

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

PUBLISHED: 6 FEBRUARY 2015

## FORWARD PLAN

### **PART 1 – KEY DECISIONS**

In the period commencing 28 days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Cereste (Leader); Cllr Elsey; Cllr Fitzgerald; Cllr Hiller, Cllr Holdich (Deputy Leader); Cllr North; Cllr Seaton; Cllr Serluca and Cllr Scott.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Gemma George, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to [gemma.george@peterborough.gov.uk](mailto:gemma.george@peterborough.gov.uk) or by telephone on 01733 452268.

### **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

### **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Gemma George, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [gemma.george@peterborough.gov.uk](mailto:gemma.george@peterborough.gov.uk) or by telephone on 01733 452268. For each decision a public report will be available from the Governance Team one week before the decision is taken.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedecisions](http://www.peterborough.gov.uk/executivedecisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

<b>KEY DECISIONS FROM 6 MARCH 2015</b>						
<b><i>KEY DECISION REQUIRED</i></b>	<b><i>DECISION MAKER</i></b>	<b><i>DATE DECISION EXPECTED</i></b>	<b><i>RELEVANT SCRUTINY COMMITTEE</i></b>	<b><i>CONSULTATION</i></b>	<b><i>CONTACT DETAILS / REPORT AUTHORS</i></b>	<b><i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i></b>
<p><b>Classroom Extension and Associated Works Heltwater School - KEY/06MAR15/01</b>                      To authorise the construction of an extension at Heltwater School and give authority to the Executive Director of Resources to award the construction contract within the approved budget.</p>	<p><b>Councillor John Holdich                      Cabinet Member for Education, Skills and University</b></p>	<p><b>March 2015</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Alison Chambers                      Assets and School Place Planning Officer                      Tel: 01733 863975                      Alison.chambers@pete rborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>Cardea Community Pavillion KEY/06MAR15/02</b>                      Award of contract for the construction of a Community Pavillion on the Cardea site, including the approval of property, legal and financial arrangements for various enabling agreements with third parties.</p>	<p><b>Councillor David Seaton                      Cabinet Member for Resources</b></p>	<p><b>March 2015</b></p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard                      Head of Schools Infrastructure                      Tel: 01733 863979                      Brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<p><b>Future Model for Peterborough Libraries</b>  <b>KEY/06MAR15/03</b>  To approve the future model for libraries.</p>	<p><b>Cabinet</b></p>	<p><b>23 March 2015</b></p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Lisa Roberts  Culture and Partnership Manager  Tel: 01733 452386  Lisa.roberts@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>Amey Phase 2 Budget Savings</b>  <b>KEY/06MAR15/04</b>  To confirm the Phase 2 budget savings.</p>	<p><b>Councillor Gavin Elsey</b></p>	<p><b>March 2015</b></p>	<p>Sustainable Growth and Environment Capital Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Dominic Hudson  Strategic Partnerships Manager  01733 452384  Dominic.hudson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>Sercos Phase 2 Budget Savings</b>  <b>KEY/06MAR15/05</b>  To confirm the Phase 2 budget savings.</p>	<p><b>Councillor David Seaton</b></p>	<p><b>March 2015</b></p>	<p>Sustainable Growth and Environment Capital Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Dominic Hudson  Strategic Partnerships Manager  01733 452384  Dominic.hudson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>Vivacity Phase 2 Budget Savings</b>  <b>KEY/06MAR15/06</b>  To confirm the Phase 2 budget savings.</p>	<p><b>Councillor Lucia Serluca</b></p>	<p><b>March 2015</b></p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Dominic Hudson  Strategic Partnerships Manager  01733 452384  Dominic.hudson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<p><b>St Michaels Expansion</b> <b>KEY/06MAR15/07</b> Award of contract for the expansion of St Michaels Church School to a 2FE, including the approval of property, legal and financial arrangements for various enabling agreements and third parties.</p>	<p><b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b></p>	<p><b>March 2015</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard Head of Schools Infrastructure 01733 863976 Brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>Fletton Quays</b> <b>KEY/06MAR15/08</b> Disposal of Fletton Quays land and property assets to Peterborough Investment Partnership.</p>	<p><b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b></p>	<p><b>March 2015</b></p>	<p>Sustainable Growth and Environment Capital Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Hodgson, Head of Strategic Projects 01733 384535 Richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>Pleasure Fair Meadow</b> <b>KEY/06MAR15/09</b> Disposal of Pleasure Fair Meadow Car Park to Peterborough Investment Partnership.</p>	<p><b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b></p>	<p><b>March 2015</b></p>	<p>Sustainable Growth and Environment Capital Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Hodgson, Head of Strategic Projects 01733 384535 Richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>Wirrina Car Park</b> <b>KEY/06MAR15/10</b> Disposal of Wirrina Car Park to Peterborough Investment Partnership.</p>	<p><b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b></p>	<p><b>March 2015</b></p>	<p>Sustainable Growth and Environment Capital Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Hodgson, Head of Strategic Projects 01733 384535 Richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

**PREVIOUSLY ADVERTISED DECISIONS**

<p><b>Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park - KEY/03JUL/11</b>          To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park.          For Cabinet to consider future options for service delivery.</p>	<p><b>Councillor David Seaton          Cabinet Member for Resources</b></p>	<p><b>February 2015</b></p>	<p>Sustainable Growth and Environment Capital</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments &amp; external stakeholders as appropriate.</p>	<p>Richard Hodgson          Head of Strategic Projects          Tel: 01733 384535          richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>Sale of the Herlington Centre - KEY/21MAR14/03</b>          Delivery of the Council's capital receipts programme through the sale of the Herlington Centre, Orton Malborne.</p>	<p><b>Councillor David Seaton          Cabinet Member for Resources</b></p>	<p><b>February 2015</b></p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Simon Webber          Capital Projects Officer          Tel: 01733 384545          simon.webber@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
<p><b>Peterborough City Council Customer Strategy 2014 - KEY/21MAR14/06</b> To approve the Customer Strategy. The vision is to provide a range of high-quality services whilst maximising customer satisfaction and delivering these services through different channels at the lowest reasonable cost, whilst also reducing or diverting demand.</p>	<b>Cabinet</b>	<b>23 March 2015</b>	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders.	Adrian Chapman Assistant Director for Communities and Targeted Services Tel: 01733 863887 Adrian.chapman@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>Formalise Integrated Community Equipment Service Funding and Commissioning Arrangements - KEY/18APR14/01</b> To formalise integrated community equipment service joint funding arrangements.</p>	<b>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</b>	<b>February 2015</b>	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Nick Blake Head of Commissioning for Older People, Physical Disabilities and Sensory Impairment Tel: 01733 452406 nick.blake@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<b>Award of Contract for Build of a Waste Transfer Station - KEY/18APR14/02</b> To award a contract for the build of a waste transfer station.	<b>Councillor Gavin Elsey</b> <b>Cabinet Member for Street Scene, Waste Management and Communications</b>	<b>February 2015</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Paul Robertson Waste Project Officer Tel: 01733 864740 paul.robertson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>Award of Contract for Provision of a Household Recycling Centre - KEY/18APR14/03</b> To award a contract for the provision of a household recycling centre.	<b>Councillor Gavin Elsey</b> <b>Cabinet Member for Street Scene, Waste Management and Communications</b>	<b>February 2015</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Paul Robertson Waste Project Officer Tel: 01733 864740 paul.robertson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>Print Managed Services - KEY/13JUN14/01</b> To enable Council officers to be able to print, copy and scan.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>February 2015</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Ricky Fuller Head of Strategic Commissioning/Transformation Tel: 01733 452482 ricky.fuller@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.



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<p><b>Southfields Primary School Expansion - KEY/05SEP14/01</b> To authorise the construction of an extension to accommodate the expansion of Southfields Primary School.</p>	<p><b>Councillor John Holdich Cabinet Member for Education, Skills and University</b></p>	<p><b>February 2015</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Emma Everitt Project Support Officer Tel: 01733 863660 emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>Fit to Rent Scheme – KEY/17OCT14/01</b> To improve standards and management of properties in the private rented sector.</p>	<p><b>Cabinet</b></p>	<p><b>September 2015</b></p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders</p>	<p>Belinda Child Housing Strategic Manager Tel: 01733 863769 Belinda.child@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>Sale of Former London Road Allotments – KEY/17OCT14/03</b> To authorise the negotiation and conclusion of the sale of the former London Road Allotments, Peterborough.</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>February 2015</b></p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders</p>	<p>David Gray Capital Projects Officer Tel: 01733 384531 David.gray@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p><b>Future of Solar and Wind Projects – KEY/14NOV14/01</b> To approve the cessation of the solar/wind projects at Newborough Farm and Morris Fen and to update Members in respect of America Farm.</p>	<b>Cabinet</b>	<b>23 February 2015</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	John Harrison Executive Director Resources Tel: 01733 452520 John.harrison@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>Residential Care – KEY14/19NOV14/01</b> To seek authority for the Director of Adult Social Care to make residential care placements outside of the Council's contract regulations whilst a long term solution to purchasing residential care is developed.</p>	<b>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</b>	<b>February 2015</b>	Strong and Supportive Communities	Relevant internal and external stakeholders	Rob Henchy Commissioning Manager Tel: 01733 452429 Rob.henchy@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>Extra Care Housing – KEY/12DEC14/02</b> To approve the award of contracts to provide personal care and support at five extra care schemes.</p>	<b>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</b>	<b>March 2015</b>	Scrutiny Commission for Health Issues	Residents and carers, housing providers, care providers and relevant internal departments.	Nick Blake Head of Commissioning Tel: 01733 452486 Nickolas.blake@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<b>Advocacy Services – KEY/12DEC14/03</b> To approve the award of contract for the adult social care advocacy services.	<b>Councillor Wayne Fitzgerald</b> <b>Cabinet Member for Adult Social Care</b>	<b>March 2015</b>	Scrutiny Commission for Health Issues	People utilising the services, partnership boards and relevant internal departments.	Nick Blake Head of Commissioning Tel: 01733 452486 Nickolas.blake@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>Hampton Gardens Secondary School – KEY/12DEC14/04</b> To approve the award of the contract for the design and build of the school.	<b>Councillor John Holdich</b> <b>Cabinet Member for Education, Skills and University</b>	<b>June 2015</b>	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Emma Everitt Project Officer (Schools Infrastructure) Tel: 01733 863660 Emma.everitt@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>Council Server Estate - KEY/26DEC14/01</b> To approve the move of on-site Council servers to an off-site provider.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>February 2015</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Richard Godfrey ICT Strategy, Infrastructure and Programmes Manager Tel: 01733 317989 richard.godfrey@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p><b>Nene Park Academy – KEY/06JAN15/01</b> Novation of the Design and Build Contract from PCC to Cambridge Meridian Academies Trust (CMAT).</p>	<p><b>Councillor John Holdich Cabinet Member for Education, Skills and University</b></p>	<p><b>February 2015</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard Head of Schools Infrastructure Tel: 01733 863976 Brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>Turning Point Extension Contract – KEY/06JAN15/03</b> To approve the supported living contract that permits for another one year extension for 2015/16.</p>	<p><b>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</b></p>	<p><b>April 2015</b></p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 Mubarak.darbar@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>S75 Learning Disabilities (Renew with CPCCG) – KEY/06JAN15/04</b> To approve the new S75 agreement.</p>	<p><b>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</b></p>	<p><b>April 2015</b></p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 Mubarak.darbar@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<b>Day Opportunities Under 65 Transformation (In House) – KEY/06JAN15/05</b> To approve proposals following consultation.	<b>Councillor Wayne Fitzgerald</b> <b>Cabinet Member for Adult Social Care</b>	<b>March 2015</b>	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 Mubarak.darbar@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>Day Opportunities Under 65 Tender (Independent) – KEY/06JAN15/06</b> To approve the tender for the services.	<b>Councillor Wayne Fitzgerald</b> <b>Cabinet Member for Adult Social Care</b>	<b>August 2015</b>	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 Mubarak.darbar@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>West Town Primary School - KEY/06JAN15/07</b> To authorise payment of the Council's contribution to the rebuild of West Town Primary School under the Priority Schools Building Programme.	<b>Councillor John Holdich</b> <b>Cabinet Member for Education, Skills and University</b>	<b>February 2015</b>	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders.	Alison Chambers Principal Assets Officer (Schools) Tel: 01733 863975 Alison.chambers@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p><b>Medium Term Financial Strategy 2015-2025 (Feb) – KEY/06JAN15/11</b> To recommend the MTFS including the second tranche of budget proposals to Council.</p>	<b>Cabinet</b>	<b>23 February 2015</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>Peterborough Visitor Economy Strategy 2015-2020 (Draft) – KEY/06JAN15/13</b> To approve the strategy and recommend that Council adopt as a major policy document.</p>	<b>Cabinet</b>	<b>23 February 2015</b>	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders.	Douglas Gyte Strategic Tourism Manager Tel: 01733 453490 Douglas.gyte@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p><b>Developer Contributions Supplementary Planning Document (SPD) – KEY/06JAN15/14</b> For Cabinet to approve the supplementary planning document.</p>	<b>Cabinet</b>	<b>April 2015</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Brendan Troy Principal Infrastructure & Monitoring Officer Tel: 01733 863773 Brendan.troy@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>Extension to the Adult Community Drug Services and Alcohol Misuse Services Contract (Crime Reduction Initiatives) – KEY/06FEB15/01</b> To extend the contract for a further 12 months.</p>	<b>Councillor Nigel North Cabinet Member for Communities and Environment Capital</b>	<b>March 2015</b>	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders.	Oliver Hayward Head of Business Management Tel: 01733 863910 Oliver.hayward@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>Extension to the Public Health Services Contract (Cambridgeshire and Peterborough Foundation Trust) – KEY/06FEB15/02</b> To extend the contract to 31 March 2016.</p>	<b>Councillor Marco Cereste Leader and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement</b>	<b>February 2015</b>	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Oliver Hayward Head of Business Management Tel: 01733 863910 Oliver.hayward@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
<p><b>Street Scene Services – KEY/13FEB15/01</b> To approve investment in a number of areas in order to move to a more efficient and cost effective service.</p>	<p><b>Councillor Gavin Elsey</b> <b>Cabinet Member for Street Scene, Waste Management and Communications</b></p>	<p><b>February 2015</b></p>	<p>Sustainable Growth and Environment Capital Scrutiny Committee</p>	<p>Proposals formed part of Phase 1 budget document public consultation.</p>	<p>James Collingridge Amey Partnership Manager james.collingridge@peterborough.gov.uk 01733 864736</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>Parks, Trees and Open Spaces – KEY/13FEB15/02</b> To approve the changes to the way services relating to the city's parks, trees and open spaces are provided.</p>	<p><b>Councillor Gavin Elsey</b> <b>Cabinet Member for Street Scene, Waste Management and Communications</b></p>	<p><b>February 2015</b></p>	<p>Sustainable Growth and Environment Capital Scrutiny Committee</p>	<p>Proposals formed part of Phase 1 budget document public consultation.</p>	<p>James Collingridge Amey Partnership Manager james.collingridge@peterborough.gov.uk 01733 864736</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>



**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

**KEY DECISIONS TO BE TAKEN IN PRIVATE**

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
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**NONE AT THE CURRENT TIME**

**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

<b>NON-KEY DECISIONS</b>						
<i><b>DECISION REQUIRED</b></i>	<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION EXPECTED</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b></i>
<p><b>Flood Risk Management Strategy</b> To approve the Strategy and recommend its adoption to Council.</p>	<b>Cabinet</b>	<b>April 2015</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Julia Chatterton Flood and Water Management Officer Tel: 01733 452620 Julia.chatterton@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>Award of Grant to Environment Agency</b> To approve a grant award to the Environment Agency for Werrington Brook Improvements Programme.</p>	<b>Councillor Peter Hiller Cabinet Member for Planning and Housing Services</b>	<b>February 2015</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Julia Chatterton Flood and Water Management Officer Tel: 01733 452620 Julia.chatterton@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p><b>Peterborough Community Infrastructure Levy Charging Schedule</b> For Cabinet to approve the Community Infrastructure Levy Charging Schedule and recommend its adoption by Council.</p>	<b>Cabinet</b>	<b>April 2015</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Brendan Troy Principal Infrastructure & Monitoring Officer Tel: 01733 863773 Brendan.troy@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b><i>DECISION REQUIRED</i></b>	<b><i>DECISION MAKER</i></b>	<b><i>DATE DECISION EXPECTED</i></b>	<b><i>RELEVANT SCRUTINY COMMITTEE</i></b>	<b><i>CONSULTATION</i></b>	<b><i>CONTACT DETAILS / REPORT AUTHORS</i></b>	<b><i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i></b>
<b>Introduction of a Respite Care Policy for Adults</b> To approve the introduction of a respite policy for adults who are eligible for social care services.	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>February 2015</b>	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Kim Sawyer Director of Governance Tel: 01733 452361 Kim.sawyer@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>Personal Budgets in Peterborough</b> To agree to adopt Peterborough's Personal Budget Policy Statement as part of the revised statutory duties that apply to the Council as part of the SEND reforms, under the Children and Families Act 2014.	<b>Councillor John Holdich</b> <b>Cabinet Member for Education, Skills and University</b>	<b>February 2015</b>	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Carrie Gamble Commissioner Tel: 01733 863931 Carrie.gamble@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>Post 16 Transport Policy</b> To approve updates to the Post 16 Transport policy.	<b>Councillor John Holdich</b> <b>Cabinet Member for Education, Skills and University</b>	<b>February 2015</b>	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders	Sara Thompson Team Manager (Passenger Transport Operations) Tel: 01733 317452 Sarah.thompson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<i><b>DECISION REQUIRED</b></i>	<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION EXPECTED</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b></i>
<p><b>Hampton Gardens Secondary School – Collaboration Agreement</b> To approve entering into the relevant funding, collaboration and operation agreements with Cambridgeshire County Council.</p>	<p><b>Councillor John Holdich Cabinet Member for Education, Skills and University</b></p>	<p><b>February 2015</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders</p>	<p>Emma Everitt Project Officer (Schools Infrastructure) Tel: 01733 863660 Emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>Culture Strategy –</b> For Cabinet to approve the Strategy and recommend it to Council for adoption.</p>	<p><b>Cabinet</b></p>	<p><b>23 February 2015</b></p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Douglas Gyte Strategic Tourism Manager Tel: 01733 453490</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>Sale of Greenwood House</b> Delivery of the Council's Capital Receipt Programme through the sale of Greenwood House, South Parade.</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>February 2015</b></p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Simon Webber Capital Projects Officer Tel: 01733 384545 simon.webber@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

## **DIRECTORATE RESPONSIBILITIES**

### **RESOURCES DEPARTMENT Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Corporate Property

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

### **CHILDREN'S SERVICES DEPARTMENT Executive Director's Office at Bayard Place, Broadway, PE1 1FB**

Safeguarding Family and Communities

Education

School Improvement

Special Educational Needs / Inclusion and the Pupil Referral Service

### **ADULT SOCIAL CARE Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Care Services Delivery (Assessment and Care Management and Integrated Learning Disability Services)

Mental Health

Public Health (including Health Performance Management)

### **COMMUNITIES DEPARTMENT Director's Office at Bayard Place, Broadway, PE1 1FB**

Strategic Commissioning

Safer Peterborough, Cohesion, Social Inclusion and Neighbourhood Management

### **GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Communications

Legal and Governance Services

HR Business Relations (Training and Development, Occupational Health and Reward and Policy)

Strategic Regulatory Services

Performance Management

### **GROWTH AND REGENERATION DEPARTMENT Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD**

Strategic Growth and Development Services

Strategic Housing

Planning Transport and Engineering (Development Management, Construction and Compliance, Infrastructure Planning and Delivery, Network Management and Passenger Transport)

Commercial Operations (Strategic Parking and Commercial CCTV, City Centre, Markets and Commercial Trading and Tourism)

## PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU

The Leader of Peterborough City Council is offering everyone a chance to comment, or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

Councillor Cereste	Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement.
Councillor Elsey	Cabinet Member for Street Scene, Waste Management and Communications
Councillor Fitzgerald	Cabinet Member for Adult Social Care
Councillor Hiller	Cabinet Member for Planning and Housing Services
Councillor Holdich	Deputy Leader and Cabinet Member for Education, Skills and University
Councillor North	Cabinet Member for Communities and Environment Capital
Councillor Serluca	Cabinet Member for City Centre Management, Culture and Tourism
Councillor Scott	Cabinet Member for Children's Services
Councillor Seaton	Cabinet Member for Resources

# SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....

Address .....

.....

Tel: .....

Email: .....

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)

