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| <b>ANNUAL COUNCIL</b> | AGENDA ITEM No. 8    |
| <b>20 MAY 2019</b>    | <b>PUBLIC REPORT</b> |

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|--------------------------------|---|-------------|
| Report of:                     | Fiona McMillan, Director of Law and Governance                |             |
| Cabinet Member(s) responsible: | N/A   |             |
| Contact Officer(s):            | Pippa Turvey, Democratic and Constitutional Services Director | Tel. 452460 |

## COMMITTEE STRUCTURE 2019/2020

| R E C O M M E N D A T I O N S   |                                  |
|---|----------------------------------|
| <b>FROM:</b> <i>Director of Law and Governance</i>  | <b>Deadline date:</b> <i>N/A</i> |
| <p>It is recommended that Council:</p> <ol style="list-style-type: none"> <li>Appoints the following Committees for the 2019/2020 municipal year: <ul style="list-style-type: none"> <li><u>Ordinary Committees subject to political balance seat allocations:</u></li> <li>Growth, Environment and Resources Scrutiny Committee</li> <li>Adults and Communities Scrutiny Committee</li> <li>Health Scrutiny Committee</li> <li>Children and Education Scrutiny Committee</li> <li>Employment Committee</li> <li>Licensing Committee (Regulatory)</li> <li>Planning and Environmental Protection Committee</li> <li>Appeals and Planning Review Committee</li> <li>Audit Committee</li> <li>Corporate Parenting Committee</li> <li>Constitution and Ethics Committee</li> <li><u>Other bodies to which Section 15 LGHA does not apply</u></li> <li>Health and Wellbeing Board</li> <li>Licensing Committee (Licensing Act 2003)</li> </ul> </li> <li>Agree the committee terms of reference set out in the Regulatory Committee Functions and the Overview and Scrutiny Functions (<b>Appendix 1</b> and <b>Appendix 2</b>).</li> </ol> |                                  |

### 1. PURPOSE AND REASON FOR REPORT

- 1.1 The Constitution provides under Part 4 Section 1.2.1 that the Annual Council meetings considered the establishment and terms of reference of committees.
- 1.2 Full Council must consider the committee structure before seats can be allocated to committees in accordance with the political balance rules.

### 2. BACKGROUND AND KEY ISSUES

- 2.1 The proposed structure is as follows:

|   |
|---|
| Committee   |
| <p><u>Ordinary Committees subject to political balance seat allocations:</u></p> <p>Growth, Environment and Resources Scrutiny Committee<br/> Adults and Communities Scrutiny Committee<br/> Health Scrutiny Committee<br/> Children and Education Scrutiny Committee<br/> Employment Committee<br/> Licensing Committee (Regulatory)<br/> Planning and Environmental Protection Committee<br/> Appeals and Planning Review Committee<br/> Audit Committee<br/> Corporate Parenting Committee<br/> Constitution and Ethics Committee</p> <p><u>Other bodies to which Section 15 LGHA does not apply</u></p> <p>Health and Wellbeing Board<br/> Licensing Committee (Licensing Act 2003)</p> |

2.2 The current structure is in accordance with Part 4, Section 1 of the Constitution that states the Council must appoint at least one overview and scrutiny committee and other committees as it considers appropriate to deal with the matters that are neither reserved to Full Council nor are executive (Leader and Cabinet) functions.

2.3 Two minor additions have been proposed to the Planning and Environmental Protection Committee terms of reference, set out in red in **Appendix 1**, following consultation with the Council’s planning legal officers.

**3. IMPLICATIONS**

3.1 There are no financial, legal, or equalities implications arising from these decisions.

**4. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

4.1 Peterborough City Council’s Constitution

**5. APPENDICES**

5.1 **Appendix 1** – Peterborough City Council Constitution Part 3, Section 2 – Delegations – Regulatory Committee Functions

5.2 **Appendix 2** – Peterborough City Constitution Part 3, Section 4 – Overview and Scrutiny Functions