

COUNCIL	AGENDA ITEM No. 12
6 MARCH 2019	PUBLIC REPORT

RECORD OF EXECUTIVE DECISIONS MADE SINCE THE LAST MEETING

1. [EXTRAORDINARY CABINET MEETING HELD ON 4 FEBRUARY 2019](#)

i. Task and Finish Group - Fly Tipping and Waste Policy Review Report

Cabinet considered the report and **RESOLVED** to:

1. Agree the recommendations set out in the interim report of the Task and Finish Group and note that further recommendations are expected following continued work by the Group.
2. Approve the financial and resource commitment required to deliver the short term enforcement and communication elements specified in 7.2 and 7.3 of the Task and Finish Group's interim report.
3. Support the Task and Finish Group in their further work on the specified additional work as requested by Scrutiny Committee at their meeting 9 January 2019. (Section 2.1(b) of the report).

ii. Governance of Council Companies, Partnerships and Charities

Cabinet considered the report and **RESOLVED** to:

1. Note the Leader of the Council's approval of the revised Executive Procedure Rules, Executive Delegations, and related structure chart as set out Appendix A and B to the report for the purposes of formal oversight of the Council's companies partnerships and charities which comprise of additions to the delegations to Cabinet and the setting up of a Shareholder Cabinet Committee, subject to the correction of numbering and inclusion of Vivacity in Appendix B.
2. Note the proposed Membership of Council's Shareholder Cabinet Committee as detailed in section 3.6 of the report.
3. Approve the amendment of Peterborough Limited's Articles of Association to adopt the revised list of reserved matters as set out in Appendix C to the report, subject to the correction of numbering and inclusion of the limit to litigation payment sums.
4. Recommend to Full Council the revised Audit Committee Terms of Reference set out in Appendix A to the report.

iii. Regional Adoption Agency Services

Cabinet considered the report and **RESOLVED** to delegate authority to the Executive Director of People and Communities to:

1. Vary the existing contract with The Adolescent and Children's Trust (TACT) relating to adoption services; via a Notice of Change (NOC)
2. Authorise the decision for Cambridgeshire County Council to appoint a Voluntary Adoption Agency on behalf of the Council;

3. Enter into a Partnership Agreement with Cambridgeshire County Council, and authorise any subsequent variations required;
4. Authorise the Director of Governance or authorised legal officers to enter into any other legal documentation necessary to document the contractual, and other legal arrangements in relation to Regional Adoption Agency services.

iv. **Commercial Strategy 2018-2021**

Cabinet considered the report and **RESOLVED** to endorse the proposed Commercial Strategy 2018-2021 for consideration by the Joint Meeting of the Scrutiny Committees.

v. **Medium Term Financial Strategy 2019/20 to 2021/22**

Cabinet considered the report and **RESOLVED** to approve:

1. The Tranche Three service proposals, outlined in Appendix H to the report as the basis for public consultation.
2. The updated budget assumptions, to be incorporated within the Medium Term Financial Strategy (MTFS) 2019/20- 2021/22. These were outlined in section 5.1 of the report.
3. The revised capital programme approach outlined in section 5.11 and the capital schemes outlined in Appendix G to the report.
4. The Medium Term Financial Strategy 2019/20-2021/22-Tranche Three, as set out in the body of the report and the following appendices:
 - Appendix A – 2019/20-2021/22 MTFS Detailed Budget Position-Tranche Three
 - Appendix B – Budget Proposals- Tranche One, Two and Three.
 - Appendix C – Council Tax Information
 - Appendix D – Grant Register
 - Appendix E – Fees and Charges
 - Appendix F – Performance Data
 - Appendix G – Capital Programme Schemes 2019/20- 2023/24
 - Appendix H – Budget Consultation Document, including Tranche Three Budget Proposal detail
 - Appendix I – Savings RAG Rating
 - Appendix J – Equality Impact Assessments
 - Appendix K – Treasury Management Strategy
 - Appendix L – Capital Strategy
 - Appendix M – Asset Management Plan
 - Appendix N – Investment Acquisition Strategy

Cabinet **RESOLVED** to note:

5. The statutory advice of the Chief Finance Officer outlined in section 6 of the report, The Robustness Statement. This was required to highlight the robustness of budget estimates and the adequacy of the reserves.
6. All the grant figures following the Local Government Provisional Finance Settlement, published on 13 December 2018 outlined in section 4.4 of the report.
7. The future strategic direction for the Council outlined in section 5.10 of the report.

vi. **Improving Education Outcomes in Peterborough**

Cabinet considered the report and **RESOLVED** to:

1. Note the contents of the report and the actions being taken.
2. Support both Elected Members and Officers in their efforts to support and challenge schools to improve outcomes for children and young people in Peterborough.

vii. **Developing a Think Communities Approach and Delivering the Integrated Communities Strategy**

Cabinet considered the report and **RESOLVED** to:

1. Approve the Think Communities approach across Cambridgeshire and Peterborough.
2. Note the progress to deliver an Integrated Communities pilot programme, incorporating the work on Inclusive Cities.

viii. **Minerals and Waste Local Plan - Further Draft for Consultation**

Cabinet considered the report and **RESOLVED** to:

1. Approve the Cambridgeshire and Peterborough Minerals and Waste Local Plan - Further Draft (Appendix 1 to the report) and the associated Policies Map (Appendix 2 to the report) (which set out the new or revised allocations), for the purpose of subsequent public consultation likely commencing in March 2019.
2. Delegate to officers the authority to make any minor non-consequential amendments to the Plan as attached, prior to consultation, in order to: correct any typographical errors; improve presentation; or address any minor amendments arising from the Plan's consideration by Cambridgeshire County Council's democratic process.
3. Delegate to the Cabinet Member for Growth, Planning, Housing and Economic Development authority to make more substantive changes to the Plan as attached, prior to consultation, provided he should see fit to do so, if it would help to address any more substantive suggested amendments arising from the Plan's consideration by Cambridgeshire County Council's democratic process.

ix. **Budget Control Report November 2018**

Cabinet considered the report and **RESOLVED** to note:

1. The Revenue Budgetary Control position for 2018/19 at November 2018 includes a £3.921m overspend position on the revenue budget.
2. The key variance analysis and explanations were contained in Appendix A to the report.
3. The estimated reserves position for 2018/19 was outlined in Appendix B to the report.
4. In year budget risks were highlighted in Appendix C to the report.
5. The Asset Investment and Treasury Budget Report was contained in Appendix D to the report.

x. **Outcome of Petitions**

Cabinet considered the report and **RESOLVED** to note the actions taken in respect of petitions.

2. BUDGET CABINET MEETING HELD ON 25 FEBRUARY 2019

i. Medium Term Financial Strategy 2019/20 to 2021/22 - Tranche Three

Cabinet considered the report and **RESOLVED** to note:

1. The statutory advice of the Chief Finance Officer outlined in section 6, The Robustness Statement. This was required to highlight the robustness of budget estimates and the adequacy of the reserves.
2. The grant figures published on 29 January 2019, within the Local Government Final Finance Settlement, were as previously indicated and outlined in section 4.4 of the report.
3. The future strategic direction for the Council outlined in section 5.11 of the report.
4. The feedback received on the budget proposals, received via the consultation detailed in section 9.3 of the report and Appendix O to the report.

Cabinet **RESOLVED** to recommend to Council:

5. The Tranche Three service proposals, outlined in Appendix H to the report, this included a 2.99 per cent council tax increase.
6. The Medium Term Financial Strategy 2019/20-2021/22-Tranche Three, as set out in the body of the report and the following appendices:
 - Appendix A – 2019/20-2021/22 MTFs Detailed Budget Position-Tranche Three
 - Appendix B – Budget Proposals- Tranche One, Two and Three.
 - Appendix C – Council Tax Information
 - Appendix D – Grant Register
 - Appendix E – Fees and Charges
 - Appendix F – Performance Data
 - Appendix G – Capital Programme Schemes 2019/20- 2023/24
 - Appendix H – Budget Consultation Document, including Tranche Three Budget Proposal detail
 - Appendix I – Savings RAG Rating
 - Appendix J – Equality Impact Assessments
 - Appendix K – Treasury Management Strategy
 - Appendix L – Capital Strategy
 - Appendix M – Asset Management Plan
 - Appendix N – Investment Acquisition Strategy
 - Appendix O – Budget Consultation Feedback
 - Appendix P – NNDR Retail relief discount 2019/20 and 2020/21
 - Appendix Q – NNDR Local Discretionary Relief Scheme for 2019-20 and 2020-21
7. The Local Discretionary Rate Relief scheme for 2019-20 and 2020-21 as set out in section 5.8 of the report and Appendix Q to the report.
8. To approve the Business rates retail discount scheme for 2019/20 and 2020/21 as set out in section 5.8 and Appendix P to the report.

ii. Council Tax Support Scheme 2019/20

Cabinet considered the report and **RESOLVED** to:

1. Note the responses to the consultation on the Council Tax Support Scheme
2. Note the continuation of the discretionary Council Tax Hardship Policy

3. Recommend that Full Council agrees a local Council Tax Support Scheme for Peterborough that contains the following local components:
 - (a) The existing 30% reduction that is applied at the end of the benefit calculation is replaced with a 30% liability reduction applied at the start of the calculation
 - (b) Increasing the 30% liability reduction by 1% a year for 3 years, starting in 2019/20.
 - (c) Reducing the capital limit to £6,000 for non-passported claims
 - (d) To amend appropriate rates in line with annual upratings.
 - (e) To allow the use of Universal Credit Data Share documents as claims for Council Tax Support.

iii. **Commercial Strategy 2018 - 2021**

Cabinet considered the report and **RESOLVED** to approve the Commercial Strategy 2018 – 2021 as attached at Appendix 1 to the report.

iv. **Corporate Strategy 2019 - 2021**

Cabinet considered the report and **RESOLVED** to endorse the proposed Corporate Strategy 2019 – 2021 for consideration by the Growth, Environment and Resources Scrutiny Committee, subject to the drafting of an accompanying foreword that indicates the support to be provided to rural areas, the role of residents, and any necessary elements to communicate the strategy to the public.

v. **Budget Control Report December 2019**

Cabinet considered the report and **RESOLVED** to note:

1. The Revenue Budgetary Control position for 2018/19 at December 2018 including a £2.532m overspend position on the revenue budget.
2. The key variance analysis and explanations were contained in Appendix A to the report.
3. The estimated reserves position for 2018/19 are outlined in Appendix B to the report.
4. In year budget risks were highlighted in Appendix C to the report.
5. The Asset Investment and Treasury Budget Report was contained in Appendix D to the report.

Cabinet **RESOLVED** to approve:

1. This revised capital budget, which included the following changes:
 - a. the Stamp Duty payable (£600k) on Sand Martin House as this had been assessed as a finance lease
 - b. purchasing Refuse Collection Vehicles (RCV) (£700k) and
 - c. a loan facility for Local Authority Trading Company (LATCo) to provide working capital and to cover start-up costs (£1,450k).

3. CALL-IN BY SCRUTINY COMMITTEE

Since the publication of the previous report to Council, the call-in mechanism has not been invoked.

4. SPECIAL URGENCY AND WAIVER OF CALL-IN PROVISIONS

Since the publication of the previous report to Council the urgency, special urgency and waiver of call-in provisions have been invoked as follows:

1. Transferring Services from Enterprise Managed Services Limited to Peterborough Limited - JAN19/CMDN/77

Waiver of call-in provisions were invoked as, in order to extend the existing contract the Deed of Variation must have been signed by close of business on Friday 1 February 2019 and consequently the decision became urgent in order to give effect to that.

2. Review of Bus Services supported by subsidised transport budget to ensure efficiency and value for money is achieved - FEB19/CMDN/90

Urgency, Special Urgency and Waiver of call-in procedures were invoked due to the requirement to amend the timetables for the 61 and 62 bus service operated by Stagecoach as close as possible to the 1 of April 2019. In order to achieve this it was necessary to register the revised timetable with the Traffic Commissioner, providing 42 days notice, and to give the public reasonable notice of the forthcoming changes. Failure to do this would result in financial pressure on the Council.

5. CABINET MEMBER DECISIONS

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
Cabinet Member for Resources Councillor Seaton 22 January 2019	JAN19/CMDN/75	<u>Authority for the disposal of the former Thorney Youth Centre and Library, 4-6 Church St, Thorney, PE6 0QB</u> The Cabinet Member approved the disposal of the former Youth Centre and Library at Thorney at an approximate value of £250k less agents' fees of 1.25% + VAT and no higher than £499,999 (subject to outcome of the auction).
Cabinet Member for Growth, Planning, Housing and Economic Development Councillor Hiller 23 January 2019	JAN19/CMDN/76	<u>Implementation of the Peterborough Permit Scheme for Road Works and Street Works</u> The Cabinet Member: 1. Authorised the implementation of the Peterborough Permit Scheme for Road Works and Street Works, 2. Authorised the Interim Development Director to sign the Form of Undertaking, 3. Authorised the appropriate officer in Legal Services to sign the Permit Scheme Order, 4. Authorised the Head of Peterborough Highway Services to manage and operate the Permit Scheme, including the adjustment of fees, in accordance with the national regulations and guidelines.
Cabinet Member for Resources Councillor Seaton 29 January 2019	JAN19/CMDN/77	<u>Transferring Services from Enterprise Managed Services Limited to Peterborough Limited</u> The Cabinet Member: a) Transferred services from Enterprise Managed Services Limited to Peterborough Limited as follows: <ul style="list-style-type: none"> ● Building Cleaning on 2 February 2019; ● Passenger Transport on 1 April 2019; ● Waste & Recycling Collections on 1 April; and ● Building Maintenance, Street Cleansing and

		<p>Grounds Maintenance 4 May 2019.</p> <p>b) Approved the budget implications of these changes as detailed in Section 8 of this Report, and that they are reflected in the Council Medium Term Financial Strategy for agreement in the February 2019 Cabinet meeting.</p> <p>c) Agreed the change, where cost effective or by requirement, of purchasing assets by Peterborough City Council instead of Peterborough Limited and making these available to Peterborough Limited.</p>
<p>Cabinet Member for Resources</p> <p>Councillor Seaton</p> <p>30 January 2019</p>	JAN19/CMDN/78	<p><u>Uncollectable Debts in Excess of £10,000</u></p> <p>The Cabinet Member authorised the write off of the debt shown as outstanding in respect of non-domestic rates and accounts receivable (sundry debt) accounts included in the Appendices. This details the financial year and the category for the write off request.</p>
<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Ayres</p> <p>31 January 2019</p>	JAN19/CMDN/79	<p><u>School Admission Arrangements for Community and Voluntary Controlled Schools Academic Year 2020/21</u></p> <p>The Cabinet Member approved and determine the proposed changes to admission arrangements for Community and Voluntary Controlled Schools for whom Peterborough City Council is the admission authority, for the 2020/21 academic year.</p>
<p>Cabinet Member for Public Health</p> <p>Councillor Lamb</p> <p>11 February 2019</p>	FEB19/CMDN/88	<p><u>Section 75 for health visiting and school nursing</u></p> <p>The Cabinet Member approved the delegation of authority to Cambridgeshire County Council (CCC) to act as lead local authority in commissioning the Healthy Child Programme (HCP) across Peterborough and Cambridgeshire and for delivery of the function for the HCP to CCC, which shall include the associated transfer of HCP funding to CCC for up to five years (1 April 2019 – 31 March 2024).</p>
<p>Cabinet Member for Children's Services</p> <p>Councillor Smith</p> <p>13 February 2019</p>	FEB19/CMDN/89	<p><u>Award of contracts for children's centres in Peterborough</u></p> <p>The Cabinet Member authorised the award of a 1 year contract to:</p> <ol style="list-style-type: none"> 1. Barnardos, the Service Provider of Children's Centres for the Central and East Locality from 1 April 2019 to 31 March 2020 for the sum of £812 663. 2. Spurgeons, the Service Provider of Children's Centres for the South Locality from 1 April 2019 to 31 March 2020 for the sum of £177 080. 3. Spurgeons for the Service Provider of Children's Centres for the North, West and Rural Locality from 1 April 2019 to 31 March 2020 for the sum of £428 360.
<p>Cabinet Member</p>	FEB19/CMDN/90	<p><u>Review of Bus Services supported by subsidised</u></p>

<p>for Growth, Planning, Housing and Economic Development</p> <p>Councillor Hiller</p> <p>14 February 2019</p>		<p><u>transport budget to ensure efficiency and value for money is achieved</u></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved changes in timetables to the 60s bus services, as set out in the report, which, along with budget efficiency measures and negotiated cost reductions, will present the Council an annual saving of £150,000. 2. Approved the development of a publicity campaign with local bus operators to run during 2019/20 to encourage the public to use local bus services. 3. Supported the continuation of the Cross Party Bus Consultation Group in order to review the remaining services supported by the Council to ensure best value is obtained for both the Council and the travelling public.
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