

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

PUBLISHED: 20 MAY 2022

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

**KEY DECISIONS FROM 20 JUNE 2022**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>Approval of ransom strip value to facilitate development at the A1/A605 junction within Huntingdonshire – KEY/20JUN22/01</b> - Newlands development have proposed a development within HDC. However, to enable a larger development, the developer requires an area of CRA land, within PCC ownership, to be enhanced and enable planning permission. The land is therefore a ransom strip and a figure has been negotiated with the developer.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy</b></p>	<p><b>June 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Orton Waterville</p>	<p>Consultation has been carried out with the Interim Head of Property, external valuers</p>	<p>Felicity Paddick, Associate Director NPS Peterborough, Email: felicity.paddick@nps.co.uk</p>	<p>Place and Economy</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>
<p><b>Contract Award for Translation and Interpretation Services - KEY/20JUN22/02</b> - Capita Translation and Interpretation services provides Peterborough City Council with translation and interpretation services. This Framework agreement contract with Capita expires 7th November 2022 and needs to be renewed.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>August 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal stakeholders</p>	<p>Helen Andrews Commissioning Manager Tel: 07557155633 Email: helen.andrews@cambridgeshire.gov.uk</p>	<p>People and Communities</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>Approval for contract to be awarded to Milestone to deliver preliminary design of two additional active travel schemes as part of A1260 Junction 3 improvement project - KEY/20JUN22/03</b> - The Council is currently in the process of completing the business case and design of the A1260 Junction 3 improvement scheme, however it is recognised that to further enhance the main highway works and improve active travel options in the scheme area additional improvements are required for walking and cycling. Therefore, it is being proposed to include improvements along Malborne Way and Phorpres Way. The work is estimated to cost £165k and will be funded by the Cambridgeshire and Peterborough Combined Authority.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy</b></p>	<p><b>June 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Orton Longueville &amp; Hargate &amp; Hempsted</p>	<p>Consultation will take place with the Peterborough Cycle Forum</p>	<p>Lewis Banks, Transport and Environment Manager, Tel 01733 317465, email lewis.banks@peterborough.gov.uk</p>	<p>Place and Economy</p>	<p>Current CMDN for highway improvement - Approval for contract to be awarded to Skanska (now known as Milestone) to deliver detailed design and full business case for A1260 Nene Parkway Junction 32 to Junction 3 improvement scheme - JAN21/CMDN/72</p>

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<p><b>Selective Licensing of Private Rented Accommodation – KEY/20JUN22/04</b> - Cabinet Members will be asked to formally approve the Selective Licensing scheme and endorse the submission of the proposal to Government for consideration and final approval.</p>	<b>Cabinet</b>	<b>June 2022</b>	Communities Scrutiny Committee	Bretton, East, Fletton & Woodston, Stanground South & Orton Waterville	Public consultation held between January and April 2020	Michael Kelleher, Assistant Director - Housing, 01733 452586 M: 07973875642 E: michael.kelleher@peterborough.gov.uk	Place and Economy	<p>Cabinet report will be published in line with timescales.</p> <p>Further documents to be confirmed.</p>

**PREVIOUSLY ADVERTISED KEY DECISIONS**

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<p><b>1. Disposal of land at 7-23 London Road, Peterborough - KEY/06JAN20/01</b>                      Approval to dispose of surplus land to a registered provider for redevelopment to social housing The disposal will be conditional on a successful planning consent; the application has yet to be made.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>May 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders.</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971                      Email: <a href="mailto:felicity.paddick@nps.co.uk">felicity.paddick@nps.co.uk</a></p>	<p>Place and Economy</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>There will be an exempt annex with details of the commercial transaction.</p>
<p><b>2. The disposal of former playing fields at Angus Court, Westown, Peterborough - KEY/06JAN20/02</b>                      Approval to dispose of former playing fields and Angus Court</p>	<p><b>Councillor Fitzgerald, Leader of the Council</b></p>	<p><b>June 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>West</p>	<p>A number of consultation events for residents have been held for the proposed disposal of land at Angus Court and the creation of new facilities at Thorpe Lea Meadows. Consultation and information events were held at West Town Academy took place on 1 November 2018 and 7 March 2019</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971                      Email: <a href="mailto:felicity.paddick@nps.co.uk">felicity.paddick@nps.co.uk</a></p>	<p>Place and Economy</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p><b>3. Bretton Court Redevelopment Scheme – KEY/15MAR21/04</b>  1. Approve the surrender of the Council's lease for the ground floor retail units of Bretton Court dated 28th June 2019, subject to the conditions to set out below and to be formalised within the Deed of Surrender  2. Approve the Council entering in to an Agreement for Lease for the ground floor retail units of the new development scheme at Bretton Court, subject to the terms set out below  3. Subject to the terms of the above Agreement for Lease being satisfied, to approve the Council entering in to a New Lease or the ground floor retail units of the new development scheme at Bretton Court</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>May 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Bretton</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Harris, Senior Estates Surveyor, NPS Peterborough  Email: helen.harris@nps.co.uk  Mobile: 07920 160181</p>	<p>Place and Economy</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>4. Approval for application of Government funding for a heat network - KEY/29MAR21/02</b>  The Peterborough Integrated Renewables Infrastructure (PIRI) is designing a low carbon heat network for Peterborough. In order to develop the designs an application for Government Grant funding will be required and this decision is to provide approval for that application.</p>	<p><b>Councillor Simons, Cabinet Member for Waste, Street Scene and Environment</b></p>	<p><b>July 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Consultation have been undertaken with the engaged advisors</p>	<p>Elliot Smith - Commercial Manager; Energy, Infrastructure and Regeneration.  Tel: 07506536565  Email: elliot.smith@peterborough.gov.uk</p>	<p>Law and Governance</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>
<p><b>5. PCC Homecare Framework – KEY/12APR21/02</b>  To launch a new pseudo framework in March 2023 for the provision of care and support in the community, including homecare, supported living services and extra care.</p>	<p><b>Vacant, Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p><b>July 2022</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>West</p>	<p>Relevant internal and external stakeholders</p>	<p>Ruth Miller, 07795046754, ruth.miller@cambbridgeshire.gov.uk</p>	<p>People and Communities</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p><b>6. 64-68 Bridge Street, dilapidation works – KEY/26APR2021/02 –</b>  Approval to carry out dilapidations works at 64-68 Bridge Street, Peterborough.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>May 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Felicity Paddick, Manager - Estates and Valuation,  Tel: 07801 910971  Email: felicity.paddick@nps.co.uk</p>	<p>Place and Economy</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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<p><b>7. Peterborough City Council Housing Related Support Procurement / Commissioning - KEY/24MAY21/02 –</b> To Procure / Commission Peterborough City Council Housing Related Support Services. Service redesign and change form annual Grant Agreements to longer term contracts.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>July 2022</b></p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Soft market testing is underway. A Housing Related Support Commissioning Strategy has been agreed and has received all the relevant approvals.</p>	<p>Sharon Malia, Housing Programmes Manager Sharon Malia - Housing Programmes Manager, 01733 237771, Email: <a href="mailto:sharon.malia@peterborough.gov.uk">sharon.malia@peterborough.gov.uk</a></p>	<p>People and Communities</p>	<p>To be submitted, Housing Related Support Commissioning Strategy for Cambridgeshire &amp; Peterborough 2020 - 2022. Procurement / Commissioning information.</p>
<p><b>8. Approval to enter into a Section 75 Partnership Agreement with Cambridgeshire and Peterborough NHS Foundation Trust – KEY/11OCT21/03</b> This agreement will ensure the provision of CPFT mental health specialist working with mental health practitioners who are part of multiagency Family Safeguarding teams working as part of children's social care safeguarding teams.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>May 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Andrews, Children's Commissioning Manager helen.andrews@cambridgeshire.gov.uk</p>	<p>People and Communities</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>9. Novation of Amey LG Materials Recycling Facility contract – KEY/03JAN22/02</b> Agreement by the relevant cabinet member to permit a novation of Amey MRF contract and associated legal agreements necessary to complete this process.</p>	<p><b>Councillor Nigel Simons, Cabinet Member for Waste, Street Scene and the Environment</b></p>	<p><b>June 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Richard Pearn, Head of Waste, Resources and Energy, Email: <a href="mailto:richard.pearne@peterborough.gov.uk">richard.pearne@peterborough.gov.uk</a></p>	<p>Place and Economy</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>
<p><b>10. Continuation of shared Trading Standards Service – KEY/28FEB22/03</b> Peterborough City Council entered into a Memorandum of Understanding with Cambridgeshire County Council for the provision of a shared Trading Standards Service across Peterborough and Cambridgeshire from 1 April 2017. Approval is requested to continue the shared service arrangements as per the Service Level Agreement.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>May 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Catherine Pawson. Head of Operations Trading Standards, 01954 284651, catherine.pawson@peterborough.gov.uk</p>	<p>Resources</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p><b>11. Dynamic Purchasing System - Temporary Accommodation &amp; Private Rented Sector Scheme – KEY/18FEB22/05</b> To implement a Dynamic Purchasing System in order to procure accommodation for homelessness households who approach Peterborough City Council for assistance. We look to be more responsive and flexible with the accommodation we provide, and to ensure we provide value for money through a more competitive system.</p>	<b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b>	<b>July 2022</b>	Communities Scrutiny Committee	All Wards	Housing Needs are currently undertaking a soft market test and engagement with providers.	Caroline Rowan, Housing Manager, 01733 864095, caroline.rowan@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>12. Procurement of a Design Team for The Vine, 64-68 Bridge Street, Peterborough - KEY/14MAR2022/01 –</b> A decision is requested following a procurement exercise under the Homes England Framework, for the appointment of a design team. The design team will then need to undertake concept designs to inform an Outline Business Case.</p>	<b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b>	<b>May 2022</b>	Growth, Environment and Resources Scrutiny Committee	Central Ward	Relevant internal and external stakeholders and through the Homes England Framework.	Karen Lockwood, Programme Manager Place & Economy, Tel:07825 902794, Email: karen.lockwood@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>13. Article 4 Direction - KEY/28MAR2022/01 –</b> To agree to formulate an Article 4 Direction for public consultation that requires property owners in Bretton, Fletton &amp; Woodston, Hargate &amp; Hempstead, Hampton Vale, Park and Central wards, to obtain planning permission when converting single homes or residential properties into HMOs, alongside relevant planning policies to support this.</p>	<b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b>	<b>May 2022</b>	Communities Scrutiny Committee	Bretton, Fletton & Woodston, Hargate & Hempstead, Hampton Vale, Park and Central.	Formal public consultation within relevant wards	Michael Kelleher, Assistant Director Housing michael.kelleher@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>14. Clare Lodge and agency resource - KEY/28MAR2022/02 -</b> Relating to the supply of temporary agency requirements at Clare Lodge</p>	<b>Councillor Marco Cereste, Cabinet Member for Digital Services and Transformation</b>	<b>May 2022</b>	Growth, Environment and Resources Scrutiny Committee	All Wards	Legal, Procurement, Service area, Clare Lodge, agency providers	Steve McFaden, Business, Strategy & Infrastructure Manager Clare Lodge, 01733 253246	People and Communities	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>15. Contract value reconciliation to accommodate transaction charges - Pay360 Capita call-off contract via KCS Framework Agreement – KEY/11APR2022/01 -</b> Seek authorisation for increased contract value award. The cumulative contract value now exceeds the value originally awarded within a Director's Contract Award Report.</p>	<b>Councillor Marco Cereste, Cabinet Member for Digital Services and Transformation</b>	<b>May 2022</b>	Growth, Environment and Resources Scrutiny Committee	N/A	Relevant internal and external stakeholders	Jason Dalby IT Projects and Programmes ICT Project Manager, t: 01733 452562 m: 07931 176848, jason.dalby@peterborough.gov.uk	Customer and Digital Services	Director's Contract Award Report dated 25 August 2021

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<p><b>16. Extension of the Learning Disability Day Opportunities Contracts in Peterborough – KEY/25APR2022/01</b> - To approve the extensions of the LD Day Opportunities Contracts in Peterborough to 31 March 2024 for Thera, Sense, Helping Hands</p>	Cabinet	June 2022	Adults and Health Scrutiny Committee	All Wards	Relevant internal and external stakeholders	Toni Bawden, Commissioner LD/Autism Email: toni.bawden@cambridgeshire.gov.uk	People and Communities	Cabinet report to be submitted June 2022
<p><b>17. Extension of Lyons Gardens LD residential respite contract - KEY/25APR2022/02</b> - This report seeks the Cabinet Member for integrated Adult Social Care &amp; Health's approval to extend the Lyons Gardens contract by 18 months from 1 May 2022 to 31 October 2023, thus ensuring the continuation of the respite provision for people with Learning Disabilities in Peterborough, whilst a wider respite review is undertaken</p>	Cabinet	June 2022	Adults and Health Scrutiny Committee	All Wards	Relevant internal and external stakeholders	Toni Bawden, Commissioner LD/Autism Email: toni.bawden@cambridgeshire.gov.uk	People and Communities	Cabinet report to be submitted June 2022
<p><b>18. Variations to the Integrated Drug and Alcohol Treatment System Contract - KEY/25APR2022/03</b> - Modifications to the Integrated Drug and Alcohol Treatment System contract for Peterborough between the Council and Change Grow Live Services Limited for the contract years 2022/23 and 2023/24.</p>	Vacant, Cabinet Member for Adult Social Care, Health and Public Health	May 2022	Adults and Health Scrutiny Committee	All Wards	Relevant internal and external stakeholders	Joe Keegan, Commissioning Team Manager Substance Misuse, Tel 07795302390, joseph.keegan@cambridgeshire.gov.uk	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>19. Approval for contract to be awarded to CIPFA to provide expertise and delivery capacity to support implementation of the Council's Improvement Plan - KEY/25APR2022/04</b> - In the budget approved by Full Council in March '22 the establishment of a Budget Risk Reserve was agreed to fund the cost of transformational investment and the implementation of the Improvement Plan. This decision relates to the award of contract against this agreed reserve.</p>	Councillor Andy Coles, Cabinet Member for Finance	May 2022	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders.	Amanda Askham, Director of Business Improvement and Development Tel: 07919 166328 Email: amanda.askham@peterborough.gov.uk	Business Improvement and Development	PCC's Improvement Plan is published here. Report and relevant appendices to be published.
<p><b>20. Recommendation to deliver parkway resurfacing utilising the Peterborough Highway Services Term Service, awarding works directly to Milestone Infrastructure Services – KEY/9MAY2022/01</b> - Parkway resurfacing has an approved budget of £500,000 for the next two financial years; 2022/2023 and 2023/2024. A recommendation is being made to award the works directly to Milestone Infrastructure Services utilising the existing Peterborough Highways Services contract. Using this delivery mechanism saves time and money as a full procurement exercise is not required, increases the value of work put through to the contract to contribute to the major schemes rebate and offers confidence in the quality of work being delivered.</p>	Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments	May 2022	Growth, Environment and Resources Scrutiny Committee	All Wards	N/A	Amy Petrie, Principal Programme and Project Officer, Tel: 01733 452272	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.



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<p><b>21. Towns Fund Business Cases - KEY/9MAY2022/02 - Assurance for Towns Fund Business Case Summaries for submission to DLUHC to apply for government funding.</b></p>	<p><b>Cabinet</b></p>	<p><b>July 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central, Fletton &amp; Stanground and East</p>	<p>Relevant internal and external stakeholders.  Towns Fund Board consulted and approved the programme at Board Meeting 20 January 2022.</p>	<p>Karen Lockwood, Programme Manager, Tel: 07825 902794, Email: karen.lockwood@peterborough.gov.uk</p>	<p>Place and Economy</p>	<p>Cabinet Report to be submitted for consideration June 2022.</p>
<p><b>22. Charging residents and developers for new or replacement household waste bins - KEY/9MAY2022/03 - For the Cabinet Member to approve the fees and charges for the charging for new / replacement household waste bins</b></p>	<p><b>Councillor Nigel Simons, Cabinet Member for Waste, Street Scene and the Environment</b></p>	<p><b>May 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Full Council budget</p>	<p>James Collingridge, Head of Environmental Partnerships, 01733864736, james.collingridge@peterborough.gov.uk</p>	<p>Place and Economy</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>23. Award of APV Baker Ramp Work Package Through the Peterborough Highway Services Contract - KEY/9MAY2022/04 - To authorise the issue of a work package to Milestone Infrastructure Limited ("Milestone") under the Council's existing Peterborough Highway Services Contract to undertake a programme of works to the ramp leading to APV Baker Footbridge</b></p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>May 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p>	<p>Peter Tebb, Network and Traffic Manager, Tel: 01733 453519, Email: peter.tebb@peterborough.gov.uk</p>	<p>Place and Economy</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>24. Investment of additional funding from the Office of Health Improvement and Disparities (OHID) to improve Drug and Alcohol Treatment Services – KEY/23MAY22/01 - There is a national focus upon lack of capacity in Adult Drug and Alcohol Services which is reflected in our local services OHID consequently has allocated additional funding for three years to Local Authorities for Service improvements. This funding will be allocated to the current provider in line with the appropriate procurement and legal advice</b></p>	<p><b>Vacant, Cabinet Member for Adult Social Care, Health and Public Health</b></p>	<p><b>May 2022</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All</p>	<p>Service providers and multi-agency stakeholders that sit on the Peterborough and Cambridgeshire Alcohol Delivery Board</p>	<p>Val Thomas Deputy Director of Public Health, Email: val.thomas@cambridgeshire.gov.uk</p>	<p>Public Health</p>	<p>Cover paper, submission to OHI</p>

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<p><b>25. Investment in NHS Health Checks to address the backlog created by the impact of COVID-19 pandemic – KEY/23MAY22/02</b> - The NHS Health Checks Programme is a mandatory Local Authority function. Peterborough has very rates of cardiovascular disease and the Programme is a key prevention intervention for identifying and addressing cardiovascular disease risks. The COVID-19 pandemic had a huge impact on the number of NHS Checks completed and there is an urgent need to address the backlog of NHS Health Checks and ensure that risks in the population are reduced. The additional investment is to provide support to GP Practices to deliver the NHS Health Checks. GPs are an integral part of the Programme as their patient data is used to identify those eligible and they play a key role in addressing any identified clinical issues. The proposal is to commission the GP Federation in Peterborough to support the GPs to deliver the Programme. A GP Federation is a group of practices that come together to deliver services. The commission will be in line with the recommendations from procurement and legal services.</p>	<p><b>Vacant, Cabinet Member for Adult Social Care, Health and Public Health</b></p>	<p><b>May 2022</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All</p>	<p>GP Federations, Clinical Commissioning Group, Local Medical Committee</p>	<p>Val Thomas Deputy Director of Public Health, Email: val.thomas@cambridgeshire.gov.uk</p>	<p>Public Health</p>	<p>Cover paper</p>
<p><b>26. Investment to fund the NHS pay award for staff who work in NHS services commissioned by Public Health – KEY/23MAY22/03</b> - Public Health commission services from NHS organisations. Their staff have had a 3% pay award. The Public Health Grant funding uplift for 2022/23 reflects this pay award. Local Authorities are expected to ensure that these NHS pay awards are fully met and included in any contractual arrangements or Section 75 agreements.</p>	<p><b>Vacant, Cabinet Member for Adult Social Care, Health and Public Health</b></p>	<p><b>May 2022</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All</p>	<p>NHS commissioned providers.</p>	<p>Val Thomas Deputy Director of Public Health, Email: val.thomas@cambridgeshire.gov.uk</p>	<p>Public Health</p>	<p>Cover paper</p>
<p><b>27. Award of the Council's gas supply contract from 1st April 2023 – KEY/6JUN22/01</b> - Approval of contractual arrangements for the Council's supply of gas from the 1st April 2023, following the end of the existing contract on the 31st March 2023. This will run from April 2023 to March 2027 and will be supplied by Total Energies Gas &amp; Power as part of the ESPO framework.</p>	<p><b>Councillor Andy Coles, Cabinet Member for Finance</b></p>	<p><b>April 2023</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/a</p>	<p>N/a</p>	<p>Chris Yates, Finance Manager (Business Operations), Tel: 01733 384552, Email: chris.yates@peterborough.gov.uk.</p>	<p>Resources</p>	<p>Contract information/ pricing schedules</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>28. To award a contract for the construction of a new temporary surface car park supporting regional pool and the University of Peterborough project - KEY6JUN22/02</b> The existing Regional Pool car park will become the site of the new University Phase 3 Living Lab (and second teaching building for ARU Peterborough). A new Regional Pool Car Park is therefore proposed and the planning application has already been submitted. This new project will see construction of a new 128-space temporary surface car park, linked footpaths, lighting improvements, service installations and associated landscaping works. Funding has been secured for the project, however a decision is required to approve the award of contract due to the anticipated contract value being higher than £500k</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>June 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Regional pool staff engaged throughout the provisional design process Statutory consultees engaged as part of the planning process</p>	<p>Kim Davies Project Manager, NPS. Kim.Davies@nps.co.uk.</p>	<p>Resources</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>



**PREVIOUSLY ADVERTISED NON-KEY DECISIONS**

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>1. Disposal of former Barnack Primary School caretaker house</b> - Delegate authority to the Corporate Director of Growth and Regeneration to dispose of the property.</p>	<p><b>Councillor Coles, Cabinet Member for Finance</b></p>	<p><b>May 2022</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.</p>	<p>Bill Tilah, Estates Surveyor Email: Bill.Tilah@nps.co.uk</p>	<p>Resources</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>
<p><b>2. Approval of the leasehold disposal of a brownfield site to a care provider –</b> A site has been found for a care home and the Council are currently looking into a leasehold disposal to a care provider who will build a care facility and then contract to provide services to the Council.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>May 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Park Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>A forum has been set up by the Combined Authority involving representatives from finance, legal, property and social care.</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk</p>	<p>Place and Economy</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
<p><b>3. Variation to the delegation agreement between Peterborough City Council (PCC) and Cambridgeshire County Council (CCC) regarding the delivery of the Healthy Child Programme (HCP) across Peterborough and Cambridgeshire</b> This decision seeks authorisation to vary the Delegation and Partnering agreement to account for the increase in the value of PCC financial contributions to CCC in respect of the Agenda for Change pay increase. Agenda for Change is a nationally agreed UK-wide package of pay, terms and conditions for NHS staff. Under this deal, which came into effect in 2018, was the agreement for all NHS staff employed at the top pay points at bands 2-8c were to receive a 6.5% cumulative pay increase over a 3 year period.</p>	<p><b>Vacant, Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p><b>May 2022</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, Tel:07583040529</p>	<p>Public Health</p>	<p>CMDN to authorise delegation of HCP commissioning functions from PCC to CCC - <a href="https://democracy.peterborough.gov.uk/mgIssueHistoryHome.aspx?IId=22331&amp;PlanId=395&amp;RPID=0">https://democracy.peterborough.gov.uk/mgIssueHistoryHome.aspx?IId=22331&amp;PlanId=395&amp;RPID=0</a></p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>4. Approval of the Peterborough Sufficiency Strategy</b> Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services, and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>May 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been widespread consultation including with children and young people in care.</p>	<p>Nicola Curley: Director of Children's Service, Email: <a href="mailto:nicola.curley@peterborough.gov.uk">nicola.curley@peterborough.gov.uk</a></p>	<p>People and Communities</p>	<p>Scrutiny Report</p>
<p><b>5. Werrington Fields and Ken Stimpson Secondary School -</b> Following a public meeting held on 20 September 2021 at Ken Stimpson School, a decision needs to be taken on whether or not to proceed with plans to erect a fence to enclose part of the school's playing fields. The area is currently open access to the public. The school has not been using the area for over two years due to concerns over the safeguarding risk to the young people attending the school.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>May 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Public meeting held on 20 September 2021 at Ken Stimpson School. Prior to this, a detailed background information document was circulated to interested parties.</p>	<p>Jonathan Lewis, Service Director, Education <a href="mailto:jonathan.lewis@peterborough.gov.uk">Email:jonathan.lewis@peterborough.gov.uk</a></p>	<p>Education</p>	<p>Cabinet Member Decision Notice, Background Information Document</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

**PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

<b>DECISION TAKEN</b>	<b>DECISION MAKER</b>	<b>DATE DECISION TAKEN</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>Award contract for cloud based services hosting the Council's revenue &amp; benefits – APR22/CMDN/99</b> - The council are required to keep the Capita One Revs &amp; Bens system (Academy) upgraded so that we are using the latest version to remain compliant with legislative changes. The latest version of Academy will no longer be compatible with the Solaris server operating system in use by the council. Therefore, we are urgently required to get a contract in place with the supplier by the end of April to allow them to begin the 8-month migration project to their fully supported SaaS solution. Failure to complete the project by December will result in the council not being ready for the next year of council tax billing which will adversely impact capital &amp; treasury, revenue and cash flow.</p>	<p><b>Councillor Marco Cereste, Cabinet Member for Digital Services and Transformation</b></p>	<p><b>29 April 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>		<p>Jason Dalby, ICT Project Manager, Tel:07931 176848, Email: jason.dalby@pet erborough.gov.uk</p>	<p>Customer and Digital Services</p>	<p>Project Brief, Business Case, specification of requirements, Capita Proposal (Exempt due to commercially sensitive information), DPIA, EIA &amp; CIA</p>
<p><b>Northminster Development: Update On Proposed Disposal Of Land At Northminster And Proposed Sale Of P.I.P (Northminster) Ltd – MAY22/CMDN/100</b>  <b>The Cabinet Member:</b>                      1. Disposed of land at Northminster in Peterborough City Council's ownership to P.I.P (Northminster) Ltd on the basis that PIP LLP will sell P.I.P. (Northminster) Ltd (the SPV) onwards simultaneously to a third party as outlined in paragraph 5 of the exempt Appendix; the purpose of which is to secure the delivery of the proposed project.                      2. Agreed that payment for the land will be in the form of a capital receipt and not in the form of loan notes.                      3. Noted that the arrangements made by Peterborough Investment Partnership LLP in relation to Peterborough Investment Partnership (Northminster) Ltd will end on transfer and the Council will receive a distribution of the amount of money left in PIP Northminster after reasonable and verifiable costs.                      4. Noted the proposed completion date of (or prior to) 18th May 2022.                      5. Agreed that any final amendments to the transaction are delegated to the Director: Resources and Director: Law and Governance in consultation with the Cabinet Member for Resources</p>	<p><b>Councillor Steve Allen, Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>6 May 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>No specific consultation has taken place. The report is an update to a previous report with some important changes which do not require consultation.</p>	<p>Cecilie Booth, Director of Resources</p>	<p>Resources</p>	<p>Appendix 1 relates to the financial or business affairs (past or present) of a particular person (including the Council); Appendix 3 relates to the financial or business affairs (past or present) of a particular person (including the Council);</p>

# FORWARD PLAN

## **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Fitzgerald (Leader of the Council), Cllr Steve Allen (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller; Cllr Coles and Cllr Simons.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

## **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

## **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk) or by telephone on 01733 452460.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedecisions](http://www.peterborough.gov.uk/executivedecisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

## **DIRECTORATE RESPONSIBILITIES**

### **RESOURCES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

Corporate Property

### **BUSINESS IMPROVEMENT AND DEVELOPMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

### **CUSTOMER AND DIGITAL SERVICES Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

IT, Customer Services – contact centres, walk-in customer service sites, reception services and web & digital services;

Communications;

Emergency Planning, Business Continuity and Health and Safety.

### **PEOPLE AND COMMUNITIES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

Performance and Information (Performance Management, Systems Support Team)

### **LAW AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Democratic Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Electoral Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Information Governance, (Coroner's Office, Freedom of Information and Data Protection)

### **PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

### **PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Health Protection, Health Improvements, Healthcare Public Health.



# **PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU**

The Leader of Peterborough City Council is offering everyone a chance to comment, or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

Councillor Fitzgerald	Leader of the Council
Councillor Steve Allen	Deputy Leader and Cabinet Member for Housing, Culture and Communities
Councillor Ayres	Cabinet Member for Children's Services and Education, Skills and the University
Councillor Simons	Cabinet Member for Waste, Street Scene and Environment
Councillor Hiller	Cabinet Member for Strategic Planning and Commercial Strategy and Investments
Councillor Andy Coles	Cabinet Member for Finance
Vacant	Cabinet Member for Adult Social Care, Health and Public Health
Councillor Cereste	Cabinet Member for Digital Services and Transformation

# SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....

Address .....

.....

Tel: .....

Email: .....

Who would you like to respond? (if left blank your comments will be referred to the relevant  
Cabinet Member)