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| HEALTH AND WELLBEING BOARD | | AGENDA ITEM No. 8 |
| 21 JULY 2016 | | PUBLIC REPORT |
| Contact Officer(s): | Will Patten, Director of Transformation, Peterborough City Council | Tel. 07919 365883 |

ADULT SOCIAL CARE, INTEGRATION OF HEALTH SYSTEM PROGRAMMES GOVERNANCE STRUCTURE

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| R E C O M M E N D A T I O N S | |
| FROM : Will Patten, Director of Transformation | Deadline date : N/A |
| Board members are requested to: | |
| Approve the update to the Integration of Health Systems Programmes Governance Arrangements | |

1. ORIGIN OF REPORT

1.1 This report is submitted to the Health and Wellbeing Board at the request of the Corporate Director for People and Communities.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to seek approval from the Board; it sets out an update on the governance arrangements for the local Integrated Health System Programmes, which was approved by the Greater Peterborough Executive Partnership Board (GPEPB) on the 17 June 2016.

2.2 This report is for the Board to consider under its Terms of Reference No. 3.6 *‘To identify areas where joined up or integrated commissioning, including the establishment of pooled budget arrangements would benefit improving health and wellbeing and reducing health inequalities.’*

3. BACKGROUND

3.1 Recent analysis of the different initiatives has shown that there are a large number of existing and new programmes and initiatives going on or planned across the Cambridgeshire and Peterborough Health and Social Care System. To avoid overlap and duplication there is a need to align priorities and outputs from the programme delivery.

3.2 The aims are to develop and agree a set of principles that will shape the design approach of programme delivery resources; to have a consistent and common approach and design – embracing best practice; and to focus on delivery.

3.3 Principles:

- Focus on local delivery;
- Use existing governance and delivery structures where possible;
- Ensure a consistent approach for each initiative;
- For each initiative separate the design phase from implementation; and
- Keep the number of programme to a minimum.

3.4 Governance

3.4.1 **Aim:**

- A simple but effective arrangement;
- Have a consistent approach; and
- Respect existing governance arrangements.

3.4.2 **Context:**

- Many of the projects involve more than one organisation; and
- All organisations have their own governance arrangements.

3.4.3 **Approvals:**

- Individual organisations will want to approve decisions prior to submitting to partners;
- Any project involving or impacting one organisation will follow the governance arrangements of that organisation; and
- Any project involving or impacting on more than one organisation will need key decisions to be approved by all organisations concerned – at the Greater Peterborough Executive Delivery Board. Where the whole health and social care system are represented (including Primary Care, VCS, Peterborough City Council, Cambridgeshire and Peterborough Clinical Commission Group, Public Health, Cambridgeshire and Peterborough NHS Foundation Trust and Peterborough and Stamford Hospitals NHS Foundation Trust.

3.4.4 **Reporting:**

- It is recognised that individual projects are supporting the objectives of a number of different organisations and programmes – e.g. PCC, BCF and Vanguard;
- Projects will be required to report progress to a number of different forums, organisations or programmes – e.g. to CCG, Vanguard, BCF, PCC and the Greater Peterborough Executive Delivery Board. A single common reporting template will be used; and
- Reporting route is separate from approval arrangements.

3.4.5 **Approach**

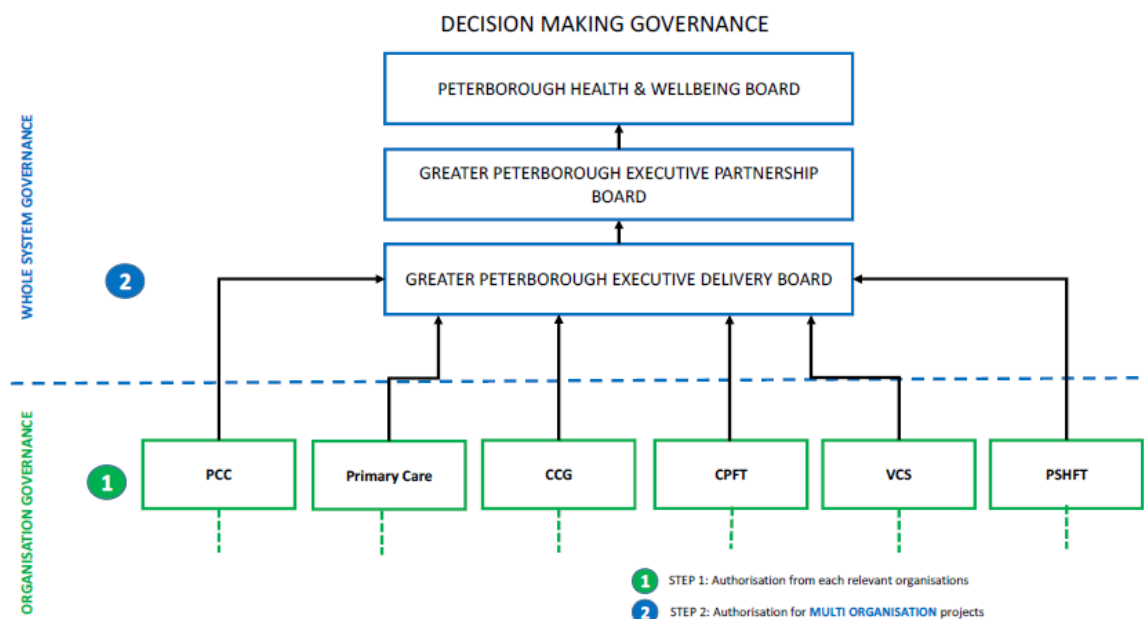
All projects follow **5 stages**:

| Stage | Description | Key approval points |
|-----------|-----------------------------------------------|---------------------|
| Stage 1 - | Establish programme, planning and preparation | Point 1 |
| Stage 2 - | Design the solution | |
| Stage 3 - | Develop and test the solution | Point 2 |
| Stage 4 - | Implementation | |
| Stage 5 - | Review | |

All projects have 2 Key Approval Points:

Point 1 – to approve the objectives, scope and plan.

Point 2 – to approve the design and delivery approach and approve the implementation plan.



3.4.6 At each point, a project will need to be approved by individual organisations first and then go to Greater Peterborough Executive Partnership Board (GPEPB) Delivery Board for system wide agreement.

3.4.7 Greater Peterborough Executive Delivery Board – to meet monthly:

- Oversee and own the Programme, solution and budget, provide leadership and direction, guide the progress and delivery. Ensure the aims and objectives continue to be aligned with evolving business needs. Set priorities and allocate appropriate resources. Monitor and approve progress against the milestones and targets and ensure the desired benefits and outcomes are delivered. Authorise any deviation from the agreed plans. Proactively review and manage issues and risks.

3.4.8 Programme Reports – monthly (still being established):

- To inform the Delivery Board of progress, status and trends. Identify key issues and risks and recommend mitigations.
 - It is envisaged that these reports will serve the same purpose, albeit for different audiences i.e.: Vanguard, Health Executive, SSRG, etc.
 - Establishing the capability.

3.4.9 Project Highlight (status) reports – every two weeks (still being established):

- To inform the Programme Management of progress, status and trends for the specific project. Identify key issues and risks and recommend mitigations.
 - Establishing the capability.

4. CONSULTATION

4.1 In the developing and drafting of the Integrated Health Systems Programmes and associated governance there were detailed discussions and workshops with partners. Approval was given to the governance arrangements at the GPEPB on 17 June 2016.

5. IMPLICATIONS

Financial

5.1 Integration of health system programmes will enable more efficient use of resources, reducing duplication and supporting system change to ensure system sustainability.

- 5.2 The integrated health system programmes are in line with the Council's Medium Term Financial Strategy (MTFS).

Legal

There are no legal implications arising from this report at this time.

6. BACKGROUND DOCUMENTS

- 6.1 None