



**MINUTES OF A MEETING OF THE SHADOW CAMBRIDGESHIRE AND
PETERBOROUGH POLICE AND CRIME PANEL
HELD AT HUNTINGDONSHIRE DISTRICT COUNCIL
ON 21 NOVEMBER 2012**

Members Present: Councillors Ablewhite, Bick, Curtis, Elsey, Khan, McGuire, Palmer, Shelton, West and Wilkins

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| Officers Present: | Diane Baker | Peterborough City Council |
| | Liz Bisset | Cambridge City Council |
| | Adrian Chapman | Peterborough City Council |
| | Alex Daynes | Peterborough City Council |
| | Dorothy Gregson | Cambridgeshire Police Authority |
| | Kim Sawyer | Peterborough City Council |

1. Apologies for Absence

Apologies were received from Councillor Walsh.

2. Declarations of Interest

Councillor Wilkins declared an interest as a current member of the Police Authority.

Councillor Khan declared an interest as a current member of the Police Authority.

Councillor McGuire declared an interest as his wife was a member of the Police Authority.

3. Minutes of the meeting held 18 October 2012

The minutes of the meeting held on 18 October 2012 were agreed as an accurate record.

It was agreed that an update on action points would be included at future meetings.

4. Co-opted Members

Alex Daynes updated the Panel on the outcome of the recruitment exercise for two independent members. Before the interviews were held with the shortlisted candidates on 19 November, one of the shortlisted candidates had withdrawn his application. Following interviews with the remaining three candidates, the interview panel recommended the appointment of Christine Graham and Raja Ali.

The interview panel members outlined the reasons for the choice of the final two candidates highlighting the skills and experiences they would bring to the Panel.

The Panel **AGREED** that Christine Graham and Raja Ali would become the independent members for the Panel.

5. Process for Confirmation Hearings – presentation and guidance

Kim Sawyer and Diane Baker presented information and guidance to the Panel regarding the processes and procedures for confirmation hearings. It was expected that a Deputy Commissioner would be appointed and therefore the Panel would need to conduct a hearing as its first formal duty in December.

Although formal legislation had not been published by Government, it was still a requirement to hold a confirmation hearing for senior appointments. The Panel suggested it could agree in principle to approve or reject the appointment ahead of formal legislation.

ACTIONS

1. Officers to circulate links to government pre-appointment hearings;
2. Re-send diary invitation for 6 December meeting.

6. Scrutiny of the Police and Crime Plan and Budget - Discussion

Adrian Chapman introduced the item and sought Panel members' views on what would be desirable to see in a draft Crime Plan or financial plan to enable effective scrutiny. The final financial plan or budget was expected in February 2013 and the final Police and Crime Plan was expected in March 2013.

Comments and responses to questions included:

- A process needed to be drawn up leading up to the final budget proposals;
- A summary or guidance would be required with the final document;
- Officers to draw out pertinent points and highlights of each document;
- Would like to see spending proposals that would not be included in the final document, 'those that didn't make it';
- Should see detail of how precept is arrived at;
- Government grant notice was expected on 21 December;
- The Police and Crime Plan could come to the Panel in early March.

ACTIONS

Ensure officers produce highlights of the financial plan.

7. Agenda Plan

The Panel received the agenda plan. It was noted that Councillor Curtis was not able to attend the provisional meeting scheduled for 6 December and notes from any pre-meeting for a confirmation hearing would be circulated to the panel. It was confirmed that the meeting scheduled for 6 December would be held in public should it be needed.

The meeting began at 1.00pm and ended at 2.25pm

CHAIRMAN