

## AUDIT COMMITTEE: RECORD OF ACTION TAKEN

MUNICIPAL YEAR: MAY 2014 - APRIL 2015

DATE ISSUE RAISED	AGENDA ITEM / ACTION ARISING	OFFICER RESPONSIBLE	ACTION TAKEN	SIGN OFF DATE
3 November 2014	To write a letter to the Cabinet and request that consideration be given to include within the Council's Strategic Priorities the following:  To achieve the Best Health and Wellbeing for the City.	Chairman of Audit Committee	Completed	3 December 2014
3 November 2014	To ensure that future reports exclude (from the table detailing audit progress) the work carried out by the council's audit team on behalf of other organisations.	Chief Internal Auditor	Will be excluded from half year and out turn reports.	13 January 2015
3 November 2014	To provide a further narrative within future reports, on the use of consultants costs per project, in particular to ones that were supported by Serco.	Head of Strategic Finance	An update with detail on costs for each project where Serco was the supplier has been circulated to Audit Committee Members. This will be included in future updates to Committee. Attached at Appendix B.	22 January 2015
3 November 2014	To hold a discussion session with Audit Committee regarding the Invest to Save Scheme (ISS), which was subject to budget approval by Council and further approval by the Key Decision and CMDN processes, in order to formulate a proposal for further transparency on forthcoming projects intended to be funded by the ISS.	Head of Strategic Finance	Since this was discussed at Audit Committee, a further CMDN for use of the Invest to Save budget to support development of solar panels on schools and corporate buildings has been approved.  It is suggested that Audit	22 January 2015

	Report the conclusion of any transparency proposal identified regarding the ISS funding allocation, to a future meeting of Audit Committee.		Committee may wish to review this report template to see if it contains the information on such proposals that they would expect.	
3 November 2014	Arrange a briefing session for Audit Committee Members to discuss the processes for asset disposal.	Head of Strategic Finance	<p>The process for disposals is outlined in the draft asset management plan (AMP), considered by Cabinet on 19<sup>th</sup> January 2015 (and in the AMP in all previous years).</p> <p>The Head of Strategic Projects can undertake a briefing of Committee to supplement this. This could take place prior to the next meeting of Committee on 23 March 2015.</p>	22 January 2015