



## CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY

### Summary of Decisions

Meeting: 26th July 2017

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/cambridgeshire-and-peterborough-combined-authority-26th-july-2017/?date=2017-07-26>

Item	Topic	Decision
	<b>Part 1 – Governance Items</b>	
1.1	<b>Apologies and Declarations of Interest</b>	Apologies received from Councillor Herbert, substituted by Councillor Price, Councillor Roberts, substituted by Councillor Bailey, and Jess Bawden, substituted by Gary Howsam.  There were no declarations of interest.
1.2	<b>Minutes – 28 June 2017</b>	The minutes of the meeting of 28th June 2017 were approved as a correct record.
1.3	<b>Petitions</b>	None received.
1.4	<b>Public Questions</b>	One question received, response published at the following link: <a href="#">Cambridgeshire and Peterborough Combined Authority meeting 26/07/2017</a>

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1.5	<b>Amendment to membership of the Overview and Scrutiny Committee</b>	<p>Following notification of membership changes by Constituent Councils, it was resolved to approve the following amendments to the Overview and Scrutiny Committee for the remainder of the municipal year 2017/2018:</p> <ul style="list-style-type: none"> <li>(a) Appoint Councillor David Mason as a Member and Councillor Maureen Davis as substitute member;</li> <li>(b) Appoint Councillor Jan French as a Member;</li> <li>(c) That the Monitoring Officer be given delegated authority to accept future changes to membership of committees notified by constituent councils during the municipal year to ensure there was a full complement of members or substitute members at committee meetings, and to amend the constitution accordingly.</li> </ul>
1.6	<b>Community Representative to the Combined Authority</b>	<p>The Board considered a proposal to create a non-voting co-opted community representative on the Board.</p> <p>It was resolved to examine the best way to reasonably involve the voice of all sections of our community in the decision making process, as early as reasonably possible.</p>
1.7	<b>Officer and Support Structure</b>	<p>The Combined Authority exists to enable economic growth and deliver public service reform. In the next twenty years, it is expected to support the growth of the local economy by over £20bn, oversee the delivery of 100,000 new homes, 70,000 new jobs and a world class public transport system. Furthermore it is tasked with designing and implementing a real transformation in end to end public service delivery. The Combined Authority is responsible for managing a significant investment fund, from the first devolution deal, of more than £1bn, making sound investment decisions and ensuring that programmes are delivered on time and on budget. It has always been intended that the Combined Authority will be small and strategic in its operation, and that it will commission the delivery of its programmes.</p> <p>To achieve its objectives, the Combined Authority requires an appropriate staffing structure. The purpose of this report was to:</p>

Item	Topic	Decision
		<p>(a) Consider the proposed officer structure for the Combined Authority</p> <p>(b) Consider arrangements for the provision of support services for the Authority</p> <p>It was resolved to:</p> <p>(a) Approve proposals in respect of the officer structure as set out in this report</p> <p>(b) Confirm the arrangements for the provision of support services.</p> <p>Following a request by five members to call in the decision, the Overview and Scrutiny Committee met on 16 August and agreed to call in the decision. The Board met on 4 September to reconsider its decision and the comments of the Committee.</p> <p>The Board, following receipt of additional information provided by the Chief Executive agreed to:- (a) consider the recommendations of the Overview and Scrutiny Committee; (b) note the additional information provided by the Chief Executive in relation to the request of the Overview and Scrutiny Committee; (c) approve the revised proposals in respect of the officer structure as set out in the report; (d) approve the following posts on the basis of the additional information set out in the report: 1) Director of Transport and Infrastructure 2) Interim Director of Skills 3) Housing Director 4) Assistant Director (e) approve an additional budget allocation for staffing for 2017/18 as set out in the report.</p>
1.8	<b>Forward Plan</b>	It was resolved to approve the Forward Plan of Executive Decisions dated 24 July 2017.
	<b>Part 2 – Key Decisions &amp; Other Policy Reports</b>	
2.1	<b>Development of a Centre for Skills and Apprenticeships</b>	The current skills system is based on a highly centralised model, with £10.5 billion spent by Whitehall across 20 different national schemes. Furthermore, local delivery arrangements are fragmented, with many partners operating often with roles that overlap and with service models that lack depth and resilience. This has resulted in a significant skills gap.

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		<p>Current national forecasts predict that by 2024 there will be:</p> <ul style="list-style-type: none"> <li>• 9.2m low-skilled people chasing 3.1m low-skilled jobs (a surplus of 6.2m low-skilled workers)</li> <li>• 12.6m people with intermediate skills chasing 10.7m jobs (a surplus of 1.9m people)</li> <li>• 16.1m high-skilled jobs with only 11.9m high-skilled workers (a deficit of 4.2m).</li> </ul> <p>The Combined Authority wants to create an ambitious vision to connect all the work that is taking place across its area in respect of skills and employment, bringing it under the umbrella of a Centre for Skills. It is believed that this will offer greater opportunity to reduce the fragmentation and duplication that currently exists; enable maximisation of funding opportunities and have the greatest impact for the local area in terms of developing higher level skills and enabling growth.</p> <p>The report presented this in conceptual format and sought approval to develop a more detailed report, containing a proposed vehicle, options and governance arrangements.</p> <p>The first step towards this which will also strengthen the approach, is to migrate the current Apprenticeship initiatives into the Centre for Skills concept, through the creation of an Apprenticeship Hub, whilst simultaneously developing the detailed proposal for the wider Centre for Skills.</p> <p>It was resolved to:</p> <p>In relation to the proposal for a Centre for Skills:</p> <ol style="list-style-type: none"> <li>1. Approve a review of the end-to-end skills system,</li> <li>2. Note that the Chief Executive would work alongside the LEP and other partners to undertake this as a joint review,</li> <li>3. Note that a proposal would be brought forward for a new skills system alongside a skills strategy by February 2018.</li> </ol> <p>In relation to Apprenticeships:</p>

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		<p>note the success of generating 524 new apprentices in the last 12 months, and in order to continue that success:</p> <ol style="list-style-type: none"> <li>4. Approve £692,000 funding in order to build on the Apprenticeship Employer Grant (AGE) for Small and Medium Enterprises, to deliver a further 575 apprenticeships across the Combined Authority area,</li> <li>5. Approve the development of a detailed options appraisal for an Apprenticeship Hub to be brought to the September meeting.</li> </ol>
2.2	<b>Career and Progression Innovation Pilot</b>	<p>A key strategic objective of the Combined Authority is to raise the levels of productivity in the area. Across the Combined Authority area there is comparatively low unemployment, but within the area there are also areas of significant deprivation. Critically many residents are also working in low skilled and low paid jobs and there is a shortage of skilled workers in particular sectors.</p> <p>This report set out an exciting new Innovation Pilot to address this issue in the Health and Care Sector. Subject to final agreement by Government, the Combined Authority has successfully negotiated additional funding of over £5m that will help over 2,100 workers develop their skills and advance their position in order to progress both their pay and career.</p> <p>The report described how the pilot will work in practice, the governance model and what is needed of the Local Authorities involved.</p> <p>It was resolved to:</p> <ol style="list-style-type: none"> <li>a) note that – subject to final agreement by Government – the Combined Authority had been awarded an additional £5.2m funding from Government to deliver a Pay and Progression Pilot for the Health and Care Worker Sector</li> <li>b) note that the pilot would create an additional 600 new apprenticeships in the area and provide an additional £20m of net present public value</li> <li>c) agree the proposed model of governance and delivery arrangements for the pilot</li> </ol>

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		<p>d) note the expectations on each of the constituent councils and the LEP in the Combined Authority area</p> <p>e) delegate to the Chief Executive authority to take all necessary action, in consultation with the portfolio holders of the Delivery Group, to meet any grant conditions imposed by Department of Works and Pensions (DWP), provided that the action taken does not exceed the funding envelope.</p>
2.3	<p><b>Strategic Transport Development Across The Area's Key Growth Corridors: Rapid, Mass Transport and Strategy Options Appraisal</b></p>	<p>Greater Cambridge, including the areas covered by Huntingdonshire, South Cambridge and Cambridge City are of enormous economic significance locally and nationally. There is growing evidence that the economy of this geographic area is close to overheating. The Combined Authority is committed to improving accessibility and connectivity to boost growth and prosperity whilst also addressing the congestion and delays that face residents and visitors to the area.</p> <p>The Mayor and the Combined Authority's ambition is to deliver world-class public transport across Cambridgeshire and Peterborough, the city region and future growth centres as well as into neighbouring counties. This vision will enable strategic sites for new housing and business to be unlocked. This includes the potential development of major schemes at Wyton, St. Neots, Waterbeach, Northstowe, and Alconbury.</p> <p>The Combined Authority Board considered and agreed investment in the feasibility and business case development for a number of strategic schemes to the north and east of the area at its June meeting. As a first step in connecting Greater Cambridge and enabling people and businesses to move rapidly across and into the city of Cambridge this report asked the Board to proceed with a Strategic Options Appraisal into rapid, mass transport options for Cambridge City and the surrounding travel to work area in conjunction with the Greater Cambridge Partnership Board. The Strategic Options Appraisal will consider both the Inner City and scalable and extendable options for the wider area.</p> <p>It was resolved to:</p>

Item	Topic	Decision
		<ol style="list-style-type: none"> <li>1. Commission a strategic options appraisal study into rapid, mass transport options for Cambridge City and the surrounding travel to work area in conjunction with the Greater Cambridge Partnership Board.</li> <li>2. Agree a total budget allocation of up to £100,000 in 2017/18 for the delivery of the strategic options appraisal study.</li> <li>3. Delegate authority to the Chief Executive, in consultation with the Portfolio Holder for Transport &amp; Infrastructure and in conjunction with the Chair of the Greater Cambridge Partnership Board, to award a contract for the study provided that the collective value of the contract does not exceed the approved budget allocation.</li> </ol>
2.4	<b>Future Local Transport Plan</b>	<p>The purpose of this report was to ask the Board to agree the proposal to commission the development of a new Local Transport Plan for the Combined Authority.</p> <p>The future Local Transport Plan for the Combined Authority will set out a bold and ambitious vision for the future and clearly differentiate the added value afforded by the creation of the Combined Authority. The development of the new Local Transport Plan will take a strategic approach, with strong leadership and joint working across the Combined Authority area. It will align with other core strategies including the economic strategy, non statutory spatial plan, housing strategy and skills strategy.</p> <p>It was resolved to:</p> <ol style="list-style-type: none"> <li>1. Commission the development of a new Local Transport Plan for the Combined Authority.</li> <li>2. Agree a total budget allocation of up to £500,000 in 2017/18 and 2018/19 for the delivery of the new Local Transport Plan.</li> <li>3. Delegate authority to the Chief Executive, in consultation with the Portfolio Holder for Transport &amp; Infrastructure, to commission the development of the new Local Transport Plan including requisite third party specialist inputs provided that the value of the commissioned services does not exceed the approved budget allocation.</li> </ol>

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2.5	<b>Housing Investment Fund Programme: Quick Wins</b>	<p>The Combined Authority successfully secured £100million to deliver 2,000 affordable homes across Cambridgeshire and Peterborough from the Government as part of the devolution deal.</p> <p>In March 2017 the Combined Authority Board agreed the business case for this housing investment programme. This report set out an initial portfolio that accelerates the delivery of affordable housing. Delivery of affordable housing is recognised as an issue across the Combined Authority and this first phase of schemes will see delivery in each of the constituent council areas targeted by the fund.</p> <p>It was resolved to:</p> <ol style="list-style-type: none"> <li>1. Commit grant funding of £4.56m for the initial portfolio of affordable housing schemes</li> <li>2. Delegate authority to the Chief Executive, in consultation with the Portfolio Holders of the Delivery Group to approve the release of grant funding on application for draw down of the funds by the providers and take all necessary steps to ensure delivery of the affordable housing schemes</li> <li>3. Note the intention to bring forward detailed proposals for the management of the Housing Investment Fund including the rules, procedures and levels of delegation, to the Combined Authority Board in September 2017.</li> </ol> <p><i>Councillors Bailey and Holdich declared disclosable pecuniary interests under the Code of Conduct as a Director of Palace Green Homes and a Director of Cross Key Homes respectively and did not vote on this item.</i></p>
2.6	<b>Housing Strategy</b>	<p>Across Cambridgeshire and Peterborough there is a need to build at least 100,000 new homes, including 49,000 affordable new homes and to accelerate their delivery.</p> <p>The Combined Authority proposes to develop a Housing Strategy for Cambridgeshire and Peterborough for the next twenty years which will address the current housing challenges</p>



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		<p>facing the area. The principles of the strategy will include:</p> <ul style="list-style-type: none"> <li>• An ambitious plan to deliver over 100,000 new homes by 2037 in order to meet the housing needs to support the growth of the local economy</li> <li>• A commitment to deliver 40,000 affordable homes within the same time period, to help address the affordability of housing, particularly for key workers and first-time buyers and in doing so, support the creation of more sustainable communities</li> <li>• Ensuring that housing supports the most vulnerable, helping to manage demands on primary health and social care by addressing current issues in the system in addition to ensuring increased choice and affordability for those requiring specialist care in the medium to long-term</li> <li>• Driving innovation and solution-focused approaches by supporting new types of building construction (including modular homes) and helping to boost small and medium sized building enterprises, by exploring ways to make sites more financially viable</li> <li>• Identifying and meeting housing need; exploring further opportunities for Community Land Trusts, extending choice through a choice-based lettings system and tackling homelessness through shared initiatives and action-planning</li> <li>• Ensuring that infrastructure to support new housing is co-ordinated and delivered as a coherent programme by making strong links across strategies and projects</li> <li>• Improving standards in existing homes and encouraging best use of all homes by tackling overcrowding, reducing fuel poverty, bringing empty homes back into use and tackling homes in poor condition.</li> </ul> <p>The Combined Authority will work with partners to deliver on this ambition. It will provide strong leadership and use the additional investment and flexibility afforded through devolution to do this. It will take a strategic and collective view and make the necessary interventions and investments that are to deliver the homes that are needed for the future success and prosperity of our communities.</p> <p>In this context, the purpose of this report was to ask the Board to agree the approach to develop a bold and ambitious Housing Strategy for Cambridgeshire and Peterborough.</p> <p>It was resolved to:</p>

Item	Topic	Decision
		<ol style="list-style-type: none"> <li>1. Agree the approach to developing the Housing Strategy</li> <li>2. Agree a budget allocation of up to £150k in 2017/18 for the development of the Housing Strategy</li> </ol>
2.7	<b>Investment Strategy and Fund</b>	<p>The Cambridgeshire and Peterborough Combined Authority has a bold plan for the future growth and success of the area. Delivering its ambition will only be achieved by attracting a substantial level of investment and then by maximising the value of the resources that are available. This position requires the Combined Authority area to have a clear and single Investment Strategy.</p> <p>This report set out the principles and that should form the center of an Investment Strategy for Cambridgeshire and Peterborough. It was recommended that a Fund is established that builds on the financial package from Government that formed the basis of the Devolution Deal. The purpose of the Fund will be to attract further public and private sector investment, and to target resources into specific programmes and projects.</p> <p>It was resolved to:</p> <ol style="list-style-type: none"> <li>1. Approve the features and principles of the Cambridgeshire and Peterborough Investment Strategy;</li> <li>2. Approve the establishment of a Fund to attract further public and private sector investment;</li> <li>3. Agree that the following key strategic projects were in the CPCA pipeline were taken to market to assess their potential for private and public sector investment: <ol style="list-style-type: none"> <li>a) Dualling of the A47</li> <li>b) Wisbech Garden Town</li> <li>c) Cambridge Rapid Mass Transport</li> </ol> </li> <li>4. Approve a budget of £25,000 to carry out this work.</li> </ol>

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2.8	<b>The Non-Statutory Spatial Plan for Cambridgeshire and Peterborough</b>	<p>The Non Statutory Spatial Plan enables the Combined Authority to reflect spatially across Cambridgeshire and Peterborough its vision, objectives, and growth and investment priorities.</p> <p>The Mayor's 100 Day Plan includes a commitment to 'Commission the Non-Statutory Spatial Plan for Cambridgeshire and Peterborough'. In accordance with this commitment, the report recommended the approach to developing the Non-Statutory Spatial Plan (NSSP) for the Combined Authority area; a broad programme for delivering the plan based on this approach; and the initial resources and budget required to do so.</p> <p>It was resolved to:</p> <ol style="list-style-type: none"> <li>1. Note the purpose and value of the Non Statutory Spatial Plan (NSSP) for the achievement of the Combined Authority's vision and objectives;</li> <li>2. Agree the approach outlined to undertake the development of the Non-Statutory Spatial Plan for the Combined Authority area;</li> <li>3. Note that work on producing the first part of the NSSP was to be completed by no later than February 2018 in parallel with other key workstreams; and</li> <li>4. Approve a budget of up to £150,000 to support the necessary work to develop the first part of the NSSP, including sufficient officer capacity and external support.</li> </ol>
<b>Part 3 – Financial Management &amp; Audit</b>		
3.1	<b>Budget Update</b>	<p>Constituent members when agreeing to the establishment of the CPCA considered the resource allocations from central government and the initial expenditure plans which have since been further developed. This report provided an update of the 2017/18 budget.</p> <p>It was resolved to:</p> <ol style="list-style-type: none"> <li>1. Note the budget updates as requested for approval in other Board reports on this meeting's agenda.</li> </ol>

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		2. Note the updated budget and indicative resources for 2017/18 and 2018/19 as set out in Appendix A.
	<b>Part 4 – Urgent Items</b>	<b><i>The Chairman agreed to take the following two urgent items. The reasons for urgency were that the Chief Finance Officer (Section 151 Officer) for the Combined Authority had resigned, and Overview and Scrutiny Committee had only met two days before the Board meeting.</i></b>
4.1	<b>Appointment of the Interim Chief Finance Officer and Section 151 Officer</b>	<p>The purpose of this report was for the Combined Authority to agree to appoint an interim statutory Chief Finance Officer for the Combined Authority from amongst the constituent Council's Chief Finance Officers.</p> <p>It was resolved to:</p> <p>(a) appoint a Chief Finance Officer from amongst the constituent Councils Chief Finance Officers; and</p> <p>(b) report the named appointee to the September meeting of the Board.</p>
4.2	<b>Report from the Overview and Scrutiny Committee</b>	<p>At the meeting of the Overview and Scrutiny Committee held on the 24th July 2017, the committee resolved that the Chair should attend the Combined Authority Board meeting on the 26th July 2017 to present the following recommendations:</p> <p>The Board approved the recommendations as amended:</p> <p><del>1. That the Board consider that a standing item is placed on its agenda to allow the Chair of the Overview and Scrutiny Committee to present recommendations from the Committee to the Board regarding items on its agenda;</del></p> <p><b>1. to consider any written recommendation from the Overview and Scrutiny Committee to the Board at consideration of the relevant report, and that the Chair was available to answer any questions the Board might wish to ask, at the discretion of the Mayor.</b></p> <p>2. that should a further Combined Authority Plan be proposed, following the end of the</p>

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		<p>first 100 day plan, that plan was developed in consultation with the Overview and Scrutiny Committee and that all future similar plans brought forward were also developed in consultation with the Overview and Scrutiny Committee.</p> <p>3. to note that the Committee had agreed to appoint shadow portfolio holders from within the Overview and Scrutiny Committee membership (Appendix 1);</p> <p>4. to note that the Committee had heard from the Mayor and two portfolio holders at their last two meetings. The Committee welcomed discussions with the portfolio holders and would propose that for future meetings:</p> <p>a) the Portfolio Holders should prepare a 10 minute presentation for the Committee;</p> <p>b) the Committee will send questions to portfolio holders in advance of the meeting but may ask a number of supplementary questions.</p>
	<b>Part 5 – Date of Next Meeting</b>	
5.1	<b>Date of Next Meeting</b>	It was resolved to note the date of the next meeting – Wednesday 27 September 2017 at 10.00am at Cambridge City Council, The Guildhall, Market Hill, Cambridge CB2 3QJ

**Notes:**

(a) Statements in bold type indicate additional resolutions made at the meeting.

(b) Five Members of the Overview and Scrutiny Committee may call-in a key decision of the Mayor, the Combined Authority Board or an Officer for scrutiny by notifying the Monitoring Officer.

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