

**Health and Wellbeing Board
Action and Delivery Plan 2014/15
September 2014**

Focus: Children and Young People Lead: Wendi Ogle-Welbourn Objective: Improve the health and wellbeing of children and young people in the city				
Num	Recommendation	Action	By Whom / When	On Track
1	Delivering the Healthy Child Programme	<ul style="list-style-type: none"> Invite Janet Dullaghan (Head of Child Health & Wellbeing) to present progress to the Board <p><i>NB: all actions are captured in the Joint Childrens and Families Commissioning Board Action Plan and Performance Framework</i></p>	Wendi Ogle-Welbourn Ongoing <i>Action plan driven by CFJCB</i>	
2	Safe transfer of the health visiting service from NHS England to the local authority	<ul style="list-style-type: none"> Partners to work together to ensure a smooth transfer of staff and the service 	Wendi Ogle-Welbourn November 2014	
3	Securing emotional health and wellbeing for children and young people	<ul style="list-style-type: none"> Invite Janet Dullaghan (Head of Child Health & Wellbeing) to present progress to the Board <p><i>NB: all actions are captured in the Joint Childrens and Families Commissioning Board Action Plan and Performance Framework</i></p>	Wendi Ogle-Welbourn Ongoing	Child and Mental Health Services capacity remains an area for concern. Waiting lists for Tier 3 high; however new behaviour services in schools will help
4	Develop the Healthy Schools Programme	<ul style="list-style-type: none"> All schools to have access to health and wellbeing clinics that provide advice, information and guidance and onward referral if needed. To include; emotional health and wellbeing, sexual health, substance misuse, relationships, jobs, healthy eating, physical activity 	Julian Base April 2015	

Focus: Cardio Vascular Disease Lead: Dr Henrietta Ewart				
Objectives: Reduce under 75 mortality rates from all cardiovascular diseases and reduce morbidity associated with all cardiovascular diseases and Increase healthy life expectancy				
Num	Recommendation	Action	By Whom / When	On Track
1	Organise a CVD focussed workshop to develop local CVD prevention and intervention plans.	<ul style="list-style-type: none"> Ensure partners from across the City are invited to partake in the workshop, are clear on the workshop objectives and outcomes are then fed into the House of Care application for funding 	Julian Base August 2014	Completed. A workshop was held on 18 July
2	Implementation of the British Heart Foundation's House of Care model for CVD and the associated opportunity to bid for BHF monies to support this work locally	<ul style="list-style-type: none"> Circulate a draft application for partner consultation Submit the final application to the British Heart Foundation – House of Care for funding 	Julian Base August 2014	Completed. The application was submitted on 12 August
3	Organise a stakeholder workshop to address the Healthcare and Rehabilitation / Reablement workstream	<ul style="list-style-type: none"> Engage relevant partners / third party sectors to attend the workshop and report back to the Programme Board 	Dr Ewart November 2014	
4	Implement the British Heart Foundation's House of Care model (regardless of success of the application)	<ul style="list-style-type: none"> Engage partners in the creation of a model for Peterborough 	Julian Base October 2014	

Focus: Health Protection Lead: Jana Burton, Dr Henrietta Ewart, Cath Mitchell				
Objective: The population's health is protected from communicable disease, environmental hazards and major incidents and other threats, while reducing health inequalities				
Num	Recommendation	Action	By Whom / When	On Track
1	Build and improve relationships with the local PHE and NHS England representatives	<ul style="list-style-type: none"> NHS England to present regular updates on progress on core priorities Review of joint working opportunities 	Jana Burton, Dr Ewart, Andrew Reed, Cath Mitchell (ongoing)	Ongoing. A briefing paper on the role of NHS England was presented to the Board and a reporting mechanism was agreed
2	Identify and agree health priorities / challenges	<ul style="list-style-type: none"> Drive through agreed priorities and challenges, reporting regularly to the HWB on progress and outcomes 	The Programme Board September 2014	Completed. Priorities have been agreed as CVD and Children and Young People
3	Review the current immunisation programme	<ul style="list-style-type: none"> Invite the accountable consultant in screening and immunisation from the embedded PHE team to attend the health protection committee Consultant to present an annual report to the HWB for debate and to feedback on ad hoc incidents that may arise The HWB to review the commissioning arrangements for the current immunisation programme and the performance monitoring in place 	Dr Ewart	Completed.
			PHE The HWB November 2014	A focus group has been set up to consider improving immunisation rates
4	Robust JSNA in place	<ul style="list-style-type: none"> Develop JSNA approach for Peterborough 	Dr Ewart April 2015	Priorities have been presented to the Programme Board
5	DPH to present annual report to the Programme Board	<ul style="list-style-type: none"> Draft report to be prepared and presented 	Dr Ewart April 2015	

Focus: Campaigns and communications Lead: Wendi Ogle-Welbourn				
Objective: Develop a city wide, multi partnership communications plan to enable a joined up approach and shared resource and funding opportunities.				
Num	Recommendation	Action	By Whom / When	On Track
1	Workshop to be organised with partners, including providers to ensure mutual understand all health challenges and actions required	<ul style="list-style-type: none"> The programme board to be the lead on the organisation and delivery of the workshops and to report back to the HWB on progress and outcomes 	Helen Gregg, Andy Carter, Julian Base November 2014	
2	Reinstate chief executive meetings	<ul style="list-style-type: none"> Chief Executive to contact CEO's of partners and organise a programme of meetings/dinners 	Gillian Beasley October 2014	
3	Develop a childhood obesity strategy	<ul style="list-style-type: none"> Presentation to the HWB and scrutiny panel for consultation and approval Organise consultation with schools, school nurses, primary care, health visiting services and dietetics services HWB to provide clear leadership and guidance in the future direction of the strategy, evaluation and accountability Re-establish the Change 4 Life Alliance to oversee implementation and report progress 	Julian Base August 2014	Completed. The strategy was presented to the Board and agreed. This will now form part of the development of the Healthy Schools Programme
4	HWB Strategy to be updated and published	<ul style="list-style-type: none"> The Programme Board to facilitate an LGA/peer led workshop with partners and providers to refresh the strategy and consider priorities (to be scheduled for early 2015) 	Programme Board March 2015	
5	Undertake horizon scanning / research of best practice models	<ul style="list-style-type: none"> Attendance at regional and national learning sets and contacting other LA's to identify best practice models 	Dr Ewart Ongoing	

Focus: Health & Wellbeing Board Development and Scrutiny Lead: Jana Burton and Cath Mitchell				
Objective: Improved partnership delivery of the Health & Wellbeing Strategy				
Num	Recommendation	Action	By Whom / When	On Track
1	Commence a review of the Board membership	<ul style="list-style-type: none"> Partners/providers to complete a form detailing why they wish to be added as a member for the HWB to review when agreeing the revised membership Partners/providers to be formally invited as a member of the Board Board meeting seating plan to be refreshed to encourage partnership working 	Wendi Ogle-Welbourn September 2014	
2	Improve political engagement within the HWB	<ul style="list-style-type: none"> Leader to hold a 'Leader's Summit' for politicians and agree a programme of regular meetings 	Cllr Cereste, Cllr Lamb, Cllr Fitzgerald, Lead officer, Jana Burton November 2014	
3	Challenged Health Economy	<ul style="list-style-type: none"> Organise a workshop and engage members and partners to include the acute trusts, mental health partners, other local authorities 	Jana Burton November 2014	
4	Maintain quality, cost and resource effectiveness	<ul style="list-style-type: none"> Develop joint services through the Better Care Fund 	Jana Burton, Cath Mitchell Ongoing	
5	Strengthen the involvement of the CCG	<ul style="list-style-type: none"> Consider CCG representative to be vice chair of the HWBB 	HWBB Chair	Completed. Agreed
6	Presentation of statutory responsibilities to the HWB with regard to health protection including emergency planning and response	<ul style="list-style-type: none"> Health protection and emergency planning report to be tabled at the HWB on regular basis Kevin Dawson to be included as a member of the Health Protection Committee and provide progress reports 	Dr Ewart Ongoing	

		<ul style="list-style-type: none"> • Feedback on actions agreed at future Health Protection Committee for HWB to debate if the arrangements in place are robust and effective • HWB to consult on current 'test exercise programme' to ensure staff are prepared 		
7	Strengthen effectiveness of the health scrutiny commission in relation to the work of the HWB	<ul style="list-style-type: none"> • Create a robust challenge mechanism in line with the work programme • Training offered to the panel members on leadership and challenge • Chair of scrutiny to have a standard agenda item at future HWB meetings to report on progress of the action plan and recommendations 	Cllr Brian Rush Jana Burton November 2014	

Focus: Other Lead: Wendi Ogle-Welbourn				
Num	Recommendation	Action	By Whom / When	On Track
1	Relocation of the adults commissioning service into the Communities Directorate	<ul style="list-style-type: none"> Service is scheduled to move by December 2014 	Wendi Ogle-Welbourn	Completed

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