



**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY

## Appendix 2

# CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY BOARD - Decision Summary

Meeting: 25 September 2019

Agenda/Minutes: [Cambridgeshire & Peterborough Combined Authority Board: 25th September 2019](#)

Item	Topic	Decision
<b>Part 1 – Governance Items</b>		
1.1	Announcements, Apologies and Declarations of Interest	Apologies were received from Councillor J Ablewhite, Police and Crime Commissioner, substituted by Councillor Ray Bisby, Deputy Police and Crime Commissioner.  No declarations of interest were made.
1.2	Minutes – 31 <sup>st</sup> July 2019	The minutes of the meeting on 31 <sup>st</sup> July 2019 were confirmed as an accurate record and signed by the Mayor.
1.3	Petitions	None received.

1.4	Public Questions	None received.
1.5	Forward Plan – September 2019	It was resolved to note the Forward Plan.
1.6	Annual Report of the Chair of Audit and Governance 2018-19	<p>The Board reviewed the Audit and Governance Committee Annual Report for 2018/19</p> <p>It was resolved to:</p> <p style="text-align: center;">Note the Annual Report of the Chair of Audit and Governance Committee for 2018/19 (Appendix 1) and provide feedback to the Committee.</p>
1.7	Governance (Decision Making) Review	<p>The Board reviewed the Cambridgeshire and Peterborough Combined Authority Governance (Decision Making) Review.</p> <p>It was resolved to:</p> <p style="padding-left: 40px;">a) Agree the amendments to the Constitution set out at Appendix 2, subject to the following wording being substituted for paragraph 6.3 in Chapters 8 (Transport &amp; Infrastructure Committee), 9 (Skills Committee) and 10 (Housing &amp; Communities Committee):</p> <p style="padding-left: 40px;">6.3 The Combined Authority Board shall appoint the committee and substitute members. With the exception of the Chair, Board members may nominate another member from their constituent council to be a member of the committee in their place. The Board member shall also nominate a named substitute member. Nominations are in consultation with the Mayor and subject to approval by the Board. In principle, neither the Mayor nor the Board will seek to exercise their voting rights to veto or vote against the appointment of constituent council members to executive committees. See also Chapter 11, paragraph 2 of the procedure rules of executive committees and Chapter 4 paragraph 4.4.</p>

		<p>b) Agree that the amendments should take effect from 1 November 2019</p> <p>c) Agree the size, membership and terms of reference of the Executive Committees set out in Appendix 2</p> <p>d) Agree the revised calendar of meetings for 2019/20 at Appendix 3</p>
1.8	Quarterly Performance Monitoring Report	<p>The Board reviewed the September Delivery Dashboard.</p> <p>It was resolved to:</p> <p>Note the September Delivery Dashboard</p>
<b>Part 2 – Finance</b>		
2.1	2019-20 Budget & Medium Term Financial Plan 2019-2023	<p>The Board received an update report on the 2019/20 Budget and 2019 to 2023 Medium Term Financial Plan.</p> <p>It was resolved to:</p> <p>a) Approve the revised revenue budget for 2019/20 and Medium-Term Financial Plan 2019 to 2023</p> <p>b) Approve the revised capital programme 2019 to 2022</p>
2.2	Business Plan 2019-20 Mid-Year Update	<p>The Board received a mid-year update report on the 2019-20 Business Plan.</p> <p>It was resolved to:</p> <p>Approve the 2019-20 Business Plan mid-year update</p>

<b>Part 3 - Combined Authority Matters</b>		
3.1	£100m Affordable Housing Programme - Scheme Approvals – Whaddon Road, Meldreth, South Cambridgeshire (Settle).	<p>The Board received a report presenting a scheme seeking approval of grant funding in the context of the overall investment pipeline for the Combined Authority’s £100m programme.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> <li>a) Delegate approval of a grant of £215,000 from the £100m Affordable Housing programme to enable delivery of five new affordable homes at Whaddon Road, Meldreth, South Cambridgeshire to the Housing and Communities Committee.</li> </ul>
3.2	Soham Rail Station – Detailed Design & Construction	<p>The Board received a report that sought its approval to commence detailed design and construction of the Soham Rail Station Phase 1 project by authorising Network Rail (NR) to proceed into the GRIP (Governance for Railway Investment Projects) 4 to 8.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> <li>a) Approval to commence detailed design and construction of the Soham Rail Station Phase 1 project by authorising Network Rail (NR) to proceed into GRIP (Governance for Railway Investment Projects) 4 to 8.</li> <li>b) Agree in principle the Implementation Agreement for the development and delivery of the single platform for Soham station (Phase 1), and delegate authority to the Monitoring Officer and Chief Finance Officer, in consultation with the Chair of the Transport Committee to approve this document once finalised.</li> <li>c) Approve additional budget of £18,636,899 with a potential termination clause liability of up to a maximum of 10%.</li> </ul>

		d) Mandate continued discussions with Network Rail, Department for Transport, and the Freight Operating Companies for provision of a second track (Ely to Soham) and the development of the second platform at Soham station.
3.3	Public Transport to Serve Alconbury	<p>The Board received a report that sought its approval to take forward work on public transport provision at Alconbury within the project on the Cambridge Autonomous Metro (CAM), pursuing low-carbon rapid transit provision between Alconbury, Huntingdon and Cambridge as a key objective.</p> <p>It was resolved to:</p> <p>Approve the removal of the project titled Alconbury Station from the Key Projects list and to include public transport to serve Alconbury within the scope of the CAM Key Project.</p>
3.4	Bus Reform Taskforce – Budget Drawdown	<p>In March 2019, the Board approved the governance arrangements of the Bus Reform Group/Task Force and a drawdown of £400,000 against an approved budget of £1 million in 2019/20. The Board received a report seeking approval for a further drawdown of £400,000 against the 2019/20 budget.</p> <p>It was resolved to:</p> <p>Approve the next drawdown of £400,000 from the 2019/20 budget for the Bus Reform Task force.</p>
3.5	European Union Exit Capability Programme Report	The Board received a report providing information regarding the European Union Exit Capability Funding provided to the Combined Authority by HM Government, for the purpose of supporting business resilience in the CPCA region in the light of a deal or no deal Brexit. The report sought approval for the proposed application of the funding and procurement of the work.

		<p>It was resolved to:</p> <p>a) Approve the schemes to provide support to businesses for the Brexit Basics import and export documentation and associated challenges workshops; and the retention and recruitment of EU workers programmes of support:</p> <p>b) Delegate authority to Chief Executive and Chief Finance Officer, in consultation with the Lead Member for Economic Growth, to confirm the approved tender(s) and award contracts.</p>
<b>By Recommendation to the Combined Authority</b>		
<b>Part 4 – Business Board Recommendations to the Combined Authority</b>		
4.1	For approval as Accountable Body – Local Growth Fund Project Proposals September 2019	The report was withdrawn.
4.2	For Approval as Accountable Body – Local Growth Fund Update	<p>The Board received a report requesting that it note the programme updates outlined in the report to the Business Board dated 23 September 2019.</p> <p>It was resolved to:</p> <p>a) Note the programme updates outlined in the report to the Business Board dated 23 September 2019.</p>
4.3	Greater South East Energy Hub	<p>The Board received a report requesting that it consider and approve the following Business Board recommendations.</p> <p>It was resolved to:</p>

		<ul style="list-style-type: none"> <li>a) Agree that the Energy Hub is transferred to a new Accountable Body which will be decided by the Hub Board;</li> <li>b) Agree to the establishment of the Greater South East Energy Hub Board in line with the Terms of Reference included in this report, and authorise the Director of Business &amp; Skills, in consultation with the Lead Member for Economic Growth, Chief Finance Officer and Monitoring Officer, to make minor amendments to terms of reference as required in their finalisation;</li> <li>c) Agree to delegate authority to the Energy Hub Board for the use of the Local Energy Capacity Support Grant and Rural Community Energy Fund where the decisions do not impact Cambridgeshire and Peterborough Combined Authority staffing arrangements; and</li> <li>d) Note the draft Accountable Body Agreement and authorise the Section 73 Officer to make minor amendments and finalise the agreement.</li> </ul>
4.4	Strategic Partnership Agreements	<p>The Board received a report seeking approval of the first five Strategic Partnerships Agreements.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> <li>a) Approve the first five Strategic Partnership Agreements for Rutland County Council, West Suffolk Council, Kings Lynn and West Norfolk Council, New Anglia LEP and South East LEP; and</li> <li>b) Approve the development of a LEP partnering strategy (to cover other contiguous and strategically important LEPs) once the remaining Strategic Partnership Agreements have been completed.</li> </ul>
<b>Part 5 - Date of next meeting</b>		

5.1		Wednesday 30 October 2019: Council Chamber, Town Hall, Peterborough.
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