

HEALTH & WELLBEING BOARD ACTION LOG: AUGUST 2018

MINUTE & ITEM TITLE	ACTION REQUIRED / UPDATE	STATUS
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<b>Meeting Date: 21 September 2017</b>		
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<p><b>Minute 11: Sustainability and Transformation Plan (STP) Update Report</b></p>	<p>To establish whether it would be helpful to arrange a general briefing session on the STP for newer members of the Board.</p> <p style="text-align: right;"><b>Action: <del>R Greenhill/ Aidan Fallon</del></b></p> <p><b><u>Update 24.10.17:</u></b> Four Board members asked to attend an STP briefing session. This has been arranged for Thursday 14 December 2017 from 12.30-1.30pm at Shire Hall.</p> <p><b><u>Update 11.12.17/ 08.02.18:</u></b> The briefing session on 14 December to be re-arranged as two members unable to attend due to clashes with other meetings. Possible dates sent to Aidan 11.12.17 &amp; 08.02.18.</p> <p><b><u>Update 29.03.18:</u></b> The four Board members who had expressed interest in the briefing session contacted to check if they would still find it useful. Sessions are being arranged direct by the CCG for those members requiring one.</p> <p><b><u>Update 10.05.18:</u></b> The offer of a briefing session will be extended to any new members of the Board following the meeting on 31 May 2018.</p> <p><b><u>Update 14.06.18:</u></b> Email sent to new Board members asking if they would like to attend a briefing session on the STP.</p> <p><b><u>Update 23.07.18:</u></b> Cllrs Cornwell, Harvey and Massey to attend a briefing session, details to be arranged direct.</p>	<p><b>Completed</b></p>
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25

	<p><b>Update 21.08.18:</b> A briefing meeting arranged for Thursday 6 September at Shire Hall. Catherine Pollard to deliver.</p> <p style="text-align: right;"><b>Action: J Coulson</b></p>	
<b>Minute 12: JSNA Core Dataset 2017</b>	<p>To reflect on whether the Board's online presence might be enhanced to better disseminate valuable information such as the JSNA Core Dataset.</p> <p><b>Update 07.17.17:</b> This has been discussed with the County Council communications team who could allocate a web-page to the Health and Wellbeing Board, under the 'Council' section of the website.</p> <p style="text-align: right;"><b>Action: Liz Robin</b></p> <p><b>Updates 16.08.18 &amp; 30.08.18:</b> Further discussions taking place with the Communications Team's help. Web team identifying how page will be located and will link to other relevant sites.</p>	<b>On-going</b>

26

<b>Meeting date: 26 July 2018</b>		
<b>Minute 86: Better Care Fund Update</b>	<p>To reflect on where conversations regarding need and person-centred provision would best take place in the context of housing provision to bring some service users back within the county.</p> <p style="text-align: right;"><b>Action: Jan Thomas</b></p>	
	<p>To provide a further update report including an evaluation of spend, the housing plan and the evidence base around assistive technology. This should also address the Integration and Better Care Fund Operating Guidance for 2017-19 and refreshed expectations for managing Delayed Transfers of Care for Health and Wellbeing Boards for 2018-19 which had been had been circulated to Board members the previous week.</p> <p style="text-align: right;"><b>Action: Will Patten</b></p>	<b>Completed</b>

	<b>Update 10 .08.18:</b> A further report on the BCF/iBCF will be taken to the next meeting of the Health and Wellbeing Board on 20 September 2018. The point on assistive technology will be picked up separately as is more of an operational issue.	
<b>Minute 86: Delayed Transfers of Care (DTOCs)</b>	To include an update on the 12 week summer plan in the next report on DTOCs.  <b>Action: Caroline Townsend/ Amy Page</b>  <b>Update 31.08.18:</b> This will be covered in the September Board report.	<b>Completed</b>
	To include figures relating to readmissions and failed discharges in a future report.  <b>Action: Caroline Townsend/ Amy Page</b>  <b>Update 31.08.18:</b> This will be covered in the September Board report.	<b>Completed</b>
	To follow up how evidence gained from patient experience could best be utilised, both now and in the future, through discussions with Healthwatch.  <b>Action: Amy Page</b>  <b>Update 31.08.18:</b> Amy has had discussions with Sandie Smith, CEO of Healthwatch and a Healthwatch representative will join the Discharge Programme Delivery Group from the next meeting.	<b>Completed</b>
	To revise and recirculate Appendix 1 of the report to make it more clear. The Vice Chairman suggested that this might include the use weekly situation report numbers.  <b>Action: Amy Page</b>	<b>On-going</b>

<p><b>Minute 88: Cambridgeshire and Peterborough Sustainability and Transformation Plan Update – Public Engagement</b></p>	<p>To provide feedback on the possibility of holding some place-based events about the STP. Some reservations were expressed that this might raise unnecessary concerns in those areas that local services might be affected and Members were asked for their views. The alternative would be to include sessions about the STP in wider events.</p> <p style="text-align: right;"><b>Action: All Board Members</b></p> <p><b><u>Update 16.08.18:</u></b> An email sent to all Board members inviting them to send their feedback to Jessica Bawden.</p>	<p><b>Completed</b></p>
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