

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 31 MAY 2024

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 01 JULY 2024

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
<p>Allocation of Holiday and Activity Programme Grant Funding – KEY/01JULY24/01: The Local Authority receives funding from the Department of Education to fund holiday activities for school aged children, as well as provide a nutritious meal for those children and young people attending. The programme is open to children and young people who are in receipt of income-related free school meals. A range of providers deliver the programme over holiday periods. This decision is to approve funding allocations to the providers for the summer and December holiday programmes.</p>	<p>Cllr Cole, Cabinet Member for Children’s Services</p>	<p>July 2024</p>	<p>Children and Education Scrutiny Committee</p>	<p>Citywide</p>	<p>None</p>	<p>Pam Setterfield Head of Early Years and Childcare Mobile: 07920 160394 Email: pam.setterfield@peterborough.gov.uk</p>	<p>Children and Young People’s Service</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PREVIOUSLY ADVERTISED KEY DECISIONS

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>1. CCTV Surveillance System Service - maintenance contract award – KEY/18DEC23/01 - Maintenance contract award by Peterborough City Council following a joint procurement of Peterborough City Council and Fenland District Council's CCTV Surveillance System whereby Fenland District Council delegate the function of this contract to Peterborough City Council to act as lead local authority.</p>	<p>Cllr Thulbourn - Cabinet Member for Regeneration</p>	<p>June 2024</p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>All wards.</p>	<p>Not required.</p>	<p>Aarron Locks, CCTV Shared Service Manager, Tel: 07894 913503, Email: aarron.locks@peterborough.gov.uk</p>	<p>Place and Economy</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>2. Treatment of Dry Mixed Recycling - Services Contract - KEY/01JAN24/02 - Award of contract for haulage, processing, and onward sale of dry mixed recycling.</p>	<p>Cllr Jamil, Cabinet Member for Environment and Transport</p>	<p>31 July 2024</p>	<p>Climate Change and Environment Scrutiny Committee</p>	<p>All wards</p>	<p>None</p>	<p>Amy Nebel, Senior Waste and Recycling Officer, Email: Amy.nebel@peterborough.gov.uk</p>	<p>Place and Economy</p>	<p>Exempt appendices will be submitted for the financial submissions on the contract award prices. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
<p>3. To procure a contract for Electric Vehicle Charging Infrastructure - KEY/15JAN24/03 - The Council is working in partnership with the Combined Authority and Cambridgeshire County Council to procure a supplier who will roll out Electric Vehicle Charging Infrastructure from late 2024/25 onwards. Successful procurement and submission of a business case will also ensure that the Council receives grant funding to support the roll-out of chargers across Peterborough.</p>	<p>Councillor Jamil, Cabinet Member for Environment and Transport</p>	<p>June 2024</p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Future public consultation will be undertaken</p>	<p>Lewis banks, Transport & Environment Manager Tel: 01733 317465 Email: lewis.banks@peterborough.gov.uk</p>	<p>Place & Economy</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>4. Re-commissioning of Community Sexual and Reproductive Health Services – KEY/11MARCH24/01 - Approval for the re-commission and procurement approach for Community Sexual and Reproductive Health Services.</p>	<p>Cabinet Member</p>	<p>15 July 2024</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All</p>	<p>A sexual and reproductive health needs assessment has been undertaken that included consultation with current providers, partner organisations, service users and community members.</p>	<p>Val Thomas, val.thomas@cambridgeshire.gov.uk</p>	<p>Public Health</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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5.	The re-commissioning of the Prevention of Sexual Ill-health Services - KEY/11MARCH24/02 - Approval for the re-commission and for the approach for the Prevention of Sexual Ill health Services.	Councillor Qayyum, Cabinet Member for Adults and Health	June 2024	Adults and Health Scrutiny Committee	All	A sexual health needs assessment has been undertaken which included consultation with service users, current provider, partner organisations and community members.	Val Thomas, val.thomas@cambridgeshire.gov.uk	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
6.	Treatment of Street Sweeping Recycling Services – KEY/11MARCH24/03 - Peterborough City Council requires a competent contractor to deliver the Treatment of street sweeping materials. These materials include litter such as cigarette butts, food packaging, leaf litter, weeds and grit, from the pavements and roads within the city of Peterborough.	Councillor Jamil, Cabinet Member for Environment and Transport	June 2024	Climate Change and Environment Scrutiny Committee	N/A	N/A	Amy Nebel Senior Waste and Recycling Officer, amy.nebel@peterborough.gov.uk	Place and Economy	Exempt appendices will be submitted for the financial submissions on the contract award prices. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
7.	Visitor Economy Strategy - KEY/11MARCH24/05 - Approval sought for the new Peterborough Visitor Economy Strategy.	Cabinet	15 July 2024	Growth, Resources and Communities Scrutiny Committee	All	N/A	Tom Hennessy, 07950960108, tom.hennessy@opportunitypeterborough.co.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8.	Peterborough Housing Strategy 2024-2029 - KEY/25MAR24/02 - Recommendation of the Housing Strategy for adoption to Council for adoption	Cabinet	17 June 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Six-week period of public consultation from 22nd January until 4th March 2024	Anne Keogh, Housing Strategy and Implementation Manager Email: anne.keogh1@peterborough.gov.uk	Place and Economy	Final version of the Housing Strategy 2024-2029 It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
9.	Local Cycling and Walking Infrastructure Plan - KEY/08APRIL24/02 - To approve the Local Cycling and Walking Infrastructure Plan that was reviewed by Cabinet on 13 November 2023.	Cllr Jamil, Cabinet Member for Environment and Transport	June 2024	Climate Change and Environment Scrutiny Committee	All Urban Wards	Consultation has been undertaken with the Cycling and Walking Task & Finish Group. Further consultation will take place as the plan is further developed.	Lewis Banks, Transport and Environment Manager, Tel: 01733 317465, lewis.banks@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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10.	Approval of draft Local Nature Recovery Strategy (LNRS) before public consultation - KEY/08APRIL24/03 - Approval of draft LNRS to allow it to go out for wider public consultation.	Cabinet	16 September 2024	Climate Change and Environment Scrutiny Committee	All Wards	The draft LNRS will be formed by broad stakeholder consultation across Peterborough and Cambridgeshire.	Darren Sharpe, Natural & Historic Environment Manager Email: darren.sharpe@peterborough.gov.uk	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
11.	Delay and Deferral Policy – KEY/20MAY2024/01 - A new policy for delaying or deferring a school place application.	Cllr Cole, Cabinet Member for Children's Services	June 2024	Children and Education Scrutiny Committee	All Wards	This policy will comply with the requirements of the School Admissions Code and all the relevant legislation. External consultation is not required.	Isabel Clark, Interim Head of School Place Planning. Email: isabel.clark@peterborough.gov.uk Tel : 07711804965	Children and Young People's Service	The Delay and Deferral policy It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
12.	Peterborough Domestic Abuse Safe Accommodation Strategy 2024-2027 - KEY/20MAY2024/02 - There is requirements for Tier 1 Local Authorities to have a Safe Accommodation Strategy for victims of domestic abuse. The Strategy for 2021-2024 requires a refresh and publication. The new Strategy will be 2024/2027	Cllr Jones - Cabinet Member for Housing and Communities	June 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Domestic Abuse & Sexual Violence Partnership Board - January 2024	Danae Evans, Safe Accommodation Programme Manager, Email: danae.evans@cambridgeshire.gov.uk	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
13.	Grant Funding to Early Years Providers - KEY/20MAY2024/03 - Authorisation to allocate Nursery Education grant funding to eligible early years providers from September 2024 to August 2025	Cllr Cole, Cabinet Member for Children's Services	August 2024	Children and Education Scrutiny Committee	All Wards	Relevant internal and external stakeholder processes	Pam Setterfield Head of Early Years and Childcare Mobile:07920 160394 Email:pam.setterfield@peterborough.gov.uk	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
14.	Approval of a new Peterborough City Council High Fat, Salt and Sugar food and drink Advertising and Sponsorship Policy – KEY/03JUNE24/02 - Cabinet Members consider the draft Peterborough City Council High Fat, Salt and Sugar food and drink Advertising and Sponsorship Policy and recommend the policy is agreed for adoption.	Cabinet	17 June 2024	Adults and Health Scrutiny Committee	All Wards	This policy is in response to a petition submitted by Peterborough Youth Council, who have been consulted on as part of the creation of this draft policy	Paul Stokes, Paul.Stokes@Cambridgeshire.gov.uk, 07825908579	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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15.	Healthy Child Programme Commissioning Approach – KEY/03JUNE24/03 - Agreeing the commissioning approach and scope of the service specification for the Healthy Child Programme	Cabinet	15 July 2024	Children and Education Scrutiny Committee	All Wards	Ongoing service user co-production work is informing elements of the service specification alongside consultation with internal and system partners and aligning to national guidance and evidence.	Raj Lakshman, Consultant Public Health, Tel: 07905989337, Email: raj.lakshman@cambridgeshire.gov.uk	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
16.	Recommissioning of Integrated Drug and Alcohol Treatment Contract – KEY/03JUNE24/04 - To seek approval for the procurement of a new Integrated Drug and Alcohol Treatment Contract for Peterborough for Adults and Children.	Cabinet	14 October 2024	Adults and Health Scrutiny Committee	All Wards	Relevant internal and external stakeholders.	Commissioning Team Manager for Substance Misuse.	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
17.	Commissioning a School-aged Prevention Service - KEY/03JUNE24/05 - To agree to commission a School-aged Prevention Service, building on the current Healthy Schools service.	Cabinet	15 July 2024	Children and Education Scrutiny Committee	All Wards	Service user voices have fed into the design of the new model underpinning this, including via the health-related behaviour survey with young people in years 8 and 10.	Raj Lakshman, Consultant in Public Health, raj.lakshman@cambridgeshire.gov.uk, 07905989337	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
18.	Industrial Development - Appointment of Multidisciplinary Design Team - KEY/03JUNE24/08 - To appoint a multidisciplinary design team to lead the development of two Council industrial sites.	Cabinet	15 July 2024	Growth, Resources, And Communities Scrutiny Committee	East Ward	Relevant internal and external stakeholders.	Chris Pike - Principal Development Surveyor, Email: chris.pike@peterborough.gov.uk, Tel: 07973929285	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
19.	Industrial Development - Award of Construction Contract - KEY/03JUNE24/09 - To award the construction contract to the successful developer to deliver the build on behalf of the Council	Cabinet	11 November 2024	Growth, Resources, And Communities Scrutiny Committee	East Ward	Relevant internal and external stakeholders.	Chris Pike - Principal Development Surveyor, Email: chris.pike@peterborough.gov.uk, Tel: 07973929285	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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20.	Wraparound Childcare Offer - Award of grant funding - KEY/03JUNE24/10 - The Department of Education has awarded Peterborough Local Authority grant funding to support the establishment of wraparound care in primary schools from 8am to 6pm, term time. This decision will seek approval to award grant funding to enable the establishment of wraparound care where gaps have been identified in existing provision	Cllr Cole, Cabinet Member for Children's Services	June 2024	Children and Education Scrutiny Committee	All Wards	Relevant internal and external stakeholders.	Pam Setterfield Head of Early Years and Childcare Mobile:07 920 160394 Email:pam.setterfield@peterborough.gov.uk	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
21.	Local Cycling and Walking Infrastructure Plan - KEY/03JUNE24/12 - To approve the Local Cycling and Walking Infrastructure Plan	Cabinet	17 June 2024	Climate Change And Environment Scrutiny Committee	All Wards	Consultation has been undertaken with the Cycling and Walking Task & Finish Group. Further consultation will take place as the plan is further developed.	Lewis Banks, Transport and Environment Manager, Tel: 01733 317465, Email:lewis.banks@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
22.	Award of Housing Related Support Contract - KEY/03JUNE24/13 - For Cabinet to approve the contract award of Housing Related Support in relation to 3 Lots totaling 138 units of supported accommodation for homeless households for 3 years plus 1+1 totaling £2.15m	Cabinet	17 June 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Views of residents have been sought and are included and have been included in the specification.	Matt Oliver - Head of Stronger Communities	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
23.	Culture and Leisure Contract - Indexation - KEY/17JUNE24/01 -Increase in value due to annual indexation.	Cllr Thulbourn - Cabinet Member for Regeneration	June 2024	Growth, Resources and Communities Scrutiny Committee	City Wide	N/A	Rob Hill; Service Director Housing and Communities; rob.hill@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
24.	Peterborough Economic Strategy - KEY/17JUNE24/02 - To review and approve the Peterborough Economic Strategy.	Cabinet	15 July 2024	Growth, Resources and Communities Scrutiny Committee	All	N/A	Tom Hennessy, Head of Economic Growth and Development, tom.hennessy@opportunitypeterborough.co.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
25.	Draft Local Plan - KEY/17JUNE24/03 -To approve the draft version of the Peterborough Local Plan for public consultation.	Cabinet	16 September 2024	Growth, Resources and Communities Scrutiny Committee	All	Six weeks public consultation on the Draft Local Plan to take place in August/September 2024	Gemma Wildman, Principal Strategic Planning Officer Email: gemma.wildman@peterborough.gov.uk, Tel: 01733 863824.	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

DECISIONS TO BE TAKEN IN PRIVATE								
KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
Fletton Quays Hotel - Business Plan Update - KEY/01JULY24/02: To update Cabinet on the business plan for the Fletton Quays hotel in administration. This follows the last time it was discussed at Cabinet on 30 May 2024.	Cabinet	July 2024	Growth, Resources and Communities Scrutiny Committee	Fletton and Stanground	CLT, Group Leaders	Jill Evans, Service Director- Corporate Finance, jill.evans@peterborough.gov.uk	Corporate Services	Exempt annex, in accordance with paragraph (s) 3 of Schedule 12A of Part 1 of the Local Government Act 1972 in that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).

PREVIOUSLY ADVERTISED DECISIONS TO BE TAKEN IN PRIVATE

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<p>1. School Conversion.</p>	<p>Cabinet</p>	<p>17 June 2024</p>	<p>Children and Education Scrutiny Committee</p>	<p>Stanground South Ward</p>	<p>To be confirmed.</p>	<p>Isabel Clark, Interim Head of Place Planning, isabel.clark@pete.rborough.gov.uk</p>	<p>Children and Young People's Service</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed. (Relating to the financial or business affairs of any particular person).</p>
<p>2. Write-off of irrecoverable debts in excess of £10,000 (biannual process) - KEY/22APRIL24/01 - To authorize the write-off of irrecoverable debts.</p>	<p>Cabinet</p>	<p>Summer 2024</p>	<p>Growth, Resources and Communities Scrutiny Committee</p>	<p>N/A</p>	<p>N/A</p>	<p>Chris Yates, Head of Finance, chris.yates@pete.rborough.gov.uk</p>	<p>Corporate Services</p>	<p>Exempt Appendices - the specific detail relating to these debts is NOT FOR PUBLICATION in accordance with paragraph (s) 3 of Schedule 12A of Part 1 of the Local Government Act 1972 in that it contains information relating to the financial and business affairs of individuals. The public interest test has been applied to the information contained within the exempt annex and it is considered that the need to retain the information as exempt outweighs the public interest in disclosing it as to do so would disclose personal and private information without the written consent of the individuals.</p>
<p>3. Academy Conversion - The Council have received an Academy order for Primary school A.</p>	<p>Cabinet</p>	<p>15 July 2024</p>	<p>Children and Education Scrutiny Committee</p>	<p>Glington and Castor Ward</p>	<p>There is no consultation required other than through TUPE negotiations.</p>	<p>Isabel Clark, Interim Head of School Place Planning, 07711804965, isabel.clark@pete.rborough.gov.uk</p>	<p>Children and Young People's Service</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed. (Relating to the financial or business affairs of any particular</p>

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4.	Academy Conversion - The Council has received an academy order for the conversion of Primary School B.	Cabinet	15 July 2024	Children and Education Scrutiny Committee	Eye, Thorney and Newborough Ward	No consultation is required other than TUPE consultations.	Isabel Clark, Interim Head of School Place Planning, 07711804965, isabel.clark@peterborough.gov.uk	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed. (Relating to the financial or business affairs of any particular person).
5.	Acquisition of dwelling and associated works KEY/03JUNE24/11 - Acquisition of dwelling and associated works	Cabinet	15 July 2024	Growth, Resources, And Communities Scrutiny Committee	Thorney	Relevant internal and external stakeholders.	Felicity Paddick Email: felicity.paddick@peterborough.gov.uk	Corporate Services	Exempt appendices will be submitted for the financial submissions on the contract award prices. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
6.	Academy Dining Hall Extension - KEY/03JUNE24/07 - The extension of the dining hall to accommodate the growing number of pupil numbers.	Cabinet	17 June 2024	Growth, Resources, And Communities Scrutiny Committee	Stanground South	Relevant internal and external stakeholders.	Chris Pike - Principal Development Surveyor, Email: chris.pike@peterborough.gov.uk, Tel: 07973929285	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PREVIOUSLY ADVERTISED DECISIONS

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<p>1. Approval of the Peterborough Sufficiency Strategy Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.</p>	<p>Cllr Cole, Cabinet Member for Children's Services</p>	<p>December 2024</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been widespread consultation including with children and young people in care.</p>	<p>Helene Carr, Head of Service - Children's Services - P&C Children's Commissioning, helene.carr@peterborough.gov.uk</p>	<p>Adults</p>	<p>Scrutiny Report.</p>
<p>2. Citizen Advice Peterborough Grant 2024/2025 - To award a grant of £130,000 to Citizens Advice Peterborough to deliver services to support clients to manage debt, income, employment, housing and other advice issues.</p>	<p>Councillor Iqbal, Deputy Leader and Cabinet Member for Finance and Corporate Governance</p>	<p>June 2024</p>	<p>Growth, Resources and Communities Scrutiny Committee</p>	<p>All</p>	<p>This is a renewal of annual grant funding rather than a new service and features within the budget consultation.</p>	<p>Ian Phillips, Acting Head of Communities, ian.phillips@peterborough.gov.uk</p>	<p>Place & Economy</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>3. Direct award of Public Health Primary Care Contracts (GP's and Pharmacies) - To directly award primary care contracts in line with the regulations found in the new Provider Selection Regime from 2024/25.</p>	<p>Councillor Qayyum, Cabinet Member for Adults and Health</p>	<p>June 2024</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All</p>	<p>N/A</p>	<p>Val Thomas, Deputy Director of Public Health, 07884 183374, Val.Thomas@cambridgeshire.gov.uk</p>	<p>Public Health</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>4. Disposal of Surplus Land - Approval to dispose of property for best consideration.</p>	<p>Councillor Iqbal, Deputy Leader and Cabinet Member for Finance Corporate Governance</p>	<p>June 2024</p>	<p>Growth, Resources and Communities Scrutiny Committee</p>	<p>Fletton and Stanground</p>	<p>None.</p>	<p>Sarah Cracknell, Principal Estates Manager, 07512 193207 sarah.cracknell@peterborough.gov.uk</p>	<p>Corporate Services</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>5. Peterborough Skills and Employment Strategy - Bringing forward the draft Peterborough skills and employment strategy for members to approve and delegate authority to proceed with the 5-year implementation plan.</p>	<p>Cabinet</p>	<p>July 2024</p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>All</p>	<p>The process to create the skills strategy will have engaged with the Peterborough Skills and Employment Partnership Board, employers, skills providers and the public</p>	<p>Tanya Meadows, Head of Skills and Employment (secondment) - Email: tanya.meadows@peterborough.gov.uk - Tel: 07912763078</p>	<p>Place & Economy</p>	<p>Draft Skills and Employment Strategy. It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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6.	Outturn 2023/24 and MTFS Q4 update - overview of the financial performance for 2023/24 and revised MTFS update	Cabinet	June 24	Growth, Resources, And Communities Scrutiny Committee	All wards	Relevant internal and external stakeholder processes	Cecilie Booth, Executive Director for Corporate Services	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7.	Annual Corporate Performance Report - 2023-24 - For Cabinet oversight of the council's performance over the last year against key indicators and metrics as detailed in the Corporate Strategy	Cabinet	June 24	Growth, Resources, And Communities Scrutiny Committee	All wards	Relevant internal and external stakeholder processes	Rob Atkins, Head of Business Intelligence, rob.atkins@peterborough.gov.uk	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

DECISION TAKEN	DECISION MAKER	DATE DECISION TAKEN	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>Stanground Academy - Deed of Indemnity - APR24/CMDN/109</p> <p>The Cabinet Member approved:</p> <ol style="list-style-type: none"> 1. The grant of an indemnity to Greenwoods Academies Trust (Academy) to deal with the reported building defect as outlined in this report. 2. Delegated authority to the Executive Director for Corporate Services and Section 151 officer to take all necessary steps to give effect the decision in 1 including entering into any legal agreements. 	<p>Cllr Iqbal - Deputy Leader and Cabinet Member for Finance and Corporate Governance</p>	<p>30 April 2024</p>	<p>Growth, Resources and Communities Scrutiny Committee</p>	<p>Fletton and Stanground</p>	<p>None.</p>	<p>Chris Pike: Principal Development Surveyor Tel: 07973 929285</p>	<p>Corporate Services</p>	<p>in accordance with paragraph (s) 3 of Schedule 12A of Part 1 of the Local Government Act 1972 in that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>
<p>Translation and Interpretation Services - Amendment to Cabinet Report - MAY24/CMDN/110</p> <p>The Cabinet Member approved:</p> <p>The correction to Cabinet Report MAR24/CAB/89 that the company be awarded the contract for delivery of the Council’s translation and interpretation service is Language Line Ltd, and not Language Line TI Ltd. The contract period remains as 4 years (including extension period up to 2 years) and shall commence on 8 May 2024.</p>	<p>Cllr Cole, Cabinet Member for Children’s Services</p>	<p>07 May 2024</p>	<p>Children and Education Scrutiny Committee</p>	<p>All wards</p>	<p>None.</p>	<p>Jan Thistleton: Senior Category Manager: Jan.Thistleton@peterborough.gov.uk</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>Reviews Pursuant to Part 7 Of the Housing Act 1996 - MAY24/CMDN/111</p> <p>The Leader:</p> <p>Delegated authority to the Executive Director of Place and Economy to exercise decision making functions in respect of all parts of Part 7 of the Housing Act 1996.</p> <p>Delegated authority to the Executive Director of Place and Economy to procure and appoint a contractor to exercise on his behalf decision making functions in respect of all parts of Part 7 of the Housing Act 1996.</p> <p>Ratified the award to and decision of the Council to enter into the contract with Housing Reviews Limited, to complete reviews pursuant to Part 7 of the Housing Act 1996.</p> <p>Authorised the Executive Director of Place and Economy, as and when required to review and ratify decisions made to-date pursuant to Part 7 of the Housing Act 1996, under the contracts referred to in recommendation 3 with Housing Reviews Limited.</p>	<p>Cabinet Member for Housing, Growth and Regeneration - Councillor Peter Hiller</p>	<p>07 May 2024</p>	<p>Growth, Resources and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Executive Director of Place and Economy, Cabinet Member for Housing, Growth and Regeneration.</p>	<p>Natalie Moulton, Lawyer, Project Delivery Team. Natalie.Moulton@petborough.gov.uk</p>	<p>Place and Economy</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Amendment to Award of Contract for the Provision of Multi-Disciplinary Design Team Services for the Vine Project in Central Library, Peterborough - MAY24/CMDN/112</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Authorised the award of a contract to Pick Everard for the provision of Multi-Disciplinary Design Team (MDDT) Services over RIBA Stages 1-6 for the Vine in Central Library - at a total contract value of £495,995.51 for the period 22 April 2024 to 16 March 2027. 2. Delegated authority to the Executive Director of Place and Economy to take all necessary steps to implement the decision in recommendation 1 including the entering into any of any necessary legal agreements. 	<p>Cllr Peter Hiller - Cabinet Member for Housing, Growth and Regeneration</p>	<p>08 May 2024</p>	<p>Growth, Resources and Communities Scrutiny Committee</p>	<p>Central</p>	<p>This decision has been produced in collaboration with colleagues across the Place and Economy Directorate and its partners.</p>	<p>William Man, Project Officer for Growth and Regeneration: William.Man@petborough.gov.uk</p>	<p>Place and Economy</p>	<p>Exempt annex, in accordance with paragraph (s) 3 of Schedule 12A of Part 1 of the Local Government Act 1972 in that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr D Jones (Leader of the Council), Cllr Amjad Iqbal (Deputy Leader); Cllr Qayyum; Cllr Cole; Cllr Jamil, Cllr A Jones and Cllr Thulbourn.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month, and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst most of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Democratic Services at email: democratic.services@peterborough.gov.uk.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

DIRECTORATE RESPONSIBILITIES

Please note that all Directorates have been colour coded. Each decision will be colour coded in accordance with the below.

CORPORATE SERVICES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Financial and Resources

Internal Audit, Insurance and Investigations

Peterborough Serco Strategic Partnership (Business Support, Corporate Procurement, Business Transformation and Strategic Improvement, Customer

Services, Shared Transactional Services)

Communications

Commercial & Property

Registration and Bereavement Services

Commercial & Property

Delivery and Transformation

Health & Safety

Human Resources & Workforce Development - (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Digital, Data Analytics, Risk & IT Services

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

Performance and Information (Performance Management, Systems Support Team)

CHILDREN AND YOUNG PEOPLE'S SERVICE Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Children's Services (Children's Social Care Operations, Children's Social Care Quality Assurance, Child Health, Clare Lodge (Operations), Access to Resources)

Education, (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure, Early Years and Quality Improvement)

ADULTS Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety

Services, Offender Services, Safeguarding Boards – Adults and Children's)

Business Management and Commercial Operations (Commissioning)

LEGAL AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Corporate Lawyers

Constitutional Services, (Democratic Services, Electoral Services, Executive and Members Services) - (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Information Governance, (Freedom of Information and Data Protection)

PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Planning Growth and Environment (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Housing and Homelessness

Highways and Transport (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Employment and Skills

Community Safety

Regulatory Services

Emergency Resilience & Planning

(Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls)

PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU

The Leader of Peterborough City Council is offering everyone a chance to comment or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

Councillor Dennis Jones	Leader of the Council
Councillor Amjad Iqbal	Deputy Leader and Cabinet Member for Finance and Corporate Governance
Councillor Nick Thulbourn	Cabinet Member for Regeneration
Councillor Shabina Qayyum	Cabinet Member for Adults and Health
Councillor Katy Cole	Cabinet Member for Children's Services
Councillor Mohammed Jamil	Cabinet Member for Transport and Environment
Councillor Alison Jones	Cabinet Member for Housing and Communities

SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET

Your comment or query:

How can we contact you with a response?
(please include a telephone number, postal and/or e-mail address)

Name

Address

.....

Tel:

Email:

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)