

**CAMBRIDGESHIRE AND PETERBOROUGH**  
**Senior Officer COMMUNITIES Network**

**DRAFT TERMS OF REFERENCE**

**Purpose of Board**

To bring together key partners across Peterborough and Cambridgeshire at a strategic level to deliver against our shared ambition to build stronger self-sustaining communities. The Board will maximise opportunities to collaborate, seeking countywide and local opportunities to jointly commission & deliver where it makes sense to do so, aligning resources and expertise around an agreed set of outcomes in order to make the most of public sector funds. The network will oversee the delivery of a joint delivery plan, and will also be the forum for each Partner to share their plans and proposals for community resilience or capacity-building activity, seeking synergies and input from network member organisations. The network will provide opportunities to share, learn from and extend successful new approaches adopted elsewhere or at very local levels. The network will support the Devolution Deal for the Combined Authority.

**Background and context**

Building community capacity is a shared goal across the public sector. In addition to often delivering better outcomes, it is an underpinning driver to manage demand into more costly services. Many public sector organisations across the statutory, discretionary and voluntary sector are already doing a huge amount to support and encourage community based work which is making an impact, particularly at a District/ City level. However, more could be done through an alignment of planning and resources at a local and Countywide level, and this becomes ever more pressing as resources shrink. The Communities network creates a forum where this activity can be understood and shared across partners, and where activity can be commissioned & delivered to best meet need.

Community Resilience forms a core part of a system wide approach to demand management, and is the foundation on which the Devolution deal will be delivered, providing the spring board to deliver on health and well-being, economic growth and community safety. As the new arrangements for the Combined Authority come into place, the Community Resilience network will form part of its wider governance arrangements, defining a set of clear priorities on which the public sector across Cambridgeshire and Peterborough want to make an impact through communities. The work programme for the Communities network will in particular support the delivery of public services reform and tackling deprivation in this context, much of which will need to be led and delivered at a local level.

**Reporting to**

This is not a formal board and therefore there is no statutory requirement to be accountable, other than members of the network reporting into their own governance structures. However due to the nature of the networks work, reporting into governance

structures linked to the new Combined Authority for Cambridgeshire and Peterborough would make sense.

## **Objectives**

The network will :

- Share plans and proposals for community resilience or capacity-building activity, including the development of local community hubs, employment and skills strategies, and pilots and test beds such as Neighbourhood Cares and social prescribing
- Share, learn from and extend successful new approaches adopted elsewhere or at very local levels
- Decide on joint investment/delivery in prevention within communities to manage demand for high cost services
- Determine how to work together to equip local people with the information, tools and capacity they need to help themselves and each other

The network will define and jointly commission or deliver against an agreed set of priorities, in agreed locations with agreed target groups. The work programme will focus around elements of the devolution deal for the Combined Authority as they evolve, but will have a particular interface with Public Services Reform, Community Safety and Tackling Deprivation. A sample work programme is attached as Appendix 1.

## **Chairing arrangements**

The Board will be Chaired by the Shared Cambridgeshire and Peterborough DAS/DCS who will ensure appropriate administration and programme support. This arrangement will be reviewed in 12 months and the network will elect a chair for the following 12 months.

## **Membership and responsibility of members**

The network Members will be at a senior enough level to be able to make financial or operational decisions and/ or recommendations on behalf of their organisations. Members are expected to attend each meeting or to send a substitute with the authority to act. Members will be responsible for proposing membership of the workstreams outlined in the work programme. Membership will include the following:

<b>Name</b>	<b>Job role</b>	<b>Organisation</b>
Wendi Ogle-Welbourn	Peterborough and Cambridgeshire DAS/ DCS	Cambridgeshire County Council Peterborough City Council
Helen Gregg	Partnership Manager	PCC / CCC
Will Patten	Director for Transformation	PCC / CCC
Antoinette Jackson/ delegate	Chief Executive	Cambridge City Council
Suzanne McBride	Strategic Director	Cambridge City Council
John Hill/ delegate	Chief Executive	East Cambs District Council
Jo Brooks	Director	East Cambs District Council
Paul Medd/ delegate	Chief Executive	Fenland District Council
Richard Cassidy	Director	Fenland District Council
Dan Horn	Head of Housing and Community Support	Fenland District Council
Jo Lancaster/ delegate	Chief Executive	Huntingdonshire District Council
Chris Stopford	Director	Huntingdonshire District Council
Alex Colyer/ delegate	Chief Executive	South Cambs District Council
Mike Hill	Director	South Cambs District Council
Cath Mitchell	Director of Integration	Clinical Commissioning Group/LA
Dorothy Gregson/ delegate	Chief Executive	Office of the Police and Crime Commissioner
Adrian Chapman	Director	Peterborough City Council
Sarah Ferguson	Director	Cambridgeshire County Council
Sue Grace	Director	Cambridgeshire County Council
Christine May	Director	CCC
Pat Carrington	Assistant Director	PCC
Lynsi Hayward-Smith	Head of Service, Adult Learning and Skills	Cambridgeshire County Council
Rick Hylton	Assistant Chief Officer	Fire and Rescue Service
Liz Robin	Director	Public Health
Julie Farrow	Chief Executive Officer	Support Cambridgeshire
Chris Mead	Chief Inspector	Cambridgeshire Constabulary
Nav Malik	Assistant Chief Constable	Cambridgeshire Constabulary
Charlotte Black	Director	Cambridgeshire County Council
Matthew Winn	Chief Executive	Cambridgeshire Community Services NHS Trust
Aidan Thomas	Chief Executive	Cambridgeshire and Peterborough NHS Foundation Trust

### **Frequency of meetings**

The Board will meet quarterly

APPENDIX ONE

Sample Work programme – year 1

Strategic aim	Communities	Vulnerable people	Objective	Action
<p><b>PUBLIC SECTOR REFORM/ TACKLING DEPRIVATION</b></p>			Oversee the delivery of shared community-facing facilities where there is an appetite to do so	
			Develop partnership District/ City based plans to develop further work with Parish Councils/ City Fora	
			Deliver on a cross-Partner volunteering strategy	
			Jointly develop or commission resources for local communities which provide excellent advice, signposting and support to local community groups wanting to do more themselves, with a shared narrative across the network	
			Jointly consider our community-focussed voluntary sector commissioning Support the delivery of community-based innovation through the identification of resources to fuel a good idea which can prevent or reduce the need for public sector services	
			Align resources further at a District or local level which can support the delivery of community development work	
			Deliver on a shared workforce development plan to build the capacity of front line staff to work in a strengths-based, community facing way.	