

## **GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE**

**WEDNESDAY 13 NOVEMBER 2024  
6.00 PM**

**Bourges/Viersen Room - Town Hall**

Contact: Charlotte Cameron, [charlotte.cameron@peterborough.gov.uk](mailto:charlotte.cameron@peterborough.gov.uk)

### **AGENDA**

**Page No**

- 1. Apologies**
- 2. Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
- 3. Minutes of Growth, Resources and Communities Scrutiny Committee held on 24 September 2024** **3 - 8**
- 4. Call in of any Cabinet, Cabinet Member or Key Officer Decision**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any three Members of a Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
- 5. Forward Plan of Executive Decisions** **9 - 26**
- 6. City Centre Update on Project Board** **27 - 32**
- 7. Homelessness Services Update Report** **33 - 40**
- 8. Work Programme 2024/2025** **41 - 44**
- 9. Date of Next Meeting – Tuesday, 28 January 2025**

## **Emergency Evacuation Procedure – Outside Normal Office Hours**

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Town Hall. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

Recording of Council Meetings: Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. A protocol on this facility is available at:

<http://democracy.peterborough.gov.uk/ecSDDisplay.aspx?NAME=Protocol%20on%20the%20use%20of%20Recording&ID=690&RPID=2625610&sch=doc&cat=13385&path=13385>

### **Committee Members:**

Councillors: A Shaheed (Chair), M Ormston (Vice Chair), Q Farid, J R Fox, C Hogg, A Mahmood, R Ray, S Hemraj, R Strangward and L Ayres

Substitutes: Councillors: C Wiggin, S Allen, R Antunes, N Day and N Iqbal

Further information about this meeting can be obtained from Charlotte Cameron on telephone 01733 384628 or by email – [charlotte.cameron@peterborough.gov.uk](mailto:charlotte.cameron@peterborough.gov.uk)

**MINUTES OF THE GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE  
MEETING  
HELD AT 6.00PM, ON  
TUESDAY, 16 JULY 2024  
BOURGES/VIERSEN ROOM, TOWN HALL, PETERBOROUGH**

**Committee Members Present:** Asif Shaheed (Chair), Ormston (Vice-Chair), Ayres, Farid, JR Fox, Hemraj, Hogg and Ray.

**Co-opted Members:** Parish Councillors Brennan and Warne.

**Youth Councillors:** Kelly Jesus

**Officers Present:**

Charlotte Cameron, Senior Democratic Services Officer  
Rob Hill, Service Director Housing and Communities  
Matt Oliver, Head of Housing & Stronger Communities  
Clair George, Head of Safer Communities  
Emma Riding, Service Director Financial Management (Deputy Section 151 Officer)

**10. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Strangward and Independent Co-opted Member Sandford.

**11. DECLARATIONS OF INTEREST**

No declarations of interest were received.

**12. MINUTES OF THE GROWTH, RESOURCES AND COMMUNITIES' SCRUTINY COMMITTEE MEETING HELD ON 16 JULY 2024**

The minutes of the meeting held on 16 July 2024 were agreed as a true and accurate record.

**13. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISION**

There were no call-ins received.

**14. FORWARD PLAN OF EXECUTIVE DECISIONS**

The Chair introduced the report which included the latest version of the Council's Forward Plan of Executive Decisions containing decisions that the Leader of the Council, the Cabinet or individual Cabinet Members would make during the forthcoming month. Members were invited to comment on the plan and where appropriate, identify any relevant areas for inclusion in the Committee's Work Programme.

- Members queried whether the Cabinet Member allocated to Culture and Leisure Contract - Indexation - KEY/17JUNE24/01 was correct and were advised that it would be updated to align with the portfolio for Housing and Communities.

#### **AGREED ACTIONS:**

The Growth, Resources and Communities Scrutiny Committee considered the current Forward Plan of Executive Decisions included at Appendix 1 and identified any relevant items for inclusion within their work programme or requested further information.

#### **15. SAFER PETERBOROUGH PARTNERSHIP PLAN – 2024 – 2027**

The Growth, Resources and Communities Scrutiny Committee received a report to introduce the draft Safer Peterborough Partnership (SPP) Plan 2024 – 2027.

The report sought views and comments on the Safer Peterborough Partnership Plan 2024 – 2027. Councillors were asked to review the plan and provide comments, before recommending it to Cabinet for approval.

The Service Director for Housing and Communities introduced the report and key points raised included:

- The report detailed the proposed SPP plan which set out the priorities of the partnership for the next 3 years.
- It was a combination of effort from key agencies across the sector that included the Council, Police, Fire and Health Services.
- It was a requirement in law to develop a plan as a partnership and Officers were present to present the priorities to the committee.

The Growth, Resources and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members referred to the lack of reference to CCTV and were advised that this was a high-level strategic document and specific action plans had not been included in the document.
- Members queried how you would be able to measure success as there was a lack of targets or key performance indicators in the document.
- Officers advised that work around the night-time economy had been addressed and there was now a committed partnership group focused on addressing concerns.
- Members noted that the SPP priorities had not been on the website and were advised that following approval, this plan would be published.
- Members noted that the priority lists were different on page 2 and page 5. Officers advised that they were not listed by importance but agreed that consistency throughout the plan would have been better and the ordering would be updated.
- Members queried whether the plan was deliverable and were advised that the aim of the plan was to reduce the issues and level of impact on residents. It gave a high-level view of the 3-year plan for the partnership to focus on.
- Members queried what consultation had been undertaken with the licensing team and were pleased to hear that Jacqui Harvey had been instrumental around the work of the night-time economy sub-group.
- Member sought clarification on the use of the data from 2020-2023 due to the pandemic influencing safety in the night-time economy. Officers advised that there were no counter-factual pieces of data to refer to for when the pandemic happened, and any other pieces of data would be half a decade old.

- Members were assured that the date would be skewed for everyone, and reporting of issues would have been different during the pandemic.
- Members requested a briefing note on the SPP sub-groups that detailed what they had worked on.
- Members asked that Officers review the language used in conjunction with the youth support service so that it was made young people friendly.
- Members sought clarification on the Tier 1 and Tier 2 on the Contextual Safeguarding Framework and were advised that Tier 1 was the child and Tier 2 was the spaces, networks and peer groups.
- Members requested a briefing note on the serious violence duty.
- The plan had been framed as a continuation of workstreams rather than the introduction of new ones.
- Members noted that the document needed to be tidied up and asked Officers to make the amendments prior to its submission to Cabinet for approval.

### **AGREED ACTIONS:**

The Growth, Resources and Communities Scrutiny Committee reviewed and commented on the draft Safer Peterborough Partnership Plan 2024-2027 and recommended the draft Plan to Cabinet for approval, subject to the relevant amendments.

The Committee also requested that Officers:

- Include the problem-solving groups contact details in the plan.
- Review the listed priorities on page 2 so that they align throughout the document.
- Provide a briefing note on the SPP sub-groups that includes who leads on them and what they do.
- Review the language so that children and young people would understand it.
- Engage with the Youth Council on the suitability of the document for young people.
- Provide a briefing note on the Serious Violence Duty.
- Include an explanation of what Tier 1 and Tier 2 are in the Contextual Safeguarding Framework.
- Include within the document how things are being addressed.
- Share an updated document with the Committee prior to it being submitted to Cabinet.

## **16. FINANCE AND BUDGET UPDATE**

The Growth, Resources and Communities Scrutiny Committee received a report in relating to a progress update on the Councils Financial Position.

The Service Director Financial Management (Deputy Section 151 Officer) introduced the report and key points raised included:

- The report detailed the latest financial position of the Council and expressed the increase in demand for key services.
- There were some financial concerns as the increased demand for services in Children's and Adults had put some strain on the in-year budget.

The Growth, Resources and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members referred to the rise in homelessness and sought clarification on whether the impact of winter weather had been considered. Officers advised that work had

been ongoing to reduce the number of presentations. This was a national problem, and the teams would continue to fulfil their statutory duty.

- There were a number of debts where repayments were to increase in the next 5 years and borrowing had been kept to a minimum to tackle this.
- There had also been an asset review to ensure that the Council estate was functioning in the best way it could.
- There was now a fully staffed HR team that had reviewed recruitment packages to reduce the level of agency spend.
- Members referred to the advertising board contract and were advised that the relevant teams were involved to ensure the Council got the best deal.
- The Council were making arrangements for the staff pay award and had ringfenced some money for the potential offer.
- Members referred to the recruitment fees and expressed concerns that the workload may force staff to use agency. Officers advised that all posts were reviewed.
- Page 57 referred to the illustrative financial challenge and Members were advised that this was reviewed weekly.
- There had been good financial management across the organisation but there was more to do.
- Members noted that the Council would not be in a position to meet the overspend with reserves in 2025-26.
- Members asked that Officers communicate effectively with the public that reflected the reality of the situation.
- There had been legitimate delays in the contractual arrangement for the Peterborough Limited subsidiary, Peterborough Culture Heritage Learning and Leisure (PCHLL).

#### **AGREED ACTIONS:**

The Growth, Resources and Communities Scrutiny Committee:

1. Noted the latest financial position and projections as set out in the report.
2. Noted the direction of travel and next steps as set out in the report.

#### **17. WORK PROGRAMME 2024-2025**

The Senior Democratic Services Officer introduced the report which looked at the work programme for the municipal year 2024-2025 to determine the Committees priorities. Members were invited to make comments and suggestions.

- Members noted the duplication of the finance report and agreed to remove it from the November meeting.
- The Skills Strategy had originally been deferred and Members requested it be brought to the November meeting.
- Members noted that this committee had designated responsibility as the Crime and Disorder Committee in accordance with Sections 19 of the Police and Justice Act 2006.

#### **ACTIONS AGREED**

The Growth, Resources and Communities Scrutiny Committee RESOLVED to note the work programme.

**18. DATE OF NEXT MEETING**

The date of the next meeting was noted as being 13 November 2024.

CHAIR

Meeting started at 6.00pm and finished at 7.24pm

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<b>GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 5
<b>13 NOVEMBER 2024</b>	<b>PUBLIC REPORT</b>

Report of:	Neil McArthur, Director of Legal and Governance and Monitoring Officer	
Contact Officer(s):	Charlotte Cameron, Senior Democratic Services Officer	Tel. 01733 384628

**FORWARD PLAN OF EXECUTIVE DECISIONS**

<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Senior Democratic Services Officer	<b>Deadline date:</b> N/A
<p>It is recommended that the Growth, Resources and Communities Scrutiny Committee considers the current Forward Plan of Executive Decisions included at Appendix 1 and identifies any relevant items for inclusion within their work programme or request further information.</p>	

**1. ORIGIN OF REPORT**

1.1 The report is presented to the Committee to enable the Scrutiny Committee to consider the Forward Plan of Executive and consider what action if any should be taken in respect of those decisions by the Scrutiny Committee

**2. PURPOSE AND REASON FOR REPORT**

2.1 This is a regular report to the Growth, Resources and Communities Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) *Hold the Executive to account for the discharge of functions in the following ways:*

ii) *By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions.*

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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**4. BACKGROUND AND KEY ISSUES**

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken

after **2 December 2024**.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

## **5. CONSULTATION**

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

## **7. REASON FOR THE RECOMMENDATION**

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 N/A

## **9. IMPLICATIONS**

### **Financial Implications**

9.1 N/A

### **Legal Implications**

9.2 N/A

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

## **11. APPENDICES**

11.1 Appendix 1 – Forward Plan of Executive Decisions

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

PUBLISHED: 1 NOVEMBER 2024

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

<b>KEY DECISIONS FROM 2 DECEMBER 2024</b>								
<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<b>School aged Health Improvement &amp; Prevention Service (SHIPS) Contract Award - KEY/02DEC24/03</b> – To award the SHIPS contract to the successful bidder following the result of a competitive tender exercise, to replace the existing contract held by Cambridgeshire County Council which ends on 31 March 2025.	<b>Cabinet Member for Adults and Health</b>	<b>31 January 2025</b>	Adults and Health Scrutiny Committee	All wards	Consultation with key stakeholders formed part of the recommissioning process.	Janet Warren, Public Health Team Lead – Commissioning and Partnerships, Children and Young People and Mental Health, Email: janet.warren@peterborough.gov.uk Tel: 07950 477499	<b>Public Health</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>Award of Day Opportunities Pseudo Dynamic Purchasing System – KEY/02DEC24/04</b> – To approve the award of a pseudo dynamic purchasing system for the commissioning of adults' day opportunities. The estimated maximum value over 7 years is £37,577,826.88.	<b>Cabinet</b>	<b>17 December 2024</b>	Adults and Health Scrutiny Committee	All wards	Co-production with service users, engagement with current and interested parties, benchmarking with other councils.	Harriet Rowe Commissioning Manager 07484 051456 harriet.rowe@peterborough.gov.uk	<b>Adults</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>Recommissioning of Domestic Abuse Mobile Advocacy Service – KEY/02DEC24/05</b> – To recommission the Domestic Abuse Mobile Advocacy Service for Peterborough from 1 October 2025 to replace the current contract across Cambridgeshire and Peterborough which ends on 30 September 2025	<b>Cabinet</b>	<b>14 January 2025</b>	Growth, Resources and Communities Scrutiny Committee	All wards	The needs of Peterborough residents with regards to domestic abuse were considered in both the Domestic Abuse and Sexual Violence Needs Assessment and in the development of the Domestic Abuse & Sexual Violence Strategy 2024-27 and the Safe Accommodation Strategy	Vickie Crompton, DASV Partnership Manager, Email: vickie.crompton@cambridgeshire.gov.uk	<b>Place and Economy</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<b>Adults' and Children's Social Care Placements - KEY/02DEC24/06</b> - Authorise the commissioning of social care placements for adults and children by directly awarding contracts to the relevant providers, without competition, and delegate authority to the Executive Director for Adult Services or their delegate AND to the Executive Director for Children's Services or their delegate (in the case of placements for children).	<b>Councillor Jamil Deputy Leader and Cabinet Member for Finance and Corporate Governance</b>	<b>December 2024</b>	Growth, Resources, And Communities Scrutiny Committee	All	None	Oliver Hayward, Assistant Director for Commissioning and Commercial Ops. Email: oliver.hayward@peterborough.gov.uk	<b>Adults</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

**PREVIOUSLY ADVERTISED KEY DECISIONS**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
1. <b>Approval of draft Local Nature Recovery Strategy (LNRS) before public consultation - KEY/08APRIL24/03</b> - Approval of draft LNRS to allow it to go out for wider public consultation.	Cabinet	14 January 2025	Climate Change and Environment Scrutiny Committee	All Wards	The draft LNRS will be formed by broad stakeholder consultation across Peterborough and Cambridgeshire.	Darren Sharpe, Natural & Historic Environment Manager, darren.sharpe@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
2. <b>Delay and Deferral Policy – KEY/20MAY2024/01</b> - A new policy for delaying or deferring a school place application.	Cllr Cole, Cabinet Member for Children’s Services	October 2024	Children and Education Scrutiny Committee	All Wards	This policy will comply with the requirements of the School Admissions Code and all the relevant legislation. External consultation is not required.	Isabel Clark, Interim Head of School Place Planning. Email: isabel.clark@peterborough.gov.uk Tel : 07711804965	Children and Young People’s Service	The Delay and Deferment policy  It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
3. <b>Recommissioning of Integrated Drug and Alcohol Treatment Contract – KEY/03JUNE24/04</b> - To seek approval for the procurement of a new Integrated Drug and Alcohol Treatment Contract for Peterborough for Adults and Children.	Cabinet	11 February 2025	Adults and Health Scrutiny Committee	All Wards	Relevant internal and external stakeholders.	Commissioning Team Manager for Substance Misuse.	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4. <b>Culture and Leisure Contract - Indexation - KEY/17JUNE24/01</b> -Increase in value due to annual indexation.	Cllr A Jones, Cabinet Member for Housing and Communities	October 2024	Growth, Resources and Communities Scrutiny Committee	City Wide	N/A	Rob Hill; Service Director Housing and Communities; rob.hill@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
5. <b>Draft Local Plan - KEY/17JUNE24/03</b> -To approve the draft version of the Peterborough Local Plan for public consultation.	Cabinet	11 February 2025	Growth, Resources and Communities Scrutiny Committee	All	Six weeks public consultation on the Draft Local Plan to take place in August/September 2024	Gemma Wildman, Principal Strategic Planning Officer Email: gemma.wildman@peterborough.gov.uk, Tel: 01733 863824.	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
6. <b>Contract Award to Milestone for construction of Lincoln Road Improvement KEY/29JUL24/01</b> Award of contract to Milestone for the construction of the Lincoln Road regeneration project.	Cabinet	17 December 2024	Growth, Resources and Communities Scrutiny Committee	Central	Consultation has been undertaken to inform the scheme design. Any construction specific consultation will take place shortly prior to works being completed.	<a href="mailto:amy.petrie@peterborough.gov.uk">Amy Petrie, Principal Programme and Project Officer, 452272, amy.petrie@peterborough.gov.uk</a>	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7. <b>St Georges Hydro Pool Conversion - KEY/12AUGUST24/04</b> - To approve the contractor (following a competitive tender process) to deliver the conversion of the St Georges Hydro Pool to classrooms for St Georges SEN school.	Cllr Thulbourn - Cabinet Member for Growth and Regeneration	October 2024	Growth, Resources and Communities Scrutiny Committee	Dogsthorpe	N/A.	<a href="mailto:rachael.hunns@peterborough.gov.uk">rachael.hunns@peterborough.gov.uk</a>	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8. <b>City Centre Advertising Boards Contract - KEY/12AUGUST24/05</b> - This is to award a contract for the provision of digital advertising boards in the city centre.	Cllr Thulbourn - Cabinet Member for Growth and Regeneration	October 2024	Growth, Resources and Communities Scrutiny Committee	Central	N/A.	<a href="tel:07572463889">Amanda Rose - 07572 463889</a>	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
9. <b>Approval to Award the Care and Support Contract to the Extra Care Housing Schemes St Edmunds Court and Bishopsfield Court – KEY/26AUG24/01</b> - Approval to award the care and support contract for two extra care schemes in Peterborough; St Edmunds Court and Bishopsfield Court. The existing contractual arrangements are due to end on 28th February 2025.  Agreement is being sought to award for both of the above services for an initial 2 years and 1 month period until 31st March 2027, with the inclusion for a possible extension of the provision for a further 2 years.  The initial contract period of 2 years and 1 month ensures that all extra care housing schemes in Peterborough expire on the same date in the same year. This will enable commissioners to retender all five schemes simultaneously, resulting in less resource for commissioning, legal and procurement and the opportunity for providers to achieve economies of scale thus creating efficiencies.  The total yearly cost of this contract is £988,856 per annum based on current service utilisation. Considering possible annual uplifts and increases in care, the total estimated contract value across five years is £5,250,000.	Cabinet	12 November 2024	Adults and Health Scrutiny Committee	Paston and Walton and Hampton Vale	A survey of the residents of the extra care housing schemes will be used to inform the specifications for the tender. In addition, soft market testing was undertaken in August 2023 to understand the market appetite for extra care, and this will still be concurrent enough to inform the method questions for this procurement.	Ruth Miller, Senior Commissioner, <a href="mailto:ruth.miller@peterborough.gov.uk">ruth.miller@peterborough.gov.uk</a>	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>10. <b>Award of the Care in the Community Contract – KEY/26AUG24/02</b> - Approval to award the Care in the Community contract. Total contract value for the whole framework over ten years is £570,899,013. Values over ten years per lot below:            Lot 1 – Standard Homecare - £227,082,507            Lot 2 – Complex Homecare - £25,231,390            Lot 3 – Standard Supported Living - £244,924,736            Lot 4 – Complex Supported Living - £27,213,860            Lot 5 – Extra Care Housing - £36,446,520            Lot 6 – floating Support and Community Outreach - £10,000,000</p>	Cabinet	April 2025	Adults and Health Scrutiny Committee	All	Provider engagement: forums, events, workshops, surveys, groups. Service users: partnership boards, extensive surveys both online and paper, workshops, 121 sessions, feedback from SWs. Internal operational teams etc.	Ruth Miller, Senior Commissioner, ruth.miller@peterborough.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>11. <b>Delivery of Hydro Pool Conversion to SEN classrooms at Heltwater St Georges – KEY/07OCT24/01</b> - Allow officer decision to award a contract for the delivery of works for the conversion of the hydro pool to SEN classrooms for use of the Heltwater St Georges SEN school following a competitive tender process through the Pagabo Medium Works Framework</p>	Cllr Cole, Cabinet Member for Children's Services	October 2024	Children and Education Scrutiny Committee	Dogsthorpe	None required this is delivery of works. Approval already provided for the decision to convert.	Rachael Hunns - rachael.hunns@peterborough.gov.uk	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>12. <b>Procurement for Infrastructure Services – KEY/21OCT24/01</b> Authorise the award of contract to Strategic Blue Limited January 2025 to December 2028 for a sum not exceeding £4,000,000. relating to cloud-based infrastructure services.</p>	Deputy Leader and Cabinet Member for Finance and Corporate Governance	January 2025	Growth, Resources and Communities Scrutiny Committee	All Wards	N/A	<a href="mailto:ataf.mahmood@peterborough.gov.uk">Ataf Mahmood, Technical Service Manager, 07920 160164, ataf.mahmood@peterborough.gov.uk</a>	Corporate Services	Same as previous decision (MAY23/CMDN/119) that will be cancelled and re-procured to receive the maximum discount available.
<p>13. <b>NeneGate SEMH School Expansion – KEY/04NOV24/01</b> - To approve the expansion of NeneGate SEMH School to accommodate 40 more pupils.</p>	Cabinet	17 December 2024	Children and Education Scrutiny Committee	East	Relevant internal and external stakeholders.	Rachel Floyd – Email: rachel.floyd@peterborough.gov.uk	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.



**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

DECISIONS TO BE TAKEN IN PRIVATE								
KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<b>Peterborough Integrated Renewables Infrastructure Project (PIRI) - KEY/02DEC24/01</b> - To update Cabinet on the commercialisation of PIRI	Cabinet	<b>02 November 2025</b>	Climate Change and Environment Scrutiny Committee	East	PIRI Cross Party Working Group	Charlotte Palmer - Service Director for Environment and Climate Change. Email: charlotte.palmer@peterborough.gov.uk	Place and Economy	Exempt appendix will be included in this report. The exempt appendix will include commercially confidential information. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
<b>Disposal of Former Goods Shed for development into a communal food hall – KEY/02DEC24/02</b> - Disposal of building with grant gap funding to regenerate the Goods Shed building on Fletton Quays.	Cabinet	<b>17 December 2024</b>	Growth, Resources and Communities Scrutiny Committee	Fletton and Stanground	N/A	Chris Pike, Principal Development Surveyor, 07973929285, Email: chris.pike@peterborough.gov.uk	Place and Economy	Exempt appendix will be included in this report. The exempt appendix will include commercially confidential information. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

**PREVIOUSLY ADVERTISED DECISIONS TO BE TAKEN IN PRIVATE**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p>1. <b>Review of Service Delivery KEY/15JUL24/02</b> To seek authority from Cabinet to review Service Delivery across specific council functions.</p>	Cabinet	14 January 2025	Growth, Resources and Communities Scrutiny Committee	All Wards	N/A	Adrian Chapman, Executive Director Place and Economy	Place and Economy	<p>This item will be fully exempt.</p> <p>Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed. (Relating to the financial or business affairs of any particular person).</p>
<p>2. <b>Proposals for Replacement Regional Pool - KEY/12AUGUST24/03</b> - Approve direction for replacement of Regional Pool.</p>	Cabinet	11 March 2025	Growth, Resources and Communities Scrutiny Committee	Central	Detailed consultation will take with a wide range of internal/external stakeholders once direction for replacement agreed.	Rob Hill - <a href="mailto:rob.hill@peterborough.gov.uk">rob.hill@peterborough.gov.uk</a>	Place and Economy	<p>Exempt appendices will be submitted for the financial submissions on the contract award prices. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
<p>3. <b>Disposal of Rural Estate: KEY/23SEPT24/01</b> Proposed disposal of rural estate as individual holdings and larger scale sale</p>	Cabinet	12 November 2024	Growth, Resources, And Communities Scrutiny Committee	Newborough and Thorney	Previously taken to Cabinet as in principle agreement to dispose of the estate but individual sales to be brought back to Cabinet. Continued consultation with CLT etc	Felicity Paddick - Head of Estates <a href="mailto:felicity.paddick@peterborough.gov.uk">felicity.paddick@peterborough.gov.uk</a> 07801 910971	Corporate Services	<p>Exempt appendices will be submitted for the financial submissions on the contract award prices. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

<b>DECISIONS FROM DECEMBER 2024</b>								
<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<p><b>Adoption of the Organisational Roadmap to Net Zero</b>                      The Organisational Roadmap to Net Zero was endorsed by the Climate Change and Environment Scrutiny Committee. It is now proposed to be endorsed by Cabinet, and adopted by Council. The paper sets out the proposed pathway to reduce emissions across the organisation, and will help direct future funding applications.</p>	<b>Cabinet</b>	<b>17 December 2024</b>	Climate Change and Environment Scrutiny Committee	All Wards	Climate Change and Environment Scrutiny Committee	Hannah Swinburne, Climate Change Manager, Tel: 01733 453479, Email: hannah.swinburne@peterborough.gov.uk	<b>Place and Economy</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

**PREVIOUSLY ADVERTISED DECISIONS**

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DIRECTORATE</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</b>
<b>1. Approval of the Peterborough Sufficiency Strategy</b> Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.	<b>Councillor Qayyum, Cabinet Member for Adults and Health</b>	<b>December 2024</b>	Children and Education Scrutiny Committee	All Wards	There has been widespread consultation including with children and young people in care.	Helene Carr, Head of Service - Children's Services - P&C Children's Commissioning, helene.carr@peterborough.gov.uk	<b>Adults</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>2. Direct award of Public Health Primary Care Contracts (GP's and Pharmacies)</b> - To directly award primary care contracts in line with the regulations found in the new Provider Selection Regime from 2024/25.	<b>Councillor Qayyum, Cabinet Member for Adults and Health</b>	<b>October 2024</b>	Adults and Health Scrutiny Committee	All	N/A	Emily Smith, <a href="mailto:emily.smith3@peterborough.gov.uk">emily.smith3@peterborough.gov.uk</a> Public Health Consultant - Health and Behaviours, Sexual and Reproductive Health	<b>Public Health</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>3. Disposal of Surplus Land</b> - Approval to dispose of property for best consideration.	<b>Councillor Jamil, Deputy Leader and Cabinet Member for Finance Corporate Governance</b>	<b>October 2024</b>	Growth, Resources and Communities Scrutiny Committee	Fletton and Stanground	None.	Sarah Cracknell, Principal Estates Manager, 07512 193207 <a href="mailto:sarah.cracknell@peterborough.gov.uk">sarah.cracknell@peterborough.gov.uk</a>	<b>Corporate Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>4. Peterborough Skills and Employment Strategy</b> - Bringing forward the draft Peterborough skills and employment strategy for members to approve and delegate authority to proceed with the 5-year implementation plan.	<b>Cabinet</b>	<b>October 2024</b>	Growth, Resources, And Communities Scrutiny Committee	All	The process to create the skills strategy will have engaged with the Peterborough Skills and Employment Partnership Board, employers, skills providers and the public	Tanya Meadows, Head of Skills and Employment (secondment) - Email: <a href="mailto:tanya.meadows@peterborough.gov.uk">tanya.meadows@peterborough.gov.uk</a> - Tel: 07912763078	<b>Place and Economy</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
5.	<b>New Classroom at Academy</b> New classroom at Academy to support additional intake in pupils.	<b>Cllr Katy Cole, Cabinet Member for Children's Services</b>	<b>October 2024</b>	Children And Education Scrutiny Committee	East	N/A	Chris Pike, Principal Development Surveyor	<b>Children And Young People's Service</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
6.	<b>Draft Renewals Policy 2025 to 2027</b> - Draft of the refreshed Renewals Policy governing the award of Disabled Facility Grants from 1st April 2025 to 31st March 2027	<b>Cabinet Member for Adults and Health - Councillor Shabina Qayyum</b>	<b>November 24</b>	Adults and Health Scrutiny Committee	None	Council Website	Sharon Malia - Housing Programmes Manager	<b>Adults Services</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7.	<b>Operationalisation post separation of the Public Health Directorate between Peterborough City Council and Cambridgeshire County Council</b>	<b>Cabinet Member for Adults and Health - Councillor Shabina Qayyum</b>	<b>October 2024</b>	Adults and Health Scrutiny Committee	N/A	CLT, Public Health Directorate etc.	Emily Smith, Consultant in Public Health, <a href="mailto:emilyr.smith@cambridgeshire.gov.uk">emilyr.smith@cambridgeshire.gov.uk</a>	<b>Public Health</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8.	<b>Approval of the Parish Charter:</b> To approve a new Parish Charter between the City Council and Parish Councils across Peterborough. The charter sets out joint working relationships, key principles and opportunities for all organisations to deliver better outcomes for local residents.	<b>Cabinet</b>	<b>17 December 2024</b>	<b>Growth, Resources and Communities</b>	<b>All Wards</b>	Draft charter has been developed in consultation with Parish Councils and the Good Neighbours Scheme	Ian Phillips, Acting Head of Communities <a href="mailto:ian.phillips@peterborough.gov.uk">ian.phillips@peterborough.gov.uk</a>	<b>Place and Economy</b>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

**PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

<i>DECISION TAKEN</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
None.								

## FORWARD PLAN

### **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr D Jones (Leader of the Council); Cllr Qayyum; Cllr Cole; Cllr Jamil, Cllr A Jones, Cllr Ellis and Cllr Thulbourn.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month, and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to [democratic.services@peterborough.gov.uk](mailto:democratic.services@peterborough.gov.uk), Democratic Services. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

### **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst most of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

### **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Democratic Services at email: [democratic.services@peterborough.gov.uk](mailto:democratic.services@peterborough.gov.uk).

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedecisions](http://www.peterborough.gov.uk/executivedecisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

## **DIRECTORATE RESPONSIBILITIES**

**Please note that all Directorates have been colour coded. Each decision will be colour coded in accordance with the below.**

### **CORPORATE SERVICES DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Financial and Resources

Internal Audit, Insurance and Investigations

Peterborough Serco Strategic Partnership (Business Support, Corporate Procurement, Business Transformation and Strategic Improvement, Customer Services, Shared Transactional Services)

Communications

Commercial & Property

Registration and Bereavement Services

Commercial & Property

Delivery and Transformation

Health & Safety

Human Resources & Workforce Development - (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Digital, Data Analytics, Risk & IT Services

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

Performance and Information (Performance Management, Systems Support Team)

### **CHILDREN AND YOUNG PEOPLE'S SERVICE** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Children's Services (Children's Social Care Operations, Children's Social Care Quality Assurance, Child Health, Clare Lodge (Operations), Access to Resources)

Education, (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure, Early Years and Quality Improvement)

### **ADULTS** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services, Safeguarding Boards – Adults and Children's)

Business Management and Commercial Operations (Commissioning)

### **LEGAL AND GOVERNANCE DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Corporate Lawyers

Constitutional Services, (Democratic Services, Electoral Services, Executive and Members Services) - (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Information Governance, (Freedom of Information and Data Protection)

### **PLACE AND ECONOMY DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Planning Growth and Environment (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Housing and Homelessness

Highways and Transport (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Employment and Skills

Community Safety

Regulatory Services

Emergency Resilience & Planning

(Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls)

### **PUBLIC HEALTH DEPARTMENT** Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.



## **PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU**

The Leader of Peterborough City Council is offering everyone a chance to comment or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

Councillor Dennis Jones	Leader of the Council
Councillor Mohammed Jamil	Deputy Leader and Cabinet Member for Finance and Corporate Governance
Councillor Nick Thulbourn	Cabinet Member for Growth and Regeneration
Councillor Shabina Qayyum	Cabinet Member for Adults and Health
Councillor Katy Cole	Cabinet Member for Children's Services
Councillor Alison Jones	Cabinet Member for Housing and Communities
Councillor Angus Ellis	Cabinet Member for Environment & Transport

## SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....

Address .....

.....

Tel: .....

Email: .....

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)

<b>GROWTH, RESOURCES AND COMMUNITIES' SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 6
<b>13 NOVEMBER 2024</b>	<b>PUBLIC REPORT</b>

Report of:	Rob Hill, Service Director Housing and Communities	
Cabinet Member(s) responsible:	Councillor Alison Jones – Cabinet Member for Housing and Communities	
Contact Officer(s):	Clair George, Head of Safer Communities	Tel: 07920 160 733

**CITY CENTRE UPDATE ON PROJECT BOARD**

RECOMMENDATIONS	
<b>FROM: Rob Hill – Service Director Housing and Communities</b>	<b>N/A</b>
<p>It is recommended that Growth, Resources and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Reviews and comments on the programme of works, as outlined in this report, for the city centre.</li> <li>2. Recommends that progress reports are presented at future Growth, Resources and Communities Scrutiny Committee or are provided via briefing notes – timescales to be agreed.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The report is presented to the Growth, Resources and Communities Scrutiny Committee at the request of this Committee.

**2. PURPOSE AND REASON FOR REPORT**

2.1 This report is presented to this Scrutiny Committee to seek views, and comments on the Council's programme of works for the city including the approach, key themes, timescales and planned activities to address issues and concerns in the city centre.

2.2 This report is for the Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4, Overview Scrutiny Functions, Paragraph No.2.1 Functions determined by Council:

7. City Centre Management;

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	<b>N/A</b>
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## 4. BACKGROUND AND KEY ISSUES

### 4.1 Background

Our city centre needs to be a vibrant, welcoming, clean and safe place people want to visit without the fear or perceived fear of crime. Space needs to be redesigned/repurposed and used for increased events, pop-up themed markets and other commercial activities, which will lead to economic growth and increase footfall in the city centre.

Permanently resolving these issues and transforming our city centre is a priority for Corporate Leadership Team, the Administration, Group Leaders, MPs and the Independent Improvement Panel.

### 4.2 City Centre Project Board

To assist with the development and delivery of transformation of the city centre a project board has been established which is made up of senior officers across the council and meets on a monthly basis. The project board reports progress and is accountable to the Economy and Inclusive Growth Portfolio Board which is chaired by the Executive Director for Place and Economy.

The purpose of the board is to oversee the delivery and drive forward initiatives/activities to improve the city centre ensuring the area is safe, clean, vibrant and welcoming and perceived positively by residents, visitors, businesses and investors.

The board has drafted a programme of works and have started delivery on key works streams to improve the city centre, including animating spaces, community safety and security, street furniture and other infrastructure, cleanliness/waste management, and marketing. Several sub-groups have been formed which include partner agencies to assist with delivery of the plan which is looking at initiatives over a short, medium and long-term basis.

### 4.3 Work Strands/Subgroups

#### 4.3.1 *Animating Spaces*

A sub-group has been formed to look at ways to use the space in the city centre differently. By utilising the space differently and increasing events/markets, it is anticipated that we will also see a reduction in anti-social behaviour in known areas. The sub-group is made up of city council officers with links with outside organisations. Below are activities currently being investigated/implemented over the next 6 months.

*Table 1 – Animating Spaces*

<b>Priority</b>	<b>Activity/Output Deliver</b>
Curation of an event programme	Curation of one shared events calendar for the city centre showing daily activities to be used by partners agencies
	Use calendar to increase and link number of diverse events in the city centre
Market Offer	Deliver more themed/permanent markets in the city centre
Street Traders	Review and develop a plan to attract street vendors to identified spaces linking with the evening economy
Street Entertainment	Create a busking code for the city centre
	Roll out busking code and advertise/attract quality buskers and other street entertainment to the city centre via social media

#### 4.3.2 *Security and Community Safety*

A multi-agency sub-group oversees this workstream as community safety and security fall across several agencies including the police as well as support and outreach services. As well as the sub-group a multi-agency weekly management meeting takes place to direct resources

accordingly addressing ongoing safety, security and crime in the city centre.

*Table 2 – Security and Community Safety*

<b>Priority</b>	<b>Activity/Output Deliver</b>
St Peter’s Arcade	A successful bid submitted to ASB Hot Spot fund to reduce ASB in the arcade, including infrastructure and increase in patrols
Begging & Review of Enforcement Powers	Review of all enforcement powers available to city centre enforcement officers is being undertaken as well as looking at best practice in other authorities which have had success in dealing with ASB issues linked to begging. In the interim officers working with the police to issue Community Protection Warning/Notice and Criminal Behaviour Order against individuals.
CCTV	All cameras have been reviewed across city centre, and additional locations identified (and to be installed at such locations should funding become available). CCTV agreement between the police Force Control Room and Citi-Link being developed.
ASB	Additional patrols are being undertaken by the police as part of ASB hot-spot funding for additional patrols. A multi-agency bid has also been submitted to the fund, for target hardening measures including additional CCTV cameras.

#### 4.3.3 *Street Furniture and other infrastructure*

Several infrastructure projects are already in progress, including security measures in the city centre, which is at final design phase. Other projects which are to be completed in the next 6 months are detailed below.

*Table 3 – Street furniture and other infrastructure*

<b>Priority</b>	<b>Activity/Output Deliver</b>
Kings Street	Implement the plan to create a safe space at King Street through planters, traffic restrictions etc
Audit of all street furniture	Audit all street furniture to look at cleanse/replace/repair depending on funding available and as necessary.
Security Measures	Ongoing project to introduce security measures across the city centre. Measure to also look at best use of planters and other street furniture.

#### 4.3.4 *Cleanliness / waste management*

Ways to improve waste management and cleanliness in the city centre are currently being discussed with key partners. Currently the focus is on reducing the number of trade waste bins in the city centre and ensuring waste management contracts are in place.

*Table 4 – Cleanliness/waste management*

<b>Priority</b>	<b>Activity/Output Deliver</b>
Waste Management Collection	Complete a waste contract audit in the city centre and plan to address the findings
Reduce the number of commercial bins	Reduce the number of bins vs the original audit figures

#### 4.3.5 *Marketing*

The communications team are supporting the City Centre Project Board, by highlighting the positives within the city centre (both current and upcoming). They are also supporting the various workstreams as required to promote new initiatives and share information as well as creating a dedicated webpage for street trading, including market pop-ups, artisan markets, and street vendors.

## **5. CORPORATE PRIORITIES**

- 5.1 Economy & Inclusive Growth – by making sure that our ‘places are attractive and vibrant’ by reducing the level of crime and anti-social behaviour in the city centre and delivering events and markets which will attract residents/visitors to the city centre. The increase in footfall will also assist with economic development and attracting new businesses, residents and investment into the city centre.

Our Places and Communities – the City Centre Project Board links to our commitment to ‘create healthy and safe environments where people want to live, invest, work, visit and play’ by tackling crime and disorder in the city.

Carbon Impact Assessment – this report contains no proposals for changes to service delivery and therefore there is no decision to take which may impact carbon emissions of the council or the city.

## **6. CONSULTATION**

- 6.1 Executive Director Place & Economy  
All departments Place & Economy  
City Centre Project Board  
Property Services  
Communications Team  
Peterborough Ltd  
Cambridgeshire Constabulary  
Cabinet Member – Housing & Communities  
Cabinet Member – Environment & Transport  
Cabinet Member – Growth & Regeneration
- 6.2 As workstreams progress consultation will take place with both external and internal agencies, as well as with traders, the Chamber of Commerce, and Peterborough Positive.

## **7. ANTICIPATED OUTCOMES OR IMPACT**

- 7.1 It is anticipated that making transformation of the city centre a key priority will result in a more vibrant, safer environment, significantly improving the experience for residents, businesses, and visitors to the city centre.

## **8. REASON FOR THE RECOMMENDATION**

- 8.1 Transformation of the city centre is a key transformation project for the council. This paper outlines information on the city centre project board, and initial 6 months' work stream and progress being made.

## **9. ALTERNATIVE OPTIONS CONSIDERED**

- 9.1 Continue to deliver different projects in isolation, this would not have the desired impact on changing the city centre by working across departments/agencies and having a city centre project board will have a significant impact on improving the city centre.

## **10. IMPLICATIONS**

### **Financial Implications**

- 10.1 As initiatives are developed, funding will be sought via grants and other funding opportunities.

## **Legal Implications**

- 10.2 No current legal implications regarding the programme of works, however, as the programme progresses legal advice, regarding available enforcement powers, may be required.

## **Equalities Implications**

- 10.3 N/A

## **11. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 N/A

## **12. APPENDICES**

- 12.1 N/A

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<b>GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 7
<b>13 NOVEMBER 2024</b>	<b>PUBLIC REPORT</b>

Report of:	Rob Hill, Service Director of Housing and Communities	
Cabinet Member(s) responsible:	Cllr Alison Jones, Cabinet Member for Housing and Communities	
Contact Officer(s):	Matt Oliver, Head of Stronger Communities	07484900432

## HOMELESSNESS SERVICES UPDATE REPORT

RECOMMENDATIONS	
<b>FROM:</b> <i>Rob Hill – Director of Housing and Communities</i>	<b>Deadline date:</b> <i>13<sup>th</sup> November 2024</i>
It is recommended that the Growth, Resources and Communities Committee comment and provide feedback on the detail of the report which sets out the delivery of the Housing Needs Service and endorses the proposed transformation approach and plan.	

### 1. ORIGIN OF REPORT

- 1.1 Report requested by Growth, Resources and Communities Scrutiny Committee as part of the yearly agenda planning to ensure oversight of Peterborough’s statutory homelessness functions.

### 2. PURPOSE AND REASON FOR REPORT

- 2.1 To provide Growth, Resources and Scrutiny Committee with information regarding activity which supports the delivery of Peterborough City Councils' statutory homelessness functions.
- 2.2 This report is for the Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by the Council:

1. Housing need

### 3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	<b>N/A</b>
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### 4. BACKGROUND AND KEY ISSUES

- 4.1 Peterborough City Council’s Housing Needs service fulfils the Council’s legal obligation to make an appropriate offer to those households presenting to us as homeless, it provides advice and support to all those eligible to meet the council’s duties regarding prevention and relief of homelessness.
- 4.1.1 The service is regulated by the [Housing Act 1996 and Homelessness Reduction Act 2018](#), overseen by the MHCLG Homelessness Assistance and Support Team and works to key policies such as [PCC Housing Register Allocations Policy](#) and our [Homelessness and Rough](#)

## [Sleeping Strategy 2021 – 2026.](#)

4.1.2 This report sets out information for members of scrutiny committee in relation to the individual functions of the Housing Needs service, to give an overview of the current presenting issues and set recommendations for transformation moving forward.

### 4.2 PETERBOROUGHS CURRENT HOMELESSNESS LANDSCAPE

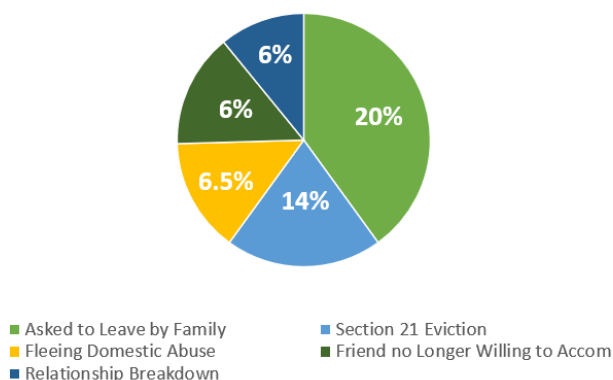
4.2.1 The number of households contacting us for homelessness assistance has remained very high at 2031 presentations for the first 2 quarters of 2024/25 compared with 3654 in the whole of 2023/24 and 3298 households in 2022/23.

4.2.2 Under significant demand, the service has worked hard to maximise opportunities to prevent homelessness and with an average of 50% of homelessness cases prevented is now comparable to our nearest statistical neighbour at 51% and higher than the national average of 48%; this is a 13 percentage point increase from the baseline figure last year and should be recognised as a significant improvement.

4.2.3 The council has set an aspirational stretch target that 60% of homelessness cases will be prevented by 31 March 2025 as we recognise the impact that homelessness has on households as well as the financial pressure this places on the council through the high cost of temporary accommodation, particularly nightly spot purchased accommodation.

4.2.4

#### Top 5 Homeless Reasons – 24/25



Analysis of our data shows that the top 5 reasons for homelessness are:

- Asked to Leave by Family 20%
- Section 21 Eviction 14%
- Fleeing Domestic Abuse 6.5%
- Friends Not Willing to Accommodate 6%
- Relationship Breakdown 6%

### 4.3 The Housing Register and Allocations

Demand on the housing register remains exceptionally high, with an average of 75 new applications received each week. Conversely, the supply of available properties has remained low averaging 10 listings per week. There are currently 2,834 households actively registered, along with nearly 1,000 applications pending assessment, each requiring review against the Council's Allocation Policy. An analysis of need from 2023/24 showed a 74% gap between the housing available and requirement on the housing register.

4.3.1 Lettings rates through our Registered Provider partners have remained generally static over the last 18 months and significant work continues to build good relationships with Registered Providers to ensure that the council secures the best terms through nominations agreements as we can to combat homelessness demand.

4.3.2 This has been evident in the work that we have done with new builds in Great Haddon where we have ensured that our standard ask of 100% nominations on first lets and 90% on subsequent lets has been maintained as well as work with providers on Local Lettings Plans to ensure that developments are sustainable from the outset.

4.3.3 It is clear that access to permanent housing is critical to address future homelessness demand and the service works closely with our housing strategy colleagues to plan for the future building of 1250 new affordable homes over the next 3 years and to ensure that our stocks of temporary accommodation take this into consideration. In June 2024, the service set up a Registered Provider forum of which there have been two workshops over the summer period to create a plan to work more closely together to support the most complex homeless households, setting out the areas of shared information, joined up tenancy support, better professional relationships, and multi-agency meetings. It is intended that the voice of Registered Providers and the ideas generated feed into the council's homelessness transformation programme and hopefully will bring better outcomes for our residents.

#### 4.4 **Access to the Private Rental Sector**

As access to social housing is so pressured, one of the ways that the council can support homeless households is through greater access to the private rental sector. The service has increased its resource in this area over the last 6 months and continues to improve its relationships in this area to take a more partnership focussed approach.

#### 4.5 **Housing Related Support and Supported Accommodation**

Supported accommodation continues to form one of the key pathways out of homelessness for those that need more support managing a tenancy. As part of the council's ongoing transformation plans, the service has taken the opportunity to implement evaluation recommendations and move to a contracted model, providing more control and oversight. Between April and November, a procurement exercise was undertaken which successfully awarded contracts to Longhurst and YMCA to provide 140 units of supported accommodation to be managed through the Peterborough City Council Supported Housing Panel. This change has delivered £900k of savings.

#### 4.6 **Temporary Accommodation**

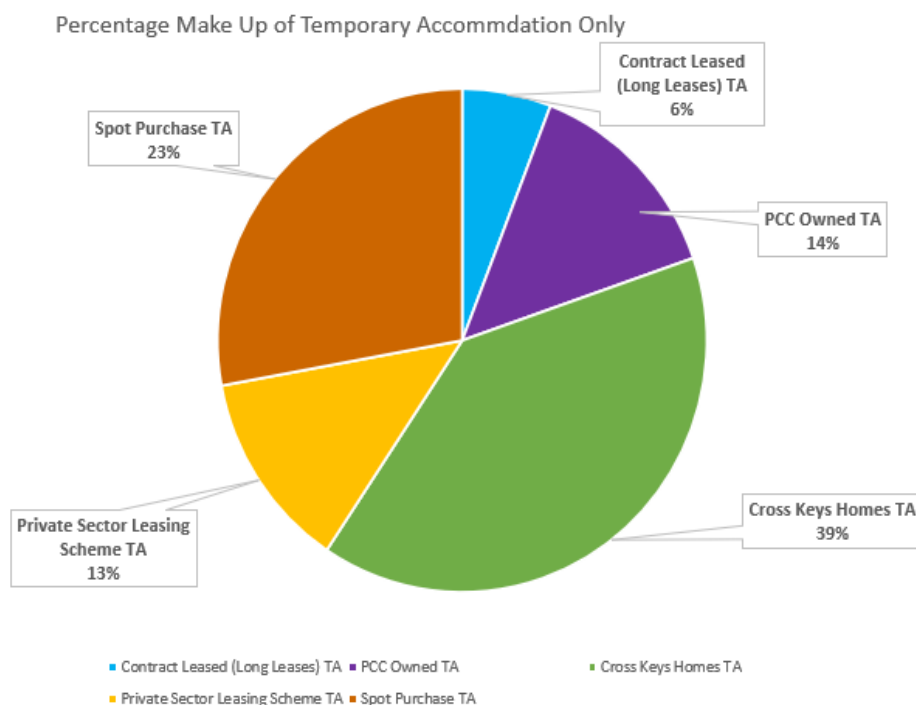
4.6.1 As demand to the service increases and supply remains restricted the number of households in temporary accommodation has increased. At time of writing this report the number of households in our temporary accommodation stands at 378, this being a 16% increase within the year from 325. Of those in temporary accommodation 23% (88) are housed in the most costly and inappropriate form, that being Bed and Breakfast accommodation, and although the service has performed well to mitigate the increase in B+B over the last 12 months its use is still too high.

4.6.2 In-year plans to reduce bed and breakfast use have seen continued procurement of alternative temporary accommodation, including the acquisition of 8 family homes as well as 33 additional units of accommodation through an extended Private Sector Leasing scheme.

4.6.3 As previously mentioned, the service has also been working with supported accommodation providers to develop additional supported temporary accommodation models that facilitate empowering single persons to develop the skills to manage a tenancy and avoid them being placed in bed and breakfast or spot purchased accommodation. At the time of writing this report there are 74 beds in the pipeline through this scheme.

4.6.4 Due to the current demands, it is likely that the council will need to continue to invest in an increased portfolio of alternative temporary accommodation to bed and breakfast over the next 2 years while our transformation plans focus on management of demand and increase in supply of affordable housing.

4.6.5 The graph below shows the percentage use of temporary accommodation across the portfolio over the last year.



#### 4.7 Rough Sleeping

The Ministry of Housing, Communities and Local Government has expressed strong appreciation for the effectiveness of our Rough Sleeper Outreach Team, highlighting their work as a best practice model for other local authorities.

- 4.7.1 Particularly of note is our off-the-streets accommodation programme where 41 rough sleepers have been placed and 14 moved in to supported accommodation over the last 6 months and the work-ready house brought online this year with currently 17 people have been placed and 6 moved on in to their own independent living, these have proven to be particularly successful in helping highly complex individuals transition away from street homelessness and to remain housed.
- 4.7.2 The Rough Sleeper programme is also seeing significant positive outcomes from preventative initiatives, including the deployment of officers at hospitals, within the prison, and based at supported accommodation providers. Through these initiatives 132 clients have been supported with various homelessness issues to prevent rough sleeping.
- 4.7.3 This year, we have effectively focused our efforts on addressing the large non-eligible cohort in Peterborough. We have established an excellent pathway to assist these individuals in obtaining status, identification, and employment, resulting in a decrease in the number of EEA rough sleepers.
- 4.7.4 This year the service has allocated additional grant funding to Lincoln House, our 22-unit off the streets accommodation facility for rough sleepers with low to medium needs. This investment has allowed us to establish an on-site office for our two staff members, who are now available at the centre from Monday to Friday. Additionally, we have installed secure gates for the car park and implemented CCTV surveillance. Collectively, these measures have resulted in a noticeable reduction in antisocial behaviour and improved outcomes for residents.
- 4.7.5 This year, the number of rough sleepers has remained relatively stable, culminating in an annual count of 24 for 2023. We take pride in maintaining the same count as 2022, a result not commonly achieved nationwide.
- 4.7.6 Although we continue to see an influx of new individuals sleeping rough, the Rough Sleeper team promptly identifies and assesses them, offering tailored support. Each rough sleeper is

provided with an individualised streets-to-home pathway, holistically addressing barriers to maintaining accommodation.

4.7.7 While the number of individuals who have slept rough for over six months remains stable, we are optimistic that initiatives like Single Homelessness Accommodation Program (SHAP) and off-the-streets accommodation will contribute to a downward trend moving forward.

#### 4.8 **Single Homelessness Accommodation Programme**

4.8.1 The Single Homelessness Accommodation Programme (SHAP) is a £200 million government initiative to develop housing solutions for single people facing homelessness.

4.8.2 In April 2024 Peterborough City Council were successful in securing £2 million match funding from the scheme to acquire 25 single bed properties to create safe, supported, and sustainable accommodation, reducing homelessness and promote long-term stability.

4.8.3 The Council have successfully acquired 15 units of accommodation for complex rough sleepers so far enabling us to also draw down subsequent funding for 3 support workers fully funded by government. The timeline for acquisition of all 25 units is the end of March 2025.

4.8.4 To date, 11 individuals with complex needs have been provided with self-contained accommodation through this initiative. These individuals faced significant challenges and repeated tenancy failures, which often left them either homeless or reliant on costly bed-and-breakfast accommodation with limited opportunities for positive transitions.

4.8.5 In July 2024, the Head of Provider Management at Homes England commended our performance during the 2023/24 period, particularly highlighting our forecasting accuracy and our proactive engagement with their team.

#### 4.9 **Local Authority Housing Fund (LAHF)**

4.9.1 In 2023, the council was awarded two rounds of capital funding from Government under the LAHF. The funding allowed the council to purchase 40 properties to be used for either Ukrainian or Afghan refugees legally resettled through Government programmes. Government has recognised that councils have faced additional pressure on housing demand through having refugees settle across the country and that existing housing stock would not be sufficient to meet demands.

4.9.2 PCC has completed the acquisition of 40 properties across the city which are now undergoing necessary repairs and maintenance to bring them up to council standards. To date, 16 houses have now been tenanted, with a further 3 properties available for wider housing use by the Housing Needs service for temporary accommodation.

4.9.3 Without the LAHF, it is highly likely that many of our refugee families would have presented to the Housing Needs service creating additional demand and pressure on the team. There has also been an added benefit that as families move from their existing accommodation to LAHF properties, it had released private sector housing back to the wider community or the Housing Needs service on some occasions.

#### 4.10 **Homelessness and Rough Sleeper Strategy.**

4.10.1 Over the last 12 months the council has worked continuously with enthusiastic key partners to share the delivery of the Homelessness and Rough Sleeper Strategy 2021-2026. Partners have welcomed taking the lead on part initiatives and actions and working groups have thrived alongside the delivery through our strategy operations group.

#### 4.10.2 Status of Current Action Plan – 2021 to 2026

Status of Actions on Plan		
70% through lifespan of Action Plan		
Red	Amber	Green
27%	27%	46.1%

4.10.3 We are currently refreshing and reviewing the strategy action plan to ensure that we convert the RAG status above to green by March 2026 and will continue to grow this approach over the next year.

4.10.4 We value the work with partners as a key member of Safer off the Streets Peterborough and through commissioning of services through the Rough Sleeping Initiative (RSI) and the Housing Related Support programme for supported accommodation providers. We recognise their commitment to both preventing and relieving homelessness and will work together to further develop the action plan over the next 12 months.

#### 4.11 Future Demand Assumptions

As part of business planning for 2025 – 2028 the service has built in a set of demand assumptions which are listed below to support the committee understand the pressure which may materialise over the next 3 years:

- **Population Increase** - Peterborough's Population has increased by 17.5% to 215,700 and is expected to rise by around 23% by 2036.
- **High Rents** - Private sector average rent levels for homes of all sizes increased by 15% between March 2021 and March 2023 and these are anticipated to increase significantly in the coming years, an expected cumulative growth of 18.8% between 2024 and 2028.
- **High Demand for Housing** - According to "Housing Anywhere" UK house prices are expected to grow by 17.6% by 2028 and this is expected to be mirrored in Peterborough if not higher.
- **Supply of Affordable Homes** - While the proportion of rented tenure affordable housing stock in Peterborough is marginally above the national average (18.7% compared with 17% nationally), the supply of new affordable homes struggles to meet demand.
- **Economy** - Peterborough has a relatively low-wage economy compared to national averages exacerbating the high demand for affordable and social homes to rent.
- **Changing demography (Increase in Complexity of Cases)** - 22.1% of residents report having a disability or long-term illness, 36.1% of population are not economically active, the number of adults with learning disabilities forecast to rise by 10% over next 6 years, number of people with physical disabilities is forecast to rise by 14% over next six years.
- **Known Causes of Demand** - Local and national data show that family breakdowns and relationship issues are identified as leading causes of homelessness, followed closely by section 21 evictions, and fleeing domestic abuse issues which are exacerbated by the above points and are expected to impact demand in the future.
- **Renters Reform Bill** should have a dampening effect on section 21 notices, however, may also reduce the stock available in the private rental sector as landlords withdraw from the market.
- **Increased Numbers of Children Coming into Care** will have a knock-on effect on availability of social housing stock in the future. Local Policy is for social housing to be made available to Care Leavers on their eighteenth birthday, or seventeenth birthday through the House Project which will mean an increase draw from a limited social housing pool.
- **Recent Lower Inflation** – should stabilise the price of goods, services, rents, and mortgages and should provide a reset of cost-of-living pressures, however remembering that it may take some time for wages and spending power to return.

## 4.12 Integrated Housing Transformation Programme

4.12.1 The council recognises Housing and Homelessness as one of the key strategic priorities which it must address if it is to become sustainable for the future due to the issues presented in this report.

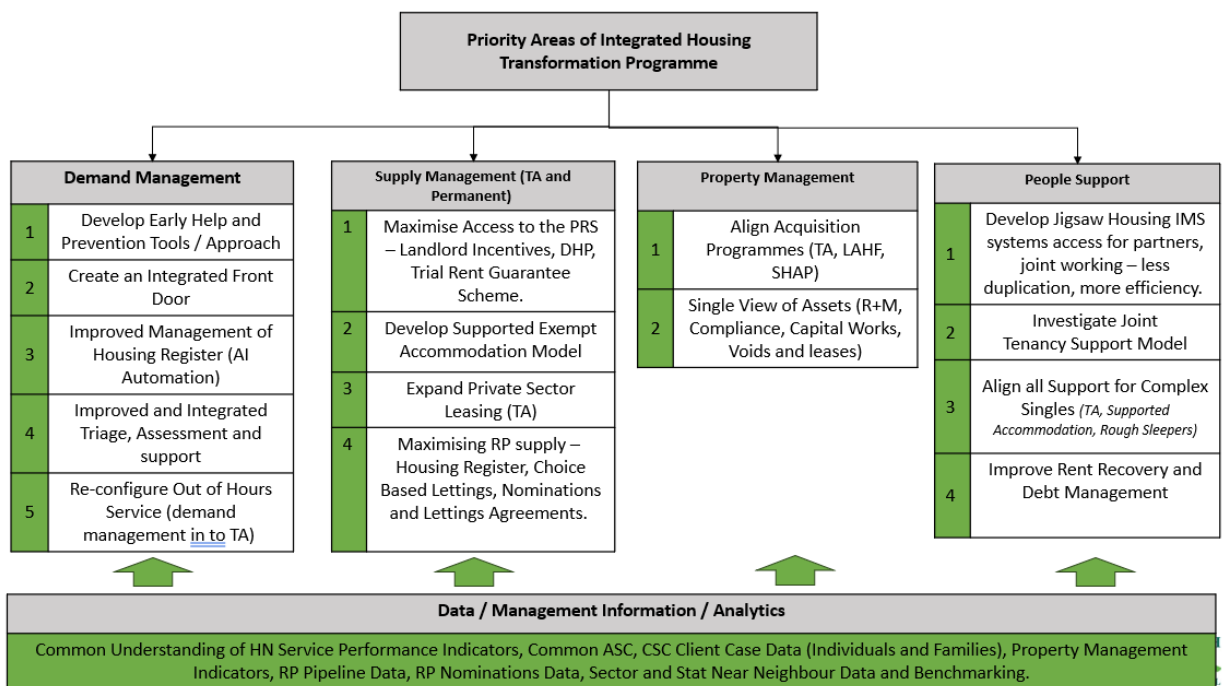
4.12.2 As part of the Prevention, Independence, and Resilience corporate priority an Integrated Housing Transformation Programme has been formed to meet the following aim:

- Join up services across the council to create an integrated housing and homelessness approach that results in better customer experience, better demand management, reduced temporary accommodation, increased housing supply, wrap around support, and better future planning.

4.12.3 To oversee the programme an Integrated Housing Board has been created with 3 subgroups:

- Supply
- Demand
- Data

Each subgroup has completed milestone plans to deliver the priority projects of the Board as set out below.



## 5. CORPORATE PRIORITIES

5.1 The Delivery of the Council’s statutory homelessness functions and associated transformation plan support the following Corporate Priorities:

1. The Economy & Inclusive Growth
  - **Homes and Workplaces, Jobs, and Money**  
Supporting homeless households and individuals, or those at risk of homelessness with information, advice, and guidance as well as practical support at the earliest possible point to enable the least possible impact.
2. Our Places & Communities
  - **Places and Safety (including any rural implications), Lives and Work, Health and Wellbeing**

Preventing and relieving homelessness significantly contributes to the feelings of safety, ensures the retention or gaining of employment, and minimises adverse effects on health and wellbeing

### 3. Prevention, Independence & Resilience

- **Education and Skills for All, Adults, Children**

Transforming our approach to homelessness, particularly reducing the number of families in temporary accommodation, will significantly contribute to the ability of children to be able to participate in education and develop skills. Focusing on access to permanent accommodation builds independence and resilience for households in need and prevents deterioration in other areas of people's lives which may then drive demand to the council.

## 6. CONSULTATION

6.1 Report is an update to scrutiny committee on service delivery and therefore no consultation has taken place in the preparation of this report. However, extensive engagement and consultation with partners and council departments takes place daily as illustrated above.

## 7. ANTICIPATED OUTCOMES OR IMPACT

7.1 Feedback from scrutiny committee regarding delivery and elements of the transformation plan to be included in milestone action plan.

## 8. REASON FOR THE RECOMMENDATION

8.1 To ensure scrutiny of Peterborough City Council's homelessness function.

## 9. ALTERNATIVE OPTIONS CONSIDERED

9.1 No Other Alternative Options Considered.

## 10. IMPLICATIONS

### Financial Implications

10.1 No direct financial implications of this report.

### Legal Implications

10.2 The Housing Needs service is regulated by the Housing Act 1996, and the Homelessness Reduction Act 2018.

### Equalities Implications

10.3 The report contains no proposals for changes to service delivery and therefore there is no decision to take which may impact equalities of the council or the city at this point.

Any agreed transformation approach shall ensure an Equality Impact Assessment is completed.

## 11. BACKGROUND DOCUMENTS

11.1 There are no other background documents.

## 12. APPENDICES

12.1 N/A



**Growth, Resources and Communities Scrutiny Committee  
 Crime and Disorder Committee  
 Work Programmes 2024/25**

Updated: 01/11/2024

Meeting Date	Item	Comments
<b>Meeting date: 16 July 2024</b> Draft report deadline: 27 June 24 Final report deadline: 04 July 24	<b>Appointment of Co-opted Member 2024-25</b> Contact Officer: Charlotte Cameron	
	<b>Review of 2023-24 and Work Programme 2024-25</b> Contact Officer: Charlotte Cameron	
	<b>Corporate Performance Report</b> Contact Officer: Mandy Pullen and Rob Atkins	
	<b>Forward Plan of Executive Decisions</b> Contact Officer: Charlotte Cameron	
<b>Meeting date: 24 September 2024</b> Draft report deadline: 05 Sep 24 Final report deadline: 12 Sep 24	<b>Forward Plan of Executive Decisions</b> Contact Officer: Charlotte Cameron	
	<b>Safer Peterborough Partnership - 2024-2025 Priorities Setting and Annual report</b> Contact Officer: Rob Hill	
	<b>Finance Update - BCR and Budget</b> Contact Officer: Emma Riding	
	<b>Work Programme 2024/2025</b> Contact Officer: Charlotte Cameron	

<b>Meeting date: 13 November 2024</b>  Draft report deadline: 25 October 24 Final report deadline: 01 November 24	<b>Forward Plan of Executive Decisions</b> Contact Officer: Charlotte Cameron	
	<b>City Centre</b> Contact Officer: Clair George	
	<b>Homelessness Support</b> Contact Officer: Matt Oliver	
	<b>Work Programme 2024/2025</b> Contact Officer: Charlotte Cameron	
<b>Meeting date: 28 January 2025</b>  Draft report deadline: 09 Jan 25 Final report deadline: 16 Jan 25	<b>Forward Plan of Executive Decisions</b> Contact Officer: Charlotte Cameron	
	<b>Locality Review</b> Contact Officer: Felicity Paddick	
	<b>Cabinet Member Portfolio Update Report: Cllr Thulbourn, Cabinet Member for Growth and Regeneration</b> Contact Officer: Ingrid Hooley	
	<b>Local Plan</b> Contact Officer: Gemma Wildman	
	<b>Skills Strategy</b> Contact Officer: Ingrid Hooley	
	<b>Corporate Performance Report</b> Contact Officer: Mandy Pullen	
	<b>Independent Assurance Panel Report</b> Contact Officer: Matt Gladstone	

	<b>Work Programme 2024/2025</b> Contact Officer: Charlotte Cameron	
<b>Meeting date: 29 January 2025</b>  <b>Joint Meeting of the Scrutiny Committees – Budget</b>		
<b>Meeting date: 20 March 2025</b>  Draft report deadline: 03 March 24 Final report deadline: 10 March 24	<b>Forward Plan of Executive Decisions</b> Contact Officer: Charlotte Cameron	
	<b>Cabinet Member Portfolio Update Report: Cllr A Jones, Cabinet Member for Housing and Communities</b> Contact Officer: Rob Hill	
	<b>Cabinet Member Portfolio Update Report: Cllr Jamil, Cabinet Member for Finance and Corporate Governance</b> Contact Officer: Cecilie Booth and Neil McArthur	
	<b>Economic Development update</b> Contact Officer: Tom Hennessey	
	<b>Corporate Performance Report</b> Contact Officer: Mandy Pullen	

**Pending Items:**

**Passenger Transport** – James Collingridge, CPCA led and updates on the bus consultation.

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