

# Appendix A- Budgetary Control Report Dashboard

Period **May-20**



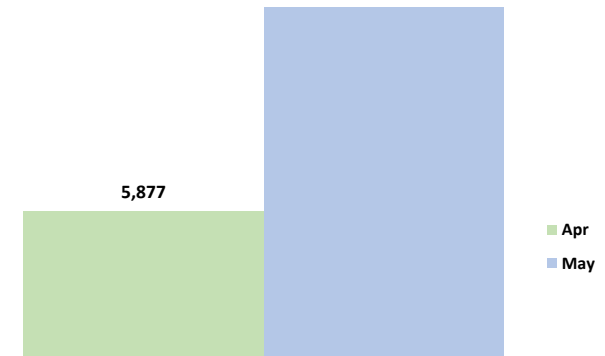
**£6.3m Forecast Overspend**

**4%** Forecast Overspend as a proportion of Budget

Directorate	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Status
Chief Executives	1,259	1,294	35	0 ▼	35	Overspend
Governance	4,270	4,025	(245)	(155) ▲	(90)	Underspend
Place & Economy	21,426	23,295	1,869	1,194 ▼	675	Overspend
People & Communities	86,847	101,654	14,807	14,948 ▲	(141)	Overspend
Public Health	(369)	(288)	81	82 ▲	(1)	Overspend
Resources	19,733	20,424	691	774 ▲	(83)	Overspend
Customer & Digital Services	7,536	7,528	(8)	0 ▲	(8)	Underspend
Business Improvement	602	602	0	0 ▬	0	On Budget
Capital Financing	26,219	26,219	0	0 ▬	0	On Budget
COVID-19	10,966	0	(10,966)	(10,966) ▬	0	Underspend
<b>Total Expenditure</b>	<b>178,489</b>	<b>184,753</b>	<b>6,264</b>	<b>5,877 ▼</b>	<b>387</b>	<b>Overspend</b>
Financing	(178,489)	(178,489)	0			
<b>Net</b>	<b>0</b>	<b>6,264</b>	<b>6,264</b>	<b>5,877 ▼</b>	<b>387</b>	<b>Overspend</b>

6,300  
6,200  
6,100  
6,000  
5,900  
5,800  
5,700  
5,600

Forecast Outturn Position **6,264**



## Key Budget Pressures

People & Communities	4,127	Additional COVID-19 related spend resulting from a fee uplift to the current providers rates, awarded from the 20 April- 30 June, costing £3.3m. An additional £0.817m of forecast spend on new and increased Adult Social Care placement costs.
People & Communities	2,194	Additional spend forecast as a result of COVID-19, including £1m additional spend approved for Children in Care placements costs to meet the anticipated spike in requests for placements that will follow once restrictions begin to be lifted and Schools return. £0.895m additional cost to provide an uplift to Children's Social Care providers to cover their additional costs during lockdown and the recovery phase. Provider uplifts are considered by a Business Continuity Panel. Additional spend approved of £0.252m to cover Home Care support & Integrated Community Equipment Services to meet the expected additional demand when Children return to School.
People & Communities	1,407	Impact on the delivery of MTFs savings - these include the following ;Adults Positive Challenge, Self Funders, Care Suites, Lifeline
People & Communities	1,200	Loss of income in relation to Clare Lodge due to COVID-19. Children are only being moved and accommodated on emergency basis during covid so placement demand is low. Also the new procedures at Clare lodge require new admissions to self isolate for 14 days which is also influencing decision making by placing authorities. The delay to the Capital project to refurbish lounges means that two lounges are currently not available for use.
People & Communities	951	Loss of income due to COVID-19. £0.568m loss of Income from Parking services to the end of July given that all Council car parks and on street pay and display car parks have been free to use during the pandemic. £0.256m loss of Income re Parking Enforcement as PCC car parks and on street parking has been free to use and therefore Enforcement staff have been redeployed to the COVID-19 Emergency Hub. £0.126m loss of Income re Environmental Enforcement as a result of the lockdown.
People & Communities	905	This is due to pressure on the independant Sector Placement (ISP) budget, and includes the £0.410m of credit notes issued to the Clinical Commissioning Group (CCG)
Place & Economy	766	Housing budget pressure as a result the steps which have been taken to ensure that rough sleepers, homeless families and individuals have temporary accommodation and a safe place to self isolate, throughout the pandemic.
Place & Economy	590	EFW Plant Electricity Inome loss due to a fall in wholesale demand leading to drop in export price
Resources	475	Pressure on the property income budget, due to a economic impact of COVID-19, impacting the councils ability to rent out further space at SMH.
Resources	452	Pressure is due to undelivered the expected Business Support savings within PSSP due to COVID-19. The Business Support Notice of change/new model/Hub implementation is being delayed until October 2020.

## Key Favourable Variances

Place & Economy	67	Various Directorate wide savings held here (car allowances, telephones, salaries, software, others to be reallocated)
Resources	379	Beareavement Services income is expected to exceed budget by £0.389m this year due to COVID-19, offset partially by pressures/savings in the service of £0.010m. Although the income is high at the moment it must be noted that this may not be a true reflection of how the year may continue and it is difficult to predict the position at the end of the year.
Place & Economy	104	Bus Service Operators Grant used to funds 60's
Place & Economy	253	Concessionary fares as significant reduced usage of concessionary passes
Governance	188	£0.256m Favourable including £0.188m saving as there were no elections held this year. This is a One Off saving
Resources	117	Rental Income from POSH & Allia continues as not yet sold (£0.191m F) and a delay in the Town Hall North income (£0.074m).
People & Communities	114	Vacancies not recruited to in the Environmental Enforcement and Parking Enforcement Teams
Place & Economy	57	Vaious savings in the Sustainable Growth Strategy service area
Resources	93	Savings across salary budgets
Customer & Digital Services	31	Various savings in the Marketing and Communications team

£14.8m Forecast Overspend

17%

Forecast Overspend as a proportion of Budget

Directorate	Budget Group	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Status
People & Communities	Director	1,253	1,696	443	493 ▲	(50)	Overspend
People & Communities	Education	6,635	7,244	610	663 ▲	(53)	Overspend
People & Communities	Adults - Commissioning	37,106	43,711	6,605	6,215 ▼	390	Overspend
People & Communities	Adults - Operations	9,565	10,009	444	657 ▲	(213)	Overspend
People & Communities	Children's - Operations	10,459	11,455	995	2,304 ▲	(1,309)	Overspend
People & Communities	Children's Commissioning	16,127	18,401	2,274	944 ▼	1,330	Overspend
People & Communities	Commissioning Team and Commercial Operations	372	1,684	1,312	1,487 ▲	(175)	Overspend
People & Communities	Communities - City Centre Management	196	374	178	87 ▼	91	Overspend
People & Communities	Communities - Cohesion and Integration	983	984	2	(2) ▼	4	Overspend
People & Communities	Communities - Community Safety	(51)	1,041	1,093	1,097 ▲	(4)	Overspend
People & Communities	Communities - Think Communities	2,662	2,876	215	214 ▼	1	Overspend
People & Communities	Communities-Regulatory Services	1,541	2,124	583	714 ▲	(131)	Overspend
People & Communities	Children's & Safeguarding (DSG)	5,748	5,748	0	0 =	0	On Budget
People & Communities	Commissioning and Commercial Operations (DSG)	0	0	0	0 =	0	On Budget
People & Communities	Education (DSG)	(5,748)	(5,694)	75	75 =	0	Overspend
	<b>Total People &amp; Communities</b>	<b>86,847</b>	<b>101,654</b>	<b>14,828</b>	<b>14,948 ▲</b>	<b>(120)</b>	<b>Overspend</b>

**Directorate Overview**

The People and Communities Directorate is currently forecasting an overspend of £14.828m. Of this figure, £8.302m relates to additional spend in response to COVID-19. The COVID-19 impact on Income is a forecast under achievement of £3.055m. The COVID-19 impact on MTFS savings is a pressure of £2.366m.

32 A forecast overspend of £1.250m relates to non COVID-19 related activity and includes a pressure of £0.410m in relation to credit notes raised to the Clinical Commissioning Group (CCG)

**Directorate Variance Analysis**









Director	£0.447m pressure as a result of non achievement of MTFS saving, with regards to reduced expenditure on Agency Staff. This saving was allocated across the directorates based on current agency budgets, however due to the directorates reliance on these budgets to ensure there are adequate levels of social care workers and care staff, these savings will be difficult to extrapolate. This will be reviewed as part of the Councils budget setting process for 2021/22.
Education	£0.154m - loss of income due to a reduction in Attendance Fixed Penalty Notice fine income and School Improvement traded services as a result of COVID 19. As a result of the COVID-19 pandemic, and in line with Government advice, no Penalty Notice and / or prosecution has been initiated for any new offences from 16 March 2020. This will be reviewed when the schools re-open and when further Government guidance is received. It is anticipated that School Improvement traded services training will re-commence in September 20.
	£0.277m pressure COVID - Impact on MTFS saving re Home to School Transport. A number of savings work streams are underway in conjunction with Cambridgeshire County Council e.g. Route Optimisation, promoting the take up of Personal Transport Budgets, the development of a Dynamic Purchasing System and Independent Travel training. It is too early to estimate the value of savings which won't be known until the Autumn term of 20-21 Academic Year. COVID 19 will inevitably impact on the delivery of savings
	£0.129m other pressures including PFI Insurance rebate £0.100m. The PFI Insurance rebate is received every two years. The PCC PFI Manager is currently negotiating for the Insurance rebate to be received annually. This pressure may therefore be removed.
Adults - Commissioning	£3.3m pressure from 10% uplift awarded to care providers to end of September to assist with impact of COVID-19. £0.82m additional care package spend forecast due to COVID-19 on social care packages.
	£0.165m loss of client contributions as a result of hospital discharge cases going into block care beds funded by CCG. Discharge guidance states not to collect client contribution during COVID-19.
	£1.407m pressure from reduced or lost savings due to COVID-19. Savings plans such as Adults Positive Challenge, Self Funders, Care Suites and Lifeline have all been affected due to resources focussing on responding to discharges and other pressures from COVID-19.
	£0.905m pressure on care packages due to numbers and costs of new packages and the need to credit back some invoices to the CCG as in raised in error.
	£0.444m pressure - additional COVID 19 spend. Additional spend has been approved to cover additional Social Worker Capacity in Early Help, Community and Long Term Teams, Care Home Support Teams, Transfer of Care Team, Occupational Therapy, & Personal Protective Equipment.
Adults - Operations	£0.107m pressure on loss of the saving due against the Deprivation of Liberties (DoLs) service area. Legislation due in October is unlikely to be in place now. This legislation was due to change how the service was to be delivered.

	<p>£0.091m loss of income from Care and Repair due to COVID-19. The service receives income from work carried out under the Disabled Facilities Grant (DFG). Care and Repair staff have been redeployed to Reablement and other teams to respond to COVID-19 so are unable to generate the contributions.</p> <p>£0.191m savings on Community, Therapy and Reablement Teams due to staff vacancies</p>
Children's - Operations	<p>£0.738m pressure - additional COVID 19 spend. Additional Early Help costs to establish a short term team to provide direct early help support and to commission support services. Additional capacity for Children's Social Care Assessment teams to meet the expected increase in referrals of vulnerable children into Children's Social Care. Additional capacity at Derby House to meet the expected increase in demand for children with very complex disabilities.</p>
	<p>£0.187m pressure - COVID loss of Income. The Tackling Troubled Families Grant is partly paid based on Payment By Results (PBR). Due to COVID-19 and the closure of Schools it is anticipated that there will be a shortfall of income loss of PBR Income.</p>
Children's Commissioning	<p>£2.194m pressure - COVID 19 additional spend. £1m additional spend approved for Children in Care placements costs to meet the anticipated spike in requests for placements that will follow once restrictions begin to be lifted and Schools return. £0.895m additional cost to provide an uplift to Children's Social Care providers to cover their additional costs during lockdown and the recovery phase. Provider uplifts are considered by a Business Continuity panel. Additional spend approved of £0.252m to cover Home Care support &amp; Integrated Community Equipment Services to meet the expected additional demand when Children return to School.</p>
	<p>£0.089m pressure - The re-commissioning of Children's Centres is delayed because of COVID-19.</p>
Commissioning Team and Commercial Operations	<p>£1.2m pressure - COVID-19 impact on Income at Clare Lodge. Children are only being moved and accommodated on emergency basis. Also the new procedures at Clare lodge require new admissions to self isolate for 14 days which is also influencing decision making by placing authorities. The delay to the Capital project to refurbish lounges means that two lounges are currently not available for use. The refurbished Lounges will be operational imminently.</p> <p>£0.108m pressure COVID-19 additional spend. £0.100m additional expenditure incurred on staffing when children have had to be isolated due to them being COVID-19 positive, additional cost of PPE and other infection control measures.</p>
Communities - City Centre Management	<p>£0.178m pressure - COVID-19 loss of Income. Loss of Income is forecast for Street Traders, the City Market, the Great Eastern Run and City Centre Events.</p>
	<p>£0.951m pressure - COVID-19 loss of Income. £0.568m loss of Income from Parking services to the end of July given that all PCC car parks and on street pay and display car parks have been free to use during the pandemic. £0.256m loss of Income re Parking Enforcement as PCC car parks and on street parking has been free to use and therefore Enforcement staff have been redeployed to the COVID-19 Emergency Hub.</p> <p>£0.126m loss of Income re Environmental Enforcement as a result of the lockdown.</p>
Communities - Community Safety	<p>£0.214m pressure - COVID-19 impact on MTFS savings. Revised parking charges were due to be implemented from April 2020 but on and off street parking has been free to use during the pandemic.</p>
	<p>£0.114m Favourable - COVID-19 reduced spend. Vacancies not recruited to Environmental Enforcement and Parking Enforcement Teams.</p>
Communities - Think Communities	<p>£0.179m pressure - COVID-19 impact on MTFS saving re Vivacity. Negotiations are taking place with Vivacity to deliver savings to PCC but at this point there is significant risk that this saving won't be delivered.</p>
	<p>£0.508m pressure - COVID-19 additional spend. 0.234m for the COVID-19 Emergency Hub to purchase food for members of the community that are identified as vulnerable and who have no other means of getting food. Additional Coroners Service spend of £0.274m to deal with the backlog and complexity of cases and for the PCC share of temporary mortuary costs.</p>
Communities-Regulatory Services	<p>£0.115m pressure - Reduced Income re Licenses in relation to Food premises, Street Traders &amp; Taxi's as a result of businesses / taxi operators being closed and allowing for permanent closure of businesses.</p>

# £0.1m Forecast Overspend



**1%** Forecast as a proportion of the Expenditure Budget (exc the Public Health Grant)

Directorate	Budget Group	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Status
Public Health	Children 0-5 Health Visitors	3,886	3,886	0	0 	0	On Budget
Public Health	Children 5-19 Health Programmes	887	887	0	0 	0	On Budget
Public Health	Sexual Health	1,933	1,977	45	44 	0	Overspend
Public Health	Substance Misuse	2,218	2,214	(4)	(4) 	(0)	Underspend
Public Health	Smoking and Tobacco	295	295	0	(0) 	0	On Budget
Public Health	Miscellaneous Public Health Services	1,535	1,575	40	42 	(2)	Overspend
Public Health	Public Health Grant	(11,124)	(11,124)	0	0 	(0)	On Budget
	<b>Total Public Health</b>	<b>(369)</b>	<b>(288)</b>	<b>81</b>	<b>82 </b>	<b>(1)</b>	<b>Overspend</b>

### Directorate Overview

The Public Health Directorate is currently forecast to overspend by £0.081m. Included in this forecast is £0.104m of COVID-19 related expenditure across all services. This is offset by £0.023m of other savings.

### Directorate Variance Analysis

Sexual Health	£0.045m pressure - additional COVID spend Sexual Health contract
Miscellaneous Public Health Services	£0.044m pressure - additional COVID spend - delayed start to new contract

**£-0.2m** Forecast Underspend



**-6%** Forecast Underspend as a proportion of Budget

Directorate	Budget Group	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Status
Governance	Director of Governance	194	193	(0)	0 ▲	(1)	Underspend
Governance	Legal Services	1,870	1,870	(0)	11 ▲	(11)	Underspend
Governance	Constitutional Services	1,999	1,794	(205)	(167) ▲	(38)	Underspend
Governance	Performance & Information	208	169	(39)	0 ▲	(39)	Underspend
	<b>Total Governance</b>	<b>4,270</b>	<b>4,025</b>	<b>(245)</b>	<b>(155) ▲</b>	<b>(90)</b>	Underspend

**Directorate Overview**

Overall the Governance department is forecasting to underspend by £0.245m, largely due to the reduction in costs associated with holding local elections, as these have been postponed due to COVID-19. Savings also on salaries and members allowances.

**Directorate Variance Analysis**

35

Constitutional Services	£0.128m favourable position on election services, this is broken down in to a £0.188m saving as there were no local elections in May 2020 due to the COVID-19 pandemic, however this is offset by a £0.060m possible pressure due to additional costs relating to the Electoral Register and previous year election costs
	£0.077m Favourable position as a result of a number of small variances

**Chief Executives May-20**

**£0.0m Forecast Overspend**



**3%** Forecast Overspend as a proportion of Budget



Directorate	Budget Group	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Status
Chief Executives	Chief Executive	157	161	4	0 ▼	4	Overspend
Chief Executives	HR	1,102	1,133	31	0 ▼	31	Overspend
	<b>Total Chief Executives</b>	<b>1,259</b>	<b>1,294</b>	<b>35</b>	<b>0</b>	<b>35</b>	<b>Overspend</b>

**Directorate Overview**

Currently the Chief Executives Directorate is reporting a total variance of £0.035m this is broken down in the below analysis

**Directorate Variance Analysis**

HR	The main variance in this area is a pressure of £0.057m. This is due to additional salary costs as a number of Voluntary Redundancies have been delayed to ensure the Council has the staffing resource available to provide the response to the COVID-19 pandemic.
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£1.9m Forecast Overspend

9%

Forecast Overspend as a proportion of Budget

Directorate	Budget Group	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Status
Place & Economy	Development and Construction	(113)	254	367	370 ▲	(3)	Overspend
Place & Economy	Director, OP & JV	495	428	(67)	(67) ▲	(0)	Underspend
Place & Economy	Peterborough Highway Services	4,198	4,031	(167)	(200) ▼	33	Underspend
Place & Economy	Sustainable Growth Strategy	1,631	1,574	(56)	(51) ▲	(6)	Underspend
Place & Economy	Waste, Cleansing and Open Spaces	13,288	14,175	887	694 ▼	193	Overspend
Place & Economy	Westcombe Engineering	106	226	120	120 ▼	0	Overspend
Place & Economy	Director of Housing	1,625	2,390	766	327 ▼	439	Overspend
Place & Economy	Service Director Environment & Economy	197	216	19	0 ▼	19	Overspend
	<b>Total Place &amp; Economy</b>	<b>21,426</b>	<b>23,295</b>	<b>1,869</b>	<b>1,194 ▼</b>	<b>675</b>	<b>Overspend</b>

**Directorate Overview**

Overall Place and Economy is forecasting an overspend of £1.868m. There are significant overspends as a result of the COVID-19 pandemic, however there are some favourable movements due to reduced service use and savings generated as a result of reduced spending on non-essential expenditure.

37

**Directorate Variance Analysis**

Development and Construction	£0.246m Pressure- Planning fee income reduced due to COVID 19
Director, OP & JV	£0.121m Pressure - Other variances of reduced income due to COVID 19 - (Building Control income, pre application income and shared service staff recharges)
	£0.67m Favourable - Various Directorate wide savings held here (car allowances, telephones, salaries, software, others to be reallocated)
Peterborough Highway Services	£0.253m Favourable - Concessionary fares as significant reduced usage of concessionary passes
	£0.104m Favourable - Bus Service Operators Grant used to funds 60's
	£0.190m Pressure - Other variances (employee costs, Queensgate Bus Station reduced departure fee income due to COVID 19, Traffic Signals costs, other Highways income reduced due to COVID 19)
Sustainable Growth Strategy	£0.057m Favourable due to various savings
	£0.244m Pressure - reduced Brown Bins Income - no charge for 3 months due to COVID 19
Waste, Cleansing and Open Spaces	£0.590m Pressure in relation to the Energy from Waste (EFW) Plant Electricity Income loss due to a fall in wholesale demand leading to drop in export price
	£0.053m Pressure - Other variances including additional costs at HRC due to COVID 19, additional grave digger, additional refuse vehicle, additional city centre cleansing, loss of bulky waste income, partially offset by ERF insurance rebate
Westcombe Engineering	£0.120m Pressure - Reduced income as reduced capacity due to COVID 19
Service Director Environment & Economy	£0.019m Pressure - no income from Peterborough Destination Centre partially offset by employee savings
Director of Housing	As a result of the COVID-19 pandemic there is forecast additional expenditure of £0.766m, as the Council has taken steps to ensure that rough sleepers and homeless families and individuals have temporary accommodations, and a safe place to self isolate.

# £0.7m Forecast Overspend



## 4% Forecast Overspend as a proportion of Budget

Directorate	Budget Group	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Status
Resources	Director's Office	273	213	(59)	0 ▲	(59)	Underspend
Resources	Financial Services	3,291	3,256	(34)	0 ▲	(34)	Underspend
Resources	Corporate Items	9,081	9,081	0	0 ▬	0	On Budget
Resources	Peterborough Serco Strategic Partnership	6,506	7,097	591	479 ▼	112	Overspend
Resources	Corporate Property	1,612	1,969	358	475 ▲	(118)	Overspend
Resources	Energy	478	583	105	105 ▼	0	Overspend
Resources	Cemeteries, Cremation & Registrars	(1,507)	(1,777)	(269)	(285) ▼	15	Underspend
	<b>Total Resources</b>	<b>19,733</b>	<b>20,424</b>	<b>691</b>	<b>774 ▲</b>	<b>(83)</b>	<b>Overspend</b>

### Directorate Overview

The Resources Directorate is currently forecasting an overall overspend of £0.691m against budget. The main variances at this stage relate to undelivered savings in Peterborough Serco Strategic Partnership Business Support, unachieved letting income target relating to renting out additional space at SMH, which is not yet possible, offset partly by additional rental income from POSH and Allia. Cemeteries, Cremation & Registrars are overall showing a favourable variance as a result of Covid-19.

### Directorate Variance Analysis




Director's Office	£0.059m Favourable - Other savings in the service (salary savings and recharge income).
Financial Services	£0.034m Favourable - Savings within salary budgets across the service.
Peterborough Serco Strategic Partnership	£0.452m Pressure - Business Support savings not expected to be delivered due to COVID-19. The Business Support Notice of change/new model/Hub implementation is being delayed until October 2020. £0.051m Pressure - Other variances within the service, including continuing Annual Delivery Plan/BTSI costs (expected until new Business Support model implementation), and growth income received but not budgeted in year. £0.018m Pressure - Housing Benefit Admin and Local Council Tax Admin grant final allocation is lower than budgeted. £0.070m Pressure - The Housing Benefit Subsidy budget is forecasting a £0.070m pressure against budget at this initial stage. This is an early forecast is likely to change as time progresses and also with the impact of Covid-19 issues.
Corporate Property	£0.475m Pressure - Additional letting of SMH now not possible this year. £0.117m Favourable - Rental Income from POSH & Allia continues as not yet sold (£0.191m F) and a delay in the Town Hall North income (£0.074m).
Energy	£0.105m Pressure - MTFs saving unachievable, as well as additional maintenance costs, reduced income, partly offset by reduced capital financing costs
Cemeteries, Cremation & Registrars	£0.110m Pressure - Registration Services income is forecast to be £0.131m under budget and can only be partially offset with a reduction in expenditure (£0.021m). This forecast on income is fully attributable to COVID-19 and the first 6 months of the year has assumed a 50% reduction in income. £0.379m Favourable - Bereavement Services income is expected to exceed budget by £0.389m this year due to COVID-19, offset partially by pressures/savings in the service of £0.010m. Although the income is high at the moment it must be noted that this may not be a true reflection of how the year may continue and it is difficult to predict the position at the end of the year.



# £0.0m Forecast Underspend



## 0% % Forecast Underspend as a proportion of Budget

Directorate	Budget Group	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Status
Customer & Digital Services	ICT	6,859	6,859	0	0 	0	On Budget
Customer & Digital Services	Marketing & Communications	346	339	(7)	0 	(7)	Underspend
Customer & Digital Services	Resilience & Health & Safety	256	256	0	0 	0	Overspend
Customer & Digital Services	Director of Customer & Digital Services	75	75	(0)	0 	(0)	Underspend
<b>Total Customer &amp; Digital Services</b>		<b>7,536</b>	<b>7,528</b>	<b>(8)</b>	<b>0 </b>	<b>(8)</b>	Underspend

### Directorate Overview

Currently the Customer & Digital Services Directorate is not reporting any major variances.

### Directorate Variance Analysis

Marketing & Communications	£0.031m Favourable - Other savings within the service area.
	£0.024m Pressure - reduction in sponsorship income and reduced design & print recharges - Covid-19 related.

**£0.0m** Forecast Underspend



**0%** Forecast Underspend as a proportion of Budget

Directorate	Budget Group	Budget £k	Forecast Spend £k	Variance £k	Previous Month Variance £k	Movement £k	Status
Business Improvement	Programme Management Office	602	602	(0)	0 ▲	(0)	Underspend
	<b>Total Business Improvement</b>	<b>602</b>	<b>602</b>	<b>(0)</b>	<b>0 ▲</b>	<b>(0)</b>	<b>Underspend</b>

**Directorate Overview**

The Business Improvement Directorate is not currently reporting any variance against budget.

Financing	Budget	£k	Forecast Spend		Previous Month		Movement	Status
			£k	Variance	£k	Variance		
Rates		337	337		0	0	0	
Contribution To Reserve		0	0		0	0	0	
Payment To Central Gov.		2,463	2,463		0	0	0	
Collection Fund Adjustm'T		(3,003)	(3,003)		0	0	0	
Council Tax		(83,310)	(83,310)		0	0	0	
Retained Business Rates		(46,901)	(46,901)		0	0	0	
Business Rates Pool		(1,320)	(1,320)		0	0	0	
Reserves (Inc Suppl Est)		(9,112)	(9,112)		0	0	0	
Covid-19 LA Support Grant		(5,634)	(5,634)		0	0	0	
Grant Income		(32,009)	(32,009)		0	0	0	
<b>Total Financing</b>		<b>(178,489)</b>	<b>(178,489)</b>		<b>0</b>	<b>0</b>	<b>0</b>	

# Reserves

## May-20



### Overview

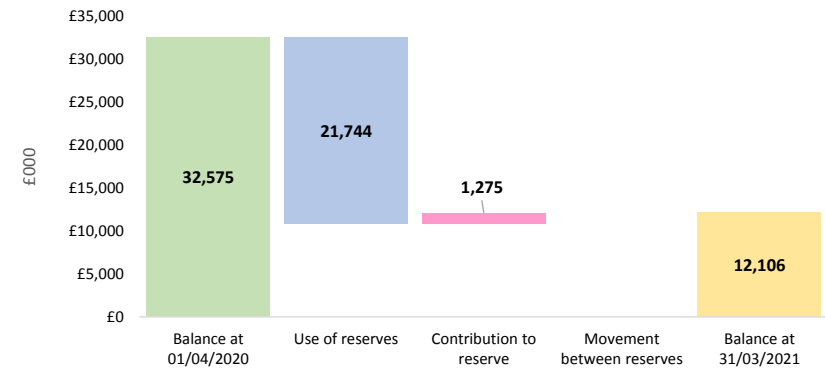
\* The Council has forecast reserve balances of £12.1m at the end of 2020/21, this includes £6m of general fund, £1.6m of usable reserves and £4.4m of ring-fenced reserves.

\* The Capacity Building Reserve includes the assumption that £6.2m will be used to fund the in year projected overspend, as outlined within this report., which will leave a balance of £0.5m. Also committed from this reserves are the costs of transformation programmes such as the ICT strategy and Adults Positive Challenge.

\* The COVID-19 Reserve was created in 2019/20, as a result of receiving the first tranche of the £3.2bn response funding in March. It is forecast that this will be used in full to cover the additional costs, and has been vired in to the revenue budget, as shown in the report.

	2020/21	2020/21	2020/21	2020/21	2020/21	2021/22	2022/23
	Balance C/Fwd	Forecast Cont	Forecast Cont	Movement	Balance at	Balance at	Balance at
Summary of Reserves	£000	from Reserve	to Reserve	between	31.03.21	31.03.22	31.03.23
		£000	£000	Reserves	£000	£000	£000
				£000			
<b>General Fund Balance</b>	<b>5,111</b>	<b>-</b>	<b>889</b>	<b>-</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
<b>Usable Reserves</b>							
Capacity Building Reserve	12,992	(12,473)	-	-	519	519	519
Grant Equalisation Reserve	-	-	-	-	-	-	-
Departmental Reserve	5,077	(3,930)	-	-	1,147	1,147	1,147
COVID-19 Reserve	5,332	(5,332)	-	-	-	-	-
	<b>23,401</b>	<b>(21,735)</b>	<b>-</b>	<b>-</b>	<b>1,666</b>	<b>1,666</b>	<b>1,666</b>
<b>Ring-Fenced Reserves</b>							
Insurance Reserve	3,073	-	386	-	3,459	3,459	3,459
Schools Capital Expenditure Reserve	752	-	-	-	752	752	752
Parish Council Burial Ground Reserve	56	-	-	-	56	56	56
Hackney Carriage Reserve	173	-	-	-	173	173	173
Public Health Reserve	9	(9)	-	-	-	-	-
	<b>4,063</b>	<b>(9)</b>	<b>386</b>	<b>-</b>	<b>4,440</b>	<b>4,440</b>	<b>4,440</b>
<b>Total Usable and Ring-Fenced Reserves and General Fund Balance</b>	<b>32,575</b>	<b>(21,744)</b>	<b>1,275</b>	<b>-</b>	<b>12,106</b>	<b>12,106</b>	<b>12,106</b>

Movement in Reserves 2020/21



RESERVES BALANCES 2013/23

