

CONSTITUTION AND ETHICS COMMITTEE	AGENDA ITEM No. 12
28 JANUARY 2019	PUBLIC REPORT

Report of:	Fiona McMillan, Director Law and Governance and Monitoring Officer	
Cabinet Member(s) responsible:	Councillor David Seaton, Cabinet Member Resources	
Contact Officer(s):	Dan Kalley, Senior Democratic Services Officer	Tel. 296334

WORK PROGRAMME, FUTURE DATES AND MEMBER ISSUES

R E C O M M E N D A T I O N S	
FROM: Fiona McMillan, Director of Law and Governance and Monitoring Officer	Deadline date: N/A
<p>It is recommended that the Constitution and Ethics Committee</p> <p>1. Notes and agrees the Work Programme for the remainder of the municipal year 2018/19</p>	

1. ORIGIN OF REPORT

1.1 This is a standard report to the Constitution and Ethics Committee which forms part of its agreed work programme. This report provides details of the Draft Work Programme for the following municipal year.

2. PURPOSE AND REASON FOR REPORT

2.1 The programme can be refreshed throughout the year in consultation with senior officer and the Committee membership to ensure that it remains relevant and up to date. In addition, any delays in reporting issues are recorded so that they do not drop off the committee agenda.

2.2 This is also an opportunity for Members of the Committee to raise any issues of concern under the Committee's terms of reference for discussion or addition to the work programme.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. IMPLICATIONS

Financial Implications

4.1 There are none.

Legal Implications

4.2 There are none.

Equalities Implications

4.3 There are none.

5. APPENDICES

5.1 Appendix A - Work Programme 2018/19.

APPENDIX A

DATE: 28 JANUARY 2019			
		Section / Lead	Description
	Parish Councils - Register of Interests	Fiona McMillan/Dem Services	Update on register of interests from Parish Councils
	Member Officer Protocol	Fiona McMillan/Dem Services	Committee to agree updated Member Officer Protocol
	Recommendation on structure of Motions for Full Council.	Fiona McMillan	Cllr Sandford Recommendation to alter debate process for motions as Council.
	Code of Conduct motion Full Council	Fiona McMillan	Cllr Seaton motion on Committee on Standards in Public Life, next steps.
	Councillor Farooq motion on details of motions to full council	Fiona McMillan	Committee to investigate motion from Cllr Farooq on template for submitting motions.
	INFORMATION AND OTHER ITEMS		
	Dispensations Issues	Fiona McMillan Legal	To receive an update on the use of dispensations.
	Update on National Issues	Fiona McMillan Legal	To receive a report on any issues of national importance
	Report on Code of Conduct Issues	Fiona McMillan	To receive an update as to any code of conduct cases
	Work Programme 2018 / 2019	Democratic Services Dan Kalley	

DATE: 11 MARCH 2019

		Section / Lead	Description
	Social Media Policy, alignment with Employee Policy	HR/Dem Services	Alignment of Councillor and Employee Social Media Policy
	Officer Employment Rules	Karen Craig HR	Pippa to set up meeting before report deadline.
	Officer Code of Conduct	Fiona McMillan	To update the Officer Code of Conduct
	Scrutiny update from Government	Dem Services	To receive a report on conclusions and findings from government report.
	Verge Parking petitions	Fiona McMillan	To include verge parking as separate route from the normal petitions scheme.
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