

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 30 AUGUST 2019

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller; Cllr Seaton; Cllr Walsh; Cllr Allen and Cllr Farooq.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedeisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 30 SEPTEMBER 2019

| <i>KEY DECISION REQUIRED</i> | <i>DECISION MAKER</i> | <i>DATE DECISION EXPECTED</i> | <i>RELEVANT SCRUTINY COMMITTEE</i> | <i>WARD</i> | <i>CONSULTATION</i> | <i>CONTACT DETAILS / REPORT AUTHORS</i> | <i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i> |
|--|---|--------------------------------------|--|--------------------|---|---|--|
| Purchase of Social Housing Development – KEY/30SEP19/01 Potential purchase of social housing development to acquire freehold social housing. | Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments | October 2019 | Growth, Environment and Resources Scrutiny Committee | East | Relevant Internal and External Stakeholders | Anthony Smith, Strategic Asset Management Surveyor, anthony.smith@nps.go.uk | Valuation Report, exempt under paragraph 3 of schedule 12A |

PREVIOUSLY ADVERTISED KEY DECISIONS

| KEY DECISION REQUIRED | DECISION MAKER | DATE DECISION EXPECTED | RELEVANT SCRUTINY COMMITTEE | WARD | CONSULTATION | CONTACT DETAILS / REPORT AUTHORS | DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION |
|--|--|-------------------------------|--|------------------|---|--|--|
| <p>1. Affordable Warmth Strategy 2019 – 2021 - KEY/17APR17/03 Recommendation to approve the Affordable Warmth Strategy 2019 – 2021</p> | <p>Councillor Walsh, Cabinet Member for Communities</p> | <p>September 2019</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All wards</p> | <p>Relevant internal and external stakeholders.</p> <p>The draft strategy will be placed on PCC Consultation pages for 3 week consultation period</p> | <p>Sharon Malia, Housing Programmes Manager, Tel: 01733 863764 Email: sharon.malia@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 – 2019</p> |

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| <p>2. Approval of contract for the delivery of Lot 1 - General Information, Advice and Guidance Services and Lot 2 - Specialist Information, Advice and Guidance Services – KEY/16OCT17/04 Following competitive procurement of these services, to approve the contract to deliver Lot 1 Generalist Information, Advice and Guidance Services - Homelessness Prevention; and Lot 2 Specialist Information, Advice and Guidance Services - supporting protected characteristic groups.</p> | <p>Councillor Seaton, Cabinet Member for Finance</p> | <p>September 2019</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> <p>Voluntary sector advice agencies consulted in service design. Market testing of providers has also taken place.</p> | <p>Ian Phillips, Senior Policy Manager Tel: 01733 863849 Email: ian.phillips@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p> |

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| 3. | <p>ICT Infrastructure works for Fletton Quays – KEY/13NOV17/02 To agree to the procurement of ICT infrastructure works for Fletton Quays</p> | Councillor Seaton, Cabinet Member for Finance | September 2019 | Growth, Environment & Resources Scrutiny Committee | N/A | Relevant internal and external stakeholders | Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information). |
| 4. | <p>Expansion and Remodelling of Marshfields School – KEY/11DEC17/03 To approve the proposed expansion and remodelling of Marshfields school</p> | Cabinet Member for Children’s Services and Education, Skills and University | September 2019 | Children and Education Scrutiny Committee | Dogsthorpe Ward | Relevant internal and external stakeholders. Public Consultation Meeting | Sharon Bishop, Capital Projects & Assets Officer Tel: 01733 863997 Email: Sharon.bishop@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. School Organisational Plan |

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| <p>5. A605 Whittlesey Access Phase 2 - Stanground Access - KEY/25DEC17/03 To approve the design and construction of the A605 Stanground East Junction Improvements for the financial year of 2017/18 - 2018-19 and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p> | <p>Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>September 2019</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Stanground South</p> | <p>Relevant internal and external stakeholders.</p> <p>The scheme is included in the fourth Local Transport Plan. Further consultation will be undertaken during the design process, including ward Councillors.</p> | <p>Lewis Banks, Principal Sustainable Transport Planning Officer.</p> <p>Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Fourth Local Transport Plan: www.peterborough.gov.uk/ltp National Productivity Investment Fund for the Local Road Network Application Form: https://www.peterborough.gov.uk/upload/www.peterborough.gov.uk/residents/transport-and-streets/A605Application.pdf?inline=true</p> |

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| <p>6. Approval of funding allocation for the improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/04 Improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area</p> | <p>Councillor Cereste, Cabinet Member for Waste, Street Scene and Environment</p> | <p>September 2019</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central, North & Park wards</p> | <p>Relevant internal and external stakeholders. Community engagement with local residents, businesses & partner organisations</p> | <p>Charlotte Palmer, Group Manager – Transport and Environment, charlotte.palmer@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Budget allocation in MTFP 2017/18</p> |
| <p>7. Approval of funding allocation for community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area - KEY/25DEC17/05 Community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area</p> | <p>Councillor Seaton, Cabinet Member for Finance</p> | <p>September 2019</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central, North & Park wards</p> | <p>Relevant internal and external stakeholders. Community engagement with residents, groups, businesses and partner organisations</p> | <p>Cate Harding, Community Capacity Manager. Tel: 01733 317497. Email: cate.harding@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Budget allocation of £4m in MTFP 2017/8</p> |

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| <p>8. Approval of funding allocation for the public realm improvements within the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/06 public realm improvements within the CAN Do area</p> | <p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>September 2019</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central, North & Park wards</p> | <p>Relevant internal and external stakeholders.</p> <p>Community engagement with local residents, groups, businesses and partner agencies</p> | <p>Charlotte Palmer, Group Manager – Transport and Environment, charlotte.palmer@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Budget allocation £3m in MTFP 2017/18</p> |
| <p>9. Extension to the Section 75 Agreement for Learning Disabilities Services - KEY/30APR18/01 Extension of the existing staff and commissioned arrangements for a period of 12 months</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p> | <p>September 2019</p> | <p>Health Scrutiny Committee</p> | <p>All wards</p> | <p>Consultation with key stakeholders to agree this interim approach</p> | <p>Cris Green Tel: 01733 207164 Email: cris.green@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>10. Approval for contract to be awarded to Skanska to deliver widening of the A605 Oundle Road between Alwalton and Lynch Wood Business Park - KEY/11JUN18/03 Approval for contract to be awarded to Skanska to deliver widening of the A605 Oundle Road between Alwalton and Lynch Wood Business Park. The council has received funding (£720k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme. In addition the council has also allocated internal funding (£773k) towards the scheme.</p> | <p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>September 2019</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Orton Waterville</p> | <p>Relevant internal and external stakeholders</p> <p>Consultation will take place once the scheme design is completed. This is expected to be later this summer.</p> | <p>Lewis Banks, Principal Sustainable Transport Planning Officer.</p> <p>Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p> |

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| 11. | Disposal of freehold in Centre of the City - KEY/12JUN18/01 To delegate authority to the Corporate Director of Growth and Regeneration to sell the property | Councillor Seaton, Cabinet Member for Finance | September 2019 | Growth, Environment and Resources Scrutiny Committee | Central | Relevant internal and external stakeholders | Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information). |

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| 12. | <p>To approve the awarding of contracts to external providers following a competitive tender exercise led by Cambridgeshire County Council. - KEY/25JUNE18/02</p> <p>Cambridgeshire County has recently conducted a tendering exercise to establish a Dynamic Purchasing System for the provision Supported Living Services for Adults with a Learning Disability (Reference number: DN311905). Peterborough City Council is the named authority under this arrangement and would want to commission care and support packages (call-off).</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p> | <p>September 2019</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders</p> <p>Relevant consultations has been carried out with the service users, family carers, Health colleagues and care and support providers across Cambridgeshire and Peterborough.</p> | <p>Mubarak Darbar, Head of Integrated Commissioning, Tel: 07718654207, Email: mubarak.darbar@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>13. University Delivery Vehicle – KEY/3SEP18/02 Approval and setting up of an appropriate delivery vehicle with University project partners to move council assets to enable the delivery of the university.</p> | <p>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and the University</p> | <p>September 2019</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central</p> | <p>Relevant internal and external stakeholders</p> | <p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

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| <p>14. Adoption of the “Dynamic Purchasing System” (DPS) procedure for Public Health contracts with Primary Care providers – KEY/10DEC18/01 To seek the approval to adopt the “Dynamic Purchasing System” (DPS) procedure for contracts with Primary Care providers for the duration of up to five years. The proposals have been approved by the Cambridgeshire and Peterborough Joint Commissioning Board.</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p> | <p>September 2019</p> | <p>Health Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>Claire-Adele Mead Commissioning Team Manager- Primary care and Lifestyles Claire-Adele.Mead@cambridgeshire.gov.uk 07884 250909</p> <p>Val Thomas, Consultant in Public Health Val.Thomas@cambridgeshire.gov.uk 01223 703264/ 07884 183374</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>15. Authority to spot-purchase externally commissioned placement services for looked after children until the mobilization of the new Dynamic Purchasing System – KEY/24DEC18/06</p> <p>Authority to spot-purchase externally commissioned placement services for looked after children, pending the launch of the Dynamic Purchasing System [DPS] for external placements in April 2019.</p> | <p>Councillor Ayres, Cabinet Member for Children’s Services and Education, Skills and the University</p> | <p>September 2019</p> | <p>Children and Education Scrutiny Committee</p> | <p>All wards</p> | <p>Relevant internal and external stakeholders</p> | <p>Helene Carr, Head of Children’s Social Care Commissioning - Peterborough & Cambridgeshire, 07904 909039, helene.carr@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p> |

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| <p>16. Approval of funding for the provision of accommodation to reduce homelessness - KEY/07JAN19/02 Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness</p> | <p>Cabinet</p> | <p>23 September 2019</p> | <p>Growth, Environment And Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p> | <p>Adrian Chapman, Service Director for Communities and Safety Tel 01733 863887 Email: adrian.chapman@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

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| <p>17. Clinical Waste Collections - KEY/18FEB19/01 Decision required to approve the new collection method for domestic sharps disposal.</p> | <p>Councillor Cereste, Cabinet Member for Waste, Street Scene and Environment</p> | <p>September 2019</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>Amy Nebel, Senior Waste and Recycling Officer amy.nebel@peterborough.gov.uk 01733 864727</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p>18. Recommissioning of the Unpaid Carers Contract – KEY/01APR19/01 The procurement of the unpaid carers service in collaboration with Cambridgeshire County Council and Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) for the unpaid carers service across Cambridgeshire and Peterborough.</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p> | <p>November 2019</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>Lee McManus, Commissioner, Cambridgeshire County Council & Peterborough City Council. Tel: 07785 721092. Email: lee.mcmanus@cambridgeshire.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 1, Information relating to any individual</p> |

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| 19. | <p>Vehicle removal for Parking contravention – KEY/15APR19/02 To ask the Cabinet Member to approve the policy to implement a scheme to remove vehicles of persistent offenders in breach of parking restrictions in the City and to appoint the Local Authority Trading Company to act as the authorised agent of the policy.</p> | Councillor Walsh, Cabinet Member for Communities | September 2019 | Growth, Environment and Resources Scrutiny Committee | All Wards | <p>Details of any consultation to be decided.</p> <p>Relevant internal and external stakeholders.</p> | Adam Payton, PES Senior Officer, Parking Lead, 01733 452314 adam.payton@peterborough.gov.uk | Prevention and Enforcement Service Vehicle Removal For Parking Contraventions Policy and Guidance |
| 20. | <p>Award of contract for the refurbishment of the Town Hall North - KEY/29APR19/04 - Award of construction design and build contract with regard to the refurbishment of the Peterborough Town Hall North</p> | Councillor Seaton, Cabinet Member for Finance | September 2019 | Growth, Environment and Resources Scrutiny Committee | N/A | Relevant internal and external stakeholders. | Stuart Macdonald. Head of Property. Email: stuart.macdonald@peterborough.gov.uk Tel: 07715802489. | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

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| <p>21. Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme - KEY/10JUN19/01 Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme. The council has received funding (£550k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme.</p> | <p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>September 2019</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>East Ward</p> | <p>Relevant internal and external stakeholders.</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p> | <p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p> | <p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p> |

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| <p>22. Approval for contract to be awarded to Skanska to deliver design of A1260 Nene Parkway Junction 15 Improvement scheme – KEY/10JUN19/02 Approval for contract to be awarded to Skanska to deliver design of A1260 Nene Parkway Junction 15 Improvement scheme. The council has received funding (£500k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme.</p> | <p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>September 2019</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>West Ward</p> | <p>Relevant internal and external stakeholders</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p> | <p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p> | <p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p> |

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| <p>23. Disposal of Freehold Large Leisure Facility – KEY/24JUN19/01 – Delegate the Authority to the Corporate Director of Growth and Regeneration to sell the property.</p> | <p>Councillor Seaton, Cabinet Member for Finance</p> | <p>September 2019</p> | <p>Growth, Environment & Resources Scrutiny Committee</p> | <p>Fletton and Stanground</p> | <p>Relevant internal and external stakeholders.</p> | <p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

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| <p>24. Clare Lodge refurbishment (Phase 7) - KEY/24JUN19/02 Refurbishment of 16 bedrooms, 4 lounges and gymnasium</p> | <p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</p> | <p>September 2019</p> | <p>Children and Education Scrutiny Committee</p> | <p>Glington & Castor</p> | <p>Relevant internal and external stakeholders.</p> <p>Grant submitted to and approved by Department for Education</p> | <p>Steve McFaden, Business Manager Clare Lodge, steve.mcfaden@peterborough.gov.uk Tel no:01733 253246 Direct no. 01733 254009</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

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| <p>25. Re-commissioning of Integrated Contraception and Sexual Health Services - KEY/24JUN19/03 Seeks approval to undertake a competitive procurement process to re commission sexual health services as one contract across Peterborough City Council and Cambridgeshire County Council.</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p> | <p>September 2019</p> | <p>Health Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> <p>The procurement process will involve consultation current service users, partner organisations and other stakeholders and a general public online request.</p> | <p>Val Thomas, Consultant in Public Health Email: Val.Thomas@cambridgeshire.gov.uk Tel: 01223 703264/07884 183374</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| 26. | <p>Recommissioning Integrated Lifestyle Services - KEY/24JUN19/04</p> <p>To undertake competitive procurement for the recommission of Integrated lifestyles services</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p> | <p>September 2019</p> | <p>Health Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> <p>The procurement process will involve consultation current service users, partner organisations and other stakeholders and a general public online request</p> | <p>Val Thomas, Consultant in Public Health Email: Val.Thomas@cambridgeshire.gov.uk Tel: 01223 703264/07884 183374</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| 27. | <p>Sign-off on Pseudo Framework - KEY/22JUL19/02 - It is required for the Cabinet member to sign off tender documents prior to Invitation To Tender being published (ITT). The ITT is for Better Care Fund and Hancock-funded services for better integration of health and social care, winter pressures and Prevention services.</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p> | <p>November 2019</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> <p>Equality Impact Assessment</p> | <p>Graeme Hodgson, Commissioner. Tel. 07448 379944 Email: graeme.hodgson@cambridgeshire.gov.uk"</p> | <p>Service Specifications, Terms and Conditions of Pseudo Framework ITT.</p> |
| 28. | <p>Approval of invest to save expenditure - KEY/22JUL19/03 - The decision required will enable the Council to purchase suitable homes within the local housing market for use as temporary accommodation for households at risk of homelessness. This proposal is predicated on an invest to save proposition based upon an attached business case.</p> | <p>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</p> | <p>September 2019</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders and Ministry of Housing Communities and Local Government</p> | <p>David Anderson Interim Development Director Tel: 01733 452468 Email: Dave.Anderson@eterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>29. To approve the Sexual and Reproductive Health Prevention retender – KEY/5AUG19/02 – Approval is sought for the recommission of the prevention of sexual ill health services as one contract across Peterborough and Cambridgeshire County Council which will include universal and targeted interventions for high need groups</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Public Health</p> | <p>September 2019</p> | <p>Health Scrutiny Committee</p> | <p>All wards</p> | <p>Relevant internal and external stakeholders.</p> <p>Consultation will be made with current service users, high need groups and partner agencies</p> | <p>Charlene Elliott, Sexual Health Commissioner, 01733863603, charlene.elliott@pe-terborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>30. Proceed with the purchase of a commercial property investment and associated professional costs - KEY/19AUG19/01 - Purchase of a commercial property investment</p> | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>September 19</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>N/A</p> | <p>Relevant internal and external stakeholders.</p> <p>The investment is to be made with reference to Peterborough City Council's Investment Strategy and Asset Management Plan which were approved by Cabinet earlier in the year.</p> | <p>Tristram Hill, Strategic Asset Manager; Tel:07849 079787 Email: tristram.hill@peterborough.gov.uk</p> | <p>Investment acquisition business case. Investment strategy.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

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| <p>31. Award of 9 Large Tail lift school transport routes to Aragon Direct Services - KEY/19AUG19/02 - Replacement routes due to current operator terminating contract to transport pupils with complex needs to Phoenix, Heltwate and Marshfields School</p> | <p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</p> | <p>September 2019</p> | <p>Children and Education Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> <p>Parents of those currently receiving transport advised there will be a change of operator due to current operator terminating routes.</p> | <p>Bryony Wolstenholme - Team Manager, Passenger Transport Operations, Tel: 01733 317453, Email: bryony.wolstenholme@peterborough.gov.uk</p> | <p>Other documentation to follow once final costs confirmed and decision made on external testing of market</p> |

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| <p>32. Consultancy support to ensure delivery of the 2020/21 Medium Term Financial Strategy - KEY/19AUG19/03 - In order to deliver the 2020/21 budget within the required timescales specialist expertise is required to supplement work being undertaken by Council officers and add expertise in following areas: 1) Detailed data and benchmarking information to check that all services being provided are value for money, 2) complex contractual negotiations, 3) technical accountancy and commercial skills, 4) business case development</p> | <p>Councillor David Seaton, Cabinet Member for Finance</p> | <p>September 2019</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders. Consultation will form part of the 2020/21 Medium Term Financial Plan process</p> | <p>Pete Carpenter, Acting Corporate Director Resources, Email: peter.carpenter@peterborough.gov.uk Tel: 01733 452520</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>33. Decision to delegate responsibility of the commissioning of the National Child Measurement Programme (NCMP) from Peterborough City Council to Cambridgeshire County Council - KEY/2SEP19/01 Approval is being sought to a) award the contract for the delivery of the National Child Measurement Programme (NCMP) to the Integrated Lifestyle Service provider Everyone Health, the Public Health arm of Sports and Leisure Ltd.</p> <p>A decision is also being sought to delegate responsibility of the commissioning of this function from Peterborough City Council (PCC) to Cambridgeshire County Council (CCC), from September 1st 2019 until May 31st 2020.</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p> | <p>September 2019</p> | <p>Health Scrutiny Committee</p> | <p>All wards.</p> | <p>Relevant internal and external stakeholders.</p> <p>Consultation has taken place with staff affected by TUPE. The PCC commissioned NCMP will then form part of the current re-commissioning of lifestyle services across Peterborough and Cambridgeshire as one service, which will commence in June 2020. The NCMP will be included in the wider consultation for this reprocurement.</p> | <p>Amy Hall, Childrens Public Health Commissioning Manager, amy.hall@peterborough.gov.uk, 01733 863687</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>34. Contract for remedial works by PCC to the Stanground Bypass – KEY/2SEP19/02 To approve works to the Stanground bypass and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p> | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>September 2019</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Stanground South and Hargate and Hempsted</p> | <p>Relevant internal and external stakeholders</p> <p>Standard consultation for highway schemes.</p> | <p>Charlotte Palmer, Group Manager – Transport and Environment, charlotte.palmer@peterborough.gov.uk</p> | <p>To be determined.</p> |
| <p>35. Uncollectable Debts in Excess of £10,000 – KEY/16SEPT19/01 To authorise the write-off of uncollectable debts shown as outstanding in respect of non-domestic rates, council tax, housing benefit overpayments and accounts receivable (sundry debt) accounts. All cases requested for write-off follow a lengthy process to recover the outstanding money, sometimes dating back many years. Only once all avenues have been exhausted will the council consider writing off debt.</p> | <p>Councillor Seaton, Cabinet Member for Finance</p> | <p>November 2019</p> | <p>Growth, Environment, & Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>Peter Carpenter, Acting Corporate Director Of Resources, Tel: 01733 452520, Email: peter.carpenter@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

| KEY DECISION REQUIRED | DECISION MAKER | DATE DECISION EXPECTED | RELEVANT SCRUTINY COMMITTEE | WARD | CONSULTATION | CONTACT DETAILS / REPORT AUTHORS | DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER |
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| Amendments to arrangements with Empower - KEY/29APR19/02 - A loan facility previously approved by Cabinet requires approval of an amendment to that arrangement. | Cabinet | 23 September 2019 | Growth, Environment and Resources Scrutiny Committee | All Wards | Relevant internal and external stakeholders. Detailed consultation was undertaken in the original decision to offer the loan facility. | Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information). |

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS

| <i>DECISION REQUIRED</i> | <i>DECISION MAKER</i> | <i>DATE DECISION EXPECTED</i> | <i>RELEVANT SCRUTINY COMMITTEE</i> | <i>WARD</i> | <i>CONSULTATION</i> | <i>CONTACT DETAILS / REPORT AUTHORS</i> | <i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i> |
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| No new items. | | | | | | | |

PREVIOUSLY ADVERTISED DECISIONS

| DECISION REQUIRED | | DECISION MAKER | DATE DECISION EXPECTED | RELEVANT SCRUTINY COMMITTEE | WARD | CONSULTATION | CONTACT DETAILS / REPORT AUTHORS | DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION |
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| 1. | <p>A Lengthmans to be deployed on Lincoln Road Millfield - There will be a daily presence along Lincoln Road, the operative will litter pick, empty bins as well as report fly-tips and other environmental issues.</p> | <p>Councillor Cereste, Cabinet Member for Waste, Street Scene and Environment</p> | <p>September 2019</p> | <p>Growth, Environment & Resources Scrutiny Committee</p> | <p>Central Ward</p> | <p>Relevant internal and external stakeholders.</p> <p>Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee and it was also approved at Full Council as part of the 2017-18 Budget.</p> | <p>James Collingridge, Head of Environmental Partnerships, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| 2. | <p>2017/18 VCS grant funding - Award of grant to VCS organisations to provide Information, Advice and Guidance services</p> | <p>Councillor Seaton, Cabinet Member for Finance</p> | <p>September 2019</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>Ian Phillips, Senior Policy Manager Tel: 863849 Email: ian.phillips@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| 3. | <p>Inclusion of Investment Acquisition Strategy in the Council's Medium Term Financial Strategy (MTFS) - To recommend to Council that the Investment Acquisition Strategy be included in the Medium Term Financial Strategy to enable the Council to acquire investment properties</p> | Cabinet | 23 September 2019 | Growth, Environment and Resources | N/A | Relevant internal and external stakeholders | Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 4. | <p>Grant funding for voluntary organisations – To provide funding for voluntary organisations in Peterborough to carry out essential support for vulnerable people, particularly in relation to welfare benefits assistance and other crisis support.</p> | Councillor Seaton, Cabinet Member for Finance | September 2019 | Adults and Communities Scrutiny Committee | N/A | Relevant internal and external stakeholders. | Ian Phillips Senior Policy Manager Tel: 01733 863849 Email: Ian.Phillips@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

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| 5. | Approval of Additional Powers to the Combined Authority (Transfer of Powers) - Approve additional powers for the Combined Authority via a Statutory Instrument for Adult Skills Commissioning. | Councillor Holdich, Leader of the Council and Deputy Mayor of the Cambridgeshire and Peterborough Combined Authority | September 2019 | Growth, Environment and Resources Scrutiny Committee | All | All Councils in Peterborough and Cambridgeshire have to agree to the transfer | Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Combined Authority Statutory Instrument Request |

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| <p>6. To agree the process of awarding community grants through the Integrated Communities Programme – Following the successful bid to Government, funding has been awarded to the council via the Integrated Communities Strategy. One of the funded projects will see a communities grant programme launched that will provide opportunities for communities to apply for up to £20k to deliver projects in their neighbourhood. The Cabinet Member is requested to approve the process in which the grants programme will be run.</p> | <p>Councillor Seaton, Cabinet Member for Finance</p> | <p>September 2019</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>N/A</p> | <p>Relevant internal and external stakeholders.</p> | <p>Ian Phillips Senior Policy Manager – Tel: 01733 863849 Email: ian.phillips@pet erborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| 7. | <p>Disposal of former Barnack Primary School caretaker house - Delegate authority to the Corporate Director of Growth and Regeneration to dispose of the property.</p> | <p>Councillor Seaton, Cabinet Member for Finance</p> | <p>September 2019</p> | <p>Growth, Environment & Resources Scrutiny Committee</p> | <p>NVA</p> | <p>Relevant internal and external stakeholders.</p> | <p>Stuart Macdonald, Property Manager. Tel: 07715 802 489. Email: stuart.macdonald@peterborough.gov.uk Bill Tilah (Bill.Tilah@nps.co.uk)</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

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| 8. | Approval to dispose of a property on Cromwell Road at a minimum of £375,000 and a maximum of £475,000 - This property was most recently used by Youth Services but has now become surplus to requirements. It has been marked for disposal by the council in order to generate a capital receipt. | Councillor Seaton, Cabinet Member for Finance | September 2019 | Growth, Environment and Resources Scrutiny Committee | Central Ward | Relevant internal and external stakeholders. Authority has been provided by the acting head of resources to dispose of this property. A Cabinet Member Decision Notice will need to be produced once heads of terms have been agreed with a purchaser. | Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@nps.co.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 9. | Funding for voluntary sector 2019/20 - To provide funding to a number of voluntary sector organisations to provide essential support to vulnerable clients | Councillor Seaton, Cabinet Member for Finance | September 2019 | Adults and Communities Scrutiny Committee | N/A | Relevant internal and external stakeholders. | Ian Phillips Senior Policy Manager Tel: 01733 863849 Email: ian.phillips@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

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| 10. | <p>Asset Transfer of Gladstone Park Community Centre - The proposed long term lease of Gladstone Park Community Centre to The Thomas Deacon Academy Trust</p> | <p>Councillor Seaton, Cabinet Member for Finance</p> | <p>September 2019</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>North</p> | <p>Relevant internal and external stakeholders.</p> <p>Ward Councillors for Central, Park and North have been advised of the decision to transfer of the Community Centre</p> | <p>Caroline Rowan, Urban Regeneration Project Manager, Tel: 01733 864095 Email:caroline.rowan@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| 11. | <p>To purchase the offices at 16-20 Lincoln Road, Peterborough PE1 2RL at a cost set out in the annex –</p> <p>The above property is being purchased for its strategic position in the city centre (which is important for future redevelopment) and will in the short term provide rental income to PCC.</p> | <p>Cabinet Seaton, Cabinet Member for Finance</p> | <p>September 2019</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central</p> | <p>Relevant internal and external stakeholders.</p> <p>NPS are acting for PCC in the acquisition of this commercial property. All the relevant internal stakeholders for example in democratic services, legal, finance and property will be consulted in this process.</p> | <p>Tristram Hill, Strategic Asset Manager, NPS, Email: tristram.hill@peterborough.gov.uk Tel: 07849 079787</p> | <p>Heads of terms for the purchase of 16-20 Lincoln Road, Peterborough. Details of the purchase, the price and associated costs should not be made public whilst commercial negotiations and associated legal work are progressing.</p> |

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|--------------------------|--|---|-------------------------------|---|-------------|---|--|---|
| 12. | Food and Feed Service Plan 2019/20 - Decision required to approve Food and Feed Service Plan 2019/20 in line with Government guidance | Councillor Walsh, Cabinet Member for Communities | September 2019 | Growth, Environment and Resources Scrutiny Committee | N/A | Relevant internal and external stakeholders. | Stuart Brough, Business Compliance Manager, Tel: 07989 432151 Email: stuart.brough@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 13. | Approval of the Corporate Energy Strategy – The Corporate Energy Strategy has been jointly drafted with Cambridgeshire County Council and approved at Joint SMT. | Councillor Cereste, Cabinet Member for Waste, Street Scene and Environment | September 2019 | Growth, Environment and Resources Scrutiny Committee | N/A | Relevant internal and external stakeholders Predominantly internal consultation. As a Strategy, it is intended to show a direction and not specific projects at this stage, which would impact and require wider consultation. | Elliot Smith, Commercial Manager; Smart 7Energy, Infrastructure and Regeneration, elliot.smith@peterborough.gov.uk | The Corporate Energy Strategy. |

| DECISION REQUIRED | DECISION MAKER | DATE DECISION EXPECTED | RELEVANT SCRUTINY COMMITTEE | WARD | CONSULTATION | CONTACT DETAILS / REPORT AUTHORS | DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION |
|--|-----------------------|---|---|-------------|--|---|---|
| <p>14. Approval of the Proposed Submission version of the Cambridgeshire and Peterborough Minerals and Waste Local Plan for public consultation and subsequent submission to the Secretary of State for independent examination - For Cabinet to recommend to Full Council for approval of the Proposed Submission version of the Cambridgeshire and Peterborough Minerals and Waste Local Plan for public consultation and subsequent submission to the Secretary of State for the purposes of independent examination</p> | <p>Cabinet</p> | <p>Cabinet on 23rd September and then Full Council on 16th October</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All</p> | <p>Relevant internal and external stakeholders</p> <p>Planning Committee on 3rd September; Scrutiny briefing note to be submitted to the committee on 4th September.</p> | <p>Richard Kay, Head of Sustainable Growth Strategy, Tel: 863795 Email: richard.kay@peterborough.gov.uk and Chris Stanek, Senior Strategic Planning Officer, Tel 863883 Email: chris.stanek@peterborough.gov.uk</p> | <p>Cambridgeshire and Peterborough Minerals and Waste Local Plan</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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|--------------------------|---|---|-------------------------------|---|-------------|---|--|---|
| 15. | <p>To seek approval to implement a refreshed Prevent Strategy, bringing together the PCC and CCC processes</p> <p>- To provide cabinet with an explanation of the proposed shared Prevent Strategy, and seek approval to implement</p> | Cabinet | Sept 2019 | Adults and Communities Scrutiny Committee | All Wards | Relevant internal and external stakeholders | Rob Hill – Assistant Director Public Protection Tel: 01733 864715 Email: rob.hill@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 16. | <p>Amendment to Environmental Enforcement Contract -</p> <p>Amendment is required to the current environmental enforcement contract</p> | Councillor Irene Walsh, Cabinet Member for Communities | September 2019 | Adults and Communities Scrutiny Committee | N/A | Relevant internal and external stakeholders | Clair George Acting Head of Service - Prevention and Enforcement Service Tel: 01733 453576 Email: clair.georgepes@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

| DECISION TAKEN: | DECISION MAKER | DATE DECISION TAKEN | RELEVANT SCRUTINY COMMITTEE | WARD | CONSULTATION | CONTACT DETAILS / REPORT AUTHORS | DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION |
|---|--|------------------------------|---|----------------|---|--|---|
| <p>The Future of the Northminster (Market) Multi-Storey Car Park (MSCP) - AUG19/CMDN/29</p> <p>The Cabinet Member, in consultation with the Leader of this Council:</p> <ol style="list-style-type: none"> 1. Authorised the council to demolish the Northminster multi-storey car park at the earliest opportunity. 2. Authorised the council to make the budget available to cover the anticipated costs of demolition and the costs associated with making safe and vacating of between £1m and £2.75m (capital and revenue). 3. Authorised the Director for Legal and Governance, or delegated officers, to enter into any other legal documentation on behalf of the council in relation to this matter. | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>21 August 2019</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central</p> | <p>Relevant internal and external stakeholders.</p> <p>The Council has engaged shop tenants, market traders and internal stakeholders over the options open to the Council.</p> | <p>Stuart Macdonald. Head of Property. Tel: 07715 802 489. Email: stuart.macdonald@peterborough.gov.uk</p> | <p>Rolton Engineer Group Report. SKANSKA Engineer Report</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

| DECISION TAKEN: | DECISION MAKER | DATE DECISION TAKEN | RELEVANT SCRUTINY COMMITTEE | WARD | CONSULTATION | CONTACT DETAILS / REPORT AUTHORS | DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION |
|---|--|------------------------------|--|-------------|--|---|---|
| <p>Award the new contract for Multi Functional Devices as well as Print equipment across variety of Council's sites – AUG19/CMDN/31</p> <p>With the approval of the Chairman of Growth, Environment, and Resources Committee, the special urgency procedure has been invoked to suspend the requirement to publish the decision for five days. This procedure has been invoked to ensure that the project can be implemented within very challenging timescales. The new contract commencement is 1st of November which leaves only 2 months (September and October) to finalize the size of the fleet, arrange relevant IT resources and infrastructure, implement, manage change across the organisation and assure smooth exit/entry of the contract with the incumbent supplier. The decision to progress with this project was delayed due to the detailed negotiations with the supplier on: contract (lease and usage) charge, contract term, contract flexibility, other value added services provided to the Council free of charge. Furthermore the incumbent supplier (Konica Minolta East Solutions Ltd) provided the quote for the available 1 year extension which had to be explored and considered. This option was discarded due to the fact that reduced quarterly charge was offered based on 60% fleet reduction rather than lease charge reduction.</p> <p>The Cabinet Member awarded a contract to Specialist Computer Centre Ltd for the Managed Print Services Provision (Multi - Functional Devices (MFD's) for a period of up to five years for a sum of £86,912 per annum for machines lease and approx £72,000 per annum for usage (based on the 2018/2019 volumes and click charge of: £0.0022 mono and £0.022 colour).</p> | <p>Councillor Mohammed Farooq, Cabinet Member for Digital Services and Transformation</p> | <p>28 August 2019</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>N/A</p> | <p>Consultation was undertaken with Director of Resources, Director of Customer and Digital, Heads of Service and other members of staff. The communication was issued on Insite as well as Change Champion Network was used to approach various service areas..</p> | <p>Ewa Klimek Senior Category Manager, ewa.klimek@peterborough.gov.uk</p> <p>Report completed on behalf of Colin Arnold- ICT Manager.</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

Corporate Property

PEOPLE AND COMMUNITIES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

Performance and Information (Performance Management, Systems Support Team)

LAW AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Democratic Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Electoral Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Information Governance, (Coroner's Office, Freedom of Information and Data Protection)

PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment) Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU

The Leader of Peterborough City Council is offering everyone a chance to comment, or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

| | |
|-------------------------------|--|
| Councillor Holdich | Leader of the Council and Deputy Mayor of the Cambridgeshire and Peterborough Combined Authority |
| Councillor Fitzgerald | Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health |
| Councillor Ayres | Cabinet Member for Children's Services and Education, Skills and the University |
| Councillor Cereste | Cabinet Member for Waste, Street Scene and Environment |
| Councillor Hiller | Cabinet Member for Strategic Planning and Commercial Strategy and Investments |
| Councillor Seaton | Cabinet Member for Finance |
| Councillor Walsh | Cabinet Member for Communities |
| Councillor Mohammed Farooq | Cabinet Member for Digital Services and Transformation |
| Councillor Steve Allen | Cabinet Member for Housing, Culture and Recreation |

SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET

Your comment or query:

How can we contact you with a response?

(please include a telephone number, postal and/or e-mail address)

Name

Address

.....

Tel:

Email:

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)