

COUNCIL	AGENDA ITEM No. 10
23 JANUARY 2019	PUBLIC REPORT

RECORD OF EXECUTIVE DECISIONS MADE SINCE THE LAST MEETING

1. [EXTRAORDINARY CABINET MEETING HELD ON 17 DECEMBER 2018](#)

i. [Council Tax Support Scheme 2019/20](#)

Cabinet considered the report and RESOLVED to approve consultation on Peterborough's Council Tax Support Scheme 1 April 2019 – 31 March 2020 that contained the following local components:

a) Amendment of the existing scheme for all eligible working age claimants as follows:

- The existing 30% reduction that is applied at the end of the benefit calculation is replaced with a 30% liability reduction applied at the start of the calculation
- Alternative options for increasing the above 30% reduction, including: (1) increasing by 1% a year for 3 years; (2) increasing to 35%; (3) increasing to 40%
- Introducing a minimum award level of either £1 or £2 per week
- A restriction to support being provided at up to band C/D equivalent only (higher bands will be limited to the band C/D level with their parish)
- An increase to the non-dependent deduction levels
- An assumed minimum earnings level for self-employed claimants
- Removal of second adult rebate
- Removal of extended payments
- Removing the current disregard of Child Benefit and treating it as income
- Reducing the capital limit from £16,000 to £6,000
- Treating Universal Credit claim notifications as claims for Council Tax Support.

b) To amend appropriate rates in line with annual upratings.

ii. [Council Taxbase 2019/2020 and Collection Fund Declaration 2018/19](#)

Cabinet considered the report and RESOLVED to:

1. Propose the calculation of the Council Tax Base for 2019/20 set at a level of 57,555.25 Band D equivalent properties based on the existing council tax support scheme of 30%;

2. Note the estimated position on the Collection Fund in respect of Council Tax as at 31 March 2019 being:

£0.243m surplus

3. Note the estimated position on the Collection Fund in respect of Business Rates as at 31 March 2019 being:

£0.524m surplus

4. Delegate to the Acting Corporate Director Resources authority for approving the final estimated position on the collection fund balance as at 31st March 2019 for both council tax and business rates.

iii. **Budget Control Report October 2018**

Cabinet considered the report and RESOLVED to note:

1. The Revenue Budgetary Control position for 2018/19 at October 2018 includes a £4.015m overspend position on the revenue budget.
2. The key variance analysis and explanations as contained in Appendix A to the report.
3. The estimated reserves position for 2018/19 outlined in Appendix B to the report.
4. In year budget risks as highlighted in Appendix C to the report.
5. The Asset Investment and Treasury Budget Report as contained in Appendix D to the report.

iv. **Local Authority Trading Company (LATCo)***

Cabinet considered the report and RESOLVED to:

1. Adopt the Business Plan of Peterborough Limited.
2. Approve the Governance structure and arrangements described in section 4 of the report for the purposes of formal oversight of the Council's companies and organisations.
3. Recommend to Full Council the changes to the Executive Delegations and agree the Terms of Reference and functions of a Shareholder Cabinet Committee, and amendments to the Audit Committee's Terms of Reference and the Executive Procedure Rules set out in Appendix B to the report.
4. Approve the amendment of Peterborough Limited's Articles of Association to adopt the list of reserved matters as set out in Appendix D to the report.
5. Delegate to the Leader, after consultation with the Chief Executive, the appointment of the Council's officer nominees to represent the Council on the Peterborough Limited Board.
6. Delegate to the Leader, after consultation with the Chief Executive, any future changes to the appointment of nominees to represent the Council on the Peterborough Limited Board.
7. Agree to indemnify the Council's nominees to the Peterborough Limited Board under the Local Authorities (Indemnities for Members and Officers) Order 2004.
8. Approve the terms of the suite of documents including a loan agreement, services agreement, support services agreement, property documentation, pension and employment documentation to be extended or agreed to with or in connection with Peterborough Limited by the Council and delegates authority to the Director of Law and Governance in consultation with the Director of Resources and relevant Service Director to make decisions and enter into legal agreements necessary to give effect to these arrangements.
9. Note the budget implications of these changes as detailed in section 9.1 of the report, and that they are reflected in the Council Medium Term Financial Strategy for agreement in the February 2019 Cabinet meeting.

2. CALL-IN BY SCRUTINY COMMITTEE

Since the publication of the previous report to Council, the call-in mechanism has not been invoked.

3. SPECIAL URGENCY AND WAIVER OF CALL-IN PROVISIONS

Since the publication of the previous report to Council the urgency, special urgency and waiver of call-in provisions have not been invoked.

4. CABINET MEMBER DECISIONS

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>4 December 2018</p>	DEC18/CMDN/59	<p>Approval of the provision of accommodation to reduce homelessness - DEC18/CMDN/59</p> <p>The Cabinet Member, in consultation with the Leader of the Council and Deputy Mayor of the Cambridgeshire and Peterborough Combined Authority:</p> <ol style="list-style-type: none"> 1. Approved the purchase of up to 50 homes from the open market inside and nearby Peterborough to a total value of £10m, funded from the Invest to Save Budget, to provide temporary accommodation and homes for affordable rent to meet demand from homeless households in the Peterborough administrative area. 2. Delegated to the Director of Law and Governance the authority to finalise and put in place any agreements and legal documentation needed to give effect to these proposals, in consultation with the Corporate Director of Growth and Regeneration and the Acting Corporate Director, Resources. 3. Delegated to the Director of Growth and Regeneration the authority to spend up to a total acquisition cost of £500k per property (in respect of this programme only) including stamp duty, professional fees and disbursements, subject to the requirements and processes set out in the business case attached as an appendix to this report.
<p>Cabinet Member for Communities</p> <p>Councillor Irene Walsh</p> <p>6 December 2018</p>	DEC18/CMDN/60	<p>Approval of Food and Feed Law Enforcement Service Plan 2018 – 2021</p> <p>The Cabinet Member approved the Food and Feed Law Enforcement Plan 2018-21.</p>
<p>Cabinet Member for Children’s Services</p>	DEC18/CMDN/61	<p>Delegation of duties from Peterborough City Council to Cambridgeshire County Council</p> <p>The Cabinet Member authorised:</p>

<p>Councillor Sam Smith</p> <p>13 December 2018</p>		<ol style="list-style-type: none"> 1. The Council enter into a Delegation Agreement (DA) with Cambridgeshire County Council for the provision of an Integrated Front Door Service for Children across Peterborough and Cambridgeshire for a period of 5 years from 1 January 2019 with an option to extend for up to a further 5 years, with Cambridgeshire County Council as the lead authority; 2. That a shared Integrated Front Door Service for Children is provided by Cambridgeshire for both Peterborough City Council and Cambridgeshire County Council; 3. That Cambridgeshire County Council accepts the delegation of functions from Peterborough City Council as agreed and listed in the DA; and 4. That the Director of Governance amends the constitution to reflect the delegated functions to Cambridgeshire County Council.
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>17 December 2018</p>	<p>DEC18/CMDN/66</p>	<p><u>Approval of funding for the provision of accommodation to reduce homelessness</u></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved a grant of £6.385m to Medesham Homes LLP, funded from Right to Buy Receipts, and S106 receipts to enable the provision of 42 affordable homes in Peterborough 2. Delegated authority to the Head of Sustainable Growth Strategy to replace some of the Right to Buy Receipts with S106 Affordable Housing Commuted sums 3. Delegated to the Director of Law and Governance the authority to finalise and put in place any agreements and legal documentation necessary to give effect to these proposals, in consultation with the Corporate Director of Growth and Regeneration and the Acting Corporate Director, Resources.
<p>Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p> <p>Councillor Wayne Fitzgerald</p> <p>18 December 2018</p>	<p>DEC18/CMDN/67</p>	<p><u>Approval to award places on the Pseudo DPS for Residential Care Providers</u></p> <p>The Cabinet Member authorised the Corporate Director for People and Communities to make residential placements in care homes until 1 December 2028 (10-year contract) subject to:</p> <ol style="list-style-type: none"> i. Such placements being within the budget for the services; ii. The placement meets the conditions set out in the choice directives; iii. The placement is made in consultation with the Head of Strategic Finance; iv. Individual placements are made in accordance

		<p>with the Council's Financial Regulations;</p> <p>v. The placement does not exceed the OJEU threshold per annum; and</p> <p>vi. All individual placement agreements is completed/signed.</p>
<p>Cabinet Member for Communities</p> <p>Councillor Irene Walsh</p> <p>18 December 2018</p>	DEC18/CMDN/68	<p>CCTV Shared Service - Peterborough City Council / Fenland District Council</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved the implementation of a CCTV shared service with Fenland District Council as set out in this report and in accordance with the Tranche 1 Budget Consultation. 2. Delegated approval to the Service Director for Communities and Safety to agree the final operational model of delivery with Fenland District Council counterparts.
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>19 December 2018</p>	DEC18/CMDN/69	<p>Tyesdale - Approval of Funding for the Provision of Accommodation to Reduce Homelessness</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved a contribution of £100k to Cross Keys Homes, funded from Invest to Save Budget, towards the refurbishment of properties owned by Cross Key Homes at Tyesdale to enable the Council to subsequently lease those properties 2. Approved the Council entering into lease agreements for 24 units in Tyesdale for a minimum of 5 years for the provision of temporary accommodation. 3. Delegated to the Director of Law and Governance the authority to finalise and put in place any agreements and legal documentation necessary to give effect to these proposals, in consultation with the Corporate Director of Growth and Regeneration and the Acting Corporate Director, Resources.
<p>Leader of the Council and Deputy Mayor of the Cambridgeshire and Peterborough Combined Authority</p> <p>Councillor John Holdich</p> <p>19 December 2018</p>	DEC18/CMDN/70	<p>Contract Novation in reference to Peterborough City Council Integrated Drug and Alcohol Treatment Service Contract</p> <p>The Cabinet Member approved the contract novation of Peterborough City Council's Integrated Drug and Alcohol Treatment Service contract from the charity Change Grow Live to the wholly owned subsidiary of the charity, Change Grow Live Services Limited.</p>

<p>Cabinet Member for Children's Services</p> <p>Councillor Sam Smith</p> <p>24 December 2018</p>	<p>DEC18/CMDN/71</p>	<p>Approval to award six contracts that make up the Community Short Breaks portfolio</p> <p>The Cabinet Member for Children's Services:</p> <ol style="list-style-type: none"> 1. Approved the award of the following contracts which will make up the portfolio of Community Short Break services. These contracts will commence 1st April 2019 and will last for a period of three years with the option to extend up to 24 months. The total value of the contracts is £325,000 per year. <ul style="list-style-type: none"> • Service A1 - Large Groups 7-11 years (Vivacity) • Service A2 - Large Groups 7-11 years (Circles Network) • Service B1 - Large Groups 11-19 years (Vivacity) • Service B2 - Large Groups 11-19 years (Circles Network) • Service C - Small Groups 7-11 years (Circles Network) • Service D - Small Groups 11-19 years (Circles Network) • Service E - One to One Support (Circles Network) • Service F - Sleep Management Programme (Scope) 2. Authorised the Corporate Director of People & Communities to extend the contracts for a further period of up to 24 months at a cost agreed at the tender stage, plus any variations during the initial term of the contract should Peterborough City Council (PCC) exercise the option to extend.
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>2 January 2019</p>	<p>JAN19/CMDN/72</p>	<p>Disposal of part of freehold in West of the City</p> <p>The Cabinet Member, in consultation with the Leader of the Council:</p> <ol style="list-style-type: none"> 1. Approved the disposal of Bretton Court, Rightwell East, Bretton, Peterborough in order to support the Council's Medium Term Financial Plan (MTFP) by private treaty sale. The asset is included in the Council's approved MTFP for disposal during Financial Year 2018/19; and 2. Delegated authority to the Corporate Director of Growth and Regeneration to sell the property set out in Appendix 1 to the decision.
<p>Cabinet Member for Communities</p> <p>Councillor Irene Walsh</p> <p>3 January 2019</p>	<p>JAN19/CMDN/73</p>	<p>Award of Contract – Environmental Enforcement</p> <p>The Cabinet Member approved the award of the environment enforcement single supplier framework to Kingdom Services Group Ltd for an initial period of 2 years - Commencement expected 1st February 2019, with an option to extend for up to two years (In one year increments). The contract value is £450,000 per annum</p>

		and shall be cost neutral to the council.
<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>Councillor Peter Hiller</p> <p>15 January 2019</p>	JAN19/CMDN/74	<p>To approve additional Local Highways Maintenance funding</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Authorised the issue of the following work package to Skanska Construction UK Limited under the Council's existing Peterborough Highway Services Contract; <ul style="list-style-type: none"> • Additional highway maintenance funding for 018/19 - KEY/24DEC02/18. Work package value is £1.535m. 2. Authorised the Director of Growth and Regeneration to vary the work order value when required subject to; <ol style="list-style-type: none"> I. available budget being in place; II. the total sum of each variation not exceeding £100,000. III. the combined value of any authorised variation(s) do not exceed the total sum of £500,000. Any variations are to be made in prior consultation with internal audit, finance and legal services.

This page is intentionally left blank