

Appendix A – Detailed Revenue Budgetary Control position and explanation of Key Variances and Risks

Chief Executives

	Budget 2019/20	Cont. from reserve	Revised Budget 2019/20	Forecast Spend 2019/20	Cont. to reserve	Forecast Variance 2019/20	Forecast Variance 2019/20
Budget Group	£000	£000	£000	£000	£000	£000	%
Chief Executive	243	0	243	243	0	0	0
Human Resources	1,097	0	1,097	1,357	0	260	24%
Total Chief Executives	1,340	0	1,340	1,600	0	260	19%

The only variance currently being reported within Chief Executive Department is in relation to the Shared Services savings target included in the budget in HR, where there is currently no plan in place to achieve this saving.

Governance

	Budget 2019/20	Cont. from reserve	Revised Budget 2019/20	Forecast Spend 2019/20	Cont. to reserve	Forecast Variance 2019/20	Forecast Variance 2019/20
Budget Group	£000	£000	£000	£000	£000	£000	%
Director of Governance	331	0	331	343	0	12	4%
Constitutional Services	2,100	0	2,100	2,145	0	45	2%
Legal Services	1,436	0	1,436	1,742	0	306	21%
Performance & Information	202	0	202	202	0	0	0
Coroners Service	590	0	590	590	0	0	0
Total Governance	4,659	0	4,659	5,022	0	363	8%

The main variance being reported within Governance relates to the Shared Services savings target included in the budget. This variance is £0.306m within Legal Services.

Election costs are anticipated to be approx. £0.045m higher than budgeted. There is also a risk of approx. £0.100m where a reserve may need to be set up for future unbudgeted election costs.

The Department is reporting a further £0.012m adverse variance relating to staffing costs within the service.

Growth & Regeneration

	Budget 2019/20	Cont. from reserve	Revised Budget 2019/20	Forecast Spend 2019/20	Cont. to reserve	Forecast Variance 2019/20	Forecast Variance 2019/20
Budget Group	£000	£000	£000	£000	£000	£000	%
Director, Opportunity Peterborough & Joint Venture	128	0	128	202	0	74	58%

Development and Construction	158	0	158	196	0	38	24%
Sustainable Growth Strategy	1,395	0	1,395	1,395	0	0	0
Peterborough Highway Services	4,262	0	4,262	4,672	0	410	10%
Waste, Cleansing and Open Spaces	13,658	0	13,658	13,658	0	0	0%
Westcombe Engineering	115	0	115	115	0	0	0
Corporate Property	2,033	0	2,033	1,833	0	(200)	(10%)
Resilience & Health & Safety	235	0	235	235	0	0	0
City Centre Management	269	0	269	369	0	100	37%
Marketing & Communications	272	0	272	372	0	100	37%
Parking Services	(2,089)	0	(2,089)	(1,789)	0	300	(14%)
Regulatory Services	855	0	855	855	0	0	0
Service Director Environment & Economy	149	0	149	149	0	0	0
Total Growth & Regeneration	21,440	0	21,440	22,262	0	822	4%

There is a forecast pressure of £0.074m in relation to the costs associated with the Energy, Infrastructure and Regeneration Manager and the Director of Business Improvement. There is also a further risk in this area in relation to the delivery of Shared Services savings, this is due to a delay in reviewing the service needs and structure, pending the new Corporate Director taking position from June 2019.

The Shared Services saving within the Highways service are not currently achievable, generating a pressure of £0.160m. There is also a pressure of £0.250m in relation to the energy pricing for street lighting.

There is a forecast favourable position of £0.200m on the Budget for Fletton Quays in respect of the recently announced lease with the Construction Industry Training Board, who will occupy part Sandmartin House from Summer 2019.

There is a £0.100m pressure relating to the stall rental income target for the Market stall rent income

There is a forecast adverse position of £0.100m in relation to the Communications team due an expected shortfall of income from sponsorship and sales and internal recharges.

There is an adverse forecast of £0.300m due to the forecast underachievement of parking income.

People & Communities

	Budget 2019/20	Cont. from reserve	Revised Budget 2019/20	Forecast Spend 2019/20	Cont. to reserve	Forecast Variance 2019/20	Forecast Variance 2019/20
Budget Group	£000	£000	£000	£000	£000	£000	%
Director	1,285	0	1,285	1285	0	0	0

Communities	6,544	0	6,544	6,544	0	0	0
Adults	45,869	0	45,869	45,869	0	0	0
Children's & Safeguarding	10,839	0	10,839	10,839	0	0	0
Education	5,832	0	5,832	6,204	0	372	6.4
Commissioning and Commercial Operations	17,333	0	17,333	17333	0	0	0
DSG	0	0	0	0	0	0	000
Total People & Communities	87,702	0	87,702	88,074	0	372	

A pressure of £0.372m is reported in relation to Home to School Transport. This is based on the outturn position for financial year and does not take account of the contract changes for Academic Year 2019-20.

Public Health

	Budget 2019/20	Cont. from reserve	Revised Budget 2019/20	Forecast Spend 2019/20	Cont. to reserve	Forecast Variance 2019/20	Forecast Variance 2019/20
Budget Group	£000	£000	£000	£000	£000	£000	%
Children 0-5 Health Visitors	3,663	0	3,663	3663	0	0	-
Children 5-19 Health Programmes	879	0	879	879	0	-	-
Sexual Health	1,938	0	1,938	1938	0	-	-
Substance Misuse	2,269	0	2,269	2269	0	-	-
Smoking and Tobacco	317	0	317	317	0	-	-
Miscellaneous Public Health Services	1,542	0	1,542	1542	0	-	-
Public Health Grant	(10,621)	0	(10,621)	(10,621)	0	-	-
Children 5-19 Healthy Schools Programme	65	0	65	65	0	-	-
Healthy Peterborough	10	0	10	10	0	-	-
Total Public Health	62	0	62	62	0	-	-

No Variances reported.

Resources

	Budget 2019/20	Cont. from reserve	Revised Budget 2019/20	Forecast Spend 2019/20	Cont. to reserve	Forecast Variance 2019/20	Forecast Variance 2019/20
Budget Group	£000	£000	£000	£000	£000	£000	%
Director's Office	272	0	272	272	0	0	0%
Financial Services	2,730	0	2,730	2822	377	634	25%
Programme Management Office	173	0	173	173	0	0	0%

Capital Financing and Capital Receipts	17,564	0	17,564	17,564	0	0	0%
Corporate Items	8,209	0	8,209	7,821	0	-388	-5%
Peterborough Serco Strategic Partnership (PSSP)	4,219	0	4,219	7,410	0	3,191	76%
ICT	6,395	0	6,395	6,810	0	250	4%
Energy	480	0	480	480	0	0	0%
Cemeteries, Cremation & Registrars	(1,393)	0	(1,393)	-1,393	0	0	0%
Total Resources	38,649	0	38,649	41,959	0	3,687	10%

The main variances being reported within Resources are in relation to the Shared Services savings targets included in the budget, where there is currently no plan in place to achieve these savings. These variances are £0.634m within Financial Services, £1.850m within Peterborough Serco Strategic Partnership (PSSP) and £0.150m within the ICT Service. The ICT Service is aiming to achieve £0.450m of the £0.600m target held within the department. Work is underway, as per the Tranche Two Medium Term Financial Strategy report to deliver a £1m savings in business support, but there are associated timing and redundancy risks which require further consideration and agreement, before the saving can be realised. Therefore at the moment the full amount is shown as a pressure, until plans are actively in place, it is hoped that this pressure will reduce once the programmes are put in place.

Within the PSSP service there is an additional further forecast overspend of £1.000m and £0.100m in relation to savings targets from prior year Medium Term Financial Strategy, namely the Variable costs reduction saving and Business Support saving.

Within PSSP there is a risk that ADP (Annual delivery plan costs) which is currently costing the Council £0.066m per month will create an adverse variance against the budget unless costs are switched off or charged to a budgeted project. Within the forecast variance two months of cost at £0.132m has been assumed, which relates to April and May 19, this is pending a Notice of Change (NoC) to the contract. which will change the allocation of these costs so that they are retrospectively fully allocated to projects being delivered.

The Housing Benefit and Council Tax admin subsidy due to be received this year is expected to be £109k lower than budgeted and this is being reported adverse within PSSP.

ICT is reporting a further £100k adverse variance relating to staffing costs within the service, due to three additional posts over establishment being created.

Financing

	Budget 2019/20	Cont. from reserve	Revised Budget 2019/20	Forecast Spend 2019/20	Cont. to reserve	Forecast Variance 2019/20	Forecast Variance 2019/20
Budget Group	£000	£000	£000	£000	£000	£000	%
Council Tax	(71,925)	0	(71,925)		0		
Council Tax - Adult Social Care precept	(5,450)	0	(5,450)		0		

NDR Income	(45,727)	0	(45,727)		0		
NDR Levy	306	0	306		0		
NDR S31 grants	(5,442)	0	(5,442)		0		
NDR Tariff	2,424	0	2,424		0		
Revenue Support Grant	(10,246)	0	(10,246)		0		
Parish Precept	(672)	0	(672)		0		
New Homes Bonus	(4,713)	0	(4,713)		0		
Section 31 Grant	(8,616)	0	(8,616)		0		
Contribution from/to Grant Equalisation Reserve	(3,084)	0	(3,084)		0		
Contribution from/to Reserves	0	0	0		0		
Collection Fund - Council Tax	(201)	0	(201)		0		
Collection Fund - NDR	(506)	0	(506)		0		
Total Financing	(153,852)	0	(153,852)		0		

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