

COUNCIL	AGENDA ITEM No. 10
11 OCTOBER 2017	PUBLIC REPORT

RECORD OF EXECUTIVE DECISIONS MADE SINCE THE LAST MEETING

1. RECONVENED EXTRAORDINARY CABINET 26 JULY 2017

i. Consultation on Changes of Governance with Fire

Cabinet considered the report and **RESOLVED** to:

- 1) Object to the option as detailed within the Police and Crime Commissioner Business Case option 3 (Governance Model) and supports option 2 (Representative Model);
- 2) Use the response of Cambridgeshire and Peterborough's Fire Authority to the consultation either in whole or part to support the preferred option 2;
- 3) State it was the view of the Council that a blue light hub, based on the Fire Service and Ambulance service, was looked at in greater detail, as there was a clear and historical synergy between both of these important public services; and
- 4) Delegate the preparation of a full written response to the Chief Executive, in consultation with Group Leaders, by the closing date of 4 September 2017.

2. CABINET 25 SEPTEMBER 2017

i. Payment Strategy 2017 - 2021

Cabinet considered the report and **RESOLVED** to:

- 1) the Payment Strategy 2017 - 2021 that sets out the vision for how customers will make payments to the council in future, with an emphasis on more digital channels. This includes closure of the cash office at Bayard Place by March 2018;
- 2) implementation of a change to the parking permits administration and payment by making the process entirely available online and in exceptional circumstances provision of a postal service; and
- 3) implementation of a change to the taxi licensing administration and payment by making the process entirely available online.

ii. Customer Engagement Strategy

Cabinet considered the report and **RESOLVED** to:

- 1) approve the Customer Engagement Strategy to support the council's Front Door Programme; and
- 2) investigate the possibility of an incentivised scheme to encourage residents to make payments via direct debit.

iii. Financing Approval for Fletton Quays Hotel

Cabinet considered the report and **RESOLVED** to:

- 1) Approve a facility of £15m for 24 months to provide funding for the construction of a Hotel on the Fletton Quays site by Norlin Hotels Holdings Limited and its subsidiary Fletton Quays Hotel Limited subject to recommendations 2. and 3. below.
- 2) Authorise the Interim Director of Law and Governance and Interim Corporate Director of Resources to exercise delegated authority to finalise and agree all necessary due diligence, ground condition survey report and to approve the business case for the project.
- 3) Authorise the Interim Director of Law and Governance and Interim Corporate Director of Resources to exercise delegated authority to finalise and agree all necessary legal agreements with Norlin Hotels Holdings Limited and associated hotel franchises or otherwise connected to this project for the purposes of facilitating these arrangements.
- 4) Recommend to Council amendments to the Treasury Management Strategy to include organisations such as Norlin Hotels Holdings Limited and its subsidiary Fletton Quays Hotel Limited as organisations to which the Council is authorised to make secured loans.

iv. Modern Slavery Act

Cabinet considered the report and **RESOLVED** to approve the draft 2016/17 Modern Slavery Act Transparency Statement for signature and publication.

v. Peterborough Local Plan Proposed Submission

Cabinet considered the report and **RESOLVED** to defer a decision on the Proposed Submission ('Publication Draft') Local Plan for a period of 2-3 months, to enable officers to (a) fully appraise the new method for calculating housing need, and (b) bring back to Cabinet a revised housing target and a subsequent revised set of proposed allocations.

3. CALL-IN BY SCRUTINY COMMITTEE

Since the publication of the previous report to Council, the call-in mechanism has not been invoked once:

- 1) This was in respect of the decision taken by the Cabinet Member for Growth, Planning, Housing and Economic Development on 9 August 2017 relating to 'Approval for Junction 18 (Rhubarb Bridge) Highway Works – AUG17/CMDN/30'. The call-in request was considered by the Growth, Environment and Resources Scrutiny Committee on 29 August 2017. Following consideration of the reasons stated on the request for call-in and the response to the call-in, the Committee did not agree to the call-in of this decision on any of the reasons stated.

Under the Overview and Scrutiny Procedure Rules in the Council's Constitution (Part 4, Section 8, and paragraph 13), implementation of the decision would take immediate effect.

4. SPECIAL URGENCY AND WAIVER OF CALL-IN PROVISIONS

Since the publication of the previous report to Council, the special urgency and waiver of call-in provisions have not been invoked.

5. CABINET MEMBER DECISIONS

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>17 July 2017</p>	<p>JUL17/CMDN/23</p>	<p>Passenger Transport Services</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Authorised the award of a framework agreement for the provision of passenger transport services from 1 September 2017 to 31 August 2020 with an option to extend for a further year, to the following contractors: <ul style="list-style-type: none"> Supplier 4x Limited T/A Steves Private Hire 24x7 Ltd A2B Euro Cars Limited Ace Travel (Long Sutton) Ltd Abdul Hussain T/A Ash School Transport City Cabs Pboro Ltd Daytime Cars Atif Safdar T/A Dial A Carz E Shaw and Son T/A Shaws Coaches Eames Minibuses Ltd Goldstar Cabs Ltd Roger Gretton T/A Gretttons Coaches Impression Coach Travel Ltd Elsayed Elkhoulis T/A Kholyo Cars King Carz Link Transport Services Marks Specialist Transport Ltd T/A Marks Passenger Services My Work Bus Ltd Nationwide Travel Solutions Ltd Nationwide Coaches Limited Robert Blunt T/A Neneway Coaches Newborough Coaches Ltd Norse Commercial Services Ltd Peterborough Cars Posh Carz Limited RT Enterprises Ltd T/A Royal Taxis ST Transport Solutions Ltd Cambus Limited T/A Stagecoach East & Stagecoach in Peterborough The Taxi Firm Ltd T&T Private Hire Limited Yellowcabz Cabco Ltd 2. Authorised the Corporate Director People and Communities to award call off contracts under the framework subject to each call-off contract not exceeding £500,000. 3. Authorised the Director of Governance or delegated officers to enter into any legal documentation on behalf of the Council in relation to this matter.

<p>Deputy Leader and Cabinet Member for Integrated Adult Social Care</p> <p>Councillor Wayne Fitzgerald</p> <p>28 July 2017</p>	<p>JUL17/CMDN/25</p>	<p>Additional Outside Organisation – Local Government Information Unit</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved Local Government Information Unit as an additional outside organisation to which an appointment opportunity has arisen; 2. Approved the formal appointment of Councillor John Holdich to the Local Government Information Unit; 3. Approved the categorisation of the appointment referred to in recommendations 1 and 2 as Strategic and Executive.
<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>Councillor Peter Hiller</p> <p>1 August 2017</p>	<p>AUG17/CMDN/26</p>	<p>Approval for Parkway Maintenance</p> <p>The Cabinet member:</p> <ol style="list-style-type: none"> 1. Authorised the issue of the work package to Skanska Construction UK Limited under the Council's existing Peterborough Highway Services Contract for Skanska to undertake works and services to deliver the Council's TRANSPORT PROGRAMME OF PARKWAY MAINTENANCE – (KEY/01MAY17/03). The work package issued is for a value of £2.3m in 2017/18 and then a further £1.5m per year from 2018/19 to 2021/22 (£8.3 million in total). This will be funded through the medium term financial strategy. 2. Authorised the Director of Growth and Regeneration to vary the works order value when required subject to; <ol style="list-style-type: none"> i. available budget being in place; ii. the total sum of each variation not exceeding £100,000, iii. the combined value of any authorised variation(s) do not exceed the total sum of £500,000. <p>Any variations are to be made in prior consultation with internal audit, finance and legal services.</p>
<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>Councillor Peter Hiller</p> <p>1 August 2017</p>	<p>AUG17/CMDN/27</p>	<p>Approval for Westgate Highway Works</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved the design and construction of the Westgate public realm highway improvement scheme KEY/01MAY17/01 for the financial year of 2017/2018 and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18 September 2013 (the

		<p>Highways Services Agreement. The total scheme package is £1.5m. This will be funded through the medium term financial strategy.</p> <p>2. Authorised the Director of Growth and Regeneration to vary the works order value when required subject to:</p> <ol style="list-style-type: none"> i. available budget being in place; ii. the total sum of each variation not exceeding £100,000, iii. the combined value of any authorised variation(s) do not exceed the total sum of £500,000. <p>Any variations are to be made in prior consultation with internal audit, finance and legal services.</p>
<p>Cabinet Member for Communities</p> <p>Councillor Irene Walsh</p> <p>1 August 2017</p>	AUG17/CMDN/28	<p>To Approve CCTV Upgrade and 5 Year Maintenance Contract</p> <p>The Cabinet Member authorised the contract award to Quadrant Security Group for the design, supply, installation and set-up of a new CCTV surveillance system, utilising the CityFibre network with wireless communication where required.</p> <p>The contract will be for a period of five years, to run from 1 August 2017 to 31 July 2022 with an option to extend for a period of up to 2 years at the Council's discretion. The total value of the contract is estimated at £600,000, approximately £85,000 per year.</p>
<p>Cabinet Member for Children's Services</p> <p>Councillor Sam Smith</p> <p>1 August 2017</p>	AUG17/CMDN/29	<p>Child and Adolescent Mental Health and Emotional Wellbeing Service</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Awarded a contract for the delivery of Emotional Wellbeing/Mental Health Services for Children & Young People in Peterborough & Cambridgeshire for a total value of £2,221,956 from 1 January 2018 until 1 January 2021 and a further option for the Council to extend for two 12 month periods. 2. Authorised the Corporate Director of People & Communities to extend the contract for a further two 12 month periods at a cost of up to £740,652 per annum, should the Council exercise the option to extend.
<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p>	AUG17/CMDN/30	<p>Approval for Junction 18 (Rhubarb Bridge) Highway Works</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Authorised the issue of a work package to Skanska

<p>Councillor Peter Hiller</p> <p>9 August 2017</p>		<p>Construction UK Limited (“Skanska”) under the Council’s existing Peterborough Highway Services Contract for the Council to undertake improvement works on the A47 Junction 18 (the “scheme”). The total value of the work package will be £5.5m made up of £2.5m budget spend for 17/18 and £3m budget spend for 18/19. In addition to the work package for £5.5m, the Council allocated a budget of £192, 600 in previous financial years, towards payment to Skanska for the design of the Scheme.</p> <p>2. Authorised the Director of Growth and Regeneration to vary the work order value when required subject to;</p> <ul style="list-style-type: none"> i. available budget being in place; ii. the total sum of each variation not exceeding £100,000; iii. the combined value of any authorised variation(s) do not exceed the total sum of £500,000. <p>Any variations are to be made in prior consultation with internal audit, finance and legal services.</p>
<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>10 August 2017</p>	<p>AUG17/CMDN/31</p>	<p>Removal of Unattended Items within the City Centre Policy</p> <p>The Cabinet Member agreed the protocol and procedure for the removal of unattended and abandoned items within the city centre in the interest of security and public safety.</p>
<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>22 August 2017</p>	<p>AUG17/CMDN/32</p>	<p>Thomas Deacon Academy – Award of Contract for Building Works</p> <p>The Cabinet Member approved the awarding of a contract from the PCC Construction Framework for building works at the Thomas Deacon Academy.</p>
<p>Cabinet Member for Children’s Services</p> <p>Councillor Sam Smith</p> <p>22 August 2017</p>	<p>AUG17/CMDN/33</p>	<p>Approval to Enter a Section 76 Agreement with Cambridgeshire and Peterborough Clinical Commissioning Group</p> <p>The Cabinet Member approved the entering into a Section 76 Agreement with Cambridgeshire and Peterborough Clinical Commissioning Group in relation to the provision of Speech and Language Services across Cambridgeshire and Peterborough.</p>
<p>Cabinet Member for Waste and Street Scene</p>	<p>AUG17/CMDN/34</p>	<p>Award of Contract for Construction and Operation of Fengate Household Recycling Centre</p>

Councillor Gavin Elsey 24 August 2017		To approve the award of contract for construction and operation of Fengate Household Recycling Centre.
Cabinet Member for Growth, Planning, Housing and Economic Development Councillor Peter Hiller 29 August 2017	AUG17/CMDN/35	Peterborough Local Development Scheme (LDS) The Cabinet Member approved the attached Local Development Scheme (LDS), which sets out a timetable for the production of the Peterborough Local Plan and a Minerals and Waste Local Plan, to come into effect on 29 August 2017.
Cabinet Member for Resources Councillor David Seaton 29 August 2017	AUG17/CMDN/36	Acquisition of Property in North-East City Area The Cabinet Member delegated authority to the Corporate Director of Growth and Regeneration to purchase the property set out in Appendix 1. The Cabinet Member had been consulted regarding this report and the appendix to it.
Cabinet Member for Children's Services Councillor Sam Smith 1 September 2017	SEP17/CMDN/37	Step Up to Social Work Regional Partnership Inter-Authority Agreement The Cabinet Member approved the Council's participation in the Step Up to Social Work Programme and entering into the Regional Partnership Inter-Authority Agreement.
Cabinet Member for Education, Skills and University Councillor Lynne Ayres 15 September 2017	SEP17/CMDN/37a	Oakdale Primary School Expansion The Cabinet Member, in consultation with the Cabinet Member for Resources: 1) Authorised the construction of new school buildings and the refurbishment and remodelling of existing buildings to accommodate the expansion of Oakdale Primary School up to the value of the budget sum of £5m, subject to the Council obtaining consent pursuant to section 77 of the School Standards and Framework Act 1988. This sum shall include the anticipated design and build contract costs of and funding for Information and Communications Technology (ICT), all site surveys and project management and technical advisers fees. 2) Authorised the Corporate Director, People and Communities in consultation with the Interim Corporate Director: Resources and legal services to award the contract for the

		<p>construction works to the successful contractor from Lot 3 of the Peterborough City Council Construction Framework following the mini-competition process.</p> <p>3) Authorised the Director of Governance or delegated officers to enter into any other legal documentation on behalf of the Council in relation to this matter.</p> <p>N.B. This expansion is subject to planning approval being obtained.</p>
<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>Councillor Peter Hiller</p> <p>25 September 2017</p>	<p>SEP17/CMDN/38</p>	<p>Extension to Care and Repair Framework Agreement Lots 1, 2 and 3</p> <p>The Cabinet Member authorised an extension to the following Care and Repair Framework Agreement contractors for Lots 1, 2 and 3 whilst the procurement is completed for the new Care and Repair Framework Agreement, which will commence on 1 August 2018:</p> <p>Lot 1: Minor Aids and Adaptations PFS Builders and Contractors Lot 1 Framework Agreement Sum: £66,666.00 Contract Period: 1 October 2017 to 31 July 2018</p> <p>Lot 2: Installation Level Access Showering Facilities and associated works Allworks Home Improvements Casbon Building Services Morley Building Services Nadeem Construction Limited PFS Builders and Contractors Gaswise Services Ltd AB Lot 2 Framework Agreement Sum: £533,333.00 Contract Period: 30 November 2017 to 31 July 2018</p> <p>Lot 3: Central Heating Installations Gaswise Services Ltd</p> <p>Lot 3 Framework Agreement Sum: £200,000.00 Contract Period: 30 November 2017 to 31 July 2018</p> <p>Total of extension to the Care and Repair Framework Agreement for Lots 1, 2 and 3: £799,999.00</p>
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>29 September 2017</p>	<p>SEP17/CMDN/44</p>	<p>Discretionary Rate Relief</p> <p>The Cabinet Member:</p> <p>1) Approved the award of Discretionary Rate Relief for charities and similar organisations shown on the attached schedule at Appendix A to 31 March 2019; and</p> <p>2) Rejected the applications for the award of Discretionary Rate Relief for charities and similar organisations shown on the attached schedule at</p>

		Appendix B.
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>29 September 2017</p>	SEP17/CMDN/45	<p>Discretionary Rate Relief From Business Rates For Eligible Businesses Under the Support For Public Houses and Supporting Small Businesses Schemes Announced By The Government In The Spring Budget</p> <p>The Cabinet Member approved the award of Discretionary Rate Relief for Public Houses and to approve the award of Discretionary Rate Relief under the Support for Small Business up to 31 March 2018 in line with the scheme announced in the Spring Budget.</p>
<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>Councillor Peter Hiller</p> <p>3 October 2017</p>	SEPT17/CMDN/46	<p>Department for Transport Challenge Fund Award</p> <p>The Cabinet Member authorised the issue of a work package to Skanska Construction UK Limited (“Skanska”) under the Council’s existing Peterborough Highway Services Contract (the “Contract”) for the Council to undertake a programme of works on drought damaged roads in Peterborough (the “scheme”). The total value of the work package will be £1.69m.</p>

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