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| ANNUAL COUNCIL | AGENDA ITEM No. 12 |
| 23 MAY 2016 | PUBLIC REPORT |

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| Contact Officer(s): | Kim Sawyer, Director of Governance | Tel: 01733 452361 |
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CALENDAR OF MEETINGS 2016 / 2017

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| RECOMMENDATIONS |
| FROM : Director of Governance |
| That Council approves the Calendar of Meetings attached at Appendix 1 for 2016 / 2017. |

1. PURPOSE AND REASON FOR REPORT

- 1.1 The Council at its Annual Council Meeting agrees the date and time of ordinary meetings of Council (and its Committees) for the coming Municipal Year.
- 1.2 A Calendar of Meetings has been prepared for the hybrid model. Members are asked to agree the calendar of the Council and its Committees for the 2016/17 Municipal Year.

2. BACKGROUND

- 2.1 As required by Schedule 12 of the Local Government Act 1972, a notice is published on the notice board at the Town Hall informing the public of the meetings of the Council and its Committees. If changes are made to the public notice by the Proper Officer, the notice will be updated and information fully publicised on the Council's website.

3. CONSULTATION

- 3.1 Officers will seek the views of Group Leaders.

4. IMPLICATIONS

- 4.1 Financial comments: there are no direct financial consequences.
- 4.2 Legal comments: There are no implications arising from the report.

5. BACKGROUND PAPERS

- 5.1 None.

6. APPENDICES

- 6.1 **Appendix 1** – Calendar of meetings 2016/17.

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