

PLANNING AND ENVIRONMENTAL PROTECTION COMMITTEE	AGENDA ITEM 6
26 JULY 2016	PUBLIC REPORT

Cabinet Members responsible:	Councillor Hiller - Cabinet Member for Growth, Planning, Housing and Economic Development	
Contact Officer:	Nick Harding (Head of Development & Construction)	Tel. 454441
Reporting Officer:	Paul Smith (Compliance & S106 Manager)	Tel. 453468

PLANNING COMPLIANCE QUARTERLY REPORT ON ACTIVITY AND PERFORMANCE APRIL TO JUNE 2016

RECOMMENDATIONS	
FROM : Director of Growth and Regeneration	Deadline date : July 2016
That Committee notes past performance and outcomes.	

1. PURPOSE AND REASON FOR REPORT

It is useful for Committee to look at the Planning Service's planning compliance performance and activity and identify if there are any lessons to be learnt from the actions taken. This will help inform future decisions and potentially reduce costs. This report is presented under the terms of the Council's constitution Part 3, delegations section 2 para 2.5.1.4.

2. TIMESCALE.

Is this a Major Policy Item/Statutory Plan?	NO	If Yes, date for relevant Cabinet Meeting	N/A
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3. BACKGROUND

- 3.1 In the first quarter of 2016/17 we received a total of 173 service requests (we usually average 150 cases per quarter). Taking into account the number of cases closed over the period (170 cases) as at 30 June 2016 we had 139 live cases being investigated / in the process of being resolved. The Technical Services Team acknowledged 96% of new service requests within 3 working days this quarter, well above the target of 80%. 97% of initial site visits were made within 7 days of the service request being received, again well above the 80% target. A total of 8 enforcement notices were issued in the quarter. 1 enforcement notice issued in the previous quarter has been complied with. There was 1 enforcement notice issued in the previous quarter that has not been complied with on time.
- 3.2 Court Action was agreed to be taken for the failure to comply with an enforcement notice at 787 Lincoln Road (15/00005/ENFOTH).
- 3.3 No prosecutions have occurred this quarter.
- 3.4 Please see the attached Appendix for further details of the Planning Compliance Team Quarterly Report on Activity & Performance.

4. IMPLICATIONS

- 4.1 **Legal Implications** – There are no legal implications relating to this report on performance, although the enforcement process itself must have due regard to legal considerations and requirements.
- 4.2 **Financial Implications** – This report itself does not have any financial implications
- 4.3 **Human Rights Act** – This report itself has no human rights implications but the enforcement process has due regard to human rights issues.
- 4.4 **Human Resources** – This report itself has no human resources implications.
- 4.5 **ICT** – This report itself has no ICT implications.
- 4.6 **Property** – This report itself has no Property implications.
- 4.7 **Contract Services** – This report itself has no Contract Services implications.
- 4.8 **Equality & Diversity** – This report itself has no Equality and Diversity Implications, although the enforcement process has due regard to such considerations.

APPENDIX

INFORMATION ITEM: PLANNING COMPLIANCE TEAM QUARTERLY REPORT ON ACTIVITY & PERFORMANCE – (April to June 2016)

Description	No.	Comments
Complaints Received	173	The number of new cases has risen by 64 from the last quarter
Complaints Resolved (cases closed as % of cases received)	170	The number cases closed has risen by 41 from the last quarter
Complaints on Hand/Pending	139/105	Cases on hand has risen by 47 since the last quarter and the number of cases pending has risen by 51
Enforcement Notices Served		
Breach of Condition Notice	2	16/00033/ENFBCN 417 Lincoln Rd 16/00069/ENFMON 142 Cobden Ave
Planning Contravention Notice	1	16/00083/ENFREP 205 Eastern Avenue
Operational Development Notice	1	16/00118/ENFEXT 1116 Bourges Blvd
Change of Use Notice	3	16/00017/ENFCOU 202 Lincoln Rd 15/00432/ENFCOU Land R/O of 87 Fengate 12/00499/ENFACC 55 Cherry Orton Rd New
Breach of Condition Enforcement Notice	1	15/00553/ENFBCN 187 Lincoln Rd
Total Notices Served	8	

Enforcement Notices Due and Complied With in the Quarter		
Type	Due	Comment
Planning Contravention Notice	21.04.2016	16/00083/ENFREP 205 Eastern Avenue
Total Notices Complied with	1	

Other Enforcement Notices Complied With in the Quarter		
Type	Due	Comment
Change of Use Notice	17.12.2015	12/00297/ENFCOU Stables Paradise Lane
Total Notices Complied with	1	

Enforcement Notices Due but Not Complied Within the Quarter		
Site	Date Due	Comments
Change of Use Notice	04.05.2016	15/00528/ENFOTH 80 Storrington Way
Total	1	

Other Notable Outcomes		
Court Action Agreed		
Failure to comply with enforcement notice. Summons Issued	1	15/00450/ENFCAR 787 Lincoln Road
Total	1	
Prosecutions		
Type of Offence	No.	Comments, including cost

		awards
Total	0	

Performance Measures			
	Description	% / Time	Comments
	% of cases closed within 8 weeks if No Breach found.	95%	Target of 80%
	Average time (weeks) to resolve all cases closed last quarter.	11 weeks	No Target
LPI	% of complaints acknowledged within 3 working days.	96%	Target of 80%
LPI	% of site inspections carried out within 7 days of acknowledgement.	97 %	Target of 80%

Cumulative Compliance Performance			
Description	Target	This quarter	Yearly average
Enforcement cases closed within 8 weeks if no breach found.	80% within 8 weeks	95%	80.6%
Acknowledgement of enforcement complaints.	80% within 3 working days	96%	96.8%
Enforcement site visits carried out within 7 days of acknowledgement.	80% within 7 days	97%	97.75%