

<b>COUNCIL</b>	AGENDA ITEM No. 11
<b>8 DECEMBER 2021</b>	PUBLIC REPORT

## RECORD OF EXECUTIVE DECISIONS MADE SINCE THE LAST MEETING

### 1. CABINET MEETING HELD ON 15 NOVEMBER 2021

#### i. Statement of Community Involvement Review and Update

Cabinet considered the report and **RESOLVED** to approve the updated Statement of Community Involvement (SCI) for formal adoption.

#### ii. Tree Management: Limited Review of the Trees and Woodland Strategy (Including Revised Tree Planting Targets)

Cabinet considered the report and **RESOLVED** to:

1. Endorse the tree planting and other related recommendations of the Climate Member Group to Full Council, as set out in Appendix 1, subject to the following change:

“6. That Council investigates all reasonable options to secure additional external revenue funding, of around £70,000 per annum, in order to secure (a) additional staffing support (cost c£50,000 pa) to: undertake the work required to bid for funds; to maintain the evidence base to support locations to deliver new planting; undertake ground truthing of sites identified for potential planting; and overall manage the delivery of the ambitious tree planting programme, the scale of which will be similar to that achieved under the Development Corporation programme of the 1970s/80s; and (b) a small funding pot (c£20,000 pa) to be used to help directly deliver the tree planting targets in any particular year where 100% grant funding cannot be secured.”

2. Recommend to Full Council that the Trees and Woodland Strategy, in addition to any amendments arising from recommendation 1, be further amended by way of (a) an updated Tree Risk Management Plan, as set out in Appendix 2; and (b) introduction of new operational guidelines in respect of daylight loss and vegetation encroachment, as set out in para 4.24.
3. Welcome the national ‘Queen’s Green Canopy’ scheme, and instruct officers to (a) take all reasonable opportunities to promote the scheme with the public, encouraging the public and businesses to ‘plant a tree for the Jubilee’; (b) determine whether any of the council’s land holdings due to have tree planting introduced over the next two winters be specifically designated (with appropriate signage) as a ‘Queen Green Canopy’ planting (such as a new copse, woodland or orchard), and (c) where appropriate, submit where appropriate tree planting done by the council over the next 2 winters to the national Queen’s Green Canopy database, so that the council’s contribution can be recognised.

#### iii. Domestic Abuse Safe Accommodation Strategy

Cabinet considered the report and **RESOLVED** to approve the Peterborough Safe Accommodation Strategy.

#### iv. Budget Control Report September 2021

Cabinet considered the report and **RESOLVED** to note:

1. The budgetary control position for 2021/22 at 30 September 2021 is a forecast breakeven position.
2. The key variance analysis and explanations are contained in Appendix A.
3. The Council's performance with respect to Business Rates(NNDR) and Council Tax Collection, as outlined within section 6.
4. The Council's reserves position, as outlined within Appendix B.
5. The Councils Capital performance as outlined in Appendix C.

Cabinet further **RESOLVED** to approve:

6. Capital Budget virements as outlined in Appendix C, these include:
  - a. £0.018m - Capital funding for re-landscaping works at the Dell (funded from Section 106 contribution).
  - b. £0.014m - Capital funding for re-landscaping works at Hampton Court (funded from Section 106 contribution).

## **2. BUDGET CABINET MEETING HELD ON 29 OCTOBER NOVEMBER 2021**

### **i. Medium Term Financial Strategy 2022/23 to 2024/25 - Phases One**

Cabinet considered the report and **RESOLVED** to recommend to Council:

1. The Phase One budget proposals as outlined in Appendix B 2
2. The updated budget assumptions, to be incorporated within the Medium-Term Financial Strategy 2022/23 – 2024/25. These are outlined in sections 5.
3. The revised capital programme outlined in section 5 and referencing Appendix C.
4. The Medium-Term Financial Strategy 2022/23 to 2024/25 - Phase One, as set out in the body of the report and the following appendices:
  - Appendix A – 2022/23-2024/25 MTFs Detailed Budget Position Phase One
  - Appendix B – Phase One Budget Consultation Document
  - Appendix C – Capital Programme Schemes 2022/23-2024/25
  - Appendix D – Financial Risk Register
  - Appendix E – Equality Impact Assessments
  - Appendix F – Carbon Impact Assessments
  - Appendix G – Budget Consultation Feedback

Cabinet further **RESOLVED** to note and recommend to Council to note:

5. The strategic financial approach taken by the Council outlined in section 4 of this report.
6. The forecast reserves position, and the provisional statutory advice of the Chief Finance Officer outlined in section 6, The Robustness Statement for Phase One.
7. The feedback received on the budget proposals, received via the consultation detailed in Appendix G.

### **ii. Peterborough Cultural Strategy 2021 to 2030**

Cabinet considered the report and **RESOLVED** to approved the Culture Strategy.

### **iii. Budget Control Report October 2021**

Cabinet considered the report and **RESOLVED** to note:

1. The budgetary control position for 2021/22 at 31 October 2021 is a forecast breakeven position.
2. The key variance analysis and explanations are contained in Appendix A.

3. The Council's performance with respect to Business Rates (NNDR) and Council Tax Collection, as outlined within section 5.
4. The Council's reserves position, as outlined within Appendix B.
5. The Council's capital financial performance as outlined in Appendix C.

### 3. CALL-IN BY SCRUTINY COMMITTEE

Since the publication of the previous report to Council, the call-in mechanism has not been invoked.

### 4. SPECIAL URGENCY AND WAIVER OF CALL-IN PROVISIONS

Since the publication of the previous report to Council the urgency, special urgency and/or waiver of call-in provisions have been invoked once:

- **Household Support Fund – NOV/CMDN/52**

With the approval of the Chairman of the Communities Scrutiny Committee, the urgency procedure, special urgency procedure, and waiver of call-in procedure have been invoked to suspend the requirement to publish notice of the decision for 28 days, to suspend the requirement to publish the decision for five days, and to suspend the three day call-in period. The government published guidance regarding this scheme with a closing date of 31 March 2022. There is an explicit requirement that any unspent funds at 31 March 2022 are returned to DWP. The Council are anticipating a lot of Peterborough households will be in financial hardship during winter 2021/22 particularly in light of increasing prices for basic essentials such as food and fuel. It is important that the Council get the scheme available as soon as possible to ensure that opportunities are maximised for households to access the support available

### 5. CABINET MEMBER DECISIONS

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
Cabinet Member for Children's Services, Education, Skills and University  Lynne Ayres  4/11/2021	<b>NOV21/CMDN/43</b>	<b>Delegation of Authority to Negotiate and Agree Details of Academy Conversion</b>  The Cabinet Member authorised the Corporate Director of People and Communities to enter into negotiations of the following for the purposes of giving effect to the conversion of Ken Stimpson Community School to academy status : <ol style="list-style-type: none"> <li>1. A Commercial Transfer Agreement between the Council, the Governing Body of the School and the Trust;</li> <li>2. A Deed of Novation between the relevant parties, in relation to PFI contract, if required</li> <li>3. Deeds of Assignment between the relevant parties if required.</li> <li>4. Dual Use Agreements between the relevant parties if required.</li> </ol>
Cabinet Member for Children's Services, Education, Skills and University	<b>NOV21/CMDN/44</b>	<b>To Approve a Delegated Partnership Agreement for Procuring Appropriate Adult Services and Reparation Services Across Cambridgeshire and Peterborough</b>  The Cabinet Member authorised:

<p>Lynne Ayres</p> <p>8/11/2021</p>		<ol style="list-style-type: none"> <li>1. The Council enter into a Delegation Agreement (DA) with Cambridgeshire County Council for</li> <li>2. the procurement and commissioning of Appropriate Adult and Reparation Services across Peterborough and Cambridgeshire from 1 November 2021 until 31 July 2025, with the option to extend for a further two years.</li> <li>3. The Director of Governance amends the constitution to reflect the delegated functions to Cambridgeshire County Council as required.</li> <li>4. Authorised the Director of Governance or delegated officers to enter into any legal documentation on behalf of the Council in relation to this matter</li> </ol>
<p>Cabinet Member for Waste, Street Scene and the Environment</p> <p>Nigel Simons</p> <p>18/11/21</p>	<p><b>NOV21/CMDN/49</b></p>	<p><b>Allotment Fees and Charges</b></p> <p>The Cabinet Member for Waste, Street Scene and the Environment:</p> <ol style="list-style-type: none"> <li>1. Approved the increase in allotment plot fees commencing year 2021 – 2022 and fixed these fees for a period of 3 years.</li> </ol>
<p>Cabinet Member for Finance</p> <p>Andy Coles</p> <p>19/11/21</p>	<p><b>NOV21/CMDN/50</b></p>	<p><b>Uncollectable Debts in Excess of £10,000</b></p> <p>The Cabinet Member authorised the write off of the debt shown as outstanding in respect of accounts receivable (sundry debt) accounts included in the Appendices. These detail the financial year and the category for the write off request.</p>
<p>Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> <p>Peter Hiller</p> <p>19/11/21</p>	<p><b>NOV21/CMDN/51</b></p>	<p><b>Eastern Industries Access Improvement Scheme - Development of Full Business Case and Detailed Design</b></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> <li>1. Approved the award of £325k to continue and complete the full business case and detailed design for Eastern Industries Access improvement scheme. Contract to be awarded to Milestone Infrastructure Limited for the full business case and detailed design as per the Peterborough Highway Services contract.</li> </ol>
<p>Deputy Leader and Cabinet Member for Housing, Culture and Communities</p> <p>Steve Allen</p> <p>25/11/2021</p>	<p><b>NOV21/CMDN/52</b></p>	<p><b>Household Support Fund</b></p> <p>The Cabinet Member agreed the following:</p> <ol style="list-style-type: none"> <li>1. The design and delivery model for the Peterborough Household Support Fund, funded by the unallocated balance of the grant received from Government, namely £1,133,516 (from a total award of £1,824,636)</li> </ol>

		<p>2. To delegate to the Service Director for Communities and Partnerships, the allocation of up to 10% of the total award (£182,463) to support administrative costs for the Fund and the resource costs of trusted partner organisations.</p> <p>3. To waive the procurement process relating to the Household Support Fund as outlined in section 3.9.</p> <p>4. To approve the procurement of services from Family Fund, Charis and AO as outlined in section 3.9.</p>
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