

## **FORWARD PLAN**

### **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

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PUBLISHED: 18 AUGUST 2017

in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres, Cllr Elsey; Cllr Hiller, Cllr Lamb; Cllr Smith; Cllr Seaton and Cllr Walsh.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk), Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

### **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

### **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk) or by telephone on 01733 452460.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedeisions](http://www.peterborough.gov.uk/executivedeisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

**KEY DECISIONS FROM 18 SEPTEMBER 2017**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>Award of Insurance Contract – KEY/18SEP17/01</b> Evaluation of insurance tenders received to be reviewed and award of contract to be made.</p>	<p><b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b></p>	<p><b>23 February 2018</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All</p>	<p>None.</p>	<p>Steve Crabtree, Chief Internal Auditor, 01733 384557, steve.crabtree@Peterborough.gov.uk</p>	<p>Evaluation of insurance tender submissions prepared by the Council's brokers, JLT.</p>
<p><b>Continuation of Housing Renewal Policy grants through the Care &amp; Repair Agency – KEY/18SEP17/02</b> Permission is sought to continue to use the current tendering processes for non framework works funded through Repairs Assistance Grants and Disabled Facility Grants. A full procurement process is being undertaken to introduce frameworks for all of this work which is aimed to be in place by the 1st May 2018. This interim arrangement will allow the capital programme to be continued</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>31 August 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>CMDN published on website</p>	<p>Sharon Malia Housing Programmes Manager sharon.malia@pet erborough.gov.uk</p>	<p>None</p>

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<p><b>Award of contract for the expansion and partial remodelling of Ken Stimpson Community School – KEY/18SEP17/03</b></p> <p>The intention is to expand the school by 2 forms of entry (300 additional pupils plus 150 sixth form) to meet the growing need for secondary school places. A new building block is planned on the site with an extension to the dinning hall and minor remodelling to an adjacent building. As part of the remodelling the on site library will be demolished - following its relocation to a suitable site close by.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>February 2018</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Consultation will include: Senior School Management team, Sport England, local residents and the Department For Education</p>	<p>Stuart Macdonald. Schools Infrastructure. 07715 802 489. stuart.macdonald@peterborough.gov.uk</p>	<p>School Organisation Plan 2015 -2022</p>
<p><b>Financing approval for Fletton Quays Hotel – KEY/18SEP17/04</b></p> <p>Approval of a financing arrangement for a hotel development on Fletton Quays</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>25 Sept 2017</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>East Ward</p>	<p>To be confirmed</p>	<p>Andy Cox, Senior Contracts &amp; Partnerships Manager, 01733 452465, andy.cox@peterborough.gov.uk</p>	<p>To be confirmed</p>

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<p><b>Extension to Care and Repair Framework Agreement Lots 1, 2 and 3 – KEY/18SEP17/05</b>            Authorisation of an extension to the Care and Repair Framework Agreement contractors for Lots 1, 2 and 3 whilst the procurement is completed for the new Care and Repair Framework Agreement, which will commence on 1 August 2018.</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>01 October 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Consultation has taken place with Serco Procurement, Service Users and the current contractors.</p>	<p>Sharon Malia - Housing Programmes Manager            Tel No: 01733 863764            sharon.malia@pet-erborough.gov.uk</p>	<p>None</p>

**PREVIOUSLY ADVERTISED DECISIONS**

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<p>46</p> <p><b>1. Sale of Bretton Court, Bretton North – KEY/24JUL15/05</b> To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale.</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>July 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>Bretton Councillors: Ellis, Martin, Sylvester</p>	<p>Relevant internal and external stakeholders.</p>	<p>Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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2.	<b>Direct Payment Support Service – KEY/11DEC15/02</b> To approve the direct payment support service.	<b>Councillor Wayne Fitzgerald</b> <b>Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b>	<b>November 2017</b>  Adult and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Gary Jones Lead commissioner for Older people Tel: 452450 Email: gary.jones@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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<p>3.</p> <p>48</p>	<p><b>Personal Care and Support (Homecare) in Peterborough – KEY/02MAY16/01</b> To approve the awarding of a contract to an external provider following a competitive tender exercise.</p>	<p><b>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>January 2018</b></p>	<p>Adult and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Rajnish Ahuja Procurement Project Manager (Interim) Tel: 01733 317471 Email: rajnish.ahuja@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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4.	<b>Award of Contract for Construction and Operation of Fengate Household Recycling Centre – KEY/05SEPT16/02</b> To approve the award of contract for construction and operation of Fengate Household Recycling Centre.	<b>Councillor Gavin Eley</b> <b>Cabinet Member for Waste and Street Scene</b>	<b>July 2017</b>	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Richard Pearn Waste Partnership Manager Tel: 01733 864739 Email: Richard.pearn@pet-erborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

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5.	<b>Uncollectable debts in excess of £10,000 – KEY/28NOV16/01</b> Council Tax, Housing Benefits, Sundry and Business Rates	<b>Councillor David Seaton Cabinet Member for Resources</b>	<b>July 2017</b> Growth, Environment & Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Marion Kelly Interim Service Director, Financial Services Tel: 01733 384564 Email: marion.kelly@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
56.	<b>Peterborough Serco Strategic Partnership Contract Amendments – KEY/28NOV16/02</b> To agree amendments to the Serco Partnership Contract	<b>Councillor David Seaton Cabinet Member for Resources</b>	<b>July 2017</b> Growth, Environment & Resources Scrutiny Committee	All wards	Relevant stakeholders and Serco.	Marion Kelly Interim Service Director, Financial Services Tel: 01733 384564 marion.kelly@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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7.	<b>Serco ICT Contract Amendments – KEY/28NOV16/03</b> To agree amendments to the Serco ICT Contract.	<b>Councillor David Seaton Cabinet Member for Resources</b>	<b>July 2017</b>	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant stakeholders and Serco.	Marion Kelly Interim Service Director, Financial Services Tel: 01733 384564 marion.kelly@pet <sup>erborough.gov.uk</sup>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8.	<b>Section 256 Agreement Care at Home KEY/12DEC16/01</b> To seek permission to enter into a S256 Agreement with the NHS to allow Peterborough City Council to commission Care at Home Services on their behalf realising economies of scale and higher degree of market management.	<b>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b>	<b>October 2017</b>	Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Rajnish Ahuja Procurement Project Manager (Interim) Tel: 01733 317471 Email: rajnish.ahuja@pe <sup>terborough.gov.uk</sup>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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9.	<b>Oakdale Primary School Expansion – KEY/6FEB17/01</b> Award of Contract for the expansion of Oakdale Primary School from 1FE to 2FE, including the approval of property, legal and financial arrangements for various enabling agreements with third parties	<b>Councillor Lynne Ayres Cabinet Member for Education, Skills and University</b>	<b>July 2017</b>	Children and Education Scrutiny Committee	Stanground South, Councillors Ray Bisby, Chris Harper and Brian Rush	Relevant internal and external stakeholders.	Brian Howard Head of Schools Infrastructure Tel: 01733 863976 Email: Brian.howard@peterborough.gov.uk Sharon Bishop Tel: 01733 863997 Email: sharon.bishop@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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53	<p><b>10. Discretionary rate relief - KEY/20FEB17/02</b>            From business rates for charities, similar organisations not established or conducted for profit and rural businesses</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>July 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Vicki Palazon            Head of Finance (Business Operations &amp; Development)            Email: <a href="mailto:vicki.palazon@pe-terborough.gov.uk">vicki.palazon@pe-terborough.gov.uk</a>            Tel:01733 864104</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p>

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54	<b>11. Agile Working Devices - KEY/06MAR17/05</b> Purchase and implementation of Chromebooks and / or suitable devices to support agile working	<b>Cabinet Member for Resources</b>	<b>July 2017</b>	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Vicki Palazon, Head of Finance (Business Operations and Development), Tel:01733 864104 Email: vicki.palazon@pe-terborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>55</p> <p><b>12. Affordable Warmth Strategy 2017 – 2019</b>  <b>KEY/17APR17/03</b>  Recommendation to approve the Affordable Warmth Strategy 2017 - 2019</p>	<b>Councillor Walsh, Cabinet Member for Communities</b>	<b>July 2017</b>	Adults and Communities Scrutiny Committee	All wards	<p>Relevant internal and external stakeholders.</p> <p>The draft strategy will be placed on PCC Consultation pages for 3 week consultation period</p>	Sharon Malia - Housing Programmes Manager, Tel: 01733 863764 sharon.malia@peterborough.gov.uk	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 - 2019</p>
<p><b>13. Provision Of Temporary Accommodation -</b>  <b>KEY/17APR17/04</b>  To enter into a lease arrangement with Cross Keys Homes for the management of additional temporary accommodation at Elizabeth Court, Peterborough</p>	<b>Councillor David Seaton Cabinet Member for Resources</b>	<b>July 2017</b>	Adults and Communities Scrutiny Committee	Park Ward, Cllrs Ferris, Peach and Shearman	Relevant internal and external stakeholders.	Oliver Hayward Assistant Director of People Commissioning and Commercial Operations Oliver.hayward@peterborough.gov.uk Tel: 01733 863708	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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14.	<b>Approval for Junction 18 (Rhubarb bridge) highway works - KEY/01MAY17/02 -</b> Following approval of the 2017/18 Council budget, approval is sought for the design and construction of the Junction 18 highway scheme.	<b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b>	<b>July 2017</b>	Growth, Environment and Resources Scrutiny Committee	Paston & Walton, North, Ravensthorpe, Bretton	Relevant internal and external stakeholders  Initial consultation occurred as part of the Fourth Local Transport Plan and the MTFS. Further consultation will be undertaken during the design stage of the project and will include ward cllrs, the community, the Disability Forum, Cycle Forum, schools and businesses .	Lewis Banks, Principal Sustainable Transport Planning Officer. 01733 317465 lewis.banks@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  MTFS, Fourth Local Transport Plan

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<p>15.</p>	<p><b>Town Hall South – remodelling - KEY/01MAY17/04</b> To award the contract for the remodelling of the area in the Town Hall to be let.</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>July 2017</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central ward</p>	<p>Relevant internal and external stakeholders</p> <p>Consultation with Ward Councillors and usual internal and external stakeholders</p>	<p>Jane McDaid, Head of Property, 01733 384540, jane.mcdaid@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p>

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<p>16. <b>Authorise the award of the Nene Bridge Bearings Scheme - KEY/01MAY17/07</b>            Authorise the award of the Nene Bridge Bearings bridge works to Skanksa Construction UK Ltd through the Council's Peterborough Highway Services Contract 2013-2013</p>	<p><b>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>July 2017</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Tebb, Network and Traffic Manager, Tel:01733 453519, Email: peter.tebb@pet erborough.gov. uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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17.	<b>Real Time Passenger Information - KEY/15MAY17/02</b> Award of the Contract along with the agreement to sign the partnership and data sharing agreements with neighbouring local authorities and bus operators associated with this contract	<b>Cabinet Member for Growth, Planning, Housing and Economic Development</b>	<b>September 2017</b>  Growth, Environment and Resources Scrutiny Committee	All	Relevant internal and external stakeholders.  Consultation has taken place with bus operators in the city and will continue to do so for the duration of the tender process	Peter Tebb Network and Traffic Manager Tel: 01733 453519 Email: Peter.tebb@peterborough.gov.uk  Amy Pickstone Senior ITS Officer 5 317481 Email: amy.pickstone@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <i><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></i>

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<p>18. <b>Approval to early infrastructure works to facilitate the design and build of two new schools on the Paston Reserve site – KEY/15MAY17/03</b>            There is a requirement for infrastructure works to be undertaken on land identified under a S106 Agreement to accommodate a new 2 form entry primary school and an 8 form entry secondary school at the Paston Reserve site. These works include a new access road into the site from Newborough Road, relocation of overhead power cables and fencing to secure the site upon transfer to the Council. These works must be completed ahead of the programme to deliver the new school.</p>	<p><b>Councillor Lynne Ayres            Cabinet Member for Education, Skills and University</b></p>	<p><b>July 2017</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p>	<p>Emma Everitt            Capital Projects and Assets Officer            Tel: 01733 863660            Email: emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>19. <b>Paston Reserve Primary School - New school build project - KEY/15MAY17/04</b> School Organisation Plan 2012-17, EFA Contractors Framework Guidance, Guidance for LAs seeking to deliver free school projects</p>	<p><b>Councillor Lynne Ayres</b> <b>Cabinet Member for Education, Skills and University</b></p>	<p><b>September 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p> <p>There will be public consultation on the plans for the new school. Ward Cllr consultation</p>	<p>Emma Everitt Capital Projects and Assets Officer Tel: 01733 863660 Email: emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>20. <b>Paston Reserve Secondary School - New build project - KEY/15MAY17/05</b> Authorise the Director People and Communities to approve the construction of a new secondary school at the Paston Reserve site up to the value of £xm. Authorise the Director to award the design and build contract. Authorise the Director to enter into the 125 year lease of the school site with the Academy Trust.</p>	<p><b>Councillor Lynne Ayres</b> <b>Cabinet Member for Education, Skills and University</b></p>	<p><b>July 2018</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p> <p>There will be a public consultation on the plans for the new school. Ward Cllr consultation.</p>	<p>Emma Everitt Capital Projects and Assets Officer Tel: 01733 863660 Email: emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>School Organisation Plan 2012-17. EFA Contractors Framework Guidance. Guidance for LAs seeking to deliver free school projects</p>

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21.	<b>Enterprise Managed Services Contract - KEY/15MAY17/06</b> Termination of the current 23 year contract with Enterprise Managed Services (Amey) and future service delivery	Cabinet	25 Sept 2017	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders.	James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: <a href="mailto:james.collingridge@peterborough.gov.uk">james.collingridge@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
22.	<b>Payment Strategy – KEY/29MAY17/03</b> How customers will pay for services and make payments due to the council in the next three to five years, this includes the proposal to close the cash office and move parking permits and taxi licensing to a wholly online solution	Cabinet	25 Sept 2017	Growth, Environment and Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Vicki Palazon, Head of Finance, Tel: 01733 864104, Email: <a href="mailto:vicki.palazon@peterborough.gov.uk">vicki.palazon@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p><b>23. Approval to award places on the Pseudo DPS for Residential Care Providers - KEY/29MAY17/04</b> Provide permission for the Council to enter into contractual arrangements with Residential Care Providers following the publication of a PIN notice inviting providers to submit prices and sign up to the Council's Residential Care Terms and Conditions. This ensures compliance with the Public Procurement Regulations 2015 and the Care Act 2014</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>November 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Helene Carr, Head of Commissioning Social Care Tel: 01733 863901, Email: Helene.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>24. Woodston Expansion – KEY/26JUNE17/01</b> Award of Contract for the expansion of Woodston Primary School to accommodate an additional 210 children</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>October 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Fletton &amp; Woodston</p>	<p>Relevant internal and external stakeholders.  Public consultation to be held July 2017</p>	<p>Sharon Bishop, Capital Projects &amp; Assets Officer, Tel: 01733 863997, Email: sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  School Organisational Plan 2015 - 2020</p>

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<p><b>25. St George's (Heltwate) remodelling – KEY/26JUNE17/02</b> Award of Contract for the remodelling and refurbishment of part of the St George's School site to accommodate up to 40 KS4 children from Heltwate School</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>August 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Park Ward</p>	<p>Relevant internal and external stakeholders.</p>	<p>Sharon Bishop. Capital Projects &amp; Assets Office, Tel: 01733 863997, Email: sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>School Organisational Plan 2015 – 2020</p>
<p><b>26. Approval of Sharing Officers between Peterborough City Council &amp; Cambridgeshire County Council -KEY/10JUL17/01</b> Under s113 of the 1972 Local Government Act a Council can place officers at the disposal of another Council. The Council is currently in the process of establishing a shared management team for People &amp; Communities with Cambridgeshire County Council which may result in one or more officers of the City Council being shared across both Councils.</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>July 2017</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p><b>ALL</b></p>	<p>Relevant internal and external stakeholders.</p> <p>Officers affected, Trades Unions, Employment Committee, Members of both Councils</p>	<p>Paul Smith HR Advisor Tel: 01733863629 Email: paul.smith2@Peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Consultation document and reports to Employment Committee setting out rationale and proposals</p>

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27.	<p><b>Award of Contract - Social Care Platform - KEY/24JULY17/01</b></p> <p>To approve the award of a contract to develop and implement a technology platform that would sit across the current adult and children's social care IT systems</p>	<p><b>Councillor David Seaton</b>  <b>Cabinet Member for Resources</b></p>	<p><b>24 July 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>N/A</p>	<p>Vicki Palazon  Head of Finance (Business Operations &amp; Development)  Email: <a href="mailto:vicki.palazon@peterborough.gov.uk">vicki.palazon@peterborough.gov.uk</a>  Tel:01733 864104</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p>

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28.	<b>Award of Contract - Social Care e-marketplace – KEY/24JULY17/02</b> To approve the awarding of a contract to provide a social care e-marketplace IT system	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>24 July 2017</b> Growth, Environment & Resources Scrutiny Committee	All Wards	N/A	Vicki Palazon Head of Finance (Business Operations & Development) Email: <a href="mailto:vicki.palazon@peterborough.gov.uk">vicki.palazon@peterborough.gov.uk</a> Tel:01733 864104	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>
29.	<b>Thomas Deacon Academy - Award of Contract for Building Works - KEY/24JULY17/03</b> To approve the awarding of a contract from the PCC Construction Framework for building works at the Thomas Deacon Academy	<b>Councillor Lynne Ayres</b> <b>Cabinet Member for Education, Skills and University</b>	<b>July 2017</b> Children and Education Scrutiny Committee	Park Ward	School Governing Body	Brian Howard (Head of Schools Infrastructure) brian.howard@peterborough.gov.uk Tel : 01733 863976	Schools Capital Programme

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<p><b>30. Enabling Works To Celta Road and Re-modelling of Car Park at Belsize Community Centre – KEY/24JULY17/04</b>            To approve enabling works to Celta Road enabling the carriageway to be widened allowing a two way flow of traffic. Inclusion of laybys for parking. Expansion of the car park at Belsize Community Centre and white-lining to give defined spaces. This will aid with any future expansion of Woodston Primary School</p>	<p><b>Councillor Lynne Ayres            Cabinet Member for Education, Skills and University</b></p>	<p><b>October 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Woodston and Fletton</p>	<p>Meeting to be held on 10th July at Belsize Community Centre</p>	<p>Sharon Bishop,            Capital Projects &amp; Assets Officer,            01733 863997            Sharon.bishop@peteborough.gov.uk</p>	<p>SOP 2012-2017 (and addendum)            Medium Term Financial Plan</p>

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31.	<b>Award of Contract - Social Care Operating Model – KEY/24JULY17/05</b> To approve the awarding of a contract to develop a social care operating model	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>24 July 2017</b>  Growth, Environment & Resources Scrutiny Committee	All Wards	N/A	Vicki Palazon Head of Finance (Business Operations & Development) Email: <a href="mailto:vicki.palazon@peterborough.gov.uk">vicki.palazon@peterborough.gov.uk</a> Tel:01733 864104	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

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32.	<b>Acquisition of Regeneration Site – KEY/24JULY17/06</b> To approve the acquisition of a local regeneration site.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>July 2017</b>  Growth, Environment & Resources Scrutiny Committee	Central	Relevant Internal and External Stakeholders.	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

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<p><b>33. Approval to enter a Section 76 agreement with Cambridgeshire and Peterborough Clinical Commissioning Group – KEY/24JULY17/07</b> Approval is sought to enter a Section 76 Agreement with Cambridgeshire and Peterborough Clinical Commissioning Group in relation to the provision of Speech and Language Services across Cambridgeshire and Peterborough</p>	<p><b>Councillor Smith, Cabinet Member for Children’s Services</b></p>	<p><b>September 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All wards</p>	<p>Consultation on service undertaken with all key stakeholders</p>	<p>Pam Setterfield, Commissioner for Child Health and Well Being, Tel: 01733 863897, Email: pam.setterfield@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p><b>34. Construction of new school building - Heltwate School – KEY/24JULY17/08</b> Construction of a new school building to accommodate the expansion of Heltwate School</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>November 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>East</p>	<p>Public Consultation Autumn 2017</p>	<p>Sharon Bishop, Capital Project &amp; Assets Officer sharon.bishop@peterborough.gov.uk</p>	<p>School Organisational Plan 2017</p>

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<p>35.</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">71</p>	<p><b>Locally designed and administered business rates relief scheme - KEY/07AUG17/01</b></p> <p>The government announced in its spring budget a number of reliefs for businesses including a £300m discretionary sum to be allocated by individual Local authorities based on their own scheme. The government subsequently consulted on this and in April confirmed the scheme would continue and announced individual authority allocations, although there remain some outstanding issues. The decision required will be to approve the scheme of allocation of funds for those ratepayers who have faced high increases in rate bills for 2017/18.</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>October 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p> <p>Major preceptors and Combined authority.</p>	<p>Bruce Bainbridge, Finance Manager, Tel:01733 384583, Email: bruce.bainbridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>DCLG documents regarding determination and conditions</p>

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<p><b>36. Academy Conversion (Jack Hunt Group) of Jack Hunt Primary School – KEY/07AUG17/02</b> To approve the closure of a maintained primary school and authorise the execution and completion of a Commercial Transfer Agreement with the Academy Trust and the grant of a 125 year lease of the land</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>14 August 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel No.01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>37. Academy Conversion (Jack Hunt Group) of Middleton Primary School – KEY/07AUG17/03</b> Conversion of a maintained primary school to an Academy. To authorise the execution and completion of a Commercial Transfer Agreement (CTA) between the Council and the Academy trust and to authorise the grant of a 125 year lease to the Academy Trust</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>14 August 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel No.01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>38. <b>Academy Conversion (Jack Hunt Group) of Longthorpe Primary School – KEY/07AUG17/04</b> Academy conversion of maintained primary school. To authorise the execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust and to authorise a 125 year lease to the Academy Trust.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>14 August 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Glington &amp; Castor</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel. No: 01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>39. <b>Academy Conversion (Jack Hunt Group) of Thorpe Primary School – KEY/07AUG17/05</b> Academy conversion of maintained primary school. To authorise the execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust and to authorise a 125 year lease to the Academy Trust.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>14 August 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Wittering</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel No: 01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p><b>40. Academy Conversion (Jack Hunt Group) of Ravensthorpe Primary School – KEY/07AUG17/06</b> Academy conversion of maintained primary school. The execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust. The authorisation of a 125 year lease to the Academy Trust.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>14 August 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Ravensthorpe</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Emma Everitt Email:emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>41. Academy Conversion (Soke Educational Trust) Werrington Primary School – KEY/07AUG17/07</b> Academy conversion of maintained primary school. The execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust. The authorisation of a 125 year lease to the Academy Trust.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>14 August 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Ravensthorpe</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Emma Everitt Email:emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>42. <b>Academy Conversion (Soke Educational Trust) of Gunthorpe Primary School – KEY/07AUG17/08</b>            Academy conversion of maintained primary school. The execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust. The authorisation of a 125 year lease to the Academy Trust.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>14 August 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>West</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Emma Everitt            Email:emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>43. <b>Academy Conversion (Soke Educational Trust) of John Clare Primary School – KEY/07AUG17/09</b>            Academy conversion of maintained primary school. The execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust. The authorisation of a 125 year lease to the Academy Trust.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>14 August 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Bretton</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Emma Everitt            Email:emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>76</p> <p><b>44. Academy Conversion (Soke Educational Trust) of Wittering Primary School – KEY/07AUG17/10</b> Academy conversion of maintained primary school. The execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust. The authorisation of a 125 year lease to the Academy Trust.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</b></p>	<p><b>14 August 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Ravensthorpe</p>	<p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Emma Everitt Email:emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>45. Replacement Social Care System For Adult Social Care – KEY/21AUG17/01</b> Approval for purchase and implementation of replacement social care system for adult social care.</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>October 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Caroline Townsend, Programme Manager, Tel. No: 07920 160512, Email:caroline.townsend@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>46. Approval of Entering Into Contracts With Residential and Nursing Home Providers In Accordance With Service User Choice of Home Via The Pseudo Dynamic Purchasing System as recommended by the PCC Legal Department – KEY/21AUG17/02</b>            The Pseudo DPS will be opened for 4 years. PCC needs to be able to call off the selected list as/when required for the entire 4 year period that PSEUDO DPS is opened.</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>November 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders. ADASS Eastern Region</p>	<p>Helene Carr, Head of Commissioning Social Care            Tel:01733 863901, Email: helene.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p><b>47. Engagement Strategy – KEY/21AUG17/03</b>            Approval of the Digital Front Door project - engagement with customers, staff and other stakeholders</p>	<p><b>Cabinet</b></p>	<p><b>25 September 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Vicki Palazon, Head of Finance (Business Operations and Development)            Tel:01733 864104, Email: vicki.palazon@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
48.	<b>Acquisition of a property in the City Centre – KEY/21AUG17/04</b> Agreement for the property to be purchased to facilitate joint working as part of the acquisition strategy and the asset management plan.	Councillor Seaton	September 2017	Growth, Environment & Resources Scrutiny Committee	Cllrs Jamil; Amjad Iqbal, Hussain	Relevant internal and external stakeholders	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

**KEY DECISIONS TO BE TAKEN IN PRIVATE**

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
NONE							

**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

**NON-KEY DECISIONS**

<b><i>DECISION REQUIRED</i></b>	<b><i>DECISION MAKER</i></b>	<b><i>DATE DECISION EXPECTED</i></b>	<b><i>RELEVANT SCRUTINY COMMITTEE</i></b>	<b><i>WARD</i></b>	<b><i>CONSULTATION</i></b>	<b><i>CONTACT DETAILS / REPORT AUTHORS</i></b>	<b><i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i></b>
<b>Approval of Draft Modern Slavery Transparency Statement 2016/17 -</b> Cabinet will be recommended to approve the draft Modern Slavery Act Transparency Statement 2016/17	<b>Cabinet</b>	<b>25<sup>th</sup> September 2017</b>	Adults and Communities	All	N/A	Amy Brown, Acting Senior Lawyer, 01733 452 617, Amy.brown@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

## NON-KEY DECISIONS

### PREVIOUSLY ADVERTISED DECISIONS

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
1. <b>Vivacity Funding –</b> To fund Vivacity £1278 until March 2017 (via DWP grant funding) to provide digital support for UC claimants to make benefit claims online at Central Library.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>July 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Ian Phillips Social Inclusion Manager Tel: 01733 863849 lan.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
2.	<b>Vivacity Premier Fitness Invest to Save Scheme -</b> To authorise investment in developing Vivacity Premier Fitness on an invest to save basis	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>July 2017</b>  Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	John Harrison Corporate Director Resources Tel: 01733 452520 Email: John.harrison@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  <b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b>

<i><b>DECISION REQUIRED</b></i>	<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION EXPECTED</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>WARD</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b></i>
<b>3. Delivery of the Council's Capital Receipt Programme through the sale of Welland House, Dogsthorpe -</b> To authorise the sale of Welland House, Dogsthorpe	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>July 2017</b>	Growth, Environment & Resources Scrutiny Committee	Dogsthorpe Councillors: Ash, Saltmarsh, Sharp	Relevant internal and external stakeholders.	David Gray Capital Projects Officer Tel: 01733 384531 Email: david.gray@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>4. Proposal for Loan of Senior Management Staff Under Joint Arrangements –</b> To approve a sharing agreement for senior management staff.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>July 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Kim Sawyer Director of Governance Tel: 01733 452361 Kim.sawyer@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>5. Funding of Information, Advice and Guidance services within the voluntary sector -</b> To authorise award of grants.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>July 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders	Ian Phillips Senior Policy Manager Tel: 01733 863849 Email: ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
6.	<p><b>Daily cleanse around Gladstone Street and nearby streets</b> Daily mechanical cleanse in the area focused around Gladstone Street and other nearby streets. This will encompass a mechanical sweeper and operative.</p>	<p><b>Councillor Elsey, Cabinet Member for Waste and Street Scene</b></p>	<p><b>July 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>Central Ward Cllrs Hussain, Amjad Iqbal, Jamil</p>	<p>Relevant internal and external stakeholders.</p> <p>Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee it was also part of the full council decision to implement as part of the budget for 2017-18.</p>	<p>James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<i><b>DECISION REQUIRED</b></i>	<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION EXPECTED</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>WARD</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b></i>
<p>7. <b>A Lengthmans to be deployed on Lincoln Road Millfield</b> There will be a daily presence along Lincoln Road, the operative will litter pick, empty bins as well as report fly-tips and other environmental issues.</p>	<p><b>Councillor Elsey, Cabinet Member for Waste and Street Scene</b></p>	<p><b>July 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>Central Ward Cllrs Hussain, Amjad Iqbal, Jamil</p>	<p>Relevant internal and external stakeholders.</p> <p>Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee and it was also approved at Full Council as part of the 2017-18 Budget.</p>	<p>James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>8. <b>2017/18 VCS grant funding</b> Award of grant to VCS organisations to provide Information, Advice and Guidance services</p>	<p><b>Councillor Seaton, Cabinet Member for Resources</b></p>	<p><b>July 2017</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Ian Phillips Senior Policy Manager Tel: 863849 Email: ian.phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
9.	<b>Council Tax Support Scheme consultation</b> Consultation on the council tax support scheme for 2018/19	Cabinet	<b>15 January 2017</b>  Growth, Environment and Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders	Vicki Palazon, Head of Finance (Business Operations and Development) Tel:01733 864104, Email: vicki.palazon@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

**PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

**KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

<i>DECISION TAKEN</i>	<i>REASON FOR URGENCY</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
None.								

## **DIRECTORATE RESPONSIBILITIES**

### **RESOURCES DEPARTMENT Corporate Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

### **PEOPLE AND COMMUNITIES DEPARTMENT Corporate Director's Office at Bayard Place, Broadway, PE1 1FB**

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

### **GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Legal and Democratic Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

### **GROWTH AND REGENERATION DEPARTMENT Corporate Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD**

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Corporate Property

### **PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Health Protection, Health Improvements, Healthcare Public Health.

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