

CONSTITUTION AND ETHICS COMMITTEE

THURSDAY 6 OCTOBER 2022

6.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

- | | |
|---|-----------------|
| 1. Apologies for absence | |
| 2. Declarations of Interest | |
| 3. Minutes of the meetings held on: | 3 - 10 |
| 4 July 2022 | |
| Reconvened meeting 15 August 2022 | |
| 4. Peterborough City Council Governance Review - Terms of Reference | 11 - 32 |
| 5. Constitutional Updates | 33 - 42 |
| 6. Appointment to Outside Bodies & Appointments of Council Champions | 43 - 48 |
| 7. Civic Protocol - Declaration by the Mayor | 49 - 68 |
| 8. Amendments to the Contract Rules | 69 - 164 |

INFORMATION ITEMS

- | | |
|---|------------------|
| 9. Update on National Issues | |
| To note there have been no updates on National Issues since the last meeting. | |
| 10. Dispensations Issued | |
| To note there have been no dispensations granted since the last meeting. | |
| 11. Councillor Code of Conduct Complaints | 165 - 168 |
| 12. Training record | 169 - 170 |
| 13. Work Programme 2022/23 | 171 - 176 |

EXEMPT ITEMS

14. Exclusion of the Public and Press

To resolve that the press and public be excluded from the meeting on Item 15 and 16, Honours Panel reports on the grounds that the item contains exempt information under Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed (Information relating to an individual).

15. Honours Panel - Retired Councillors - Alderman Status

177 - 180

16. Honours Panel Report

181 - 182

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair. In the event of a continuous alarm sounding remain seated and await instruction from the duty Beadle.

Recording of Council Meetings: Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. Audio-recordings of meetings may be published on the Council's website A protocol on this facility is available at:

<http://democracy.peterborough.gov.uk/ecSDDisplay.aspx?NAME=Protocol%20on%20the%20use%20of%20Recording&ID=690&RPID=2625610&sch=doc&cat=13385&path=13385>



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Dan Kalley on 01733 296334 as soon as possible.

Committee Members:

Councillors: Allen, W Fitzgerald, M Jamil (Vice Chairman), Jones, Sainsbury, N Sandford (Chair) and Simons

Substitutes: Councillors: Haseeb and A Shaheed

Further information about this meeting can be obtained from Dan Kalley on telephone 01733 296334 or by email – daniel.kalley@peterborough.gov.uk