

COUNCIL	AGENDA ITEM No. 10
17 DECEMBER 2014	PUBLIC REPORT

RECORD OF EXECUTIVE DECISIONS MADE SINCE THE LAST MEETING

1. DECISIONS FROM CABINET MEETING HELD ON 24 NOVEMBER 2014

THE HOMELESSNESS REVIEW 2014 AND STRATEGY 2013-2018

Cabinet received a report following approval from the Strong and Supportive Scrutiny Committee on 3 September 2014.

The purpose of the report was for Cabinet to note and comment on the activity of the Housing Needs Service over the last year; to review and comment on the information contained in the Homelessness Review; and to comment and agree on the broad strategic aims of the Homelessness Strategy and to recommend the Strategy be adopted by Council.

Cabinet considered the report and **RESOLVED**:

1. To note and comment on the activity of the Housing Needs Service over the last year;
2. To comment on the Homelessness Review; and
3. To agree on the broad strategic aims of the Homelessness Strategy and recommend that the Strategy be adopted by Council (*as detailed within the Executive and Committee Recommendations to Council report at agenda item 9*).

PETERBOROUGH CITY CENTRE DEVELOPMENT PLAN DOCUMENT (VERSION FOR ADOPTION)

Cabinet received a report following Council's decision on 4 December 2013 to approve the Peterborough City Centre Development Plan Document (DPD) (Proposed Submission Version), also referred to as the City Centre Plan, for the purposes of public consultation and submission to the Secretary of State. Such consultation had taken place and the DPD was submitted to the Secretary of State 1 April 2014. Subsequently, an independent Planning Inspector appointed by the Secretary of State had carried out a public examination into the document. The Inspector had sent her report to the Chief Executive setting out her conclusions on the Plan.

The purpose of the report was to set out the recommendations made by the Independent Inspector and subsequently, seek Cabinet's approval to recommend the City Centre Plan to Council for adoption.

Cabinet considered the report and **RESOLVED**:

1. To note the conclusions of the independent Inspector who was appointed to examine the council's submitted Peterborough City Centre Development Plan Document; and
2. To recommend to Council the adoption of the Peterborough City Centre Development Plan Document, incorporating modifications as recommended by the Inspector ('Main Modifications') and other minor editorial modifications ('Additional Modifications') (*as detailed within the Executive and Committee Recommendations to Council report at agenda item 9*).

REVIEWING PETERBOROUGH LIBRARY SERVICES AND COMMUNITY CENTRES

Cabinet received a report the purpose of which was:

- a) To allow Cabinet to consider the responses to the recent city-wide consultation on people's use of our libraries and community centres;
- b) For Cabinet to consider how these results would feed into the Council's spending plans for 2015-2016; and
- c) For Cabinet to consider a different approach for community centres, including new criteria to guide decisions about future management arrangements.

Cabinet considered the report and **RESOLVED**:

1. To review and approve the results from the public consultation on the use of libraries and community centres and to consider how the responses inform the Council's spending plans for 2015 – 2016; and
2. To approve the proposed approach to supporting community centres in the future, to secure a sustainable network of effective and efficient centres through a new model for community centres as detailed in paragraph 6.5 of the report.

MEDIUM TERM FINANCIAL STRATEGY 2015/16 TO 2024/25

The Cabinet meeting of 22 September 2014 considered a report 'Medium Term Financial Strategy 2015/16 to 2024/25' and within this report considered that it may be necessary to review the budget process and timetable having regard for the comments arising from the cross party budget working group to explore the options to commence consultation at the earliest opportunity.

The Corporate Management Team, Cabinet and the cross party Budget Working Group had explored options to release budget proposals in two stages, enabling views of all residents, partner organisations, businesses and other interested parties to understand the scale of the financial challenge and feedback their views commencing with the first tranche of budget proposals.

Cabinet received the report as part of the council's Budget and Policy Framework that required Cabinet to initiate and propose budget proposals to set a balanced budget for the forthcoming financial year.

The purpose of this report was for Cabinet to:

- Approve the first phase of Cabinet's budget proposals for consultation to contribute towards closing the budget gap of £25m. Subject to Scrutiny feedback and comments from all residents, partner organisations, businesses and other interested parties, Cabinet will recommend budget proposals to Council in December 2014 to implement at the earliest opportunity;
- Approve and outline the approach for the remaining budget process; and
- Outline the financial challenge the council faces in the current financial year and in setting a balanced budget for 2015/16.

Cabinet considered the report and **RESOLVED**:

1. To note the context for the amended budget process in light of the unprecedented financial challenge the Council faces in setting a balanced budget for 2015/16 (section 5);
2. To take a two phased approach to consultation on formulation of the 2015/16 Budget, publishing the Phase 1 proposals immediately as the basis to seek feedback from Scrutiny and views from all residents, partner organisations, businesses and other interested parties (section 6); and

3. To convene on 15 December 2014 to consider feedback in order to seek the endorsement of the Council meeting of 17th December 2014 to the Cabinet's approach to consultation, savings proposals and plan to implement those proposals at the earliest opportunity.

OUTCOME OF PETITIONS

Cabinet received a report following the presentation of petitions to Full Council on 8 October 2014.

The purpose of the report was to update Cabinet on the progress being made in response to petitions.

Cabinet considered the report and **RESOLVED** to note the actions taken in respect of petitions presented to Full Council (as detailed below).

i. Petition relating to the provision of play equipment for the under-fives in Helpston

This petition was presented to full Council on 8 October 2014 by a member of the public, Ms Peat, and requested exploration into the provision of play equipment in Helpston.

The Council's Community Capacity Assistant Manager responded stating that 'it is very encouraging that you have so much support from the community of Helpston towards the installation of play equipment in the village. As you are aware, there has been great progress over the last few months regarding this'.

Council officers are due to meet with all interested parties to try to agree a way forward.

Specifically, two issues are being worked through in light of the interest in, and support, for the proposal, these being:

- i) which is the right location for enhanced play provision for under 5s in the village; and
- ii) can we identify sufficient funding to cover the costs of the work?

A further update is to be provided once more work has been done on these two questions.

ii. Petition objecting to the proposed planning application of development of a garage site behind 18 Acacia Avenue, Dogsthorpe, Peterborough

This petition was presented to full Council on 8 October 2014 by Councillor Asif Shaheed which requested that consideration be given, for the implementation of traffic calming measures in Croyland Road, Walton.

The Council's Transport Planning Officer responded stating that 'we receive a number of requests for safety schemes each year, both internally and externally to the council. As there is a limited budget available to implement these requests we use a standard assessment procedure to determine priority for funding.

Requests with sufficient priority from the assessment are progressed to the Transport & Engineering Project Board, where a decision is made on including the request as a scheme in the Capital Works Programme.

Requests with insufficient priority from the assessment do not progress any further.

Following the assessment it was found that average speeds during the morning and afternoon were 21 and 25 miles per hour respectively; this is presently below the 30 miles per hour speed limit that is in effect on Croyland Road.

As a result of the assessment your request will not be progressed any further at this time’.

2. CALL-IN BY SCRUTINY COMMITTEE OR COMMISSION

Since the publication of the previous report to Council, the call-in mechanism has been invoked once. This was in respect of the decision taken by the Cabinet Member for Resources published on 18 November 2014 relating to ‘Council Tax Support Scheme 2015/16 Consultation – NOV14/CMDN/96’. The call-in request was considered by the Sustainable Growth and Environment Capital Scrutiny Committee on 2 December 2014. Following consideration of the reasons stated on the request for call-in and the response to the call-in, the Committee did **not** agree to the call-in of this decision on any of the reasons stated.

It was therefore recommended that under the Overview and Scrutiny Procedure Rules in the Council's Constitution (Part 4, Section 8, and paragraph 13), implementation of the decision would take immediate effect.

3. SPECIAL URGENCY AND WAIVE OF CALL-IN PROVISIONS

Since the publication of the previous report to Council, the urgency provisions have not been invoked.

4. CABINET MEMBER DECISIONS

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
Councillor John Holdich 24 September 2014	SEP14/CMDN/85	<p>The Expansion of Phoenix School</p> <p>The Cabinet Member, in consultation with the Cabinet Member for Resources and the Executive Director - Children’s Services ; Executive Director – Strategic Resources and the Head of Legal Services:</p> <ol style="list-style-type: none"> 1. Authorised the construction of a new school building on the Tunnel site, Malborne Way to accommodate the expansion of Phoenix Special School and associated external works on the existing site relating to the car park, up to the value of the budget sum of £5m. This sum shall also include funding for Information and Communications Technology (ICT), all site surveys and project management and technical advisors fees and removal of one of the existing temporary double mobile classrooms currently sited on the CRA land at the back of the school site; 2. Authorised the Executive Director of Children Services to vary the design and build lump sum option contract with Carillion Construction Ltd to include the construction of a new building and remodelling of external areas on the existing site to

		<p>accommodate the expansion of Phoenix Special School; and</p> <p>3. Authorised the Head of Legal Services to enter into any legal documentation on behalf of the Council in relation to this matter.</p>
<p>Councillor John Holdich</p> <p>23 September 2014</p>	SEPT14/CMDN/86	<p>Appointment of Authority Governor – St John’s Church</p> <p>The Cabinet Member appointed Mr Gary Moore as authority governor, nominated by the Local Authority.</p>
<p>Councillor John Holdich</p> <p>23 September 2014</p>	SEPT14/CMDN/87	<p>Appointment of Authority Governor – Abbotsmede Primary School</p> <p>The Cabinet Member appointed Mrs Sharon Stockley as authority governor, nominated by the Local Authority.</p>
<p>Councillor Sheila Scott</p> <p>13 October 2014</p>	OCT14/CMDN/88	<p>Contract Award for 16+ Supported Accommodation</p> <p>The Cabinet Member authorised the award of a framework contract for accommodation and support services for young people leaving care to the providers listed below, for a period of three years with an option to extend for 2 years. The contract value is £2.062million over the period of the contract.</p> <p>Lot 1: K2, PC Homes, Lincolns Care, Jordan Xavier, Transitions Care, Step Ahead, 16+ Ltd and Key 2. Lot 2: K2, Lincolns Care, Jordan Xavier, Transitions Care, Step Ahead, 16+ Ltd and Key 2. Lot 3: Lincolns Care, Transitions Care, Step Ahead and 16+ Ltd.</p>
<p>Councillor Marco Cereste on behalf of Councillor David Seaton</p> <p>13 October 2014</p>	OCT14/CMDN/89	<p>ND18 Discretionary Rate Relief</p> <p>The Council Leader and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development, and Business Engagement on behalf of the Cabinet Member for Resources:</p> <ol style="list-style-type: none"> 1. Approved the award of Discretionary Rate Relief for charities and similar organisations (as shown on the schedule at Appendix A attached to the CMDN) to 31 March 2017; and 2. Rejected the applications for the award of Discretionary Rate Relief for charities and similar organisations (as shown on the schedule at Appendix B attached to the CMDN).
<p>Councillor John Holdich</p> <p>18 October 2014</p>	OCT14/CMDN/90	<p>Reform to Assessments and Service Provision for Children and Young People who have Special Educational Needs and/or Disabilities, Resulting from the Children and Families Act 2014</p> <p>The Cabinet Member supported the decision to</p>

		implement the revised statutory duties that apply to the Council under the Children and Families Act 2014, noting the very significant contribution made to the implementation programme by Family Voice Peterborough.
Councillor John Holdich 17 October 2014	OCT14/CMDN/91	Appointment of Authority Governor – Abbotsmede Primary School The Cabinet Member appointed Ms Collette Smith as authority governor, nominated by the Local Authority.
Councillor John Holdich 17 October 2014	OCT14/CMDN/92	Authorisation to make a compensation payment following complaint to the ombudsman The Cabinet Member reviewed the Ombudsman's findings and authorised the payment of £1300 to settle a school placement complaint.
Councillor Marco Cereste 22 October 2014	OCT14/CMDN/93	Invest to Save Scheme The Cabinet Member: 1. Approved the Council entering into a £30 million, 30 year loan agreement with Axiom Housing Association Ltd; and 2. Delegated to the Executive Director Resources the preparation and conclusion of the legal agreement between the Council and Axiom Housing Association Ltd in respect of the loan.
Councillor John Holdich 27 October 2014	OCT14/CMDN/94	Peterborough District Hospital Site The Cabinet Member, in consultation with Councillor Seaton, Cabinet Member for Resources, the Executive Director of Resources and Head of Legal Services: 1. Authorised the acquisition of part of the former Peterborough District Hospital site to be used as a school site; and 2. Authorised the payment of £300,000 to the current owners of the site, Land Improvement Holdings S.à.R.L.
Councillor Nigel North 31 October 2014	OCT14/CMDN/94(i)	Future of the Eight Former Play Centres The Cabinet Member for Environment Capital and Neighbourhoods: 1. Approved the asset transfer of 5 former play centres following completion of the Community Asset Transfer process as set out in the Community Asset Transfer Strategy 2013-2017, to the recommended organisation from 31 st December 2014; 2. Approved the re-designation of 2 former play centres to the status of a community centre; 3. Approved the retention of 1 former play centre within

		Resources, School Team for development as part of the Phoenix School extension.
Councillor Marco Cereste 5 November 2014	NOV14/CMDN/95	<p>Installation of Solar Voltaic Panels (PV) Panels to Schools</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Awarded a contract to Mears Limited to carry out the installation of Solar Photovoltaic (PV) Panels to corporate buildings via the existing Solar Photovoltaic Framework Agreement which was approved by cabinet member decision notice JAN12/CMDN/002 dated 6 January 2012. The cost of the works of £3,657,750 will be paid from the Invest to Save capital budget on the basis that this phase of works meets the set of principles which were outlined in the Medium Term Financial Strategy to 2021/22. The project will result in net income of £6,621,753 over a 20 year period as set out in section 4.14 of the report; 2. Delegated authority to the Executive Director, Resources to enter into Access Agreements and Power Purchase Agreements with tenants of the corporate buildings referred to at 4.2 of the report; 3. Awarded a contract to Honeywell Building Solutions, a trading name of Honeywell Control Systems Limited for the installation, performance monitoring and maintenance of Solar Photovoltaic (PV) Panels on school buildings via the existing Energy Performance (EnPC) Framework which was approved by Cabinet member decision notice JUN13/CMDN/054. The cost of the works of £491,899 will be paid from the Invest to Save capital budget on the basis that this phase of works meets the set of principles which were outlined in the Medium Term Financial Strategy to 2021/22. The costs of performance monitoring and maintenance of £462,355 over 20 years will be funded from income generated. Overall the project will result in net income of £199,784 over a 20 year period as set out in section 4.14 of the report; 4. Awarded a contract Mears Limited to carry out the installation of Solar Photovoltaic (PV) Panels on school buildings via the existing Solar Photovoltaic Framework Agreement which was approved by cabinet member decision notice JAN12/CMDN/002 dated 6 January 2012. The cost of the works of £2,876,250 will be paid from the Invest to Save capital budget on the basis that this phase of works meets the set of principles which were outlined in the Medium Term Financial Strategy (MTFS) to 2021/22. The project will result in net income of £2,200,470 over a 20 year period as set out in section 4.14 of the report; and 5. Delegated authority to the Executive Director, Resources to enter into Access Agreements and Power Purchase Agreements with individual schools

		for the installation of solar panels and for the sale of electricity produced to those schools respectively.
Councillor David Seaton 18 November 2014	NOV14/CMDN/96	Council Tax Support Scheme 2015/16 Consultation The Cabinet Member approved for consultation: 1. That the draft 2015/16 Council Tax Support Scheme is one with an overall reduction of 40% (compared to the current level of 30%); and 2. The approach to consultation outlined, including the alternative options of: · Keeping the reduction at 30%; or · A reduction of 35%.
Councillor David Seaton 17 November 2014	NOV14/CMDN/97	Anti-Bribery Policy The Cabinet Member for Resources: 1. Reviewed the Anti-Bribery Policy; and 2. Recommended the Policy for approval and implementation.
Councillor John Holdich 26 November 2014	NOV14/CMDN/103	Award of Contract for the Extension of Discovery Primary School The Cabinet Member, in consultation with Councillor Seaton, Cabinet Member for Resources, the Executive Director of Resources and Head of Legal Services: 1. Authorised the construction of an extension to accommodate the expansion of Discovery Primary School which will also include funding for Information and Communications Technology (ICT), all site surveys and project management and technical advisers fees, subject to consent being obtained pursuant to S77 of the School Standards and Framework Act 1988; and 2. Authorised the award of the construction contract to L. Garfield Builders Limited for the sum of £758,672.41.
Councillor John Holdich 26 November 2014	NOV14/CMDN/104	Award of Contract for the Extension of Nenegate School The Cabinet Member, in consultation with Councillor Seaton, Cabinet Member for Resources, the Executive Director of Resources and Head of Legal Services: 1. Authorised the construction of an extension to accommodate the expansion of Nenegate School which will also include funding for Information and Communications Technology (ICT), all site surveys and project management and technical advisers fees; and 2. Authorised the award of the construction contract works to L. Garfield Builders Limited for the sum of £425,190.12.

<p>Councillor John Holdich</p> <p>27 November 2014</p>	<p>NOV14/CMDN/105</p>	<p>Authorisation to make a compensation payment following a complaint</p> <p>The Cabinet Member reviewed the findings and authorised the payment of £1500 to settle a Special Educational Needs complaint.</p>
<p>Councillor Wayne Fitzgerald</p> <p>27 November 2014</p>	<p>NOV14/CMDN/106</p>	<p>Authorisation to make a compensation payment following a complaint to the Ombudsman</p> <p>The Cabinet Member reviewed the Ombudsman's findings and authorised the payment of £547 to settle a complaint and remedy injustice in terms of financial hardship to complainants.</p>
<p>Councillor Wayne Fitzgerald</p> <p>27 November 2014</p>	<p>NOV14/CMDN/107</p>	<p>Authorisation to make a compensation payment following a complaint to the Ombudsman</p> <p>The Cabinet Member reviewed the Ombudsman's findings and authorised the payment of £600, a recommended settlement amount.</p>
<p>Councillor Peter Hiller</p> <p>28 November 2014</p>	<p>NOV14/CMDN/108</p>	<p>Care and Repair Heating Framework Agreement</p> <p>The Cabinet Member authorised the award of a framework contract for repairs assistance grant work, specifically the installation of central heating systems in domestic properties, for a two year period commencing on 30th November 2014 with an option to extend for a further one year to the following contractors:</p> <p style="text-align: center;">Gasway Services Ltd Gaswise Services Ltd Trevor Benton Construction Ltd</p> <p>The contract value is estimated at £900,000 for the initial and extended contract period.</p>
<p>Councillor Peter Hiller</p> <p>28 November 2014</p>	<p>NOV14/CMDN/109</p>	<p>Care and Repair Framework Agreement</p> <p>The Cabinet Member authorised the award of a framework contract for the installation of disabled facility grant adaptations in domestic properties, for a two year period commencing on 30th November 2014 with an option to extend for a further one year to the following contractors:</p> <p style="text-align: center;">Allworks Home Improvements Ltd BSG Property Services Ltd Casbon Building Services Gaswise Services Ltd Morley Building Service Ltd Nadeem Construction Ltd PFS Builders & Contractors Trevor Benton Construction Ltd</p> <p>The contract value is estimated at £2,400,000 for the initial and extended contract period.</p>

5. DECISIONS FROM CABINET TO BE HELD ON 15 DECEMBER 2014 ON:

- i) Solar Panels on Roof Tops;
- ii) Transforming Day Opportunities for Adults Under 65;
- iii) Children's Services Directors Update; and
- iv) Phase One Budget Proposals.

The decisions from Cabinet to be held on 15 December 2014 will be circulated as a separate document following the meeting.