

COUNCIL	AGENDA ITEM No. 11
17 DECEMBER 2015	PUBLIC REPORT

RECORD OF EXECUTIVE DECISIONS MADE SINCE THE LAST MEETING

1. DECISIONS FROM CABINET MEETING HELD ON 25 NOVEMBER 2015

i. RURAL VISION AND PARISH CHARTER

Cabinet received a report, the purpose of which was for it to consider approval of a Rural Vision and Parish Charter for all rural villages and all rural and urban Parish Councils in Peterborough.

Cabinet considered the report and **RESOLVED:**

To approve the Rural Vision and Parish Charter for all rural villages and all rural and urban Parish Councils in Peterborough.

ii. FUTURE OF WIND AND SOLAR PROJECTS – AMERICA FARM

Cabinet received a report the purpose of which was to consider the cessation of the ground mounted solar PV project at America Farm and withdrawal of the related planning application.

Cabinet had received a report on 23 February 2015 which requested it to consider the way forward in respect of the two wind and three ground mounted solar PV projects, namely farms of Newborough (wind and solar), Morris Fen (wind and solar) and America Farm (solar only).

The report to Cabinet on the 23 February advised Members of potential issues relating to grid connections in the America Farm area. However this was now no longer relevant as the Department for Energy and Climate Change (DECC) confirmed in August 2015 that the level of feed in tariff (FiTs) payments would significantly decrease over time, with the next reduction coming into force on the 1 January 2016 with a likely reduction of circa 80% of the tariff. DECC had also announced further reviews of the FiT and was likely to recommend further reductions in the rate over time. The reductions in FiT made the America Farm solar business model completely unviable.

Cabinet considered the report and **RESOLVED:**

To approve the cessation of the solar project at America Farm and that the planning application in respect of America Farm be withdrawn.

iii. SCHOOL ORGANISATION PLAN 2015-2020

Cabinet received a report, the purpose of which was to update it on proposals to meet the statutory requirement for school places in Peterborough. The School Organisation Plan drew together the latest demographic data and the capital programme to identify the need for further school places. It also acted as a supplementary planning document to the Core Strategy document.

Cabinet considered the report and **RESOLVED:**

To approve the School Organisation Plan in light of the pressures on school places and in terms of planning growth in the city.

iv. MEDIUM TERM FINANCIAL STRATEGY 2016/17 TO 2025/26

Cabinet received a report as part of the Council's Budget and Policy Framework that required Cabinet to initiate and propose budget proposals to set a balanced budget for the forthcoming financial year.

The purpose of the report was to recommend that Cabinet approve the first phase of budget proposals for consultation to contribute towards closing the budget gap of £19.6m. Subject to Scrutiny feedback and comments from residents, partner organisations, businesses and other interested parties, Cabinet will recommend budget proposals to Council in December 2015 to implement at the earliest opportunity.

The purpose of the report was also to outline the approach for the remaining budget process and to outline the financial challenge the council faced in setting a balanced budget for 2016/17.

Cabinet considered the report and **RESOLVED:**

To approve the phase one budget proposals as the basis for consultation.

v. COUNCIL TAX SUPPORT SCHEME CONSULTATION 2016/17

Cabinet received a report, the purpose of which was to commence consultation for a localised council tax support scheme for the financial year 2016/17. There was a statutory requirement for the Council to set a localised council tax support scheme by 31 January 2016 and this formed part of the formal budget process under the Budget and Policy framework.

Cabinet considered the report and **RESOLVED:**

1. To approve consultation on Peterborough's council tax support scheme 1 April 2016 – 31 March 2017 that contains the following local components:
 - a) No change to the existing scheme reduction of 30% for all eligible working age claimants;
 - b) Align the council tax support scheme to Housing Benefit rules making it less complicated for claimants, namely to:
 - i. Limit backdating of council tax support to one month; and
 - ii. Removes family premiums from all new claimants, or existing claimants who would otherwise have had a new entitlement to the premium, with effect from 1 May 2016.
2. To approve consultation on introducing a council tax discretionary hardship policy with effect from 1 April 2016.
3. To note the possible impact on government tax credit changes on Peterborough's council tax support scheme from 1 April 2016.
4. To note further changes that would need to be considered for Peterborough's council tax support scheme from April 2017.

vi. **OUTCOME OF PETITIONS**

Cabinet received a report following the presentation of petitions to Council at its meeting held on 14 October 2015.

The purpose of which was to update it on the progress being made in response to the petitions.

Cabinet considered the report and **RESOLVED:**

To note the action taken in respect of petitions (as detailed below).

Petition relating to the closure of the footpath between Benyon Grove and Sellers Grange

This petition was presented to Council on 14 October 2015 by Councillor Graham Casey on behalf of local residents. The petition requested the closure of the footpath between Benyon Grove and Sellers Grange owing to years of anti-social behaviour and damage to properties in the vicinity.

The Council's Head of Peterborough Highways Service advised that the matter would be forwarded to the relevant officers for investigation.

A further update will therefore be provided to Cabinet in due course.

Petition relating to saving Peterborough's libraries

This petition was presented to Council on 14 October 2015 by Councillor Nick Sandford. The petition called upon Peterborough City Council to ring-fence library funding in the 2016/17 budget for Vivacity.

The Council's Client Manager, Culture and Leisure responded to Councillor Sandford stating that the Council was currently reviewing how it would meet the challenges of balance the 2016/17 budget. There were currently no proposals being considered to reduce library funding in 2016/17. The final decision on all funding would rest with the Council at its meeting in March 2016 and any matters, should they arise would be subject to appropriate consultation.

2. **DECISIONS FROM CABINET MEETING HELD ON 7 DECEMBER 2015**

THESE DECISIONS ARE SUBJECT TO CALL-IN WHICH EXPIRES ON THURSDAY 10 DECEMBER, MIDNIGHT.

i. **PETERBOROUGH CITY COUNCIL PROCUREMENT STRATEGY**

Cabinet received a report which followed the development of a procurement strategy by the Procurement Working Group as part of the council's Contract Rules and discussion by the Corporate Management Team (CMT).

The purpose of the Procurement Strategy was to provide a framework over the next five years for the Council to purchase goods, works or services from third parties. The strategy puts forward a number of outcomes to be delivered, in line with council priorities and the direction of a commissioning led council.

Cabinet considered the report and **RESOLVED:**

1. To approve the procurement strategy; and

2. To note the progress to date on investigating options for an ethical investment and procurement policy.

ii. **CITY CENTRE ANTI-SOCIAL BEHAVIOUR ENFORCEMENT**

Cabinet received a report the purpose of which was to outline proposed measures that changed the way City Centre enforcement and compliance activity of Peterborough City Council was delivered.

Cabinet considered the report and **RESOLVED:**

To propose changes to the way that enforcement and compliance activity was delivered, in order to protect the City Centre from Anti-Social behaviour.

iii. **PETERBOROUGH LOCAL PLAN (PRELIMINARY DRAFT VERSION)**

Cabinet received a report which followed the approval of the Council's Local Development Scheme (LDS) by Cabinet in July 2015, which identified that the Council would prepare a Preliminary Draft version of the Local Plan for public consultation in January 2016.

The purpose of the report is for Cabinet to approve the Preliminary Draft version of the Local Plan for public consultation.

Cabinet considered the report and **RESOLVED:**

1. To approve the Preliminary Draft version of the Peterborough Local Plan for public consultation starting in early 2016; and
2. To delegate authority to officers to make any minor, inconsequential amendments to the Document prior to its publication (in order to correct matters of fact or aid clarity to the reader).

iv. **PETERBOROUGH STATEMENT OF COMMUNITY INVOLVEMENT**

Cabinet received a report which was submitted following the approval of the Council's Local Development Scheme (LDS) by Cabinet in July 2015, which identified that the Council would prepare a new Local Plan by 2018.

The purpose of the report was for Cabinet to approve the Statement of Community Involvement (SCI). If the SCI was approved by Cabinet, it would come into force with immediate effect (subject to call-in procedures), and would guide the Preliminary Draft Local Plan consultation due to take place in January 2016, and future consultation rounds. It also informed how the Council would consult on planning applications.

Cabinet considered the report and **RESOLVED:**

To adopt the Statement of Community Involvement.

v. **PHASE 1 BUDGET PROPOSALS**

Cabinet received a report as part of the Council's agreed two-stage budget process as outlined in a report considered by Cabinet on 25 November 2015.

The purpose of the report was to enable Cabinet to consider the feedback from the consultation undertaken to date with Scrutiny, residents, partner organisations, businesses and other interested parties and to recommend to Council approval of phase one budget proposals.

Cabinet considered the report and **RESOLVED:**

1. To have regard to the consultation feedback received to date and statutory advice detailed in the report when determining the phase one budget proposals, noting that consultation remains open and an addendum will be provided prior to the Cabinet meeting and to the Council meeting.
2. To recommend to Council (*as detailed in x report*) on the 17 December 2015, having had regard to feedback,
 - a) Approval of phase one budget proposals, summarised in appendices one and two, to enable implementation of these budget proposals to commence;
3. To note the timetable for the phase two consultation and formal approval of the 2016/17 to 2025/26 Medium Term Financial Strategy as detailed at section 5. Furthermore, budget proposals approved by Council on the 17 December will form part of the Medium Term Financial Strategy but will not form part of the second stage of consultation or Council debate on 9 March 2016.

3. CALL-IN BY SCRUTINY COMMITTEE OR COMMISSION

Since the publication of the previous report to Council, the call-in mechanism has not been invoked.

4. SPECIAL URGENCY AND WAIVER OF CALL-IN PROVISIONS

Since the publication of the previous report to Council, the waive of call-in provisions have not been invoked.

5. CABINET MEMBER DECISIONS

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
Cabinet Member for Children's Services Councillor Coles 5 October 2015	OCT15/CMDN/81	Authorisation to Make a Compensation Payment The Cabinet Member approved the payment of £3,000 to settle a historical complaint about decision making in Children's Services.
Cabinet Member for Public Health Councillor Lamb 5 October 2015	OCT15/CMDN/82	Integrated Substance Misuse Treatment System The Cabinet Member: 1. Awarded a contract for the delivery of an Integrated Substance Misuse Treatment System within Peterborough to Crime Reduction Initiatives (CRI) for a total value of £12,542,157 from 1 April 2016 until 31 March 2021 and a further option for the Council to extend for three 12 month periods. 2. Authorised the Corporate Director: People & Communities to extend the contract for a further three 12 month periods at a cost of up to £2,315,510 per annum, should the Council exercise the option to extend.

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>Councillor Peter Hiller</p> <p>9 October 2015</p>	<p>OCT15/CMDN/86</p>	<p>Formation of a Shared Planning Service Arrangement with Fenland District Council</p> <p>The Cabinet Member approved:</p> <ol style="list-style-type: none"> 1. The establishment of a shared planning service between Peterborough City Council and Fenland District Council on a collaborative basis. 2. That the Director of Growth and Regeneration in consultation with the Portfolio Holder for Growth, Planning, Housing and Economic Development be authorised under Part 3 s3 para 3.13.5 (a) and (j) of the constitution to finalise the agreement.
<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>Councillor Peter Hiller</p> <p>16 October 2015</p>	<p>OCT15/CMDN/87</p>	<p>Consultation on a Selective Licensing Scheme</p> <p>The Cabinet Member authorised public consultation on the proposals for Selective Licensing schemes for the areas of Central, North, Park, East, Fletton, Woodston, Stanground Central, Bretton North and Orton Longueville (part).</p>
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>16 October 2015</p>	<p>OCT15/CMDN/88</p>	<p>Discretionary Rate Relief ND21</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved the award of Discretionary Rate Relief for charities and similar organisations (as shown on the schedule attached to the decision notice) to 31 March 2017. 2. Rejected the applications for the award of Discretionary Rate Relief for charities and similar organisations (as shown on the schedule attached to the decision notice).
<p>Leader of the Council and Cabinet Member for Education, Skills and University</p> <p>Councillor John Holdich</p> <p>16 October 2015</p>	<p>OCT15/CMDN/89(a)</p>	<p>Changes and Nominations to Outside Organisations</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved Empower Community Interest Company Limited as an additional external organisation to which an appointment opportunity has arisen. 2. Approved nominations for appointment vacancies to the board of Empower Community Interest Company Limited.

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
		<p>3. Approved the categorisation of the appointments referred to in recommendations 1 and 2 as key partnerships and arrange for amendment of the Council's partnership database.</p> <p>In accordance with Part 3, Section 5 of the Constitution</p>
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>23 October 2015</p>	<p>OCT15/CMDN/89(b)</p>	<p>Pleasure Fair Meadow</p> <p>The Cabinet Member delegated authority to the Corporate Director Resources in accordance with Part 3 3.16.3 (b) for transferring the freehold interests of various Council owned assets at Fletton Quays to P.I.P (Fletton Quays) Limited and in the case of Pleasure Fair Car Park to P.I.P (Pleasure Fairs) Limited.</p>
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>23 October 2015</p>	<p>OCT15/CMDN/89(c)</p>	<p>Fletton Quays</p> <p>The Cabinet Member delegated authority to the Corporate Director Resources in accordance with Part 3 3.16.3 (b) for transferring the freehold interests of various Council owned assets at Fletton Quays to P.I.P (Fletton Quays) Limited and in the case of Pleasure Fair Car Park to P.I.P (Pleasure Fairs) Limited.</p>
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>27 October 2015</p>	<p>OCT15/CMDN/90</p>	<p>Installation of Battery Storage onto Existing and Proposed PV Systems</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Awarded a contract of £1,628,370 to Mears Limited to carry out the installation of Solar Photovoltaic (PV) Panels to the [Tesam] property which will include battery storage to this site; and 2. Delegated authority to the Corporate Director Resources to enter into an Access Agreement and Power Purchase Agreement with current and any future tenant of the property.
<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>Councillor Peter Hiller</p> <p>27 October 2015</p>	<p>OCT15/CMDN/91</p>	<p>Extension to the Sutton Conservation Area</p> <p>The Cabinet Member approved a boundary change to the Sutton Conservation Area as set out in the appendix to the decision.</p>

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<p>Cabinet Member for Children's Services</p> <p>Councillor Andy Coles</p> <p>10 November 2015</p>	<p>NOV15/CMDN/92</p>	<p>Step Up to Social Work Regional Partnership Inter-Authority Agreement</p> <p>The Cabinet Member approved the Council's participation in the Step Up to Social Work Programme and entering into the Regional Partnership Inter-Authority Agreement.</p>
<p>Leader of the Council and Cabinet Member for Education, Skills and University</p> <p>Councillor John Holdich</p> <p>11 November 2015</p>	<p>NOV15/CMDN/93</p>	<p>Extension to the Etton Conservation Area</p> <p>The Cabinet Member approved a boundary change to the Etton Conservation Area, as set out in the appendix to the decision.</p>
<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>Councillor Peter Hiller</p> <p>11 November 2015</p>	<p>NOV15/CMDN/94</p>	<p>Extension to the Bainton Conservation Area</p> <p>The Cabinet Member approved a boundary change to the Bainton Conservation Area, as set out in the appendix to the decision.</p>
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>17 November 2015</p>	<p>NOV15/CMDN/95</p>	<p>Award of Contract for Car Leasing</p> <p>The Cabinet Member authorised the award of a contract to Northumbria Healthcare NHS Foundation Trust for a period of 5 years, to provide a salary sacrifice car leasing scheme.</p>
<p>Leader of the Council and Cabinet Member for Education, Skills and University</p> <p>Councillor John</p>	<p>NOV15/CMDN/96</p>	<p>Eyrescroft Primary School</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved the closure of Eyrescroft Primary School and authorise the execution and completion of a Commercial Transfer Agreement (CTA) between Peterborough City Council, the Governing Body of

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
<p>Holdich</p> <p>18 November 2015</p>		<p>Eyrescroft Primary School and The Elliot Foundation Academies Trust.</p> <p>2. Authorised the grant of a 125 year lease of the land and buildings occupied by the School and known as Eyrescroft Primary School, together with the land currently used as a pre-school, at a peppercorn rent to The Elliot Foundation Academies Trust.</p> <p>3. Authorised entering into Deeds of Assignment with The Elliot Foundation Academies Trust to assign the benefit of the following contracts to The Elliot Foundation Academies Trust, to give effect to the terms of the CTA:</p> <ul style="list-style-type: none"> a. Contract dated 12 August 2011 with Benchmark Contracts Limited; b. Contract dated 16 July 2007 with Elliott Group Limited; and c. Contract dated 1 August 2007 with AG Aylward EMS Limited.
<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>Councillor Peter Hiller</p> <p>25 November 2015</p>	<p>NOV15/CMDN/97</p>	<p>Mobile Homes Charging Schedule</p> <p>The Cabinet Member authorised the adoption of the Mobile Homes Act 2013 Fees Policy.</p>
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>30 November 2015</p>	<p>NOV15/CMDN/104</p>	<p>Delivery of Universal Credit Support Services</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Agreed that the Council works in partnership with the Department of Work and Pensions to deliver Universal Credit Support Services; 2. To use Department of Work and Pensions grant funding to fund Citizens Advice Bureau £3753 until March 2016 to deliver Personal Budgeting Support to new Universal Credit claimants requiring assistance; and 3. To use Department of Work and Pensions grant funding to fund Vivacity £1275 until March 2016 to provide digital support for Universal Credit claimants to make benefit claims online at Central Library.

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