

## CALL-IN REQUEST FORM

This form must be completed and signed by at least TWO members of any Scrutiny Commission or Scrutiny Committee and MUST be returned to the \*Proper Officer within 3 working days of the decision being published (*not including the day of publication*). Please telephone the Proper Officer to make them aware that the Call-In form is on its way.

*\*Please note that the Proper Officer can be any of the following Senior Governance Officers: Paulina Ford, Tel: 452508 or Gemma George, Tel 452268. The Call-In Request will only be valid if it has been received in person by any of the above people within the 3 working day deadline. The form may be emailed or hand delivered. If sent in the post you must call the Proper Officer to advise that it has been posted and it will need to be received by the Proper Officer within the 3 working day deadline.*

Decision taker:	Cabinet Member for Resources
Date of publication of decision:	18 November 2014
Title of Decision Called in :	Council Tax Support Scheme 2015/16 Consultation – Nov14/CMDN/96
Date Decision Called in:	21 November 2014

	REASONS FOR CALL-IN	Tick which reason applies
1.	Decision contrary to the policy framework?	
2.	Decision contrary or not wholly consistent with the budget?	
3.	Decision is Key but it has not been dealt with in accordance with the Council's Constitution.	
4.	Decision does not follow principles of good decision-making set out in Article 11 of the Council's Constitution.	✓
If reason 4, please tick which specific element of Article 12 the decision maker has not followed, did he or she not:		
(a)	Realistically consider all alternatives and, where reasonably possible, consider the views of the public.	✓
(b)	Understand and keep to the legal requirements regulating their power to make decisions	✓
(c)	Take account of all relevant matters, both in general and specific, and ignore any irrelevant matters.	
(d)	Act for a proper purpose and in the interests of the public.	
(e)	Keep to the rules relating to local government finance.	
(f)	Follow procedures correctly and be fair.	
(g)	Make sure they are properly authorised to make the decisions.	
(h)	Be responsible for their decisions and be prepared to give reasons for them.	
(i)	Take appropriate professional advice from officers.	

**Detailed Reason(s) for Call-in.** *Please explain below why one of the reasons for call-in applies (eg. For number 1 - which major policy affected and how/why)*

The decision to consult on a proposed reduction in Council tax support ought to be called in because the decision to consult is flawed.

The consultation fails to take into account the option of not reducing Council tax support. This is at a time when Council tax is proposed to be frozen for the public so those receiving Council tax support will be unfairly hit by those proposals compared to the wider population of Peterborough. If Council tax is to be frozen consideration ought to have been given to freezing the Council tax support scheme at current levels and finding budget savings from elsewhere.

The consultation process is therefore flawed as it has failed to take account of all reasonable alternative options and therefore the decision to begin a flawed consultation is incorrect.

This decision will have an unduly onerous impact on vulnerable groups and an equality impact assessment should have been undertaken for this decision as it will have onerous consequences for vulnerable groups.

	<b>Name (please print)</b>	<b>Signature</b>	<b>Date</b>
<b>1.</b>	Ed Murphy	<b>Via email</b>	21 Nov 2014
<b>2.</b>	Richard Ferris	<b>Via email</b>	21 Nov 2014