

CALL-IN REQUEST FORM

This form must be completed and signed by at least **TWO** members of any Scrutiny Commission or Scrutiny Committee and **MUST** be returned to the *Proper Officer within **3** working days of the decision being published (*not including the day of publication*). Please telephone the Proper Officer to make them aware that the Call-In form is on its way.

**Please note that the Proper Officer can be any of the following Senior Democratic Services Officer: Paulina Ford, Tel: 452508 or Democratic Services Manager, Gemma George, Tel 452268. The Call-In Request will only be valid if it has been received in person by any of the above people within the 3 working day deadline. The form may be emailed or hand delivered. If sent in the post you must call the Proper Officer to advise that it has been posted and it will need to be received by the Proper Officer within the 3 working day deadline.*

Decision taker:	Cabinet
Date of publication of decision:	7 March 2016
Title of Decision Called in :	Council Office Consolidation - MAR16/CAB/16
Date Decision Called in:	10 March 2016

	REASONS FOR CALL-IN	Tick which reason applies
1.	Decision contrary to the policy framework?	
2.	Decision contrary or not wholly consistent with the budget?	
3.	Decision is Key but it has not been dealt with in accordance with the Council's Constitution.	
4.	Decision does not follow principles of good decision-making set out in Article 11 of the Council's Constitution.	
If reason 4, please tick which specific element of Article 11 the decision maker has not followed, did he or she not:		
(a)	Realistically consider all alternatives and, where reasonably possible, consider the views of the public.	X
(b)	Understand and keep to the legal requirements regulating their power to make decisions	
(c)	Take account of all relevant matters, both in general and specific, and ignore any irrelevant matters.	X
(d)	Act for a proper purpose and in the interests of the public.	X
(e)	Keep to the rules relating to local government finance.	
(f)	Follow procedures correctly and be fair.	
(g)	Make sure they are properly authorised to make the decisions.	
(h)	Be responsible for their decisions and be prepared to give reasons for them.	
(i)	Take appropriate professional advice from officers.	

APPENDIX 1

Detailed Reason(s) for Call-in. *Please explain below why one of the reasons for call-in applies (eg. For number 1 - which major policy affected and how/why)*

The decision is being called in because the business case fails to take into account the wider social impact of letting Bayard Place and the Town Hall to commercial services and the decision was based purely on finances.

We do not agree with the principle of letting Bayard Place and the non-civic core areas of the Town Hall for alternative commercial use where we currently have council employees and those of the Cambridgeshire Police Service. The police service need to be readily accessible in the town centre.

Businesses, the general public and our Partners should have been fully consulted in determining whether we ought to let the buildings for commercial use. The Town Hall and Bayard Place have always been central points of access to the local authority for members of the public and the whole interaction with our service users will be altered. There is also considerable cultural and historic importance of the two town centre facilities.

The impact of the relocation of the services also needs to be considered in how it will impact upon business partner, transport providers and retailers and service industries particularly in the city centre. To close what has been the centre of Council activities for generations and the impact that this may have in killing retail and hospitality activity in the town centre should have been a matter fully considered by all councillors in consultation with residents and all stakeholders.

	Name (please print)	Signature	Date
1.	Cllr Ed Murphy	Via email	10/3/16
2.	Cllr B Saltmarsh	Via email	10/3/16
3.	Cllr David Harrington	Via email	10/3/16
4.	Cllr Richard Ferris	Via email	10/3/16