

DRAFT PROTOCOL ON THE SELECTION OF THE MAYOR

Summary

The purpose of this protocol is to provide guidance to Members of the Council and to officers on the procedure for selecting the Mayor on an annual basis.

1. Election Year Procedure

- 1.1 Following the elections, a list will be compiled and an order of seniority drawn up. This order of seniority will reflect the actual number of years served by each Member, regardless of any breaks in service.
- 1.2 Where new Members are elected for the first time they shall be placed at the bottom of the Council's order of seniority list. The order will be allocated according to the number of votes cast for the new Member, expressed as a percentage of the total ward electorate eligible to vote on the day of poll with the Member achieving the highest percentage point across the City placed at the head of the list and the other new Members following in percentage point order.
- 1.3 The Member at the top of the list of seniority will be eligible for the role of Mayor, provided that they have not previously served as Mayor, and the Member and Group Leaders will be notified accordingly.
- 1.4 The Member may opt to decline the offer of the position. In this case, the Member declining the role will be retained in the order of seniority list, but will be marked as having declined to take up the role. The Member will be re-considered for the role the following year.
- 1.5 Once the Member has accepted the role, a proposer will be sought to nominate the Member at the Annual Council Mayor Making Meeting.

2. Non-Election Year Procedure

- 2.1 The non-election year procedure will follow the same procedure as for election years.

3. Deputy Mayor

- 3.1 The selection of the Deputy Mayor will be undertaken in accordance with the order of seniority list, following the same procedure for the selection of Mayor. Nominations for Deputy Mayor will be taken from each party, regardless of length of service. In taking up the role of Deputy Mayor, this will have no bearing on the Member taking up the role of Mayor in future years.

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