

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

PUBLISHED: 16 DECEMBER 2022

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

**KEY DECISIONS FROM 16 JANUARY 2023**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>Phase 3 business case for the ARU Peterborough University – KEY/16JAN23/01</b> To consider and approve the full business case for phase 3 of the ARU Peterborough University development, as shareholder of the Peterborough HE Property Company Ltd.</p>	<b>Cabinet</b>	<b>16 January 2023</b>	Children and Education Scrutiny Committee	All Wards	Public consultation has taken place. A further consultation for Additional Licensing Scheme will take place following approval.	Adrian Chapman	<b>Place and Economy</b>	Full Business Case document
<p><b>Child Weight Management Procurement – KEY/16JAN23/03</b> To support the competitive procurement, through an Invitation to Tender (ITT) process, of a Child Weight Management service across Cambridgeshire and Peterborough. This includes delegating authority to Cambridgeshire County Council to act as the lead commissioner.</p>	<b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b>	<b>January 2023</b>	Adults and Health Scrutiny Committee	All Wards	Co-production work ongoing, in collaboration with the Cambridgeshire and Peterborough Adopting Innovation Hub. Consultation work already undertaken with Pinpoint, a voluntary organisation supporting children with SEND. Pinpoint will continue to input in to the specification and will help to evaluate specific questions within the tender relating to complex needs.	Imogen Gray. Senior Public Health Manager. <a href="mailto:imogen.gray@cambridgeshire.gov.uk">imogen.gray@cambridgeshire.gov.uk</a>	<b>Public Health</b>	CMDN

**PREVIOUSLY ADVERTISED KEY DECISIONS**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>1. Peterborough City Council Housing Related Support Procurement / Commissioning - KEY/24MAY21/02 –</b> To Procure / Commission Peterborough City Council Housing Related Support Services. Service redesign and change form annual Grant Agreements to longer term contracts.</p>	<b>Cabinet</b>	<b>13 March 2023</b>	Growth, Resources and Communities Scrutiny Committee	All Wards	Soft market testing is underway. A Housing Related Support Commissioning Strategy has been agreed and has received all the relevant approvals	Sean Evans, Head of Service Housing Needs, Email: <a href="mailto:sean.evans@peterborough.gov.uk">sean.evans@peterborough.gov.uk</a>	<b>People Services</b>	To be submitted, Housing Related Support Commissioning Strategy for Cambridgeshire & Peterborough 2020 - 2022. Procurement / Commissioning information.
<p><b>2. Article 4 Direction - KEY/28MAR2022/01 –</b> To agree to formulate an Article 4 Direction for public consultation that requires property owners in Bretton, Fletton &amp; Woodston, Hargate &amp; Hempstead, Hampton Vale, Park and Central wards, to obtain planning permission when converting single homes or residential properties into HMOs, alongside relevant planning policies to support this.</p>	<b>Cabinet</b>	<b>13 February 2023</b>	Growth, Resources, And Communities Scrutiny Committee	Bretton, Fletton & Woodston, Hargate & Hempstead, Hampton Vale, Park, North and Central.	Formal public consultation within relevant wards	Jim Newton, Assistant Director Planning & Building Control (Interim) Email: <a href="mailto:jim.newton@peterborough.gov.uk">jim.newton@peterborough.gov.uk</a>	<b>Place and Economy</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>3. Clare Lodge and agency resource - KEY/28MAR2022/02 -</b> Relating to the supply of temporary agency requirements at Clare Lodge</p>	<b>Cabinet</b>	<b>December 2022</b>	Children and Education Scrutiny Committee	All Wards	Legal, Procurement, Service area, Clare Lodge, agency providers	Steve McFaden, Business, Strategy & Infrastructure Manager Clare Lodge, 01733 253246	<b>People Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>4. Award of Insurance Contract - KEY/1AUG22/02 -</b> The existing contract for the Councils insurance arrangements runs from 1 April 2018 - 31 March 2023. (MAR18/CMDN/113). Discussions are now being held with insurance specialists and the Procurement Team to set out the specification requirements so that this contract can go out to tender with award expected in late January 2023 / early February 2023.</p>	<b>Councillor Andy Coles, Cabinet Member for Finance and Corporate Governance</b>	<b>1 April 2023</b>	Growth, Resources, And Communities Scrutiny Committee	All Wards	Consultation internal (Procurement), external (insurance broker advisors).	Steve Crabtree. Chief Internal Auditor. Tel: 01733 384557. Email: <a href="mailto:steve.crabtree@peterborough.gov.uk">steve.crabtree@peterborough.gov.uk</a>	<b>Corporate Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
<p><b>5. Towns Fund Business Case for The Vine Project – KEY/29AUG22/01</b> Assurance for Towns Fund Business Case Summaries for submission to DLUHC to apply for government funding for the Vine project. The total grant application for the project is over £12m from government.</p>	<b>Cabinet</b>	<b>16 January 2023</b>	Growth, Resources and Communities Scrutiny Committee	Central	Towns fund board consulted and approved the programme of submissions.	Karen Lockwood, programme manager, 07825 902794. <a href="mailto:Karen.Lockwood@peterborough.gov.uk">Karen.Lockwood@peterborough.gov.uk</a>	<b>Place and Economy</b>	Cabinet report to be submitted for consideration September 2022

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<p><b>6. Cambridgeshire County Council's Pseudo Dynamic Purchasing System (Dps) For Individual Service Fund (Isf) Services - KEY/12SEP22/03</b>            Authorise Peterborough City Council to utilise Cambridgeshire County Council's Pseudo Dynamic Purchasing Services (DPS) Agreement for the Provision of Individual Service Funds (ISF) Services to purchase ISF Services up to the value of £6,000,000 (six million pounds). Authorise the Executive Director, People &amp; Communities to enter into the required call off contracts following the competitive process, as required under the DPS, with the successful provider who has been selected to deliver the Services.</p>	<p><b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b></p>	<p><b>December 2022</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>N/A</p>	<p>Shairbano Shaukat, Commissioning Officer, TEL 07739 320000, <a href="mailto:shairbano.shaukat@peterborough.gov.uk">shairbano.shaukat@peterborough.gov.uk</a></p>	<p><b>Public Health</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>7. Approval of the award of contract for Milestone Infrastructure for the Detailed Design of the River Nene Pedestrian Bridge – KEY/24OCT22/01</b> - Approval of the award of contract for Milestone Infrastructure for the Detailed Design of the River Nene Pedestrian Bridge. This is a Towns Fund project and the Bridge will provide a walking and cycling route between the Embankment and Fletton Quays and also support the ambition of opening up the waterfront for regeneration.</p>	<p><b>Cabinet</b></p>	<p><b>19 December 2022</b></p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>Central, Fletton &amp; Standground</p>	<p>Engagement with ward councillors and a public consultation will take place</p>	<p>Karen Lockwood, Tel: 07825 902794, Email: <a href="mailto:karen.lockwood@peterborough.gov.uk">karen.lockwood@peterborough.gov.uk</a></p>	<p><b>Place &amp; Economy</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>8. Extension of contract for care and support services in Extra Care schemes – KEY/7NOV22/01</b>            To authorize an extension for one year 10 months to the existing contract at a total cost of £3,480,253</p>	<p><b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b></p>	<p><b>December 2022</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>Eye, Thorney &amp; Newborough, Paston and Walton and East</p>	<p>Preparations to tender the services had commenced and consultation questions had been completed by people living in the schemes and family members.</p>	<p>Lynne O'Brien Commissioning Manager 0777 667 9591 <a href="mailto:lynne.o'brien@cambridgeshire.gov.uk">lynne.o'brien@cambridgeshire.gov.uk</a></p>	<p><b>People Services</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>9. Approval for contract to be awarded to Milestone to deliver full business case and detailed design for A16 Norwood improvement scheme. - KEY/7NOV22/04</b>            The Council has previously received funding of £630k from the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver the outline business case and preliminary design for A16 Norwood improvement scheme. As that stage is now complete, a request is to be made to the CPCA to fund a further £1,567,190 so that the next stage (full business case and detailed design) can be undertaken. Approval is required for the contract to be awarded to Milestone to undertake the next phase of the scheme business case and design. The decision will only be progressed once funding is granted from the CPCA.</p>	<p><b>Cabinet</b></p>	<p><b>19 December 2022</b></p>	<p>Climate Change and Environment Scrutiny Committee</p>	<p>Gunthorpe and Eye, Thorney &amp; Newborough</p>	<p>Consultation was undertaken with members of the public and relevant stakeholders to inform the detailed design and business case.</p>	<p>Lewis Banks, Transport &amp; Environment Manager, Tel: 01733 317465, Email: <a href="mailto:lewis.banks@peterborough.gov.uk">lewis.banks@peterborough.gov.uk</a></p>	<p><b>Place and Economy</b></p>	<p>Currently the relevant documents for this decision are not available. The minutes of the CPCA Board meeting scheduled for 19 October 2022 will serve as confirmation of the additional grant funding award. The minutes and any supporting documents will be provided once they are made available</p>

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<p><b>10. Direct Payment Support Services – KEY/7NOV22/06 -</b> This 5-year contract is due to end in February 2023. Approval is sought to extend this contract for an additional two 12-month periods (1+1) at a total value of £250,984. This will increase the aggregated contract to £878,444. It is further requested that delegated authority to award be granted to the Executive Director, People &amp; Communities, Cambridgeshire and Peterborough.</p>	<p><b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b></p>	<p><b>December 2022</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Direct payment service users engaged through satisfaction survey, soft market test to evaluation interest in the provider market, market engagement event to inform service providers about the service and Council's vision, operational head of service, Direct Payment Monitoring Officers, Finance Managers, adult and childrens' commissioners reviewed service specification and social care practitioners shared their views on the professional support from the service.</p>	<p>Leneva Nwachukwu, Commissioner, 01954 286002, <a href="mailto:leneva.nwachukwu@cambridgeshire.gov.uk">leneva.nwachukwu@cambridgeshire.gov.uk</a></p>	<p><b>Public Health</b></p>	<p>Cabinet Member's Decision Notice, Joint Commissioning Board report v7 dated 26th July 2022 (meeting held 27th July). Appendix 4 should be exempt from public circulation as it includes specific characteristics of real-life service users which may make them identifiable to members of the public, if known, this may cause these individuals embarrassment and cause people in need of the support service to be reluctant to seek help, if they believe data about their circumstances are being publicised.</p>
<p><b>11. Charging residents and developers for replacement bins – KEY/21NOV22/01</b> Currently all replacement household bins are replaced for free, if implemented, if you loose your bin or damage it you will be required to pay for a replacement.</p>	<p><b>Councillor Nigel Simons, Cabinet Member For Waste Street Scene And The Environment</b></p>	<p><b>December 2022</b></p>	<p>Climate Change and Environment Scrutiny Committee</p>	<p>All Wards</p>	<p>Via the budget setting last financial year and FSWG</p>	<p>James Collingridge, Assistant Director of Operations, 01733 864736, <a href="mailto:james.collingridge@peterborough.gov.uk">james.collingridge@peterborough.gov.uk</a></p>	<p><b>Place and Economy</b></p>	<p>A CMDN.</p>
<p><b>12. Refugee Resettlement Befriender Contract Award – KEY/21NOV22/02</b>To award a contract to provide services and support to resettled refugee families under the United Kingdom Resettlement Scheme and the Afghan Relocation and Assistance Programme.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Communication, Culture and Communities</b></p>	<p><b>31 January 2023</b></p>	<p>Growth, Resources and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Soft market testing with potential suppliers has taken place</p>	<p>Ian Phillips Head of Communities and Partnerships Integration Email: <a href="mailto:ian.phillips@peterborough.gov.uk">ian.phillips@peterborough.gov.uk</a></p>	<p><b>People Services</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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13. <b>Disposal of Ground Rent at Hereward Cross – KEY/05DEC22/01</b> - Disposal of ground rent at Hereward Cross	<b>Councillor Andy Coles, Cabinet Member for Finance and Corporate Governance</b>	<b>December 2022</b>	Growth, Resources, And Communities Scrutiny Committee	Central Ward	Part of the approved disposal programme	Felicity Paddick, Manager - Estates and Valuation Email: felicity.paddick@nps.co.uk Tel: 07801 910971	<b>Corporate Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
14. <b>Allocation of Funding for PIRI – KEY/05DEC22/02</b> - To confirm the allocation of funding for the PIRI project	<b>Councillor Marco Cereste, Climate Change, Planning, Housing and Transport</b>	<b>February 2023</b>	Climate Change and Environment Scrutiny Committee	East & Central Wards	Relevant internal and external stakeholders	Elliot Smith, Commercial Manager - Email: elliot.smith@peterborough.gov.uk	<b>Place &amp; Economy</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
15. <b>Procurement of a DPS for The Construction of Large-scale Adaptations to Domestic Properties to Provide Disabled Living Facilities and The Provision of Repairs Assistance to Low Income and Vulnerable, Owner Occupiers of Domestic Properties from 1 Jan 2023 to 31 Dec 2027 with optional 4 yearly extensions to 31 Dec 2031 - KEY/05DEC22/03</b> - Procurement of a Dynamic Purchasing System for the Construction of Large-scale Adaptations to Domestic Properties to Provide Disabled Living Facilities and The Provision of Repairs Assistance to Low Income and Vulnerable, Owner Occupiers of Domestic Properties.	<b>Councillor Marco Cereste, Climate Change, Planning, Housing and Transport</b>	<b>January 2023</b>	Adults and Health Scrutiny Committee	All Wards	Soft Market Testing and Contractor Engagement Event	Sharon Malia - Housing Programmes Manager – Email: sharon.malia@peterborough.gov.uk Tel: 07920 160632	<b>People Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
16. <b>Re-tendering of the Care &amp; Repair Framework Agreement (4 LOTS) 1 Jan 2023 to 31 Dec 2025 with optional 2 yearly extensions to 31 Dec 2027 - KEY/05DEC22/04</b> - A re-tender of the existing Care & Repair Framework Agreement currently in Year 4 of a 3 year plus 1 plus 1 Agreement. The framework of Contractors deliver mandatory Disabled Facility Grants, Minor Aids & Adaptations and discretionary grants.	<b>Councillor Marco Cereste, Cabinet Member for Climate Change, Planning, Housing and Transport</b>	<b>1 January 2023</b>	Adults and Health Scrutiny Committee	All Wards	Soft Market Testing, Engagement Events and contract published via Pro Contract	Sharon Malia - Housing Programmes Manager Email: sharon.malia@peterborough.gov.uk Tel: 07920 160632	<b>People Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p><b>17. Adult Social Care IT system procurement 2023</b>  <b>KEY/05DEC22/05</b> - The description you have provided is too long to fit onto are document, so would the following amendment be ok instead:</p> <p>The contract for the current Adult Social Care system, Mosaic, ends in July 2023.</p> <p>Continuing with the incumbent will avoid disproportionate technical difficulties, diseconomies, and significant disruption to the delivery of service.</p> <p>In addition, there has also been over 2 years investment in developing the required processes and digital engagement within the solution to ensure the product meets the needs of the service and the service users.</p> <p>With the new contract, and in line with our IT Strategy, we are also proposing to move Mosaic out of our data centre to hosted by the supplier – i.e. run in the cloud.</p>	Cabinet	16 January 2022	Adults and Health Scrutiny Committee	N/A	N/A	Kirstin Clarke, Assistant Director P&C Email: kirstin.clarke@cambridgeshire.gov.uk & Chris Stromberg, Head of Business & Digital Systems Email: chris.stromberg@cambridgeshire.gov.uk	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>18. Extension of the current Section 75 agreements for the Healthy Child Programme (HCP) in Peterborough (Health Visiting, Family Nurse Partnership and School Nursing) - KEY/05DEC22/06</b> - The Cabinet Members are recommended to authorise the extension of current Delegation and Partnering Agreement with Cambridgeshire County Council in order to extend the Section 75 agreements with Cambridgeshire Community Services (CCS) and Cambridgeshire and Peterborough (CPFT) Foundation Trust relating to:</p> <p>(i)The provision of Health Visiting and Family Nurse Partnership Services, whereby CCS and CPFT will exercise the health-related function to the Local Authorities for the duration of 12 months between 1 April 2024 and 31 March 2025; and</p> <p>(ii) The provision of School Nursing Services, whereby CCS and CPFT will exercise the health-related function to the Local Authorities for the duration of 12 months between 1 April 2024 and 31 March 2025.</p>	Cabinet	13 March 2023	Children and Education Scrutiny Committee	All Wards	Will be undertaken as part of the work on Family hubs and developing the new service specification	Jyoti Atri, Director of Public Health, Email Jyoti.Atri@cambridgeshire.gov.uk	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p><b>19. Education Systems Contract Award – KEY/19DEC22/01</b> Procuring a cloud-based system for Education which will provide a single view of service user details to improve service delivery.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and the University</b></p>	<p><b>March 2023</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Procurement, Finance, Legal, Service area</p>	<p>Lucy Sweatman, Education Programme Manager, 07548342557</p>	<p><b>People Services</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>20. Active Travel Funding Award for Thorpe Wood Cycleway and School Streets – KEY/19DEC22/02</b> The Council has received funding from the Cambridgeshire and Peterborough Combined Authority (CPCA) via the Department for Transport for projects it had submitted under its Tranche 3 submission. The Council was successful in obtaining further grant funding for two projects; Thorpe Wood cycleway and School Streets. This grant award consists of £625k for Thorpe Wood cycleway (detailed design and construction) and £10k for School Streets projects. Approval is required for contract to be awarded to Milestone to undertake delivery of Thorpe Wood cycleway project and to expand the School Streets project to additional schools that have shown an interest in the initiative.</p>	<p><b>Cabinet</b></p>	<p><b>19 December 2022</b></p>	<p>Climate Change and Environment Scrutiny Committee</p>	<p>West</p>	<p>Consultation will be undertaken with relevant stakeholders (councillors, residents, cycle forum, etc.) when design is ready or when schools have been selected.</p>	<p>Lewis Banks, Transport &amp; Environment Manager, Tel: 01733 317465, Email: <a href="mailto:lewis.banks@peterborough.gov.uk">lewis.banks@peterborough.gov.uk</a></p>	<p><b>Place and Economy</b></p>	<p>Meeting minutes confirming award. <a href="https://cambridgeshirepeterborough.gov.uk/MeetingPublic/mid/397/Meeting/2117/Committee/63/SelectedTab/Documents/Default.aspx">https://cambridgeshirepeterborough.gov.uk/MeetingPublic/mid/397/Meeting/2117/Committee/63/SelectedTab/Documents/Default.aspx</a></p>
<p><b>21. Apply to the Secretary of State for Moving Traffic Enforcement Powers under Section 6 of the Traffic Management Act – KEY/19DEC22/03</b> - To approve the council application to the Secretary State for Moving Traffic Enforcement Powers under Section 6 of the Traffic Management Act and the enforcement via ANPR cameras.</p>	<p><b>Cabinet</b></p>	<p><b>19 December 2022</b></p>	<p>Growth, Resources and Communities Scrutiny Committee</p>	<p>Stanground South, Park and Central, for initial sites, however, will impact city wide.</p>	<p>Public Consultation</p>	<p>Clair George 07920 160 733 or Adam Payton 07983 467 368</p>	<p><b>Place and Economy</b></p>	<p>Summary of consultation, and details of sites</p>
<p><b>22. Review of the Local Plan – KEY/19DEC22/04</b> 1. To authorise officers to commence a review of the Local Plan; and 2. To approve the Local Development Scheme (LDS), which set out a timetable for the production of a new Local Plan, and bring it into effect from 16 January 2023"</p>	<p><b>Cabinet</b></p>	<p><b>16 January 2023</b></p>	<p>Climate Change and Environment Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p><a href="mailto:gemma.wildman@peterborough.gov.uk">Gemma Wildman, Principal Planner, 01733 863824 gemma.wildman@peterborough.gov.uk</a></p>	<p><b>Place and Economy</b></p>	<p>Local Development Scheme (LDS)</p>



**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

**DECISIONS TO BE TAKEN IN PRIVATE**

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<p><b>Licensing Schemes – Raising Housing Standards – KEY/16JAN23/02</b> Approval of submission of an application for a Selective Licensing Scheme to Government. Exploration of Additional Licensing Schemes for the city, and the undertaking of a public consultation where analysis identifies such schemes would be beneficial.</p>	Cabinet	16 January 2023	Growth, Resources and Communities	All Wards	Public consultation has taken place. A further consultation for Additional Licensing Scheme will take place following approval.	Peter Gell, Assistant Director Regulatory Services, 01733 453419, peter.gell@peterborough.gov.uk	Place and Economy	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
<p><b>Debt write-offs in excess of £10,000 - KEY/1AUG22/03 -</b> Approval of debt write-offs in excess of £10,000 if applicable for Non-Domestic Rates, Council Tax, Housing Benefit overpayments and Sundry Debtor accounts.</p>	Cabinet	16 January 2023	Growth, Resources, And Communities Scrutiny Committee	N/A	None	Chris Yates, Finance Manager - Business Operations, Tel:01733 384552, Email chris.yates@peterborough.gov.uk	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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1. <b>Disposal of Part of Peterborough Rural Estate – KEY/21NOV22/03</b> - Disposal of part of PCC rural estate in accordance with the disposal strategy approved in September Cabinet.	Cabinet	19 December 2022	Growth, Resources, And Communities Scrutiny Committee	Eye, Thorney & Newborou gh	Part of the disposal programme already approved at Cabinet	Felicity Paddick - felicity.paddick@nps.co.uk, 07801 910971	Corporate Services	Cabinet report & exempt annexes which include financial and personal details.
2. <b>Peterborough Limited Subsidiary Structure</b> - Approval is sort to create a subsidiary organisation to Peterborough Limited to aid the efficient and effective future delivery of services.	Cabinet	February 2023	Growth, Resources, And Communities Scrutiny Committee	N/A	N/A	Kitran Eastman Managing Director - Peterborough Ltd Email: <a href="mailto:Kitran.Eastman@peterboroughlimited.co.uk">Kitran.Eastman@peterboroughlimit ed.co.uk</a>	Place and Economy	Commercial Sensitivity of Peterborough Limited  The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
3. <b>Approval of transfer/sale of Regional Pool car park to facilitate phase 3 of the university project – KEY/2JAN2023/01</b> - Phase 3 of the university project is due to be constructed on the Regional Pool car park with the transfer to be completed by no later than 12th February 2023.	Cabinet	16 January 2023	Growth, Resources, and Communities Scrutiny Committee	Central	Relevant internal and external stakeholders	Felicity Paddick, Manager of Estates NPS. Tel: 07801 910971 Email: felicity.paddick@nps.co.uk	Place and Economy	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. <b>Confirmation of the arrangements to transfer the services provided by NPS Peterborough Ltd following termination of their agreement in relation to property and estates – KEY/2JAN2023/02</b> - Cabinet decision JUN22/CAB/07 approved the termination of the agreement with NPS Peterborough Ltd. This report sets out the proposed arrangements for the transfer of those services provided under that agreement.	Cabinet	16 January 2023	Growth, Resources, and Communities Scrutiny Committee	All Wards	Relevant internal and external stakeholders  The staff of NPS Peterborough Ltd and the relevant trade unions	Cecilie Booth - Director Resources and S151 Officer Email: cecilie.booth@peterborough.gov.uk	Corporate Services	An exempt annex containing information in category 1, 2, 3,4 and 5 of paragraph 10.4 of the Constitution



## PREVIOUSLY ADVERTISED DECISIONS

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p><b>1. Approval of the leasehold disposal of a brownfield site to a care provider –</b> A site has been found for a care home and the Council are currently looking into a leasehold disposal to a care provider who will build a care facility and then contract to provide services to the Council.</p>	<p><b>Councillor Cereste, Cabinet Member for Climate Change, Planning, Housing and Transport</b></p>	<p><b>December 2022</b></p>	<p>Growth, Resources, And Communities Scrutiny Committee</p>	<p>Park</p>	<p>Relevant internal and external stakeholders.  A forum has been set up by the Combined Authority involving representatives from finance, legal, property and social care.</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk</p>	<p><b>Corporate Services</b></p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
<p><b>2. Approval of the Peterborough Sufficiency Strategy</b> Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services, and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>December 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been widespread consultation including with children and young people in care.</p>	<p>Nicola Curley: Director of Children's Service, Email: nicola.curley@peterborough.gov.uk</p>	<p><b>Peoples Services</b></p>	<p>Scrutiny Report</p>
<p><b>3. Werrington Fields and Ken Stimpson Secondary School -</b> Following a public meeting held on 20 September 2021 at Ken Stimpson School, a decision needs to be taken on whether or not to proceed with plans to erect a fence to enclose part of the school's playing fields. The area is currently open access to the public. The school has not been using the area for over two years due to concerns over the safeguarding risk to the young people attending the school.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>December 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Public meeting held on 20 September 2021 at Ken Stimpson School. Prior to this, a detailed background information document was circulated to interested parties.</p>	<p>Jonathan Lewis, Service Director, Education Email: jonathan.lewis@peterborough.gov.uk</p>	<p><b>Peoples Services</b></p>	<p>Cabinet Member Decision Notice, Background Information Document  It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>4. Approval to enter into a Section 75 Partnership Agreement with Cambridgeshire and Peterborough NHS Foundation Trust</b> This agreement will ensure the provision of CPFT mental health specialist working with mental health practitioners who are part of multiagency Family Safeguarding teams working as part of children's social care safeguarding teams.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>December 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Andrews, Children's Commissioning Manager helen.andrews@cambridgeshire.gov.uk</p>	<p><b>People Services</b></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

5.	<b>Approve the Joint Cambridgeshire and Peterborough Suicide Prevention Strategy 2022-2025</b> – to discuss and agree the Joint Cambridgeshire and Peterborough Suicide Prevention Strategy 2022-2025, for final approval by the Health and Wellbeing Board.	Cabinet	19 December 2022	Adults and Health Scrutiny Committee	Dogsthorpe	Chair and vice chair of adults and health committee, Director of Public Health, Mental health boards	Joe Davies Email:joseph.davies@cambridgeshire.gov.uk	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
6.	<b>PCC/CCC Delegation Agreement for jointly procured Floating Support service</b> - Approval of Delegation Arrangements to allow CCC to implement and manage this contract on behalf of PCC	Councillor Howard, Cabinet Member for Adult Social Care, Health & Public Health	December 2022	Adults and Health Scrutiny Committee	All Wards	Feedback sought from existing customers, staff and external partners/stakeholders prior to commencing re-procurement	Lisa Sparks, Senior Commissioner (ASC Commissioning), 07900163590, lisa.sparks@cambridgeshire.gov.uk	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7.	<b>Approval and Endorsement of a new countywide Infant Feeding Strategy</b> - Decision sought to approve and endorse a countywide Infant Feeding Strategy developed collaboratively between Public Health and the Cambridgeshire & Peterborough Clinical Commissioning Group (CCG). This decision includes approval of overall strategy and underpinned action plans required to implement this.	Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University	December 2022	Children and Education Scrutiny Committee	All Wards	Maternity Voices Partnerships, who are made up of service user representatives and key stakeholders spanning maternity, health visiting and the third sector have coproduced the strategy alongside Local Authority and CCG colleagues.	Amy Hall, Children's Public Health Commissioning Manager, amy.hall@peterborough.gov.uk, 07583040529	Public Health	Paper and Strategy to be submitted closer to the Cabinet meeting
8.	<b>Approval of Delegation Agreement for Floating Support Service</b> - Requesting approval to delegate authority to CCC to enable them to deliver a new jointly commissioned Floating Support service on behalf of PCC.	Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health	December 2022	Adults and Health Scrutiny Committee	All Wards	Feedback gathered from existing customers, service staff and external stakeholders/partners.	Lisa Sparks - Senior Commissioner - <a href="mailto:lisa.sparks@cambridgeshire.gov.uk">lisa.sparks@cambridgeshire.gov.uk</a> - 07900163590	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
9.	<b>Approval to award a grant for a Mental Health Supported Living service.</b> - Approval to award a grant for revenue funding to Eastlands Mental Health Supported Living Services, for a period of 1 year period, from April 2023.	Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health	January 2023	Adults and Health Scrutiny Committee	All Wards	Consultation not required as seeking no change to existing service	Lisa Sparks - Senior Commissioner - <a href="mailto:lisa.sparks@cambridgeshire.gov.uk">lisa.sparks@cambridgeshire.gov.uk</a> - 07900163590	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

10.	<b>Extend Grant funded lunch clubs and award grant for AgeUK Day Centre</b> - To retrospectively approve the funding of various lunch clubs and an AgeUK Day Centre to include: Bharat Hindu Samaj Lunch Club Italian Community Centre Lunch Club South Grove Community Centre (formally known as FILEF Lunch Club) AgeUK Orton Day Service  The provision commenced in April 2022 and will run until March 2024. The grant funding comes to a total of £73,508	<b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b>	<b>December 2022</b>	Adults and Health Scrutiny Committee	North, Fletton and Woodston		Claire Cluer - Commissioning Manager (Day Opportunities Review) 01480 372314, claire.cluer@cambridgeshire.gov.uk	<b>People Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
11.	<b>Investment to fund the NHS pay award for staff who work in NHS services commissioned by Public Health</b> – Public Health commission services from NHS organisations. Their staff have had a 3% pay award. The Public Health Grant funding uplift for 2022/23 reflects this pay award. Local Authorities are expected to ensure that these NHS pay awards are fully met and included in any contractual arrangements or Section 75 agreements.	<b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b>	<b>December 2022</b>	Adults and Health Scrutiny Committee	All Wards	NHS commissioned providers.	Val Thomas Deputy Director of Public Health, Email: val.thomas@cambridgeshire.gov.uk	<b>Public Health</b>	Cover paper
12.	<b>Uplift in payments for delivery of public health services in primary care</b> – Stop smoking, NHS Health Checks and Long-Acting reversible contraception services are delivered in primary care. This CMDN seeks approval for an uplift in the price paid for each unit delivered.	<b>Councillor John Howard, Cabinet Member for Adult Social Care, Health and Public Health</b>	<b>December 2022</b>	Adults and Health Scrutiny Committee	All Wards	Consultation has been undertaken with the local medical committee which represents gps.	Val Thomas Deputy Director of Public Health, 07884 183373 val.Thomas@cambridgeshire.gov.uk	<b>Public Health</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13.	<b>Acquisition of 4 Royce Road, Peterborough</b> - Acquisition of industrial premises at 4 Royce Road adjacent to PCC owned land	<b>Councillor Andy Coles, Cabinet Member for Finance and Corporate Governance</b>	<b>December 2022</b>	Growth, Resources, And Communities Scrutiny Committee	East Ward	N/A	Felicity Paddick, Manager - Estates and Valuation Email: felicity.paddick@nps.co.uk Tel: 07801 910971	<b>Corporate Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).



## FORWARD PLAN

### **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Fitzgerald (Leader of the Council), Cllr Steve Allen (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Howard; Cllr Coles and Cllr Simons.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

### **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

### **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk) or by telephone on 01733 452460.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedecisions](http://www.peterborough.gov.uk/executivedecisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.



## **DIRECTORATE RESPONSIBILITIES**

**Please note that all Directorates have been colour coded. Each decision will be colour coded in accordance with the below.**

### **CORPORATE SERVICES DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Financial and Resources

Internal Audit, Insurance and Investigations

Peterborough Serco Strategic Partnership (Business Support, Corporate Procurement, Business Transformation and Strategic Improvement, Customer Services, Shared Transactional Services)

Communications

Commercial & Property

Registration and Bereavement Services

Commercial & Property

Delivery and Transformation

Health & Safety

Human Resources & Workforce Development - (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Digital, Data Analytics, Risk & IT Services

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

### **PEOPLE SERVICES DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Commissioning

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

Performance and Information (Performance Management, Systems Support Team)

### **LEGAL AND GOVERNANCE DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Corporate Lawyers

Constitutional Services, (Democratic Services, Electoral Services, Executive and Members Services) - (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Information Governance, (Freedom of Information and Data Protection)

### **PLACE AND ECONOMY DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Planning Growth and Environment (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Housing and Homelessness

Highways and Transport (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Employment and Skills

Community Safety

Regulatory Services

Emergency Resilience & Planning

(Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls)

### **PUBLIC HEALTH DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

