

## AUDIT COMMITTEE: RECORD OF ACTION TAKEN

MUNICIPAL YEAR: MAY 2014 - APRIL 2015

DATE ISSUE RAISED	AGENDA ITEM / ACTION ARISING	OFFICER RESPONSIBLE	ACTION TAKEN	SIGN OFF DATE
30 June 2014	All responses to actions would be included as an appendix to the Feedback Report, agenda item in future.	Governance Officer	Completed	7 July 2014
30 June 2014	The description that referred to the Serco contract within the Draft Annual Governance Statement should be expanded within future reports in order to capture the full scope and range of service provided by them.	Group Auditor	Completed	N/A
30 June 2014	To report the reason for the movement in the income from Commercial Properties from £1,790k in 2012/13 to £1,127k in 2013/14, an overall movement of £663k.	Head of Strategic Finance	Briefing note circulated to Members of the Audit Committee and attached at Appendix B.	7 July 2014
30 June 2014	To consider the most appropriate route to deliver training to Audit Committee Members on the Council's Commissioning function.	Governance Team	Training options are being explored by the Corporate Management Team.	15 August 2014
30 June 2014	A report to be presented to Audit Committee detailing the outcome of the Code of Conduct working group.	Interim Head of Legal Services	Report to be produced by the Interim Head of Governance.	6 August 2014
30 June 2014	A meeting to be held between Lead Officers and the Chairman of Audit Committee in order to discuss the processes behind audits with the intention of producing a report to Audit Committee on the fundamentals.	Head of Strategic Finance/ Chief Internal Auditor.	Meeting held on 4 September 2014.	4 September 2014

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