

## **Scrutiny Task and Finish Group**

### **Review of the existing Housing Strategy and consult and create a new fit for purpose strategy**

#### **Terms of Reference June 2015**

##### **1.0 Purpose of the Task and Finish Group**

The purpose of the Task and Finish Group is to influence the formation of the Peterborough Housing Strategy 2016-19 to ensure it is a cross-tenure, over-arching document that will establish a broad range of housing-related priorities for the city.

##### **2.0 Role of the Task and Finish Group**

The role of the Task and Finish Group is to discuss the significant local and national housing issues which affect Peterborough. To oversee establishment of a Delivery Group and to guide the Group to consider solutions to address the most pressing housing matters and to endorse the recommendations of the Delivery Group.

##### **3.0 Responsibilities of the Task and Finish Group**

Members of the Task and Finish Group will shape the production of the Housing Strategy document which will set the housing-related agenda for the city over the next four years. Ownership of the production of the Peterborough Housing Strategy 2016-19 will rest with the Delivery Steering Group.

A Delivery Steering Group will be established to ensure effective engagement with key partners. The Delivery Steering Group will be made up of representatives with a specific stake in housing-focused services within Peterborough from homelessness through to growth.

The Task and Finish Group will oversee the development of the priorities for the Peterborough Housing Strategy 2016-19. Once priorities have been finalised, a draft strategy will be produced based around these themes. The Task and Finish Group will then continue to meet for the purposes of:

- Shaping the Peterborough Housing Strategy 2016-19 and associated action plan, at each stage in the process
- Discussing progress on the production of the document

## Appendix 1

- Providing a steer on any issues that arise throughout the strategy production and consultation process
- Signing off an agreed draft document ready for wider consultation
- Supporting the Housing Strategy to be adopted through the democratic processes.

### **4.0 Membership of the Task and Finish Group**

Membership of the group will consist of elected Members from across the political groups to ensure cross party representation and officer representation from Anne Keogh, Housing and Strategic Planning Manager as Lead Officer, Caroline Hannon, Senior Housing Strategy and Enabling Officer as the officer with day-to-day responsibility for the coordination and production of the Peterborough Housing Strategy and Chair of the Delivery Group and Belinda Child, Head of Housing and Health Improvement as a key internal stakeholder.

The Task and Finish Group will be disbanded once a draft version of the refreshed Housing Strategy has been agreed for wider consultation.