

## CALL-IN REQUEST FORM

**This form must be completed and signed by any TWO members of the relevant Scrutiny Committee and MUST be returned to the \*Proper Officer within 3 working days of the decision being published (not including the day of publication). Please telephone the Proper Officer to make them aware that the Call-In form is on its way.**

*\*Please note that the Proper Officer can be any of the following Senior Democratic Services Officers: Paulina Ford, Tel: 452508, Daniel Kalley, Tel: 01733 296334, Jane Webb, Tel: 01733 452281 or Phillipa Turvey, Democratic and Constitutional Services Manager, Tel: 01733 452460 The Call-In Request will only be valid if it has been received in person by any of the above people within the 3 working day deadline. The form may be emailed or hand delivered. If sent in the post you must call the Proper Officer to advise that it has been posted and it will need to be received by the Proper Officer within the 3 working day deadline.*

<b>Decision taker:</b>	<b>Cabinet Member for Resources</b>
<b>Date of publication of decision:</b>	<b>24 October 2018</b>
<b>Title of Decision Called in :</b>	<b>Amendment of Loan Facility for Fletton Quays Hotel - OCT18/CMDN/47</b>
<b>Date Decision Called in:</b>	<b>29 October 2018</b>

	<b>REASONS FOR CALL-IN</b>	<b>Tick which reason applies</b>
1.	Decision is contrary to the Budget and Policy Framework rules set out in Part 4 Section 6 of the Council's Constitution? <i>(If this is the case it will require a reference to Council by a Scrutiny Committee on a report from the Monitoring Officer or Chief Finance Officer)</i>	
2.	Decision is Key but it has not been dealt with in accordance with the Council's Constitution.	
3.	Decision does not follow principles of good decision-making set out in Part 2, Article 11 (Decision Making) of the Council's Constitution.	√
If reason 3, please tick which specific element of Article 11 the decision maker has not followed, did he or she not:		
(a)	Realistically consider all alternatives and, where reasonably possible, consider the views of the public.	√
(b)	Understand and keep to the legal requirements regulating their power to make decisions	
(c)	Take account of all relevant matters, both in general and specific, and ignore any irrelevant matters.	
(d)	Act for a proper purpose and in the interests of the public.	√
(e)	Keep to the rules relating to local government finance.	√
(f)	Follow procedures correctly and be fair.	
(g)	Make sure they are properly authorised to make the decisions.	
(h)	Be responsible for their decisions and be prepared to give reasons for them.	

	(i) Take appropriate professional advice from officers.	
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**Detailed Reason(s) for Call-in.** *Please detail the reasons below why the Scrutiny Committee should review or scrutinise the decision and consider referring it back to the Executive, please be specific in how it applies to the reason for call-in as identified on page 1 of the form. E.g. if you have ticked reason 1 on the form then please identify which major policy is affected and how/why or which area of the budget framework.*

We believe that the matter has not been allowed proper discussion at scrutiny.

There is a concern that due diligence has not been carried out and that directors of the old and new companies may be the same.

**Details of Alternative Course of Action or Recommendations you wish to propose.** *Please specify what course of action you are proposing should be taken and any recommendations that you are proposing should be considered by the Scrutiny Committee.*

We want to review the case for the new loan and be assured due diligence has been completed.

	Name (please print)	Member of Which Scrutiny Committee	Signature	Date
1.	Cllr Aasiyah Joseph	Growth, Environment and Resources Scrutiny Committee	A Joseph	29/10/18
2.	Cllr Nick Sandford	Growth, Environment and Resources Scrutiny Committee	N Sandford	29/10/18