amendments to the transaction are delegated to the Director: Resources and Director: Law and Governance in consultation with the Cabinet Member for Resources
<p>Cabinet Member for Children's Services, Education, Skills and the University, Deputy Leader and Cabinet Member for Housing, Culture and Communities</p> <p>Lynne Ayres, Steve Allen</p> <p>20/05/2022</p>	MAY22/CMDN/101	<p>Household Support Grant March to September 2022</p> <p>The Cabinet Member for Children's Services, Education, Skills and the University and the Cabinet Member for Housing, Culture and Communities agreed to -</p> <ol style="list-style-type: none"> 1. the proposed approach to the distribution and criteria to award the vouchers as outlined in this report. 2. to enter into a contract with Wonde Limited (Furlong House, 2 Kings Court, Newmarket, CB8 7SG) for the period 23rd May 2022 to 30th September 2022 for a value of up to £900k. 3. the allocation of the remaining funding to support families in Peterborough. 4. Delegate authority to the Executive Director: People and Communities to effect the matters referred to above.
<p>Cabinet Member for Children's Services, Education, Skills and the University</p> <p>Lynne Ayres</p> <p>31/05/2022</p>	MAY22/CMDN/01	<p>Post 16 Transport Assistance Policy And Statement</p> <p>The Cabinet Member approved the Council's 'Post -16 Transport Policy' and Policy Statement for Academic Year 22/23.</p>