

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

Published: 26 JULY 2024

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 26 AUGUST 2024								
KEY DECISION REQUIRED	Decision maker	Date decision expected	RELEVANT SCRUTINY COMMITTEE	Ward	Consultation	Contact details report authors	directorate	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER including EXEMPT ANNEXES
<p>Approval to Award the Care and Support Contract to the Extra Care Housing Schemes St Edmunds Court and Bishopsfield Court – KEY/26AUG24/01 - Approval to award the care and support contract for two extra care schemes in Peterborough; St Edmunds Court and Bishopsfield Court.</p> <p>The existing contractual arrangements are due to end on 28th February 2025.</p> <p>Agreement is being sought to award for both of the above services for an initial 2 years and 1 month period until 31st March 2027, with the inclusion for a possible extension of the provision for a further 2 years.</p> <p>The initial contract period of 2 years and 1 month ensures that all extra care housing schemes in Peterborough expire on the same date in the same year. This will enable commissioners to retender all five schemes simultaneously, resulting in less resource for commissioning, legal and procurement and the opportunity for providers to achieve economies of scale thus creating efficiencies.</p> <p>The total yearly cost of this contract is £988,856 per annum based on current service utilisation. Considering possible annual uplifts and increases in care, the total estimated contract value across five years is £5,250,000.</p>	Cabinet	November 2024	Adults and Health Scrutiny Committee	Paston and Walton ward	A survey of the residents of the extra care housing schemes will be used to inform the specifications for the tender. In addition, soft market testing was undertaken in August 2023 to understand the market appetite for extra care, and this will still be concurrent enough to inform the method questions for this procurement.	Ruth Miller, Senior Commissioner, ruth.miller@peterborough.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>Award of the Care in the Community Contract – KEY/26AUG24/02 - Approval to award the Care in the Community contract. Total contract value for the whole framework over ten years is £570,899,013.</p> <p>Values over ten years per lot below: Lot 1 – Standard Homecare - £227,082,507 Lot 2 – Complex Homecare - £25,231,390 Lot 3 – Standard Supported Living - £244,924,736 Lot 4 – Complex Supported Living - £27,213,860 Lot 5 – Extra Care Housing - £36,446,520 Lot 6 – floating Support and Community Outreach - £10,000,000</p>	Cabinet	April 2025	Adults and Health Scrutiny Committee	All	Provider engagement: forums, events, workshops, surveys, groups. Service users: partnership boards, extensive surveys both online and paper, workshops, 121 sessions, feedback from SWs. Internal operational teams etc.	Ruth Miller, Senior Commissioner, ruth.miller@peterborough.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>Interpretation and Translation Services - Contract Award – KEY/26AUG24/03 - Translation services are part of the Council's Public Sector Equality Duty. The service meets this obligation by ensuring accessibility for people and communities that we serve. For those people who have difficulties communicating in English, whether due to Language barriers or disability, access is enabled through the use of interpretation and translation services.</p>	Cabinet	12th November 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Feedback from some of the services who use the Interpretation and Translation service was gained and taken into consideration when writing this report.	Jo Leggett, Commissioning Manager for Children in Care, Email: joanne.leggett@peterborough.gov.uk	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PREVIOUSLY ADVERTISED KEY DECISIONS								
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1. CCTV Surveillance System Service - maintenance contract award – KEY/18DEC23/01 - Maintenance contract award by Peterborough City Council following a joint procurement of Peterborough City Council and Fenland District Council's CCTV Surveillance System whereby Fenland District Council delegate the function of this contract to Peterborough City Council to act as lead local authority.	Cllr Thulbourn - Cabinet Member for Growth and Regeneration	September 2024	Growth, Resources, And Communities Scrutiny Committee	All wards.	Not required.	Aarron Locks, CCTV Shared Service Manager, Tel: 07894 913503, Email: aarron.locks@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
2. Treatment of Dry Mixed Recycling - Services Contract - KEY/01JAN24/02 - Award of contract for haulage, processing, and onward sale of dry mixed recycling.	Cllr Jamil, Cabinet Member for Environment and Transport	31 July 2024	Climate Change and Environment Scrutiny Committee	All wards	None.	Amy Nebel, Senior Waste and Recycling Officer, Email: Amy.nebel@peterborough.gov.uk	Place and Economy	Exempt appendices will be submitted for the financial submissions on the contract award prices. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
3. To procure a contract for Electric Vehicle Charging Infrastructure - KEY/15JAN24/03 - The Council is working in partnership with the Combined Authority and Cambridgeshire County Council to procure a supplier who will roll out Electric Vehicle Charging Infrastructure from late 2024/25 onwards. Successful procurement and submission of a business case will also ensure that the Council receives grant funding to support the roll-out of chargers across Peterborough.	Councillor Jamil, Cabinet Member for Environment and Transport	July 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Future public consultation will be undertaken	Lewis banks, Transport & Environment Manager Tel: 01733 317465 Email: lewis.banks@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4. Approval of draft Local Nature Recovery Strategy (LNRS) before public consultation - KEY/08APRIL24/03 - Approval of draft LNRS to allow it to go out for wider public consultation.	Cabinet	17 September 2024	Climate Change and Environment Scrutiny Committee	All Wards	The draft LNRS will be formed by broad stakeholder consultation across Peterborough and Cambridgeshire.	Darren Sharpe, Natural & Historic Environment Manager, darren.sharpe@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
5. Delay and Deferral Policy – KEY/20MAY2024/01 - A new policy for delaying or deferring a school place application.	Cllr Cole, Cabinet Member for Children's Services	31 July 2024	Children and Education Scrutiny Committee	All Wards	This policy will comply with the requirements of the School Admissions Code and all the relevant legislation. External consultation is not required.	Isabel Clark, Interim Head of School Place Planning. Email: isabel.clark@peterborough.gov.uk Tel : 07711804965	Children and Young People's Service	The Delay and Deferment policy It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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6.	Peterborough Domestic Abuse Safe Accommodation Strategy 2024-2027 - KEY/20MAY2024/02 - There is requirements for Tier 1 Local Authorities to have a Safe Accommodation Strategy for victims of domestic abuse. The Strategy for 2021-2024 requires a refresh and publication. The new Strategy will be 2024/2027	Cllr Jones - Cabinet Member for Housing and Communities	July 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Domestic Abuse & Sexual Violence Partnership Board - January 2024	Danae Evans, Safe Accommodation Programme Manager, Email: danae.evans@cambridgeshire.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7.	Grant Funding to Early Years Providers - KEY/20MAY2024/03 - Authorisation to allocate Nursery Education grant funding to eligible early years providers from September 2024 to August 2025	Cllr Cole, Cabinet Member for Children's Services	31 August 2024	Children and Education Scrutiny Committee	All Wards	Relevant internal and external stakeholder processes	Pam Setterfield Head of Early Years and Childcare Mobile:07920 160394 Email:pam.setterfield@peterborough.gov.uk	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8.	Healthy Child Programme Commissioning Approach – KEY/03JUNE24/03 - Agreeing the commissioning approach and scope of the service specification for the Healthy Child Programme	Cabinet	17 September 2024	Children and Education Scrutiny Committee	All Wards	Ongoing service user co-production work is informing elements of the service specification alongside consultation with internal and system partners and aligning to national guidance and evidence.	Raj Lakshman, Consultant Public Health, Tel: 07905989337, Email: raj.lakshman@cambridgeshire.gov.uk	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
9.	Recommissioning of Integrated Drug and Alcohol Treatment Contract – KEY/03JUNE24/04 - To seek approval for the procurement of a new Integrated Drug and Alcohol Treatment Contract for Peterborough for Adults and Children.	Cabinet	15 October 2024	Adults and Health Scrutiny Committee	All Wards	Relevant internal and external stakeholders.	Commissioning Team Manager for Substance Misuse.	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
10.	Wraparound Childcare Offer - Award of grant funding - KEY/03JUNE24/10 - The Department of Education has awarded Peterborough Local Authority grant funding to support the establishment of wraparound care in primary schools from 8am to 6pm, term time. This decision will seek approval to award grant funding to enable the establishment of wraparound care where gaps have been identified in existing provision	Cllr Cole, Cabinet Member for Children's Services	29 July 2024	Children and Education Scrutiny Committee	All Wards	Relevant internal and external stakeholders.	Pam Setterfield Head of Early Years and Childcare Mobile:07 920 160394 Email:pam.setterfield@peterborough.gov.uk	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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11.	Culture and Leisure Contract - Indexation - KEY/17JUNE24/01 -Increase in value due to annual indexation.	Cllr Thulbourn, Cabinet Member for Growth and Regeneration	29 July 2024	Growth, Resources and Communities Scrutiny Committee	City Wide	N/A	Rob Hill; Service Director Housing and Communities; rob.hill@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
12.	Peterborough Economic Strategy - KEY/17JUNE24/02 - To review and approve the Peterborough Economic Strategy.	Cabinet	17 September 2024	Growth, Resources and Communities Scrutiny Committee	All	N/A	Tom Hennessy, Head of Economic Growth and Development, tom.hennessy@opportunitypeterborough.co.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
13.	Draft Local Plan - KEY/17JUNE24/03 -To approve the draft version of the Peterborough Local Plan for public consultation.	Cabinet	17 September 2024	Growth, Resources and Communities Scrutiny Committee	All	Six weeks public consultation on the Draft Local Plan to take place in August/September 2024	Gemma Wildman, Principal Strategic Planning Officer Email: gemma.wildman@peterborough.gov.uk, Tel: 01733 863824.	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
14.	Allocation of Holiday and Activity Programme Grant Funding – KEY/01JULY24/01: The Local Authority receives funding from the Department of Education to fund holiday activities for school aged children, as well as provide a nutritious meal for those children and young people attending. The programme is open to children and young people who are in receipt of income-related free school meals. A range of providers deliver the programme over holiday periods. This decision is to approve funding allocations to the providers for the summer and December holiday programmes.	Cllr Cole, Cabinet Member for Children's Services	31 July 2024	Children and Education Scrutiny Committee	Citywide	None	Pam Setterfield Head of Early Years and Childcare Mobile: 07920 160394 Email: pam.setterfield@peterborough.gov.uk	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
15.	Award of Housing Related Support Contract – KEY/15JUL24/01 Cabinet to approve the contract award of Housing Related Support in relation to 3 Lots totalling 138 units of supported accommodation for homeless households for 3 years plus 1+1 totalling £2.15m	Cabinet	6 August 2024	Growth, Resources and Communities Scrutiny Committee	All wards	Views of residents have been sought and are included and have been included in the specification.	Matt.oliver@peterborough.gov.uk 07484 900432	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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16.	Contract Award to Milestone for construction of Lincoln Road Improvement KEY/29JUL24/01 Award of contract to Milestone for the construction of the Lincoln Road regeneration project.	Cabinet	17 September 2024	Climate Change and Environment Scrutiny Committee	Central	Consultation has been undertaken to inform the scheme design. Any construction specific consultation will take place shortly prior to works being completed.	<u>Amy Petrie,</u> <u>Principal Programme and Project Officer,</u> <u>452272,</u> amy.petrie@pete.rborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
17.	Education IT System Award - KEY/12AUGUST24/01 - Award of a contract for the provision of an Education IT System.	Cllr Cole, Cabinet Member for Children's Services	31 August 2024	Children and Education Scrutiny Committee	N/A	N/A	<u>Tony Drath,</u> <u>Senior Project Manager ITDS,</u> <u>Tony.Drath@cambridgeshire.gov.uk,</u> <u>07785 778417</u>	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
18.	Millfield, New England, Eastfield and Embankment Public Spaces Protection Order - KEY/12AUGUST24/02 - Proposal to extend the Millfield, New England, Eastfield and Embankment Public Spaces Protection Order for 3 more years.	Cllr Jones - Cabinet Member for Housing and Communities	13 September 2024	Growth, Resources and Communities Scrutiny Committee	Central, Park, North and East Wards	Public consultation online and in paper form by request from 8th July 2024 to 4th August 2024. Direct consultation with statutory consultees, ward councillors and key interested parties during the public consultation period.	Laura Kelsey, 07920 160642, laura.kelsey@pete.rborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
19.	St Georges Hydro Pool Conversion - KEY/12AUGUST24/04 - To approve the contractor (following a competitive tender process) to deliver the conversion of the St Georges Hydro Pool to classrooms for St Georges SEN school.	Cllr Thulbourn - Cabinet Member for Growth and Regeneration	8 September 2024	Growth, Resources and Communities Scrutiny Committee	Dogsthorpe	N/A.	rachael.hunns@pete.rborough.gov.uk	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
20.	City Centre Advertising Boards Contract - KEY/12AUGUST24/05 - This is to award a contract for the provision of digital advertising boards in the city centre.	Cllr Thulbourn - Cabinet Member for Growth and Regeneration	July 2024	Growth, Resources and Communities Scrutiny Committee	Central	N/A.	<u>Amanda Rose -</u> <u>07572 463889</u>	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PREVIOUSLY ADVERTISED DECISIONS TO BE TAKEN IN PRIVATE

KEY DECISION REQUIRED	Decision maker	Date decision expected	RELEVANT SCRUTINY COMMITTEE	ward	Consultation	Contact details / report authors	directorate	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER including exempt annexes
1. Write-off of irrecoverable debts in excess of £10,000 (biannual process) - KEY/22APRIL24/01 - To authorize the write-off of irrecoverable debts.	Cabinet	6 August 2024	Growth, Resources and Communities Scrutiny Committee	N/A	N/A	Chris Yates, Head of Finance, chris.yates@peterborough.gov.uk	Corporate Services	Exempt Appendices - the specific detail relating to these debts is NOT FOR PUBLICATION in accordance with paragraph (s) 3 of Schedule 12A of Part 1 of the Local Government Act 1972 in that it contains information relating to the financial and business affairs of individuals. The public interest test has been applied to the information contained within the exempt annex and it is considered that the need to retain the information as exempt outweighs the public interest in disclosing it as to do so would disclose personal and private information without the written consent of the individuals.
2. Academy Conversion - The Council have received an Academy order for Primary school A.	Cabinet	6 August 2024	Children and Education Scrutiny Committee	Glington and Castor Ward	There is no consultation required other than through TUPE negotiations.	Isabel Clark, Interim Head of School Place Planning, 07711804965, isabel.clark@peterborough.gov.uk	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed. (Relating to the financial or business affairs of any particular person).
3. Academy Conversion - The Council has received an academy order for the conversion of Primary School B.	Cabinet	6 August 2024	Children and Education Scrutiny Committee	Eye, Thorney and Newborough Ward	No consultation is required other than TUPE consultations.	Isabel Clark, Interim Head of School Place Planning, 07711804965, isabel.clark@peterborough.gov.uk	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed. (Relating to the financial or business affairs of any particular person).

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5.	Review of Service Delivery KEY/15JUL24/02 To seek authority from Cabinet to review Service Delivery across specific council functions.	Cabinet	17 September 2024	Growth, Resources and Communities Scrutiny Committee	All Wards	N/A	Adrian Chapman, Executive Director Place and Economy	Place and Economy	This item will be fully exempt. Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed. (Relating to the financial or business affairs of any particular person).
6.	Proposals for Replacement Regional Pool - KEY/12AUGUST24/03 - Approve direction for replacement of Regional Pool.	Cabinet	17 September 2024	Growth, Resources and Communities Scrutiny Committee	Central	Detailed consultation will take with a wide range of internal/external stakeholders once direction for replacement agreed.	<u>Rob Hill - rob.hill@peterborough.gov.uk</u>	Place and Economy	Exempt appendices will be submitted for the financial submissions on the contract award prices. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

DECISIONS FROM AUGUST 2024								
DECISION REQUIRED	Decision maker	Date decision expected	RELEVANT SCRUTINY COMMITTEE	ward	Consultation	Contact details / report authors	directorate	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER including exempt annexes
Delegations for Reserved Matters relating to Peterborough Limited - Delegations for Reserved Matters relating to Peterborough Limited	Cllr Thulbourn, Cabinet Member for Growth and Resources	July 2024	Growth, Resources, And Communities Scrutiny Committee	N/A	N/A	Charlotte Palmer Email: charlotte.palmer@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PREVIOUSLY ADVERTISED DECISIONS									
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1.	Approval of the Peterborough Sufficiency Strategy Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.	Cllr Cole, Cabinet Member for Children's Services	December 2024	Children and Education Scrutiny Committee	All Wards	There has been widespread consultation including with children and young people in care.	Helene Carr, Head of Service - Children's Services - P&C Children's Commissioning, helene.carr@peterborough.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
2.	Direct award of Public Health Primary Care Contracts (GP's and Pharmacies) - To directly award primary care contracts in line with the regulations found in the new Provider Selection Regime from 2024/25.	Councillor Qayyum, Cabinet Member for Adults and Health	July 2024	Adults and Health Scrutiny Committee	All	N/A	Val Thomas, Deputy Director of Public Health, 07884 183374, Val.Thomas@cambridgeshire.gov.uk	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
3.	Disposal of Surplus Land - Approval to dispose of property for best consideration.	Councillor Iqbal, Deputy Leader and Cabinet Member for Finance Corporate Governance	July 2024	Growth, Resources and Communities Scrutiny Committee	Fletton and Stanground	None.	Sarah Cracknell, Principal Estates Manager, 07512 193207 sarah.cracknell@peterborough.gov.uk	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4.	Peterborough Skills and Employment Strategy - Bringing forward the draft Peterborough skills and employment strategy for members to approve and delegate authority to proceed with the 5-year implementation plan.	Cabinet	17 September 2024	Growth, Resources, And Communities Scrutiny Committee	All	The process to create the skills strategy will have engaged with the Peterborough Skills and Employment Partnership Board, employers, skills providers and the public	Tanya Meadows, Head of Skills and Employment (secondment) - Email: tanya.meadows@peterborough.gov.uk - Tel: 07912763078	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
5.	New Classroom at Academy New classroom at Academy to support additional intake in pupils.	Cllr Katy Cole, Cabinet Member for Children's Services	July 2024	Children And Education Scrutiny Committee	East	N/A	Chris Pike, Principal Development Surveyor	Children And Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

DECISION REQUIRED		<i>Decision maker</i>	<i>Date decision expected</i>	RELEVANT SCRUTINY COMMITTEE	<i>ward</i>	<i>Consultation</i>	<i>Contact details / report authors</i>	<i>directorate</i>	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER including exempt annexes
7.	Draft Renewals Policy 2025 to 2027 - Draft of the refreshed Renewals Policy governing the award of Disabled Facility Grants from 1st April 2025 to 31st March 2027	Cabinet Member for Adults and Health - Councillor Shabina Qayyum	November 24	Adults and Health Scrutiny Committee	None	Council Website	Sharon Malia - Housing Programmes Manager	Adults Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8.	Smart Manufacturing Alliance (SMA) Shareholder Cabinet Committee Recommendation to dissolve SMA.	Cabinet	6 August 2024	Growth, Resources and Communities Scrutiny	All Wards	Shareholder Cabinet Committee	Tom Hennessey, Chief Executive Opportunity Peterborough	Legal and Governance	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr D Jones (Leader of the Council), Cllr Amjad Iqbal (Deputy Leader); Cllr Qayyum; Cllr Cole; Cllr Jamil, Cllr A Jones and Cllr Thulbourn.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month, and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to democratic.services@peterborough.gov.uk, Democratic Services. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst most of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Democratic Services at email: democratic.services@peterborough.gov.uk.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

DIRECTORATE RESPONSIBILITIES

Please note that all Directorates have been colour coded. Each decision will be colour coded in accordance with the below.

CORPORATE SERVICES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Financial and Resources

Internal Audit, Insurance and Investigations

Peterborough Serco Strategic Partnership (Business Support, Corporate Procurement, Business Transformation and Strategic Improvement, Customer Services, Shared Transactional Services)

Communications

Commercial & Property

Registration and Bereavement Services

Commercial & Property

Delivery and Transformation

Health & Safety

Human Resources & Workforce Development - (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Digital, Data Analytics, Risk & IT Services

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

Performance and Information (Performance Management, Systems Support Team)

CHILDREN AND YOUNG PEOPLE'S SERVICE Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Children's Services (Children's Social Care Operations, Children's Social Care Quality Assurance, Child Health, Clare Lodge (Operations), Access to Resources)

Education, (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure, Early Years and Quality Improvement)

ADULTS Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services, Safeguarding Boards – Adults and Children's)

Business Management and Commercial Operations (Commissioning)

LEGAL AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Corporate Lawyers

Constitutional Services, (Democratic Services, Electoral Services, Executive and Members Services) - (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Information Governance, (Freedom of Information and Data Protection)

PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Planning Growth and Environment (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Housing and Homelessness

Highways and Transport (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and

Sustainable Transport, Public Transport)

Employment and Skills

Community Safety

Regulatory Services

Emergency Resilience & Planning

(Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls)

PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

