

Cambridgeshire & Peterborough Combined Authority Board - Decision Summary

Meeting: 30th September 2020

Agenda/Minutes: [Cambridgeshire and Peterborough Combined Authority Board - 30th September 2020](#)

Part 1 – Governance Items		
1.1	Announcements, Apologies and Declarations of Interest	<p>Apologies were received from Councillor Ray Bisby, Acting Police and Crime Commissioner and Jessica Bawden, Director of Primary Care at the Cambridgeshire and Peterborough Clinical Commissioning Group.</p> <p>Councillor Smith declared an interest in Item 1.6: Cambridgeshire and Peterborough Combined Authority Constitution as a member of the Local Government Association's Executive Board in relation to the LGA's model Code of Conduct and Constitution.</p>
1.2	Minutes of the Combined Authority Board meeting 5 August 2020	The minutes of the meeting on 5 August 2020 were approved as an accurate record, subject to clarification of Councillor Bailey's comments in relation to Item 3.3: A10 Junctions and Dualling.
1.3	Petitions	None received
1.4	Public Questions	None received
1.5	Forward Plan	It was resolved to approve the Forward Plan.
1.6	Cambridgeshire and Peterborough Combined Authority Constitution	<p>It was resolved to:</p> <p>a) approve, and adopt the revisions to the Constitution detailed in this report with effect from 1 November 2020, subject to the following change:</p>

That the proposed Officer Employment Procedure Rules be amended so as to:

(1) Delete paragraphs 3.2, 3.3 and 3.4

~~3.2 Where it is proposed to appoint a Monitoring Officer, Section 73 Officer (Chief Finance Officer) or Chief Officer on an interim basis and such an appointment is to last for a period of less than nine months pending the appointment of a permanent Monitoring Officer, Section 73 Officer (Chief Finance Officer) or Chief Officer, the Chief Executive will make all necessary arrangements in connection with the appointment subject to the designation of any officer as the Monitoring Officer or Section 73 Officer on an interim basis being reserved to the Combined Authority Board.~~

~~3.3 Where it is proposed to appoint a Head of Paid Service [Chief Executive] on an interim basis and such an appointment is to last for a period of less than nine months pending the appointment of a permanent Head of Paid Service, the Mayor will make all necessary arrangements in connection with the appointment subject to an such appointment being reported to the next meeting of the Combined Authority Board for ratification. No appointment of an Interim Head of Paid Service shall take effect until it has been ratified by the Combined Authority Board.~~

~~3.4 Where it is proposed to appoint a Head of Paid Service (Chief Executive), Monitoring Officer, Section 73 Officer (Chief Finance Officer) or Chief Officer on an interim basis and such an appointment is to last for a period of more than nine months or such an appointment was originally made under paragraphs 3.2 or 3.3 above~~

		<p>but is to extend beyond nine months, the Employment Committee will make all necessary arrangements in connection with the appointment or the extension of the appointment as the case may be. Any such decision as to the appointment or the extension of the appointment of an interim Head of Paid Service (Chief Executive), Monitoring Officer or Section 73 Officer (Chief Finance Officer) shall be by way of recommendation to the Combined Authority Board.</p> <p>(2) Insert new paragraph 3.2:</p> <p>3.2 Where it is necessary to appoint an interim Head of Paid Service [Chief Executive], Monitoring Officer, or Section 73 Officer [Chief Finance Officer] on an urgent basis that appointment shall be made by the Employment Committee.</p> <p>(3) Renumber section 3 accordingly.</p> <p>(b) authorise the Monitoring Officer to update the Constitution with the recommended revisions and to make any consequential amendments.</p>
1.7	Business Plan Update	It was resolved to approve the 2020/21 Business Plan mid-year update.
1.8	Performance Report	It was resolved to note the September Delivery Dashboard.

Part 2 – Finance

2.1	Budget Monitor Report September 2020	<p>It was resolved to:</p> <p>a) note the updated financial position of the Combined Authority for the year.</p>
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		b) approve the 2020-21 'subject to approval' budget of £1,040k for the Digital Connectivity Infrastructure Programme, in line with the Business Case presented in March 2018.
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Part 3 – Combined Authority Decisions

3.1	Cambridgeshire Autonomous Metro Special Purpose Vehicle Shareholder Agreement	<p>It was resolved to:</p> <ul style="list-style-type: none"> a) Agree to enter into a Shareholder and SPV Agreement on the Heads of Terms accompanying this report. b) Approve the appointment of Lord Robert Mair as Chair of the SPV. c) Agree the annual remuneration for the role of Chair as £80,000. d) Agree to enter into a Service Level Agreement between the Combined Authority and SPV, to provide the SPV with operational resources and support. e) Approve the drawdown of £2,706,905 for the Delivery and Strategy Writing and a further £1,516,823 for Client Side Advisory from the Medium Term Financial Plan.
3.2	A10 Dualling and Junctions	<p>It was resolved to:</p> <ul style="list-style-type: none"> a) Note progress since the August board report; b) Approve the release of the capital budget of £2 million allocated as “subject to approval” within the MTFP; c) Delegate authority to the Director of Delivery and Strategy, in consultation with the Chair of the Transport and Infrastructure Committee, to develop and

Part 3 – Combined Authority Decisions		
		procure OBC stage suppliers following a Major Route Network (MRN)/ Large Local Majors (LLM) funding decision by Department for Transport (DfT).
3.3	Market Towns Programme Investment Prospectus: Approval of the First Tranche of Recommended Projects	<p>It was resolved to:</p> <ul style="list-style-type: none"> • Approve the first tranche of project proposals received for Huntingdonshire and Fenland under the Market Towns Programme Investment Prospectus.

By recommendation to the Combined Authority Board

Part 4 – Transport and Infrastructure Committee Recommendations to the Combined Authority Board		
4.1	CAM Outline business Case Non-Statutory Consultation (Central Tunnel Section) Summary Report	It was resolved to note the findings of the summary report.
4.2	Response to England's Economic Heartlands Transport Strategy Consultation	<p>It was resolved to:</p> <p>Approve the public consultation response to the England Economic Heartland's (EEH) Transport Strategy and proposal for a sub-national transport body.</p>
4.3	Bus Reform	<p>It was resolved to:</p> <p>Approve the remaining £1.2 million budget provision set out in the Medium Term Financial Plan, to be used to fund short-term innovation trials to inform subsequent reform proposals, and to delegate the detailed allocation of the</p>

Part 4 – Transport and Infrastructure Committee Recommendations to the Combined Authority Board

		<p>budget to trials to the Director of Delivery and Strategy in consultation with the Chair of the Committee, subject to reporting the detail back to future Transport and Infrastructure Committee meetings.</p>
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Part 5 – Skills Committee Recommendations to the Combined Authority Board

<p>5.1</p>	<p>Sector-Based Work Academy and High Value Courses</p>	<p>It was resolved to:</p> <p>(a) Allocate the £486,297, once received, from the Department for Education (DfE) to the Adult Education Budget (AEB).</p> <p>(b) Delegate authority to the Skills Committee for the spend allocation of the £486,297 including:</p> <ul style="list-style-type: none"> • the spend of the funding of £241,361 across the 20/21 and 21/22 financial years for the creation of sector-based work academies • the spend of funding of £244,936 to offer an enhanced one-year classroom based course for those students who have left school or college with no job, apprenticeship, placement, university or course to go to across the 20/21 and 21/22 financial years • the spend on Sector-Based Work Academies and High Value Courses
<p>5.2</p>	<p>Business Growth Service Full Business Case</p>	<p>It was resolved to:</p>

		<ul style="list-style-type: none">a) Approve and adopt the Full Business Case (FBC) to mobilise the delivery of the Business Growth Service.b) Agree that the conditions for FBC approval set at Outline Business Case have been met, specifically:<ul style="list-style-type: none">i. Confirmation of EU funding, and the conditions set out in item 4.2 for contracting only upon further correspondence from the Ministry of Housing, Communities and Local Government.ii. Appointment of a delivery partneriii. Submission of 3-year cash flow forecast; monthly for year 1 and annual thereafter.iv. Contact / Involvement of HMRC to upskill Growth Hub staffv. Discussions with local authority partners on availability of in-kind support via use of local authority office space, provision of secretariat and officer timevi. Submission of an independent state aid report covering:<ul style="list-style-type: none">i. ESF and ERDF application and utilisation;ii. allocation of £2.335m of the authority's revenue budget to Growth Service Management Company Ltd;iii. Management of Capital Growth Fundvii. Submission of Sustainability and Environmental policy for the Growth Service Management Company Ltd
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		<p>viii. Submission of evidence to support the claim of delivering 2.8 new jobs per firm receiving supported in-depth coaching</p> <p>(c) Agree that additional conditions, to be considered post-Covid-19, have been met, specifically:</p> <p>ix. That the Service has been appropriately adapted to support the Local Covid-19 Economic Recovery Strategy</p> <p>x. That the impacts of Covid-19 on contributing funding from Enterprise Zone, business rates receipts, have been appropriately considered.</p> <p>(d) Delegate authority to the Director of Business and Skills, in consultation with the Lead Member for Economic Growth, the Monitoring Officer and the Chief Financial Officer (Section 73), to contract the preferred bidder to commence the Service during October 2020.</p>
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Part 6 – Business Board Recommendations to the Combined Authority Board

6.1	Local Growth Fund Programme Management September 2020	<p>It was resolved to:</p> <p>(a) Approve the project change request for the Photocentric Local Growth Fund project;</p> <p>(b) Note the programme updates contained in the report to the Business Board meeting on 15 September 2020;</p> <p>(c) Note the funding position and forecast for Local Growth Fund Projects in delivery.</p>
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Part 6 – Business Board Recommendations to the Combined Authority Board

6.2	Growth Deal Project Proposals September 2020	<p>It was resolved to:</p> <ul style="list-style-type: none"> (a) Approve funding for the project ranked 1 (Peterborough City Centre project) in table 2.9 of the report to the Business Board based on the project scoring criteria and external evaluation recommendation; and (b) Decline approval of funding at this time for the project ranked 2 (Cambridge Market Place Project) in the table at 2.9 of the report to the Business Board based on the project not meeting the scoring criteria.
6.3	Covid-19 Economic Recovery Strategy	<p>It was resolved to:</p> <ul style="list-style-type: none"> (a) approve the first draft of the Local Economic Recovery Strategy (LERS) for Cambridgeshire & Peterborough. (b) Note that the final draft of the Economic Recovery Strategy (LERS) for Cambridgeshire & Peterborough will be brought back in November 2020 for final approval.
6.4	Covid-19 Evidence Base and Insight Report	This report was withdrawn.

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