

Missing and CSE Peterborough Operational Group Risk Management - Remove: Avoid: Reduce	
Purpose:	<p>This Group will replace the Missing and Sexual Exploitation group (MASE) as agreed by the CSE and Missing Strategic Board. It will also replace the Missing Operational Meeting that was being held bi-monthly in Peterborough.</p> <p>This is a multi- agency group that will be responsible for the identification, monitoring and review of all high risks cases of missing and cases where CSE is a risk factor within Peterborough. It will gather and share information across agencies on those at risk due to:</p> <ul style="list-style-type: none"> ▪ going missing or being at risk of CSE ▪ those who are perpetrators of exploitation <p>and it will</p> <ul style="list-style-type: none"> ▪ provide intelligence on the profile of offending within the locality ▪ evaluate any links between those young people missing from education and those vulnerable to going missing or CSE ▪ be alert to any young people coming to the attention of the Channel Panel where other vulnerability factors are present. <p>The group will be victim focused and it will not duplicate or replace the functions of statutory child protection processes in relation to individual children.</p>
Accountability:	<p>The group will sit underneath the Joint CSE and Missing Strategic Board which is governed by both the Cambridge and Peterborough Local Safeguarding Boards and will provide a report to each quarterly meeting on the patterns, challenges and successful interventions. It will also report on whether there are any emerging needs or gaps in provision.</p> <p>Within Peterborough the Strategic Lead will provide a quarterly update on the activity of the Group to the Service Director and</p>

	<p>Corporate Director(DCS).</p> <p>Each officer attending will have responsibility to take back information, issues and actions to their respective agency and ensure that matters are progressed before the next meeting.</p> <p>All professionals understand that the Problem Resolution Procedure is in place and should be used to escalate individual matters of concern if not resolved.</p>
<p>Key Principles</p>	<p>Those children who run away or go missing from home, care or school are vulnerable to being targeted for child sexual exploitation. Some children and young people are at risk of being exploited after going missing, however not all missing children are exploited.</p> <p>Child sexual exploitation sometimes includes the “movement” of children and young people between houses and / or premises, hotels, locations, towns and cities. When concerns for such movement arise, there will need to be a response that addresses the issue of internal / domestic trafficking as well as child sexual exploitation. This may include a referral to the UK Human Trafficking Centre.</p> <ul style="list-style-type: none"> ▪ The primary concern of anyone who comes into contact with a child or young person who has been or is at risk (through missing or CSE) must be to safeguard and promote the welfare of the child ▪ It is important that the child or young person is assisted to participate as fully as possible in all decisions that are made in respect of them. Parents or carers should also be as fully involved as possible in the work. ▪ Children and young people do not make informed choices to enter or continue to be sexually exploited, but do so from coercion, enticement manipulation or desperation. Sexually exploited children and young people should be treated as victims of abuse. ▪ The professionals involved in making judgements on the levels or risk should be clear on the basis of those judgements and the sources of information and should make those assessments as part of a multi-agency approach. ▪ There should be equal importance given to the issues of prevention, protection and prosecution. Legal action should be taken against the perpetrators of sexual exploitation, but where prosecution is unlikely, disruption strategies should be employed. ▪ Where the police are considering criminal action against

	<p>children and young people and the final decision rests with the police, they should consult with partner agencies to ensure that all alternative and appropriate actions have been considered.</p> <ul style="list-style-type: none"> ▪ Professionals involved in working with children and young people subject to risk through going missing or sexual exploitation will need to show professional resilience and be prepared to take a pro-active approach in engaging the child or young person as they do not always engage easily.
Agenda	
Part 1	<ul style="list-style-type: none"> ▪ To review Missing Data to understand cohort, patterns and trends ▪ To review the information contained in Return Interviews to identify responses/outcomes/safety planning /ongoing risks and actions required ▪ To note any Prevent cases, CME or those who are home educated that are giving cause for concern ▪ To have an update on the Peterborough profile of missing and CSE activity including offender profiles ▪ To identify any particular challenges/concerns/gaps in service provision ▪ To align all agency information on those deemed at risk of missing/CSE so that cohort is agreed. This list will be updated for each meeting and will be held by the police
Part 2	<ul style="list-style-type: none"> ▪ The group will discuss individual cases, establish risks and protective factors for the young person and for any other children/young people, including siblings. ▪ It will consider any action to support the likelihood of prosecution alongside the impact on the young person of any possible criminal proceedings and agree on action and make recommendations to address the concerns and risks. ▪ It will develop a multi-agency safety plan for each child/young person discussed. This plan will be held by the allocated social worker or by a lead professional identified at the meeting if the case is not open to Childrens Social Care. ▪ A referral will be made into MASH using information shared for those cases where it is felt that statutory intervention by CSC is required. ▪ The safety plan will be reviewed through the Operational Group. ▪ It is the expectation that the allocated SWK/lead

	<p>professional will attend the meeting to discuss their young person and be involved in creating a clear safety plan.</p> <ul style="list-style-type: none"> ▪ A written action plan will be completed at the meeting and sent to the SWK/lead professional and their TM within 48 hours of the meeting for uploading onto respective systems
<p>Process:</p>	<p>Meetings will be held monthly.</p> <p>All agencies will be expected to come to the meeting prepared with their information and updates on previous actions.</p> <p>The meeting will be chaired by the Head of Service (CSC) and minutes will be taken of key action points and circulated within 48 hours of the meeting taking place to all attendees.</p> <p>Any gaps in service provision will be addressed by each individual agency and a report on this will be presented to the Strategic Board through the Operational Group on a quarterly basis.</p> <p>Cases that need to be discussed in PART 2 of the meeting will be generated by the police 2 weeks in advance so that all agencies can review, make additions or amend lists as circumstances of the young person may have changed and risks may have been significantly reduced or increased.</p> <p>There will be an ongoing working document which identifies links between victims, between perpetrators and any cross overs. This will be used to inform Local Authority and other agencies practice.</p>
<p>Membership:</p>	<p>Attendance at this meeting is particularly important as it is an operational meeting that requires the input of all agencies.</p> <p>Representatives will take responsibility for attending meetings, fully contributing by bringing their expertise and updates on the contribution of their agency towards individual safety plans and informing their individual agency of issues and developments.</p> <p>Non- attendance should be agreed with the Chair prior to the meeting and written updated information should be provided.</p> <p>Representatives from each agency must be at the appropriate level to commit to actions and resources on behalf of their agency.</p> <p><u>Proposed Membership</u></p>

	<p>Strategic Lead for Missing and CSE in CSC</p> <p>Police Officer for Missing and CSE</p> <p>Health representative</p> <p>Education Safeguarding Lead</p> <p>Missing Education Lead</p> <p>Housing Officer</p> <p>YOS representative</p> <p>NSPCC representative</p> <p>Missing Co-Ordinator</p> <p>NYAS representative</p> <p>Safer Peterborough Officer</p> <p>PSCB representative</p> <p>Youth Services representative</p> <p>Early Help representative</p> <p>Team Manager (1 from each service area)</p>
<p>Information Sharing Principles</p>	<p>Effective information sharing underpins integrated working and is a vital element of both early intervention and safeguarding. Each partner can hold different pieces of information which need to be placed together to enable a thorough assessment to be made.</p> <p>To share information about a person you need a clear and legitimate purpose to do so, as this will determine whether the information sharing is lawful. For partners working in statutory services, the sharing of information must be included within the powers of the service. This will also apply if partners from the voluntary sector are contracted to provide a service on behalf of a statutory body.</p> <p>The sharing of information must have due consideration with the law relating to confidentiality, data protection and human rights. Having a legitimate purpose for sharing information is an important part of meeting those legal requirements. It is important only to share as much information as is needed and records should be accurate,</p>

	relevant and up to date.
Confidentiality Statement	<p>Any agency in attendance or in receipt of information will be signed into the local Information Sharing Protocol.</p> <p>All members will sign a confidentiality form at the start of each meeting based on the following statement:</p> <p><i>All information discussed is strictly confidential and must not be disclosed to third parties. All documents circulated in connection with the meeting are to be considered restricted documents and must not be disclosed to third parties.</i></p> <p><i>The retention of all documentation in a secure location is the responsibility of the receiving agency. If disclosure is sought to a third party then permission must be received from the Chair/Co-Chair of the meeting.</i></p> <p><i>The disclosure of information in respect of specific children (Part 2) outside of this meeting will be deemed to be a breach of the subject's confidentiality and a breach of the confidentiality of the agencies involved.</i></p>
Review of terms of Reference	<p>Approved by EDMT on 10.3.16</p> <p>This will be reviewed after 6 months – September 2016</p>