

**MINUTES OF A MEETING OF THE APPEALS COMMITTEE (SERVICE ISSUES)
HELD AT THE TOWN HALL, PETERBOROUGH ON 11 APRIL 2016**

Members Present: Councillors North (Chairman), Casey (Vice Chairman), Ayres, Elsey, Holdich, Johnson, Knowles, Sharp, and Sylvester

Officers present: Sara Thompson, Team Manager – Passenger Transport Operations
Pippa Turvey, Senior Democratic Services Officer

1. Apologies for Absence

Apologies for absence were received from Councillor Swift.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of the Meeting held on 30 March 2015

The minutes of meeting held on 30 March 2015 were approved as a true and accurate record.

4. Minutes of the Sub-Committee Hearings held between May 2015 and April 2016

The minutes from the Sub-Committee hearing held on 29 June 2015 were approved as a true and accurate record, subject to the removal of Councillor Khan from the list of attendees, and the addition of Councillor Swift as an attendee.

The minutes from the Sub-Committee hearing held on 2 November 2015 were approved as a true and accurate record.

5. Review of the Transport Appeals Held under the Terms and Conditions of the Children's Services Transport Policies

The Committee received a yearly update report detailing the outcomes of the home to school transport appeals held during 2015.

The Team Manager – Passenger Transport Operations introduced the report and explained that the main policy for those children aged 4-16 had been reviewed and consulted upon and finally approved in November 2012 for implementation in January 2013. The policy for post 16 was required to be reviewed annually and was currently in the reviewing stage.

The Committee was advised that during 2015, seven cases had been rejected at the first stage. Three appeals had been awarded at the first stage. The Team Manager – Passenger Transport Operations informed the Committee that new guidance had been introduced in July 2014, in which it was recommended that all appeals were put through the second stage process.

A total of three second stage appeals had been held, two of which had been dismissed, and one had been allowed.

Members discussed the report and key points raised included:

- Cases were typically dismissed at the first stage because they were within the acceptable mileage restrictions;
- It was considered that the calculations of mileage used were accurate.

RESOLVED:

The Committee noted the transport appeals held during 2015.

Reason for Decision:

To ensure that the Committee was informed and kept up to date with the outcomes of transport appeals made under the policies in place at the time.

Chairman
7.00pm to 7:10pm