

CONSTITUTION AND ETHICS COMMITTEE	AGENDA ITEM No. 11
22 NOVEMBER 2021	PUBLIC REPORT

Report of:	Fiona McMillan, Director Law and Governance and Monitoring Officer		
Cabinet Member(s) responsible:	Councillor Wayne Fitzgerald, Leader of the Council		
Contact Officer(s):	Dan Kalley, Senior Democratic Services Officer	Tel. 296334	

WORK PROGRAMME, FUTURE DATES AND MEMBER ISSUES

R E C O M M E N D A T I O N S	
FROM: Fiona McMillan, Director of Law and Governance and Monitoring Officer	Deadline date: N/A
<p>It is recommended that the Constitution and Ethics Committee</p> <p>1. Notes and agrees the Work Programme with any additional items or suggestions to be included</p>	

1. ORIGIN OF REPORT

1.1 This is a standard report to the Constitution and Ethics Committee which forms part of its agreed work programme. This report provides details of the Draft Work Programme for the following municipal year as it stands.

2. PURPOSE AND REASON FOR REPORT

2.1 The programme can be refreshed throughout the year in consultation with the senior officer and the Committee membership to ensure that it remains relevant and up to date. In addition, any delays in reporting issues are recorded so that they do not drop off the committee agenda.

2.2 This is also an opportunity for Members of the Committee to raise any issues of concern under the Committee's terms of reference for discussion or addition to the work programme.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. IMPLICATIONS

Financial Implications

4.1 There are none.

Legal Implications

4.2 There are none.

Equalities Implications

4.3 There are none.

5. APPENDICES

5.1 Appendix A - Work Programme 2021/22.

APPENDIX A

DATE: 22 NOVEMBER 2021			
		Section / Lead	Description
	Civic Protocol	Sue Proctor/Rachel Edwards	To review the Civic Protocol and include information on the honours panel.
	Motions process and major implications	Pippa Turvey Democratic Services	To review the motions process and major implications so far.
	Financial Sustainability Working Group terms of reference	Pete Carpenter Finance	To update the constitution to reflect the FSWG terms of reference
	Constitution and Ethics Committee start time 2022/23	Dan Kalley Democratic Services	To review and recommend the start time for the Constitution and Ethics Committee 2022/23
	INFORMATION AND OTHER ITEMS		
	Dispensations Issues	Fiona McMillan Legal	To receive an update on the use of dispensations.
	Update on National Issues	Fiona McMillan Legal	To receive a report on any issues of national importance
	Report on Code of Conduct Issues	Fiona McMillan	To receive an update as to any code of conduct cases
	Work Programme 2021 / 2022	Democratic Services Dan Kalley	

DATES: 7 FEBRUARY 2022

		Section / Lead	Description
	Criminal record checks	Amy Brown Legal	To report back following further consultation with officers the level of criminal check needed
	INFORMATION AND OTHER ITEMS		
	Annual report on register of interests for Parish Councils	Rachel Edwards Constitutional Services	To report any outstanding register of interests for Parish Councils
	Dispensations Issues	Fiona McMillan Legal	To receive an update on the use of dispensations.
	Update on National Issues	Fiona McMillan Legal	To receive a report on any issues of national importance
	Report on Code of Conduct Issues	Fiona McMillan	To receive an update as to any code of conduct cases
	Work Programme 2022 / 2023	Democratic Services Dan Kalley	