

## Audit and Governance Committee Decision Summary

Meeting: 28 January 2022

Agenda/Minutes: [Audit and Governance Committee – 28 January 2022](#)

Chair: John Pye (Chair and Independent Person)

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1	Apologies and Declarations of Interests	Apologies were received from Cllr Ian Benney, substituted by Cllr Jan French. No disclosable interests were declared.
2	Chair's Announcements	The Chair made the following announcements:
3	Minutes of the Previous Meeting and Action Notes	The minutes from the meeting held on 17 <sup>th</sup> December 2021 were agreed as a correct record.  Nick Sweeney, Residential Development Manager was in attendance (via zoom) to provide a verbal update on an outstanding action regarding the Housing risks on the Corporate register.  The Actions from the previous meeting were noted.
4	Combined Authority Update	The Committee received a verbal update from the Chief Executive Officer for the Combined Authority, Eileen Milner.

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5	Internal Audit	<p>The Committee received the report from the Internal Auditor, Dan Harris (RSM) which provided an update on the progress being made against the internal audit plan for 2021/22.</p> <p>The Committee noted the progress report.</p>
6	Review of Governance and Ways of Working	<p>The Committee received the report from the Interim Head of Governance which provided the Committee with an overview of the purpose of the review of governance and ways of working at the Combined Authority and the evidence being gathered to inform the review.</p> <p>The Committee noted the report and requested that a further update be brought to this Committee at the March meeting.</p>
7	Financial Strategies	<p>The Committee received the report from the Senior technical Accountant which requested that the Audit and Governance Committee review the proposed Capital, Investment and Treasury Management Strategies and MRP Statement for 2022/23</p> <p>The Committee noted the report.</p>
8	Trading Companies	<p>The Committee received the report from the Monitoring Officer which provided the Committee with an update to the draft terms of reference in relation to the review and assessment of the Combined Authority's trading companies in line with the statutory powers invested in the Committee.</p> <p>With six votes for and one abstention the Committee approved the terms of reference of the Committee in relation to the Combined Authority trading companies.</p>

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9	Work Programme	<p>The Committee received and noted the work programme with the below additions being agreed.</p> <p>The Committee requested that as part of the risk register report for the next meeting that further detail on the Covid impact be provided.</p> <p>The Chair requested that the standard items that were due to come to the Committee at future meetings be added into the work programme.</p> <p>The upcoming development session where the committee would undertake a self-assessment exercise would be held virtually with potential dates to be circulated to members.</p> <p>The Annual report for the Committee should be brought to the March meeting for the member to review before being presented at the AGM for the CA Board in June.</p>
10	Date of next meeting	<p>The Committee would next meet on Friday, 11 March 2022 at 10:00</p> <p>Venue to be confirmed.</p>

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