

## **FORWARD PLAN**

### **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres, Cllr Elsey; Cllr Hiller, Cllr Lamb; Cllr Smith; Cllr Seaton and Cllr Walsh.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk), Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

### **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

### **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk) or by telephone on 01733 452460.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedeisions](http://www.peterborough.gov.uk/executivedeisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

**KEY DECISIONS FROM 27 NOVEMBER 2017**

**PREVIOUSLY ADVERTISED DECISIONS**

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
1. <b>Direct Payment Support Service – KEY/11DEC15/02</b> To approve the direct payment support service.	<b>Councillor Wayne Fitzgerald                      Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b>	<b>November 2017</b>	Adult and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Gary Jones Lead commissioner for Older people Tel: 452450 Email: gary.jones@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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2.	<b>Personal Care and Support (Homecare) in Peterborough – KEY/02MAY16/01</b> To approve the awarding of a contract to an external provider following a competitive tender exercise.	<b>Councillor Wayne Fitzgerald</b> Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	<b>January 2018</b>	Adult and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders	Rajnish Ahuja Procurement Project Manager (Interim) Tel: 01733 317471 Email: rajnish.ahuja@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
3.	<b>Uncollectable debts in excess of £10,000 – KEY/28NOV16/01</b> Council Tax, Housing Benefits, Sundry and Business Rates	<b>Councillor David Seaton</b> Cabinet Member for Resources	<b>November 2017</b>	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Marion Kelly Interim Service Director, Financial Services Tel: 01733 384564 Email: marion.kelly@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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4.	<b>Peterborough Serco Strategic Partnership Contract Amendments – KEY/28NOV16/02</b> To agree amendments to the Serco Partnership Contract	<b>Councillor David Seaton Cabinet Member for Resources</b>	<b>November 2017</b>	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant stakeholders and Serco.	Marion Kelly Interim Service Director, Financial Services Tel: 01733 384564 marion.kelly@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
5.	<b>Serco ICT Contract Amendments – KEY/28NOV16/03</b> To agree amendments to the Serco ICT Contract.	<b>Councillor David Seaton Cabinet Member for Resources</b>	<b>November 2017</b>	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant stakeholders and Serco.	Marion Kelly Interim Service Director, Financial Services Tel: 01733 384564 marion.kelly@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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6.	<b>Affordable Warmth Strategy 2017 – 2019</b> <b>KEY/17APR17/03</b> Recommendation to approve the Affordable Warmth Strategy 2017 - 2019	<b>Councillor Walsh,</b> <b>Cabinet Member</b> <b>for Communities</b>	<b>November 2017</b>  Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.  The draft strategy will be placed on PCC Consultation pages for 3 week consultation period	Sharon Malia - Housing Programmes Manager, Tel: 01733 863764 sharon.malia@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 - 2019

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7.	<b>Town Hall South – remodelling - KEY/01MAY17/04</b> To award the contract for the remodelling of the area in the Town Hall to be let.	<b>Councillor Seaton, Cabinet Member for Resources</b>	<b>November 2017</b> Growth, Environment and Resources Scrutiny Committee	Central ward	Relevant internal and external stakeholders  Consultation with Ward Councillors and usual internal and external stakeholders	Jane McDaid, Head of Property, 01733 384540, jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>
8.	<b>Authorise the award of the Nene Bridge Bearings Scheme - KEY/01MAY17/07</b> Authorise the award of the Nene Bridge Bearings bridge works to Skanksa Construction UK Ltd through the Council's Peterborough Highway Services Contract 2013-	<b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b>	<b>November 2017</b> Growth, Environment and Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders	Peter Tebb, Network and Traffic Manager, Tel:01733 453519, Email: <a href="mailto:peter.tebb@peterborough.gov.uk">peter.tebb@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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9.	<p><b>Real Time Passenger Information - KEY/15MAY17/02</b> Award of the Contract along with the agreement to sign the partnership and data sharing agreements with neighbouring local authorities and bus operators associated with this contract</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>November 2017</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation has taken place with bus operators in the city and will continue to do so for the duration of the tender process</p>	<p>Peter Tebb Network and Traffic Manager Tel: 01733 453519 Email: Peter.tebb@peterborough.gov.uk</p> <p>Amy Pickstone Senior ITS Officer 5 317481 Email: amy.pickstone@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p>



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<p>10. <b>Approval to early infrastructure works to facilitate the design and build of two new schools on the Paston Reserve site – KEY/15MAY17/03</b>            There is a requirement for infrastructure works to be undertaken on land identified under a S106 Agreement to accommodate a new 2 form entry primary school and an 8 form entry secondary school at the Paston Reserve site. These works include a new access road into the site from Newborough Road, relocation of overhead power cables and fencing to secure the site upon transfer to the Council. These works must be completed ahead of the programme to deliver the new school.</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development in consultation with Councillor Holdich, Leader of the Council</b></p>	<p><b>November 2017</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p>	<p>Emma Everitt            Capital Projects and Assets Officer            Tel: 01733 863660            Email: emma.everitt@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>11. <b>Paston Reserve Primary School - New school build project - KEY/15MAY17/04</b> School Organisation Plan 2012-17, EFA Contractors Framework Guidance, Guidance for LAs seeking to deliver free school projects</p>	<p><b>Councillor Lynne Ayres</b> <b>Cabinet Member for Education, Skills and University</b></p>	<p><b>November 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p> <p>There will be public consultation on the plans for the new school. Ward Cllr consultation</p>	<p>Emma Everitt Capital Projects and Assets Officer Tel: 01733 863660 Email: emma.everitt@petborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>12. <b>Paston Reserve Secondary School - New build project - KEY/15MAY17/05</b> Authorise the Director People and Communities to approve the construction of a new secondary school at the Paston Reserve site up to the value of £xm. Authorise the Director to award the design and build contract. Authorise the Director to enter into the 125 year lease of the school site with the Academy Trust.</p>	<p><b>Councillor Lynne Ayres</b> <b>Cabinet Member for Education, Skills and University</b></p>	<p><b>July 2018</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p> <p>There will be a public consultation on the plans for the new school. Ward Cllr consultation.</p>	<p>Emma Everitt Capital Projects and Assets Officer Tel: 01733 863660 Email: emma.everitt@petborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>School Organisation Plan 2012-17. EFA Contractors Framework Guidance. Guidance for LAs seeking to deliver free school projects</p>

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<p>73</p> <p><b>13. Enterprise Managed Services Contract - KEY/15MAY17/06</b> Termination of the current 23 year contract with Enterprise Managed Services (Amey) and future service delivery</p>	<b>Cabinet</b>	<b>15 January 2018</b>	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders.	James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: <a href="mailto:james.collingridge@peterborough.gov.uk">james.collingridge@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>14. Approval to award places on the Pseudo DPS for Residential Care Providers - KEY/29MAY17/04</b> Provide permission for the Council to enter into contractual arrangements with Residential Care Providers following the publication of a PIN notice inviting providers to submit prices and sign up to the Council's Residential Care Terms and Conditions. This ensures compliance with the Public Procurement Regulations 2015 and the Care Act 2014</p>	<b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b>	<b>November 2017</b>	Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Helene Carr, Head of Commissioning Social Care Tel: 01733 863901, Email: <a href="mailto:Helene.carr@peterborough.gov.uk">Helene.carr@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p><b>15. Woodston Expansion – KEY/26JUNE17/01</b> Award of Contract for the expansion of Woodston Primary School to accommodate an additional 210 children</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>November 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Fletton &amp; Woodston</p>	<p>Relevant internal and external stakeholders.  Public consultation to be held July 2017</p>	<p>Sharon Bishop, Capital Projects &amp; Assets Officer, Tel: 01733 863997, Email: <a href="mailto:sharon.bishop@peterborough.gov.uk">sharon.bishop@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  School Organisational Plan 2015 - 2020</p>
<p><b>16. St George's (Heltwate) remodelling – KEY/26JUNE17/02</b> Award of Contract for the remodelling and refurbishment of part of the St George's School site to accommodate up to 40 KS4 children from Heltwate School</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>November 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Park Ward</p>	<p>Relevant internal and external stakeholders.</p>	<p>Sharon Bishop. Capital Projects &amp; Assets Office, Tel: 01733 863997, Email: <a href="mailto:sharon.bishop@peterborough.gov.uk">sharon.bishop@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  School Organisational Plan 2015 – 2020</p>

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<p>17. <b>Approval of Sharing Officers between Peterborough City Council &amp; Cambridgeshire County Council -KEY/10JUL17/01</b>            Under s113 of the 1972 Local Government Act a Council can place officers at the disposal of another Council. The Council is currently in the process of establishing a shared management team for People &amp; Communities with Cambridgeshire County Council which may result in one or more officers of the City Council being shared across both Councils.</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>November 2017</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p><b>ALL</b></p>	<p>Relevant internal and external stakeholders.</p> <p>Officers affected, Trades Unions, Employment Committee, Members of both Councils</p>	<p>Paul Smith HR Advisor            Tel: 01733863629            Email: paul.smith2@Peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Consultation document and reports to Employment Committee setting out rationale and proposals</p>

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18.	<b>Award of Contract - Social Care Platform - KEY/24JULY17/01</b> To approve the award of a contract to develop and implement a technology platform that would sit across the current adult and children's social care IT systems	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>November 2017</b> Growth, Environment & Resources Scrutiny Committee	All Wards	N/A	Vicki Palazon Head of Finance (Business Operations & Development) Email: <a href="mailto:vicki.palazon@peterborough.gov.uk">vicki.palazon@peterborough.gov.uk</a> Tel:01733 864104	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

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19.	<b>Award of Contract - Social Care e-marketplace – KEY/24JULY17/02</b> To approve the awarding of a contract to provide a social care e-marketplace IT system	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>November 2017</b>  Growth, Environment & Resources Scrutiny Committee	All Wards	N/A	Vicki Palazon Head of Finance (Business Operations & Development) Email: <a href="mailto:vicki.palazon@peterborough.gov.uk">vicki.palazon@peterborough.gov.uk</a> Tel:01733 864104	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

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<p><b>20. Enabling Works To Celta Road and Re-modelling of Car Park at Belsize Community Centre – KEY/24JULY17/04</b> To approve enabling works to Celta Road enabling the carriageway to be widened allowing a two way flow of traffic. Inclusion of laybys for parking. Expansion of the car park at Belsize Community Centre and white-lining to give defined spaces. This will aid with any future expansion of Woodston Primary School</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development, in consultation with Councillor Lynne Ayres Cabinet Member for Education, Skills and University</b></p>	<p><b>November 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Woodston and Fletton</p>	<p>Meeting to be held on 10th July at Belsize Community Centre</p>	<p>Sharon Bishop, Capital Projects &amp; Assets Officer, 01733 863997 Sharon.bishop@peteborough.gov.uk</p>	<p>SOP 2012-2017 (and addendum) Medium Term Financial Plan</p>



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21.	<b>Award of Contract - Social Care Operating Model – KEY/24JULY17/05</b> To approve the awarding of a contract to develop a social care operating model	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>November 2017</b> Growth, Environment & Resources Scrutiny Committee	All Wards	N/A	Vicki Palazon Head of Finance (Business Operations & Development) Email: <a href="mailto:vicki.palazon@peterborough.gov.uk">vicki.palazon@peterborough.gov.uk</a> Tel:01733 864104	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

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22.	<b>Acquisition of Regeneration Site – KEY/24JULY17/06</b> To approve the acquisition of a loKEY/07AUG17/02cal regeneration site.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>November 2017</b> Growth, Environment & Resources Scrutiny Committee	Central	Relevant Internal and External Stakeholders.	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>
23.	<b>Construction of new school building - Heltwate School – KEY/24JULY17/08</b> Construction of a new school building to accommodate the expansion of Heltwate School	<b>Councillor Lynne Ayres,</b> <b>Cabinet Member for Education, Skills and University</b>	<b>November 2017</b> Children and Education Scrutiny Committee	East	Public Consultation Autumn 2017	Sharon Bishop, Capital Project & Assets Officer sharon.bishop@peterborough.gov.uk	School Organisational Plan 2017

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>24. <b>Academy Conversion (Jack Hunt Group) of Jack Hunt School – KEY/07AUG17/02</b> To approve the closure of a maintained school and authorise the execution and completion of a Commercial Transfer Agreement with the Academy Trust and the grant of a 125 year lease of the land</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>November 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Ravensthorpe</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel No.01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>25. <b>Academy Conversion (Jack Hunt Group) of Middleton Primary School – KEY/07AUG17/03</b> Conversion of a maintained primary school to an Academy. To authorise the execution and completion of a Commercial Transfer Agreement (CTA) between the Council and the Academy trust and to authorise the grant of a 125 year lease to the Academy Trust</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>November 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Bretton</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel No.01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>26. Academy Conversion (Jack Hunt Group) of Longthorpe Primary School – KEY/07AUG17/04</b> Academy conversion of maintained primary school. To authorise the execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust and to authorise a 125 year lease to the Academy Trust.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>November 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>West</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel. No: 01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>27. Academy Conversion (Jack Hunt Group) of Thorpe Primary School – KEY/07AUG17/05</b> Academy conversion of maintained primary school. To authorise the execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust and to authorise a 125 year lease to the Academy Trust.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>November 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Ravensthorpe</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel No: 01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>28. <b>Academy Conversion (Jack Hunt Group) of Ravensthorpe Primary School – KEY/07AUG17/06</b> Academy conversion of maintained primary school. The execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust. The authorisation of a 125 year lease to the Academy Trust.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>November 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Ravensthorpe</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Emma Everitt Email:emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>29. <b>Academy Conversion (Soke Educational Trust) Werrington Primary School – KEY/07AUG17/07</b> Academy conversion of maintained primary school. The execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust. The authorisation of a 125 year lease to the Academy Trust.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>November 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Emma Everitt Email:emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<b>30. Academy Conversion (Soke Educational Trust) of Gunthorpe Primary School – KEY/07AUG17/08</b> Academy conversion of maintained primary school. The execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust. The authorisation of a 125 year lease to the Academy Trust.	<b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b>	<b>November 2017</b>	Children and Education Scrutiny Committee	West	Consultation with staff, parents, Ward Cllrs and relevant council departments	Emma Everitt Email:emma.everitt@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>31. Academy Conversion (Soke Educational Trust) of John Clare Primary School – KEY/07AUG17/09</b> Academy conversion of maintained primary school. The execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust. The authorisation of a 125 year lease to the Academy Trust.	<b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b>	<b>November 2017</b>	Children and Education Scrutiny Committee	Barnack	Consultation with staff, parents, Ward Cllrs and relevant council departments	Emma Everitt Email:emma.everitt@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p><b>32. Academy Conversion (Soke Educational Trust) of Wittering Primary School – KEY/07AUG17/10</b> Academy conversion of maintained primary school. The execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust. The authorisation of a 125 year lease to the Academy Trust.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>November 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Ravensthorpe</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Emma Everitt Email:emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>33. Replacement Social Care System For Adult Social Care – KEY/21AUG17/01</b> Approval for purchase and implementation of replacement social care system for adult social care.</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>November 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Caroline Townsend, Programme Manager, Tel. No: 07920 160512, Email:caroline.townsend@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p><b>34. Approval of Entering Into Contracts With Residential and Nursing Home Providers In Accordance With Service User Choice of Home Via The Pseudo Dynamic Purchasing System as recommended by the PCC Legal Department – KEY/21AUG17/02</b>  The Pseudo DPS will be opened for 4 years. PCC needs to be able to call off the selected list as/when required for the entire 4 year period that PSEUDO DPS is opened.</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>November 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders. ADASS Eastern Region</p>	<p>Helene Carr, Head of Commissioning Social Care  Tel:01733 863901, Email: helene.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p><b>35. Award of Insurance Contract – KEY/18SEP17/01</b>  <b>Evaluation of insurance tenders received to be reviewed and award of contract to be made.</b></p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>23 February 2018</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All</p>	<p>None.</p>	<p>Steve Crabtree, Chief Internal Auditor, 01733 384557, steve.crabtree@Peterborough.gov.uk</p>	<p>Evaluation of insurance tender submissions prepared by the Council's brokers, JLT.</p>



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<p>36. <b>Continuation of Housing Renewal Policy grants through the Care &amp; Repair Agency – KEY/18SEP17/02</b>            Permission is sought to continue to use the current tendering processes for non framework works funded through Repairs Assistance Grants and Disabled Facility Grants. A full procurement process is being undertaken to introduce frameworks for all of this work which is aimed to be in place by the 1st May 2018. This interim arrangement will allow the capital programme to be continued</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>November 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>CMDN published on website</p>	<p>Sharon Malia            Housing Programmes Manager            sharon.malia@peterborough.gov.uk</p>	<p>None</p>

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<p><b>37. Award of contract for the expansion and partial remodelling of Ken Stimpson Community School – KEY/18SEP17/03</b>  The intention is to expand the school by 2 forms of entry (300 additional pupils plus 150 sixth form) to meet the growing need for secondary school places. A new building block is planned on the site with an extension to the dining hall and minor remodelling to an adjacent building. As part of the remodelling the on site library will be demolished - following its relocation to a suitable site close by.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>February 2018</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Consultation will include: Senior School Management team, Sport England, local residents and the Department For Education</p>	<p>Stuart Macdonald.  Schools Infrastructure . 07715 802 489.  stuart.macdonald@peterborough.gov.uk</p>	<p>School Organisation Plan 2015 -2022</p>
<p><b>38. Expansion of Lime Academy Parnwell – KEY/16OCT17/01</b>  Approval for the expansion of Lime Academy Parnwell from 1.5 form entry to 2 form entry. Construction of double Multi –use games area (MUGA) and additional classrooms</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>January 2018</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>East</p>	<p>Public consultation</p>	<p>Sharon Bishop,  Capital Projects and Assets Officer,  <a href="mailto:sharon.bishop@peterborough.gov.uk">sharon.bishop@peterborough.gov.uk</a></p>	<p>School Organisation Plan 2015 - 2020 and School Organisation Plan 2016 updated</p>

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<p>39. <b>Section 256 with the Cambridgeshire and Peterborough Clinical Commissioning Group – KEY/16OCT17/03</b> Approval to enter into a Section 256 agreement with the Cambridgeshire and Peterborough Clinical Commissioning Group, for receipt of funding to deliver health support to children and young people and their families</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>November 2017</b></p>	<p>Children and Education</p>	<p>All Wards</p>	<p>Consultation held with the CCG and Cambridgeshire County Council</p>	<p>Pam Setterfield, Commissioner, Child Health and Well Being, Tel 01733 863897, pam.setterfield@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p>40. <b>Approval of Contract of Generalist Advice Services – KEY/16OCT17/04</b> To approve the contract to deliver general advice services to clients requiring help particularly around welfare benefits, debt and money management.</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>March 2018</b></p>	<p>Adults and Communities</p>	<p>City wide service provision</p>	<p>Voluntary sector advice agencies consulted in service design. Market testing of providers has also taken place.</p>	<p>Ian Phillips, Senior Policy Manager ian.phillips@peterborough.gov.uk 863849</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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<b>41. Entering into a Section 75 with Cambridge County Council – KEY/13NOV17/01</b> Entering into a Section 75 with Cambridge County Council for the provision of joint commissioning of a Recovery and inclusion tender	<b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b>	<b>November 2017</b>	Adults and Communities Scrutiny Committee	All Wards	Legal and Finance departments	Janet Warren, Assistant Commissioner, 01733 863865, janet.warren@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
<b>42 ICT Infrastructure works for Fletton Quays – KEY/13NOV17/02</b> To agree to the procurement of ICT infrastructure works for Fletton Quays	<b>Councillor David Seaton, Cabinet Member for Resources</b>	<b>November 2017</b>	Growth, Environment & Resources Scrutiny Committee	N/A	Relevant internal and external stakeholders	Jane McDaid, Head of Property Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

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<p>43. <b>ESPO Trading Company – KEY/13NOV17/03</b>            To approve the establishment of a new trading company 'ESPO Trading Limited', to delegate authority to fulfil the requirements necessary to bring this into effect and to note the associated recommendations of the ESPO Management Committee in relation to these proposals.</p>	<p><b>Cabinet</b></p>	<p><b>20 November 2018</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>N/A</p>	<p>Amy Brown            01733 452617,            amy.brown@peterborough.gov.uk</p>	<p>Cabinet report only</p>

**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

**KEY DECISIONS TO BE TAKEN IN PRIVATE**

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
NONE							

**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

**NON-KEY DECISIONS**

**PREVIOUSLY ADVERTISED DECISIONS**

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>63</p> <p><b>1. Vivacity Funding –</b> To fund Vivacity £1278 until March 2017 (via DWP grant funding) to provide digital support for UC claimants to make benefit claims online at Central Library.</p>	<p><b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b></p>	<p><b>November 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Ian Phillips Social Inclusion Manager Tel: 01733 863849 ian.phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>2. Vivacity Premier Fitness Invest to Save Scheme -</b> To authorise investment in developing Vivacity Premier Fitness on an invest to save basis</p>	<p><b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b></p>	<p><b>November 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Marion Kelly Corporate Director Resources Tel: 01733 452520 Email: marion.kelly@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p>

<i><b>DECISION REQUIRED</b></i>	<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION EXPECTED</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>WARD</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b></i>
3. <b>Delivery of the Council's Capital Receipt Programme through the sale of Welland House, Dogsthorpe -</b> To authorise the sale of Welland House, Dogsthorpe	<b>Councillor David Seaton Cabinet Member for Resources</b>	<b>November 2017</b>	Growth, Environment & Resources Scrutiny Committee	Dogsthorpe Councillors: Ash, Saltmarsh, Sharp	Relevant internal and external stakeholders.	David Gray Capital Projects Officer Tel: 01733 384531 Email: david.gray@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4. <b>Proposal for Loan of Senior Management Staff Under Joint Arrangements –</b> To approve a sharing agreement for senior management staff.	<b>Councillor David Seaton Cabinet Member for Resources</b>	<b>November 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Kim Sawyer Director of Governance Tel: 01733 452361 Kim.sawyer@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
5. <b>Funding of Information, Advice and Guidance services within the voluntary sector -</b> To authorise award of grants.	<b>Councillor David Seaton Cabinet Member for Resources</b>	<b>November 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders	Ian Phillips Senior Policy Manager Tel: 01733 863849 Email: ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.



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6.	<p><b>Daily cleanse around Gladstone Street and nearby streets -</b> Daily mechanical cleanse in the area focused around Gladstone Street and other nearby streets. This will encompass a mechanical sweeper and operative.</p>	<p><b>Councillor Elsey, Cabinet Member for Waste and Street Scene</b></p>	<p><b>November 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>Central Ward Cllrs Hussain, Amjad Iqbal, Jamil</p>	<p>Relevant internal and external stakeholders.</p> <p>Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee it was also part of the full council decision to implement as part of the budget for 2017-18.</p>	<p>James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<i><b>DECISION REQUIRED</b></i>	<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION EXPECTED</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>WARD</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b></i>
7. <b>A Lengthmans to be deployed on Lincoln Road Millfield -</b> There will be a daily presence along Lincoln Road, the operative will litter pick, empty bins as well as report fly-tips and other environmental issues.	<b>Councillor Elsey, Cabinet Member for Waste and Street Scene</b>	<b>November 2017</b>	Adults and Communities Scrutiny Committee	Central Ward Cllrs Hussain, Amjad Iqbal, Jamil	Relevant internal and external stakeholders.  Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee and it was also approved at Full Council as part of the 2017-18 Budget.	James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8. <b>2017/18 VCS grant funding -</b> Award of grant to VCS organisations to provide Information, Advice and Guidance services	<b>Councillor Seaton, Cabinet Member for Resources</b>	<b>November 2017</b>	Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Ian Phillips Senior Policy Manager Tel: 863849 Email: ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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9.	<b>Council Tax Support Scheme consultation -</b> Consultation on the council tax support scheme for 2018/19	<b>Cabinet</b>	<b>20 November 2017</b>	Growth, Environment and Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders	Vicki Palazon, Head of Finance (Business Operations and Development) Tel:01733 864104, Email: vicki.palazon@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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10.	<p><b>Recommendation to Council to Adopt the Castor Neighbourhood Plan -</b> The Castor Neighbourhood Plan has been produced by Castor Parish Council and members of the community to be used in making planning decisions in Castor Parish. This plan has been subject to a number of stages of consultation and has been independently examined. The plan will have been subject to a local referendum and, if more than 50% of those voting choose for the plan to be used in making planning decisions in Castor, the Council will need to adopt the plan to make it part of the Development Plan for Peterborough.</p>	Cabinet	20 November 2017	Growth, Environment and Resources Scrutiny Committee	Glington and Castor	There have been a number of informal consultations on this plan and two formal, six-week consultations prior to the plan being examined. It will also have been subject to a local referendum (date TBC) where more than 50% will have to vote for the plan in order for it to be considered by Council	Phil Hylton, Senior Strategic Planning Officer, 01733 863879.	The Castor Neighbourhood Plan; The Examiner's Report; The Decision Statement; The Results of the Referendum.

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
11.	<p><b>Recommendation to Council to Adopt the Ailsworth Neighbourhood Plan -</b> The Ailsworth Neighbourhood Plan has been produced by Ailsworth Parish Council and members of the community to be used in making planning decisions in Ailsworth Parish. This plan has been subject to a number of stages of consultation and has been independently examined. The plan will have been subject to a local referendum and, if more than 50% of those voting choose for the plan to be used in making planning decisions in Ailsworth, the Council will need to adopt the plan to make it part of the Development Plan for Peterborough.</p>	<b>Cabinet</b>	<b>20 November 2017</b>	Growth, Environment and Resources Scrutiny Committee	Glington and Castor	There have been a number of informal consultations on this plan and two formal, six-week consultations prior to the plan being examined. It will also have been subject to a local referendum (date TBC) where more than 50% will have to vote for the plan in order for it to be considered by Council	Phil Hylton, Senior Strategic Planning Officer, 01733 863 879.	The Ailsworth Neighbourhood Plan; The Examiner's Report; The Decision Statement; The Results of the Referendum.

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
12.	<b>Peterborough Trees and Woodland Strategy -</b> To approve the draft Trees and Woodland strategy prior to public consultation	<b>Cabinet</b>	<b>15 January 2018</b>	Growth, Environment and Resources Scrutiny Committee	All Wards	Consultation will follow Cabinet approval to commence consultation	Darren Sharpe, Natural & Historic Environment Manager darren.sharpe@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13.	<b>Discretionary rate relief -</b> From business rates for charities, similar organisations not established or conducted for profit and rural businesses	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>November 2017</b>	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders	Vicki Palazon Head of Finance (Business Operations & Development) Email: <a href="mailto:vicki.palazon@peterborough.gov.uk">vicki.palazon@peterborough.gov.uk</a> Tel:01733 864104	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

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<p>14. <b>Locally designed and administered business rates relief scheme -</b>  The government announced in its spring budget a number of reliefs for businesses including a £300m discretionary sum to be allocated by individual Local authorities based on their own scheme. The government subsequently consulted on this and in April confirmed the scheme would continue and announced individual authority allocations, although there remain some outstanding issues. The decision required will be to approve the scheme of allocation of funds for those ratepayers who have faced high increases in rate bills for 2017/18.</p>	<p>Councillor Seaton,  Cabinet Member for Resources</p>	<p><b>November 2017</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant Internal and External Stakeholders</p>	<p>Bruce Bainbridge,  Finance Manager,  01733 384583,  bruce.bainbridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

15.	<b>Draft Flood and Water Supplementary Planning Document (SPD)</b> - To approve the draft Flood and Water SPD for public consultation	<b>Cabinet</b>	<b>15 January 2018</b>	Growth, Environment and Resources	City Wide	This draft document is coming to Cabinet for approval to go out for public consultation	Anne Keogh Housing and Strategic Planning Manager tel: 01733 863815 <a href="mailto:anne.keogh1@peterborough.gov.uk">anne.keogh1@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
16.	<b>Draft Developers Contribution Supplementary Planning Document (SPD)</b> - To approve the draft Developers Contribution SPD for public consultation	<b>Cabinet</b>	<b>15 January 2018</b>	Growth, Environment and Resources	City Wide	This draft document is coming to Cabinet for approval to go out for public consultation	Anne Keogh Housing and Strategic Planning Manager tel: 01733 863815 <a href="mailto:anne.keogh1@peterborough.gov.uk">anne.keogh1@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
17.	<b>Draft Biodiversity Strategy</b> - To approve the draft Strategy prior to consultation	<b>Cabinet</b>	<b>15th Jan 2018</b>	Growth, Environment and Resources Scrutiny Committee	All Wards	Consultation will follow Cabinet approval to consult	James Fisher, Wildlife Officer, 01733 453543, <a href="mailto:james.fisher@peterborough.gov.uk">james.fisher@peterborough.gov.uk</a>	Biodiversity Strategy



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18.	<b>Draft Peterborough Green Infrastructure and Biodiversity SPD -</b> To approve the draft document prior to consultation	<b>Cabinet</b>	<b>15th Jan 2018</b>	Growth, Environment and Resources Scrutiny Committee	All Wards	Consultation not yet undertaken	James Fisher, Wildlife Officer, 01733 453543, james.fisher@peterborough.gov.uk	Supplementary Planning Document (SPD)
19.	<b>Amendments to the Peterborough Homes Allocations Policy -</b> To recommend to Council amendments to the Peterborough Homes Allocations Policy order to help manage demand on services. Amendments proposed will include changes to sections of the policy dealing with under occupation, additional preferences, refuse and non attendance at viewings and number of bids.	<b>Council</b>	<b>December 2017</b>	Adults and Communities Scrutiny Committee	City Wide	N/A	Sean Evans 01733 864083 sean.evans@peterborough.gov.uk	Cabinet report and amended allocations policy

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<b>20. Budget Proposals First Tranche Consideration –</b> To approve the consultation on the first tranche of Budget Proposals.	<b>Cabinet</b>	<b>20 November 2017</b>	Sustainable Growth and Environment Capital	All Wards	Relevant Internal and External Stakeholders	Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
<b>21. August 2017 Budgetary Control Monitoring –</b> For Cabinet to consider and note the current budgetary control position	<b>Cabinet</b>	<b>20 November 2017</b>	Sustainable Growth and Environment Capital	All Wards	Relevant Internal and External Stakeholders	Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>22. Budget Proposals First Tranche Recommendation -</b> To recommend the first tranche of budget proposals to Council.	<b>Cabinet</b>	<b>4 December 2017</b>	Sustainable Growth and Environment Capital	All Wards	Relevant Internal and External Stakeholders	Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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23. <b>November 2017 Budgetary Control Monitoring</b> - For Cabinet to consider and note the current budgetary control position	<b>Cabinet</b>	<b>15 January 2017</b>	Sustainable Growth and Environment Capital	All Wards	Relevant Internal and External Stakeholders	Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
24. <b>Peterborough Local Plan Proposed Submission</b> - Cabinet to consider and recommend to Council the approval of the Proposed Submission Local Plan for public consultation	<b>Cabinet</b>	<b>20 November 2017</b>	Sustainable Growth and Environment Capital	All Wards	Relevant Internal and External Stakeholders	Richard Kay, Head of Sustainable Growth Strategy Tel: 01733 863795; Email: richard.kay@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

**PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

**KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

<i>DECISION TAKEN</i>	<i>REASON FOR URGENCY</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p><b>Award of Contract For Remodelling South Side Town Hall – KEY/02OCT17/01</b>                      Parts of the Town Hall are being vacated by the council and let for occupation by external organisations. This is part of the Councils move to the new office at Fletton Quays. In readiness for the letting of the south side of Town Hall refurbishment works are required. The award of contract is to Coulson and Sons Limited to enable the delivery of these works.</p>	<p>The waiver of the consideration period is requested because the council runs the risk of a financial penalty from the contractor resulting from any delay in delivering the agreed programme. Equally importantly it will delay the completion of the project to enable the new tenant to take up occupancy of the Town Hall South.</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>6 October 2017</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>No external consultation (Ward Councillors notified via email)</p>	<p>Stuart Macdonald                      Tel:07715 802489                      Email: stuart.macdonald@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p>

## **DIRECTORATE RESPONSIBILITIES**

### **RESOURCES DEPARTMENT Corporate Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

### **PEOPLE AND COMMUNITIES DEPARTMENT Corporate Director's Office at Bayard Place, Broadway, PE1 1FB**

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

### **GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Legal and Democratic Services

Electoral Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

### **GROWTH AND REGENERATION DEPARTMENT Corporate Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD**

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Corporate Property

### **PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Health Protection, Health Improvements, Healthcare Public Health.

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